

# **City of Laredo**

## **REGULAR MEETING AGENDA**

**A-2025-R-04**

**Monday, March 17, 2025**

**5:30 PM**

**City Council Chambers**

**City Council**

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**City of Laredo  
Regular City Council Meeting  
A-2025-R-04  
COUNCIL CHAMBERS  
1110 HOUSTON STREET  
LAREDO, TEXAS 78040  
March 17, 2025  
5:30 P.M.**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MOMENT OF SILENCE**
- IV. ROLL CALL**
- V. MINUTES**

Approval of Minutes of:

March 3, 2025

**CITIZEN COMMENTS**

Citizens can participate through in-person comments. Citizens wishing to provide in-person comments are required to fill out a witness card and submit it to the City Secretary no later than 5:45 p.m. and identify themselves at the microphone. Comments are limited to three (3) minutes per speaker. Speakers may not pass their minutes to any other speaker. All comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.

**VI. COMMUNICATIONS**

- 1. Presentation by Mayor Dr. Victor Trevino, providing general comments on city matters, upcoming initiatives, and other relevant updates for the Council and the public. [25-473](#)

**VII. APPOINTMENTS TO COMMISSIONS, BOARDS AND COMMITTEES**

- 1. Appointment by Mayor Dr. Victor D. Treviño of Johnny Narvaez to the Historic Board Committee. [APPT - 30](#)
- 2. Appointment by Council Member Dr. Tyler King of Joshua Soto to the Airport Advisory Board. [APPT - 31](#)
- 3. Reappointment by Mayor Victor D. Treviño of Cynthia Mares, Silvia Madrid, Joe E. Aranda to the Laredo Housing Authority. [APPT - 32](#)

**VIII. PUBLIC HEARING & INTRODUCTORY ORDINANCE**

1. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a special use permit for a Tobacco Shop on Lots 7, 8, 9, and 10, Block 1372, Eastern Division, located at 2419 East Saunders Street, Suite 107 (1379.04 square feet). [25-399](#)

The Planning and Zoning Commission recommended approval of the proposed special use permit and staff does not support the application.

ZC-022-2025  
District IV

2. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a special use permit for a communication tower on Lot 3A1, Block 1, Ponderosa Commercial Subdivision Unit 1, located at 2320 Bob Bullock Loop. [25-415](#)

The Planning and Zoning Commission recommended approval of the proposed special use permit and staff did not support the application.

ZC-063-2024  
District IV

3. Public Hearing and Introductory Ordinance amending the City of Laredo Zoning Ordinance (Map) by authorizing a special use permit for a communication tower on approximately 3.7 acres as further described by metes and bounds in attached Exhibit A, located north of US Highway 59 and west of Escondido Drive. [25-416](#)

The Planning and Zoning Commission recommended approval of the proposed special use permit and staff did not support the application.

ZC-067-2024  
District V

4. Public Hearing and Introductory Ordinance of the City Council of the City of Laredo, Texas, authorizing the City Manager to accept and enter into a contract from The Meadows Foundation, for the Community Mental Health Program Recharge Center at Santa Rita, amending the FY2024-2025 budget by appropriating revenues and expenditures in the amount of \$80,600.00, with no match for the City of Laredo Public Health Department for the term period from October 01, 2024 through September 30, 2025. Funds will be accounted for in the Laredo Public Health Department Fund - The Meadows Foundation Grant. [25-450](#)

(Recess)  
(Press Availability)

