

City of Laredo

1110 HOUSTON STREET
LAREDO, TEXAS 78040

REGULAR MEETING AGENDA AS AMENDED A-2024-R-10

**Monday, June 24, 2024
5:45 PM**

City Council Chambers

City Council

**As Amended
City of Laredo
Regular City Council Meeting
A-2024-R-10
COUNCIL CHAMBERS
1110 HOUSTON STREET
LAREDO, TEXAS 78040
5:45 P.M.**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MOMENT OF SILENCE**
- IV. ROLL CALL**
- V. MINUTES**

Minutes of March 18, 2024

Minutes of June 5, 2024

Minutes of June 10, 2024

CITIZEN COMMENTS

Citizens can participate through in-person comments. Citizens wishing to provide in-person comments are required to fill out a witness card and submit it to the City Secretary no later than 5:45 p.m. and identify themselves at the microphone. Comments are limited to three (3) minutes per speaker. Speakers may not pass their minutes to any other speaker. All comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.

VI. RECOGNITION

- 1. Recognition of City of Laredo Employees who celebrated the following "Milestone" Years of Service during the Month of June. [REC.-25](#)

VII. COMMUNICATIONS

VIII. APPOINTMENTS TO COMMISSIONS, BOARDS AND COMMITTEES

- 1. Appointment by Council Member Vanessa Perez of Louis Ramirez to the Citizens Environmental Advisory Committee. [APPT. - 57](#)
- 2. Appointment by Council Member Alyssa Cigarroa of George Altgelt to the Charter Revision Commission. [APPT. - 58](#)

IX. PUBLIC HEARING & INTRODUCTORY ORDINANCE

- 1. Public Hearing and discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) on a tract of land totaling 25.00 acres, more or less, as described by metes and bounds in the attached Exhibit "A", and known as Annexation Tract [24-1100](#)

1 (Laredo Readiness Center Tract) located east of FM 1472 and north of Pinto Valle Drive.

The Planning and Zoning Commission recommended approval of the annexation and initial zoning. Staff supports the annexation and initial zoning.

AN-001-2024

District VII - Cm. Vanessa Perez

Attachments: [Tract 1 - Maps](#)
[Tract 1 - Annexation Agreement & Service Plan](#)
[Tract 1 - Ordinance](#)
[Tract 1 - Study](#)

2. Public Hearing and discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) on a tract of land totaling 477.8249 acres, more or less, as described by metes and bounds in the attached Exhibit "A", and known as Annexation Tract 2 (Killam Charco Industrial Tract) located north of Union Pacific Boulevard and west of International Boulevard.

24-1142

The Planning and Zoning Commission recommended approval of the annexation and recommended denial of the proposed initial zoning of M-1 for the entire tract, but instead recommended a B-3 zoning designation for an area being a seven hundred fifty (750) foot buffer along the eastern edge of the tract as it abuts the western edge of the United High School Main Campus, United High School 9th Grade Campus, and the proposed Killam-Charco Elementary School, and an R-1 zoning designation for an area being a seven hundred fifty (750) foot buffer along the northern and eastern edge of the tract as it abuts the northern edge of the proposed Killam-Charco Elementary School and the western edge of the International Boulevard Extension.

Staff supports the application and does not support the initial zoning of M-1 for the entire 477.8249 acre tract. Staff supports a B-3 zoning designation for an area being a one thousand (1000) foot buffer along the eastern edge of the tract as it abuts the western edge of the United High School Main Campus, United High School 9th Grade Campus and proposed Killam-Charco Elementary School. Furthermore, staff supports an R-1 zoning designation for an area being a one thousand (1000) foot buffer along the northern and eastern edge of the proposed Killam-Charco Elementary School and the western edge of the International Boulevard Extension.

