

Enrique Aldape III

From: Enrique Aldape III
Sent: Friday, July 26, 2024 11:16 AM
Subject: PPE Vending Machine Cooperative Proposals
Attachments: PPE Vending Machine Questions 2024.docx; UT Warehouse.docx; Vending Machine 1.jpg; Vending Machine 2.jpg

Tracking:	Recipient	Read
	Enrique Aldape III	Read: 7/26/2024 11:24 AM
	Juan P. Arriaga	
	'Peabody, Elaine'	
	'garzal@cintas.com'	
	'ferodrig@fastenal.com'	
	'MaryLou.Andrade@FastServSupply.com'	

Good morning,

I am requesting proposals for PPE Vending Machines. Proposals must be cooperative pricing.

Estimated quantity: 15

Proposal deadline is Friday August 23, 2024 before 2:00 PM.
Proposals can be mailed or hand delivered to the attention of:

Enrique Aldape III
City of Laredo Purchasing Division
5512 Thomas Avenue
Laredo, Texas 78041

Enrique Aldape III

From: Peabody, Elaine <elaine.peabody@grainger.com>
Sent: Monday, August 19, 2024 10:28 AM
To: Enrique Aldape III
Cc: Juan P. Arriaga
Subject: RE: **[**External**]**: RE: PPE Vending Machine Proposal

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thank you Enrique, I just spoke with Juan.

He is going to provide me with the information on item#/sku's to cross to our products.

Also, helpful to understand the volume since you have a 3 year history with the supplier.

As soon as I get this, I will work on it to submit to you.

I also noted that we should get our Manager out next week, to meet.

Elaine

Elaine Peabody

Elaine Peabody | **Government Account Relationship Manager** | W.W. Grainger, Inc.
| 100 Grainger Pkwy | Lake Forest, IL 60045 | **Office:** 847-429-3397 | Office Hours: Monday-Friday 7:30 – 4:00 pm CST | elaine.peabody@Grainger.com | www.grainger.com

Low Sensitivity

From: Enrique Aldape III <ealdape@ci.laredo.tx.us>
Sent: Monday, August 19, 2024 10:04 AM
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Cc: Juan P. Arriaga <jarriaga@ci.laredo.tx.us>
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You will need to submit a proposal or quote with all the information you put on the word document along with cooperative contract# on it.

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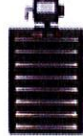
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to ensure sustainability to the program. The start of this program will ultimately require a site visit to be coordinated as a first step.

At Grainger, we have a variety of vending machines, lockers, cabinets, along with resources that are available locally to help support the whole inventory management process.

VENDING PORTFOLIO OVERVIEW

				
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IDEAL PRODUCTS	CONSUMABLE Small consumables like PPE, abrasives, inserts, batteries, filters, tape, & fasteners. No aerosols	CONSUMABLE + DURABLE Durables, large consumable, or grouped items, power tools, hand tools, test equipment, some aerosols	CONSUMABLE + DURABLE MRO, PPE, durables, and cutting tools such as: gloves, inserts, taps, dies, batteries, power tools, hand tools	CONSUMABLE + DURABLE Tools, fasteners, metalworking products (carbide cutting tools, abrasives, inserts, welding equipment)
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PPE Vending Machine Questions.

1). The cost of implementing and maintaining a vending solution.

a). Monthly cost for use of the vending machine? **Grainger does not charge our customers for any of our Inventory Management Solutions, unless it falls within consignment or our Managed MRO solution.**

b). What is the minimum cost for restocking the vending machine? Is there a minimum supply order?

Grainger does not charge any restocking fees. Minimum supply order per machine is dependent on the machine. For example: Our standard Coil Vending Machine has a minimum supply order of \$1,250 per machine per month.

c). What is minimum and maximum term of the contract? **For us to provide exact information here, we would need more information around time frame of contract, understand the total amount of machines needed for program "per our KeepStock Manager's recommendation".**

e). The proposal must reference a cooperative contract.

Examples: Buyboard, HGAC, TIP's, OMNIA, Sourcewell, etc.....

City of Laredo is currently aligned to Omnia COT Cooperative #192163

2). The maintenance and repair services for when the vending machine breaks down and staff are not able to access PPE.

a). **Grainger commits to have a Service Representative to Service the machine out to the property within 24 hours. We always leave a single set of keys with main provider in case of a power outage, or machine mal function.**

3). The size and shape of the PPE items the Utilities Department workforce requires.

a). Is there a difference in cost of the size and shape of the vending machine.

No, we ultimately customize the machine based on the supplies needed within each machine.

4). Stock Control.

a). Software available to track the issuance of safety supplies? Reports available?

KeepStock Web- allows for tracking supplies, All versions of reports are available (Customizable based on needs).