## IX. FINAL READING OF ORDINANCES

5. Authorizing the City Manager to execute a lease agreement between the City of Laredo and I35 Church for a property located at 1705 E Hillside, Laredo, Texas 78041, legally described as a building of approximately 15,483. Lease term shall be for five years commencing on April 1, 2025. Tenant is hereby granted two options to extend this lease for an additional five years per option upon mutual written agreement between parties. The monthly rent shall be \$4,189.00 and will be adjusted annually according to changes in the Consumer Price Index (CPI); providing for severability; and providing for an effective date. [2025-O-52](#)
6. Authorizing the City Manager to execute a lease agreement between the City of Laredo and I35 Church for a property located at 1720 E Hillside, Laredo, Texas 78041, legally described as a building #2075 for approximately 8,184 square feet. Lease term shall be for five years commencing on April 1, 2025. Tenant is hereby granted two options to extend this lease for an additional five years per option upon mutual written agreement between parties. The monthly rent shall be \$5,000 and will be adjusted annually according to changes in the Consumer Price Index (CPI); providing for severability; and providing for an effective date. [2025-O-53](#)
7. An ordinance of the City of Laredo, Texas, amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 5.9 acres, as further described by metes and bounds in attached Exhibit A, located north of Wormser Road and west of Cuatro Vientos Road, from R-1A (Single Family Reduced Area District) to B-1 (Limited Business District). [2025-O-51](#)

ZC-005-2025  
District I

## X. CONSENT AGENDA

All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member.

### COMMUNITY DEVELOPMENT: TINA MARTINEZ, DIRECTOR

8. Authorizing the City Manager or their designee to execute Advanced Funding Agreement (AFA) No. CSJ-0922-33-226 with the Texas Department of Transportation in the amount of \$1,250,000.00 including federal participation in the amount of \$1,000,000.00 and an estimated local participation in the amount of \$47,500.00 including 100% of overruns for the city improvements to [2025-R-60](#)

and construction of sidewalks, curb and gutter, cross-surface materials, pavement markings, lighting, landscaping and select utility relocation along Salinas Avenue between Iturbide Street and Water Street. In addition, an estimated direct state cost of \$50,000.00 for general administration is included in the AFA No. CSJ-0922-33-226. The required local match is funded from the City of Laredo Tax Increment Reinvestment Zone No. 1.

**ECONOMIC DEVELOPMENT: MIRIAM CASTILLO, DIRECTOR**

9. Authorizing the reappointment and ratification of the City's representatives, appointed by motion on April 3, 2023, as Board Members of the Coves at Winfield Tax Increment Reinvestment Zone (TIRZ) Number Two Board of Directors; through December 31, 2025; as authorized by Chapter 311 of the Texas Tax Code; and ratification of any and all action taken by the Board since initial appointment; and providing an effective date.

[2025-R-68](#)

Position 1: Jose Zuniga  
Position 2: Olivia Varela  
Position 3: Edward Ochoa

The City reappoints Jose Zuniga as the chairperson of the Board and that he shall serve as such until December 31, 2025, or until replaced by a subsequent chairman appointed by the City as allowed by law.

**ENGINEERING: RAMON E. CHAVEZ P.E., CITY ENGINEER**

10. Authorizing the City Manager to accept a donation and enter into an agreement with HK Designs, LLC, has offered to donate Lot Number Forty-one, in Block Number Two, Khaledi Heights Subdivision, Unit 2, a subdivision in the City of Laredo, as per Plat recorded in Volume 27, Page 77, Webb County Plat Records. Drainage easement has a value of \$10,000.00. The property will be used for municipal purposes. The drainage easement will be maintained by the City of Laredo.

[2025-R-59](#)

11. A Resolution authorizing the City Manager to execute an Advance Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for the Highway Safety Improvement Program (HSIP), which includes traffic signal improvements at the McPherson Road Corridor. The project has been awarded federal funds in the amount of \$411,057.88 and the City of Laredo shall cover any cost overruns including direct state costs in the estimated amount of \$12,500.00 Funds are available in General Fund-Traffic Division.

[2025-R-70](#)

12. Consideration to renew annual supply contract FY23-028 with Pathmark Traffic Equipment, LLC, San Marcos, Texas in an annual

[25-236](#)

amount of \$70,000.00 and for the total contract value of \$280,000.00. The initial term of this contract was for a period of one year with the option to renew for three additional one-year periods, upon mutual agreement of the parties and availability of appropriated funds. This is the second of three extension periods. Funding is available in the General Fund – Traffic Safety Department.