AN-002-2024

District VI - Cm. David Tyler King

Attachments: [Tract 2 - Maps](#)
[Tract 2 - Annexation Agreement & Service Plan](#)
[Tract 2 - Ordinance](#)
[Tract 2 - Study](#)

3. Public Hearing and discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) on a tract of land totaling 10.40 acres, more or less, as described by metes and bounds in the attached Exhibit "A", and known as Annexation Tract 3 (Terraval Tract) located north of FM 1472 and south of Pinto Valle Drive. [24-1146](#)

The Planning and Zoning Commission recommended approval of the annexation and initial zoning.
Staff supports the application and initial zoning.

AN-003-2024
District VII - Cm. Vanessa Perez

Attachments: [Tract 3 - Maps](#)
[Tract 3 - Annexation Agreement & Service Plan](#)
[Tract 3 - Ordinance](#)
[Tract 3 - Study](#)

4. Public Hearing and discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) on a tract of land totaling 9.983 acres, more or less, as described by metes and bounds in the attached Exhibit "A", and known as Annexation Tract 4 (Cabello Recovery Tract) located north of State Highway 359 and east of Camino Nuevo Road. [24-1147](#)

The Planning and Zoning Commission recommended approval of the annexation and initial zoning.
Staff supports the application and initial zoning.

AN-004-2024
District III - Cm. Melissa R. Cigarroa

Attachments: [Tract 4 - Maps](#)
[Tract 4 - Annexation Agreement & Service Plan](#)
[Tract 4 - Ordinance](#)
[Tract 4 - Study](#)

5. Public Hearing and Introductory Ordinance of the City of Laredo, Texas, amending the City of Laredo Code of Ordinances Chapter 28, Article IX. - Public Right-of-Way Management, Division 1. - Section 28-165 - Definitions, by deleting definitions Major Projects and Minor Projects; and replacing definitions of Property Frontage Impact Projects, Adjacent Property Frontage Impact Projects, and Curb/Street/Paved Area Impact Projects definitions; and amending [24-100](#)

Section 28-166 - Utility Planning and Coordination Committee by not requiring Right-of-Way Clearance Letter for Property Frontage Impact Projects, and by requiring Right-of-Way Clearance Letter for Adjacent Property Frontage Impact Projects, and by requiring Right-of-Way Clearance Letter for Curb/Street/Paved Area Impact Projects; providing that this ordinance shall be cumulative; providing a severability clause; and declaring an effective date.

Attachments: [Chapter 28 ARTICLE IX. PUBLIC RIGHT OF WAY MANAGEMENT amendment UCC Revised](#)

6. Public Hearing and Introductory Ordinance of the City of Laredo, Texas, amending the Code of Ordinances Chapter 18, Article V, in order to clarify the need to enforce existing business regulations entitled "Regulation for New Business Registration" and adding Section 18.21 "Registration Requirements for New and Existing Businesses;" adding Section 18.21(a) entitled "Registration Requirements for New Businesses;" adding Section 18.21 (b) entitled "Registration Requirements for Existing Businesses;" and amending Section 18-23 entitled "Application Fee" by increasing the application fee from \$50.00 to \$200.00 for New Businesses and adding a Technology Fee of \$150.00 for New Businesses; and by clarifying all Businesses, New and Existing require a valid Certificate of Occupancy to operate, providing for publication, providing for a severability clause, and declaring an effective date. [24-1005](#)
- Attachments:** [New Business Ordinance to raise fee 2.docx](#)
7. A Public Hearing and Introductory ordinance of the City of Laredo, Texas, amending Chapter 21, "Offenses and Miscellaneous provisions," of the Code of Ordinances by adding article XVI, "Habitual Criminal and Nuisance Properties"; establishing regulations for habitual nuisance properties and establishing a fee schedule for properties deemed a habitual nuisance property. [24-1170](#)
- Attachments:** [Habitual Offender Ordinance](#)
[Habitual Nuisance Fee Schedule](#)
8. A Public Hearing and Introductory Ordinance of the City of Laredo, Texas, imposing a moratorium on applications and plans for development for permits, plats, verifications, rezonings and site plans for car wash businesses within the corporate city limits of Laredo, Texas; adopting written findings justifying the moratorium. [24-1205](#)
- Attachments:** [Moratorium Ordinance](#)
[JUSTIFICATION FOR COMMERCIAL MORATORIUM](#)
9. Public Hearing and Introductory Ordinance authorizing the City Manager to accept and enter into a contract amendment from the Texas Department of State Health Services (DSHS) for the IDCU/COVID-19 Grant program, amending the FY2023-2024 budget by appropriating revenues and expenditures in the [24-1182](#)
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additional amount of \$1,103,507.00, for a total grant award of \$5,752,479.00, with no match, for the City of Laredo Public Health Department, and amending the City of Laredo Public Health Department FY2023-2024 Full Time Equivalent (FTE) Position Listing by creating two (2) Senior Office Assistant, 202 positions and one (1) Custodian, 201 position for the term period from August 07, 2020 through July 31, 2026. Funding is available in the IDCU/COVID-19 Grant Fund - Public Health Department fund.