Software reporting provides real time compared to 1 week delay.

5). Queuing for PPE – when staff arrive on shift at the same time it's reasonable to expect them to need vending at the same time, which means factoring in the time and therefore the cost of staff waiting in a line for their turn to get their PPE items.

a). We have a lot of customers within Manufacturing, Government, Commercial that ultimately experience similar challenges. If there is only one machine on site for them to pull PPE equipment from, there really is not much that can be done to expedite the extraction of PPE equipment due to each individual needing to sign in to ensure accuracy in tracking for material.

6). Vending machines suffer malfunctions and breakdowns – although good vending supply partners will have a rapid maintenance call-out service, there will inevitably be a delay before an engineer can get to your site and fix the issue. During this time, access to Personal Protective Equipment (PPE) is still required, which means you will need to have a manual contingency solution in place.

a). What is the minimum time to have a machine fixed? **This truly depends on what is needing to be fixed. As stated above, we will commit to having a service representative out within 24 hours.**

Enrique Aldape III

From: Peabody, Elaine <elaine.peabody@grainger.com>
Sent: Monday, August 19, 2024 9:36 AM
To: Enrique Aldape III
Subject: FW: PPE Vending Machine Proposal
Attachments: PPE Vending Machine Questions 2024 (003).docx

Importance: High

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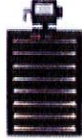
Good morning Enrique,

We certainly appreciate the opportunity to support the City of Laredo to build an Inventory management Solution that would allow for easy access to necessary items and clarity to reporting needs via vending machines.

I have worked closely with our Inventory Management Team to ensure that we have the capabilities to build a program that will support you all and we feel confident in our response, but would ultimately need more clarification on multiple facets of the inventory management expectations, locations, employees utilizing the machine, etc. This information will be instrumental in ensuring that we are providing the best/ most customized solution for the needs that you all will have to ensure sustainability to the program. The start of this program will ultimately require a site visit to be coordinated as a first step.

At Grainger, we have a variety of vending machines, lockers, cabinets, along with resources that are available locally to help support the whole inventory management process.

VENDING PORTFOLIO OVERVIEW

				
	COIL	LOCKER	CAROUSEL	DRAWER
SOLUTION DESCRIPTION	For when you need to dispense small, individual products. A simple, familiar, & versatile solution	For when you need to dispense large consumables or durable products & need access control down to each individual door	For when you need to dispense large quantities of consumable items in one visit & check-in/ check-out durable items	For when you need to dispense products in a compact, point-of-use workstation. Can be fitted with castors for mobility
WHAT THEY MIGHT SAY	"Guys are taking too many safety glasses. I need a way to limit how many they take per week."	"We always lose track of power tools. I need a place to keep them so they don't walk off and need to know who used it last."	"I want to control access to cutting tools. I don't have much space and need to keep track of my test equipment too."	"I need a secure place to store my tools & fasteners. I also need to be able to move it to multiple jobsites."
IDEAL PRODUCTS	CONSUMABLE Small consumables like PPE, abrasives, inserts, batteries, filters, tape, & fasteners. No aerosols	CONSUMABLE + DURABLE Durable, large consumable, or grouped items, power tools, hand tools, test equipment, some aerosols	CONSUMABLE + DURABLE MRO, PPE, durables, and cutting tools such as: gloves, inserts, taps, dies, batteries, power tools, hand tools	CONSUMABLE + DURABLE Tools, fasteners, metalworking products (carbide cutting tools, abrasives, inserts, welding equipment)
TYPICAL LOCATIONS	<ul style="list-style-type: none"> • Maintenance rooms • Warehouse operations • Tool cribs • Anywhere PPE is distributed 	<ul style="list-style-type: none"> • Maintenance rooms • Warehouse operations • Tool cribs • POU location for durable items 	<ul style="list-style-type: none"> • Maintenance rooms • Warehouse operations • Tool cribs • Production floors 	<ul style="list-style-type: none"> • Production floors (POU) • Assembly or machining cells • Tool cribs • Vehicle maintenance
SECURITY	Very High	Medium/High	High/Very High	Medium
CAPACITY	Up to 70 unique SKUs	Up to 24 doors	Up to 560 unique SKUs	Standard 8-drawer configuration
CHECK IN/OUT	No	Yes	Yes	Yes
CONSIGNMENT	Yes	No	Yes (w/single item dispense)	No

With that being said, we did our absolute best to provide responses to the questions that were asked within the email sent.

Please do not hesitate to reach out to me with any clarification needed.

We are confident that we can customize the best solution for you all at the City of Laredo as we have for some of your local Cities.

Thank you,
Elaine

Regards,

Elaine Peabody

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Low Sensitivity

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