13. Ratifying service lease program contract with sole source provider IPS Group, Inc., San Diego, CA, for five years as stated on the Agreement to Purchase Parking Technology and Related Services of the Terms and Conditions. This service agreement has an initial term of five years with the option to renew five (5) additional one year increments, for a total of ten years. The initial term of the lease program contract runs from November 15, 2023 through November 14, 2028 for an annual amount not to exceed \$75,000.00 and for a total contract value of \$750,000.00, contingent on continued appropriations in future fiscal years. This contract is for the purchase of parking technology and related services for parking meter operations. Funding shall be available in the Parking Enforcement Division Budget. [25-308](#)
14. Consideration to award a construction contract to the sole, responsible, responsive bidder ALC Construction Co., Laredo, Texas, in the amount not to exceed \$1,361,278.00 for the City of Laredo - Riverbend Hike & Bike Trail Project - Phase 1 Rebid Project for the total base bid and alternate #4, which includes removing asphalt and replacing with concrete. Construction contract time is 120 working days. Funding is available in the Environmental Services Fund- Riverbend Grant and 2019 Certificate of Obligation Bond. [25-417](#)
1. ALC Construction Co., Laredo, Texas  
Total Base Bid Amount + Alternate #4: \$1,361,278.00
- Refer to attached letter of recommendation from Crane Engineering, Laredo, Texas.
15. Consideration for approval of Amendment No. 3, an increase in the amount of \$77,021.00 to the professional services contract with Crane Engineering, Laredo, Texas for the City of Laredo Riverbend Hike & Bike Trail Project - Phase 1 Rebid. Amendment No. 3 includes rebid letting services, construction phase services, and project closeout. Current contract amount with this amendment is \$142,928.18. Funding is available in the Environmental 2019 Certificate of Obligation Bond. [25-418](#)

**FIRE: GUILLERMO HEARD, FIRE CHIEF**

16. Consideration to renew an annual supply/service contract to the sole source vendor Laredo Dodge, Laredo, Texas in the estimated annual amount of \$80,000.00 for the purchase of dodge Original Equipment Manufacturer (OEM) parts and services for the Fire Department dodge vehicles. All emergency units have to be operational at all times. The term of this contract was be for a period of one with option to extended for two additional one-year periods. This is the first of two renewal periods. Funding is available on the General Fund- Fire Department. [25-315](#)

17. Consideration to renew contract FY24-044 for the purchase of supplies and accessories for the X-Series Cardiac Monitors for the Laredo Fire Department in an annual amount of \$75,000.00, this includes a 25 % increase due to higher use of the monitors, to the following vendors: [25-316](#)

Zoll Medical Corporation, Chelmsford  
Bound Tree Medical, Dublin, OH

These purchases are made on an as-needed basis. The term of this contract was one year, with the option to renew three additional one year periods. This is the first of three extension periods. Funding is available in the Fire Department General Fund Budget.

#### **FLEET MANAGEMENT: RONALD MILLER, DIRECTOR**

18. Consideration to amend service contract FY23-021 by 25% to provide car wash services with the following vendors: [25-402](#)

1. (Section II: Exterior Car Wash Services) - Go Car Wash, Laredo, Texas for an amount increase of \$11,250.00 and a new contract amount of \$56,250.00 (Primary Vendor);

2. (Section II: Exterior Car Wash Services) - Aqua Express Auto Wash, Laredo, Texas for an amount increase of \$2,500.00 and a new contract amount of \$12,500.00 (Secondary Vendor).

This contract amendment is due to an increase in car washing services and to cover future expenditures. Funding is available in the Fleet Management fund.