Attachments: [INTRO ORD- IDCU COVID19.doc](#)

10. Public Hearing and Introductory Ordinance of the City of Laredo, Texas, amending Chapter 15, "Health and Sanitation," Article I "In General" of the Code of Ordinances Section 15-5 "Fees for Influenza, Childhood and Other Immunizations" to update the section title; update fees for vaccines of state programs; include fees for non-state private stock vaccines; providing a severability clause; providing a savings clause; and providing for an effective date.

[**24-1191**](#)

Attachments: [Ord. 15-5 \(002\).doc](#)

(Recess)
(Press Availability)

X. INTRODUCTORY ORDINANCES

11. An Ordinance authorizing the City Manager to execute a lease agreement between The Laredo International Airport and Freightsol, LLC, for approximately 157 square feet of office space, suite #130, located at 4719 Maher Avenue, Laredo, Webb County, Texas, on a property legally described as Block no. 1, of the Subdivision Plat of Laredo Airport according to the map or plat thereof recorded in Volume 5, Page 1, Plat Records of Webb County, Texas. The proposed lease term is for three (3) years commencing on August 1, 2024 until July 31, 2027. Initial monthly rent shall be \$800.00 a month and will be adjusted annually according to changes in the Consumer Price Index (CPI); and providing for an effective date. There is no financial expenditure impact.

[**24-1155**](#)

Attachments: [Ordinance
FREIGHTSOL LLC LEASE 06.06.24](#)

12. An Ordinance authorizing the City Manager to execute a rental car agency concession and lease agreement with Avis Budget Car Rental dba Avis and Budget, for the approximate 165 square feet of office and counter space located in car rental space #2 and 19 parking spaces located at 5210 Bob Bullock Loop at the Laredo International Airport. Lease term is for three (3) years commencing on August 1, 2024, and ending on July 31, 2027. Minimum Annual

[**24-1160**](#)

Guarantee (MAG) shall be \$178,905 and rent for leased space shall be \$8,393.52 annually; providing for an effective date. There is no financial expenditure impact.

Attachments: [2024 Lease Agreement Car Rental Concession FINAL ORDINANCE](#)

13. An Ordinance authorizing the City Manager to execute an amendment to lease agreement between the City of Laredo, as lessor, and Laredo Aero Center DBA Signature Flight Support, as lessee, approved by Ordinance No. 95-O-156 dated August 8, 1995, and as amended by Ordinance No. 2008-O-031 amending Section 1.01, leases premises, to reduce from 92,192 square feet to 87,918 square feet located at 5203 Maher avenue at the Laredo International Airport. Additionally, amending Section 1.03 Rental Obligation, monthly rent shall be reduced from \$10,449.89 to \$9,965.43. All other terms and conditions remain unchanged and in effect; providing for an effective date. There is no financial expenditure impact. [24-1164](#)