19. Consideration to renew annual parts/service contract FY22-048 with Laredo Mechanical Industrial Services, Laredo, Texas, in an amount up to \$220,000.00 for the purchase of Original Equipment Manufacturer (OEM) generator parts and services for the City's stationary and portable generators. There was no price increase during the last extension period. The term of this contract shall be for a period of one year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. This is [25-407](#)

the last extension period for this contract. All services will be secured on an as needed basis. Funding is available in the Fleet Management Fund.

**PUBLIC HEALTH: DR. RICHARD A. CHAMBERLAIN, DIRECTOR**

20. A Resolution of the City Council of the City of Laredo, Texas, authorizing the City Manager to accept and enter into a continuation contract from the Department of State Health Services for the Diabetes Prevention and Control Grant in the amount of \$125,000.00, with no match for the City of Laredo Public Health Department for the term period from September 01, 2025 through August 31, 2026. Funds will be accounted for in the Laredo Public Health Department Fund - Diabetes Prevention and Control Grant. [2025-R-77](#)
21. A Resolution of the City Council of the City of Laredo, Texas, authorizing the City Manager to accept and enter into a continuation contract from the Department of State Health Services, Obesity Prevention Program in the amount of \$144,000.00 with no match for the City of Laredo Public Health Department for the term period from September 01, 2025 through August 31, 2026. Funds will be allocated in the Laredo Public Health Department Fund - Obesity Prevention Program. [2025-R-78](#)
22. A Resolution of the City Council of the City of Laredo, Texas, authorizing the City Manager to accept and enter into a continuation contract amendment from the Department of State Health Services, Children/Youth with Special Health Care Needs Systems Development Group Family Support and Community Resources (FSCR) Grant in the amount of \$125,000.00, with no match for the City of Laredo Public Health Department for the term period from September 01, 2025 through August 31, 2026. Funds will be accounted for in the Laredo Public Health Department Fund - FSCR Grant. [2025-R-79](#)
23. A Resolution of the City Council of the City of Laredo, Texas, authorizing the City Manager to accept and enter into a continuation contract from the Department of Health and Human Services, Children & Youth with Special Health Care Needs (CYSHCN) Case Management Grant in the amount of \$99,000.00, with no match for the City of Laredo Public Health Department for the term period from September 01, 2025 through August 31, 2026. Funds will be accounted for in the Laredo Public Health Department Fund - CYSHCN Grant. [2025-R-80](#)
24. A Resolution of the City Council of the City of Laredo, Texas, authorizing the City Manager to accept and enter into a contract amendment from the Texas Health and Human Services, Women, Infants, and Children (WIC) Program in the additional amount of \$440,500.00, with no match for the City of Laredo Public Health [2025-R-81](#)
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Department for a total amount of \$6,550,071.00 for the term period from October 01, 2024 through September 30, 2025. Funds will be accounted for in the Laredo Public Health Department Fund - WIC Program.

25. Consideration for approval of a contract amendment with Dental Odyssey, located at 5901 McPherson Rd Laredo, TX 78041, in the amount of \$70,000.00 for dental services necessary within the scope of practice for the HIV Ryan White Program; for a total not to exceed \$150,000.00 per year. Term of the agreement is from April 01, 2024 through March 31, 2025; with option to renew one two-year period. Funding is available in the Laredo Public Health Department - HIV Ryan White Program fund. [25-413](#)
26. Consideration for approval of a contract with Dental Odyssey, located at 5901 McPherson Rd Laredo, TX 78041, in the total amount no to exceed \$150,000.00 for dental services necessary within the scope of practice for the HIV Ryan White Program. Term of the agreement is from April 01, 2025 through March 31, 2026; with option to renew additional two one-year periods, contingent of funding availability. Funding is available in the Laredo Public Health Department - HIV Ryan White Program fund. [25-414](#)

**LIBRARY: ANALIZA PEREZ-GOMEZ, INTERIM DIRECTOR**

27. Consideration to renew the use of the following Interlocal Cooperative Purchasing Programs: The Interlocal Purchasing System (TIPS), Texas Procurement and Support Services Cooperative Purchasing Program (TPASS), BuyBoard, Omnia Partners, and include Sole Source vendors for the purchase of library materials such as books and audiovisual materials in an estimated annual amount of \$575,000.00. Approximately \$575,000.00 is purchased on an annual basis. [25-474](#)

**POLICE: MIGUEL RODRIGUEZ, CHIEF OF POLICE**

28. A resolution of the City Council of the City of Laredo, Texas authorizing the City Manager to submit a grant application in the estimated amount of \$30,700.00 to the Office of the Governor, Public Safety Office, Criminal Justice Division for the FY2026 Violence Against Women Justice and Training Program Grant for the period of October 1, 2025 through September 30, 2026. This grant will provide funding for Crimes Against Women training intended for Laredo Police Department personnel. The 30% required match for the City of Laredo is approximately \$9,200.00. Grant funding will be accounted for in the Special Police Fund. [2025-R-71](#)
29. Consideration to authorize the purchase of one unmarked unit from Gunn Chevrolet, Selma, TX, in the amount of \$72,329.15. The purchase of this vehicle shall be made utilizing the PACE [25-453](#)

(Purchasing Association of Cooperative Entities) Purchasing Program Fleet Vehicles, Contract No. P00302. Funding is available in the 2023 Certificate of Obligation Bond.

30. Consideration to authorize the purchase of one unmarked unit from Sames Motor Company, Laredo, TX, in the amount of \$48,653.00. The purchase of this vehicle shall be made utilizing the TIPS USA Purchasing Program, Contract No. 240901. Funding is available in the 2022 Certificate of Obligation Bond, 2023 Certificate of Obligation Bond, and 2024 Certificate of Obligation Bond. [25-454](#)
31. Consideration to authorize a purchase contract with Motorola Solutions, Inc., in the amount of \$169,965.28 to purchase portable radio units and a dispatch radio console. This purchase of the portable radio units will be made through the HGACBuy, Contract# 17724 - HGAC (TX) and the dispatch radio console will be made through the Texas DIR-CPO-5433 contract. Funding is available in the 2013 Public Property Finance Contractual Obligation (PPFCO), 2014 PPFCO, 2018 PPFCO, 2019 PPFCO, and 2019 Certificate of Obligation Bond. [25-455](#)

#### **SOLID WASTE: ALEJANDRO BENAVIDES, INTERIM DIRECTOR**

32. Consideration to renew contract FY23-014 with Nueces Power Equipment, Laredo, Texas, for the rental of heavy equipment used at the city landfill in an annual amount not to exceed \$100,000.00 and for the total contract value of \$400,000.00. Equipment will be rented on as needed basis for daily maintenance of waste management at the landfill. The term of this contract shall be for a period of one year and has the option to renew for three additional one year periods. This is the second of three extension periods. There was no price increase during the last extension period. Funding is available in the Solid Waste Fund. [25-307](#)

#### **UTILITIES: WALTER PISHKUR, INTERIM DIRECTOR**

33. Consideration to award service contract FY25-039 to the lowest bidder HK Solutions Group, Des Moines, Iowa, in the amount of \$50,750.00 for furnishing all necessary machinery, equipment, labor, superintendence, and all appurtenances required for the Manhole Rehabilitation Phase I project for the Utilities Department. The scope of work is a NASSCO Level 2 inspection of 450 manholes using CCTV which involves a comprehensive assessment of the manhole structure using technology and video. Estimated time for completion of this project is one hundred working days. Funding is available in the Sewer System Fund-2015 Sewer Revenue Bond. [25-366](#)
34. Consideration to renew annual supply and service contract FY24-046 with Martin's Heating & Cooling, Laredo, TX in an [25-404](#)

amount up to \$60,000.00 to provide HVAC (heating, ventilation, and air conditioning) repair services for the Wastewater Treatment Plants. This contract establishes an hourly service rate and cost percentage for parts. The term of this contract shall be for a period of one year beginning as of the date of its execution. There was no price increase during the last extension period. The contract may be extended for two, additional one year periods. Funding for the additional extensions are subject to future budget appropriations. All services will be purchased on an as needed basis and funding will be secured from the Sewer System Fund.