Attachments: [Signature Flight Support Ordinance 06.06.24 \(003\)](#)
[Signature Flight Support Amendment 06.06.24](#)

14. Introductory Ordinance ordering and proclaiming a General City Election to be held on Tuesday, November 5, 2024; for: the Election of City Officials; designating polling places; providing for publication; and authorizing the City Manager to enter into a contract with the Webb County Elections Office / Administrator in the amount of \$116,217.07 for the purpose of conducting a joint election with the County of Webb, City of Rio Bravo, Laredo College, Laredo Independent School District, United Independent School District, and the Webb Consolidated Independent School District; and any other matters relating thereto. [24-1210](#)

Attachments: [Election Contract](#)
[General Election Ordinance](#)

15. An Introductory Ordinance authorizing the City Manager to execute all necessary legal documents granting AEP Texas Inc., a 4.818 acre (209,881.82 Sq ft) supplemental easement, conveyed by deed to The City of Laredo, said tract lies wholly within a portion of 106.8704 acres of land, more or less Abstract 296, Porcion 32 A Trevino Original Grantee and being out of Lot 1, Block 1 of the City of Laredo Landfill., Webb County, Texas. Said easement has an estimated Webb CAD value of \$32,531.68. Being more particularly described by Exhibit "A" attached hereto and made part of; providing for an effective date. [24-1188](#)

Attachments: [Intro Ordinance AEP Landfill Supplemental Easement Aerial Supplemental Easement Exhibit A](#)

XI. SECOND READING

16. An Ordinance authorizing the City Manager to grant a non-exclusive franchise to GPI Equipment Leasing LLC DBA Trash Ninja to use the present and future streets, avenues, alleys, roads, highways, sideways, easements and other public rights-of-way of the City of Laredo, Texas for purpose of constructing, maintaining and operating a commercial container refuse gathering and disposing service, setting forth terms and conditions to govern the franchise; Providing a severability clause, a savings clause and effective date. [24-1204](#)

Attachments: [GPI Equipment Leasing, LLC DBA Trash Ninja 2nd Reading Franchise.docx 051524.docx](#)

XII. THIRD AND FINAL READINGS

17. An Ordinance authorizing the City Manager to grant a non-exclusive franchise to STX Dump Services to use the present and future streets, avenues, alleys, roads, highways, sideways, easements and other public rights-of-way of the City of Laredo, Texas for purpose of constructing, maintaining and operating a commercial container refuse gathering and disposing service, setting forth terms and conditions to govern the franchise; Providing a severability clause, a savings clause and an effective date. [2024-O-121](#)

Attachments: [STX Dump Services 3rd Reading Franchise.docx 061124.docx](#)

XIII. FINAL READING OF ORDINANCES

18. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a special use permit for a tobacco shop (E-Cigarette Sales) on the south 2/3 of Lots 11 and 12, Block 204, Eastern Division and approximately 2,572.12 square feet tract of land, as further described by metes and bounds in attached Exhibit A, located at 1516 South US Highway 83, Suite C (528 square feet). [2024-O-113](#)

ZC-034-2024
District II

Attachments: [ZC-034-2024 - Final Staff Report](#)
[ZC-034-2024 - Maps](#)
[ZC-034-2024 - Measurement Map](#)
[ZC-034-2024 - Survey](#)
[ZC-034-2024 - Narrative](#)
[ZC-034-2024 - Site Plan](#)
[ZC-034-2024 - Signage](#)
[Final Ordinance- ZC-034-2024](#)

19. Amending the Zoning Ordinance of the City of Laredo by rezoning Lots 1 and 2, Block 201, Eastern Division, located at 1520 South Malinche Avenue, from B-1 (Limited Business District) to B-3 (Community Business District). [2024-O-114](#)