35. Authorizing the City Manager to award a construction contract to the lowest responsive bidder, MAGE 4 Group, Ltd., Laredo Texas in the amount of \$2,137,000.00 for the South Laredo Wastewater Treatment Plant Blower Building Enclosure project. The contract time is three hundred calendar days. Funding is available in the Sewer System Fund- 2015B Sewer Revenue Bond and 2022 Sewer Revenue Bond.

[25-457](#)

### **END OF CONSENT AGENDA**

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## **XI. EXECUTIVE SESSION**

The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.087 (Economic Development). Following closed session, the open meeting will reconvene at which time action, if any, may be taken.

## **XII. RECESS AS THE LAREDO CITY COUNCIL AND CONVENE AS THE LAREDO MASS TRANSIT BOARD**

36. Consideration to award professional services contract to Sepulveda Associates Architects, Inc., Laredo, Texas in the amount not to exceed \$78,208.35 for City of Laredo El Metro Transit Center Building Assessment Study located at 1319 Farragut Street for basic architectural and engineering services. Funding is available in the Transit System-2019 Certificate of Obligation Bond. [2025-RT-18](#)
37. Consideration to authorize the purchase of a three year software service, Swiftly, provided by vendor Vertosoft, LLC in the total amount of \$298,838.88. This web-based software will provide real-time bus services and on-time performance monitoring for El Metro fixed-route services. The purchase will be made utilizing the TIPS USA contract number 220105. The purchase will be funded through the FTA grant TX-2024-001. Funding is available in the Transit System-Capital Grants Fund. [2025-RT-13](#)

38. Authorizing the Laredo Mass Transit Board to approve the Federal Transportation Administration (FTA) Opinion of Counsel Letter and Authorizing Resolution for Laredo Transit Management, Inc. - El Metro. [2025-RT-14](#)

39. Authorizing the Laredo Mass Transit Board to approve the Laredo Mass Transit Management, Inc. (LTMI) Disadvantage Business Enterprise (DBE) Program Plan. This plan is in accordance with regulations of the United States Department of Transportation (DOT) Title 49 Code of Regulations (CFR) Part 26 that ensure DBEs have an equal opportunity to receive and participate on DOT assisted contracts. [2025-RT-15](#)

**XIII. ADJOURN AS THE LAREDO MASS TRANSIT BOARD AND RECONVENE AS THE LAREDO CITY COUNCIL**

**XIV. GENERAL COUNCIL DISCUSSIONS AND PRESENTATIONS**

**40) A. Request by Mayor Dr. Victor D. Treviño**

1. Discussion with possible on City of Laredo's Legislative trip and possible additions and/or improvements, and any matters related thereto. [25-C-35](#)

**Sponsors:** Mayor Pro Tempore Vanessa Perez

2. Discussion with possible action on removal of restrictions for recognitions by City Council, and any matters related thereto. [25-C-36](#)

3. Discussion with possible action on appointment of liaison(s) to update city council on public inquiries and projects, and any matters related thereto. [25-C-38](#)

**40) B. Request by Council Member Gilbert Gonzalez**

1. Recognizing United Day School 8th Grade Volleyball team for their outstanding achievement as City Champions, showcasing their hard work, dedication, and teamwork throughout the season. [25-C-37](#)

**Sponsors:** Cm. Dr. David Tyler King and Cm. Ruben Gutierrez

**40) C. Request by Mayor Pro Tempore Vanessa J. Perez**

1. Discussion with possible action on Autism Coalition work within the BRC, status of the All Kinds of Minds Master Plan, and any other matters incident thereto. [25-C-30](#)

**XV. ADJOURN**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Wednesday, March 12, 2025 at 3:30 p.m.