ZC-043-2024
District II

Attachments: [ZC-043-2024 - Final Staff Report](#)
[ZC-043-2024 - Maps](#)
[ZC-043-2024 - Signage](#)
[Ordinance 96-O-079](#)
[Final Ordinance ZC-043-2024](#)

20. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a special use permit for a restaurant serving alcohol on Lot 1, Block 1, San Isidro/McPherson No. 1 Subdivision, located at 9902 McPherson Road, Suites 14 and 15. [2024-O-115](#)

ZC-047-2024
District VI

Attachments: [ZC-047-2024 - Final Staff Report](#)
[ZC-047-2024 - Maps](#)
[ZC-047-2024 - Measurement Map](#)
[ZC-047-2024 - Narrative](#)
[ZC-047-2024 - Site Plan](#)
[ZC-047-2024 - Tenant List](#)
[ZC-047-2024 - Signage](#)
[Final Ordinance- ZC-047-2024](#)

21. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing the issuance of a special use permit for a restaurant serving alcohol on Lots 1 and 2, Block 3 Khaledi Heights Subdivision, Unit 3 and Lot 3, Block 3, Khaledi Heights Subdivision, Unit 2, located at 3902, 3910, and 3920 East Del Mar Boulevard (respectively), Suites 101, 102, and outdoor patio only (4,758 square feet). [2024-O-116](#)

ZC-039-2024

District VI

Attachments: [ZC-039-2024 - Final Staff Report](#)
[ZC-039-2024 - Maps](#)
[ZC-039-2024 - Narrative](#)
[ZC-039-2024 - Site Plan](#)
[ZC-039-2024 - Tenant List](#)
[ZC-039-2024 - Zone Change Signage](#)
[Final Ordinance- ZC-039-2023](#)

22. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 3.7479 acres, as further described by metes and bounds in attached Exhibit A, located south of East Ash Street and east of North Smith Avenue, from AG (Agricultural District) to R-1 (Single Family Residential District). [2024-O-117](#)

ZC-041-2024
District IV

Attachments: [ZC-041-2024 - Final Staff Report](#)
[ZC-041-2024 - Maps](#)
[ZC-041-2024 - Survey, Metes, & Bounds](#)
[ZC-041-2024 - Zone Change Signage](#)
[Final Ordinance ZC-041-2024](#)

23. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 8, Block 1431, Eastern Division, located at 1408 South Milmo Avenue, from B-3 (Community Business District) to R-3 (Mixed Residential District). [2024-O-118](#)

ZC-045-2024
District III

Attachments: [ZC-045-2024 - Final Staff Report](#)
[ZC-045-2024 - Maps](#)
[ZC-045-2024 - Zone Change Signage](#)
[Final Ordinance ZC-045-2024](#)

24. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing the issuance of a special use permit for a restaurant serving alcohol on Lot 1, Block 1, Jacaman Ranch Subdivision, Unit IV, located at 1701 Jacaman Road, Suite RB1 and outdoor patio only (2,350 square feet). [2024-O-119](#)

ZC-046-2024
District V

Attachments: [ZC-046-2024 - Final Staff Report](#)
[ZC-046-2024 - Maps](#)
[ZC-046-2024 - Narrative](#)
[ZC-046-2024 - Site Plan](#)
[ZC-046-2024 - Tenant List](#)
[ZC-046-2024 - Lease Agreement](#)
[ZC-046-2024 - Zone Change Signage](#)
[Final Ordinance- ZC-046-2023](#)

25. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 2.86 acres and 1.84 acres, as further described by metes and bounds in attached Exhibit A, located at 8301 and 8311 San Dario Avenue from B-3 (Community Business District) to B-4 (Highway Commercial District).

2024-O-120

ZC-048-2024
District VII

Attachments: [ZC-048-2024 - Final Staff Report](#)
[ZC-048-2024 - Maps](#)
[ZC-048-2024 - Survey, Metes, & Bounds](#)
[ZC-048-2024 - Zone Change Signage](#)
[Final Ordinance ZC-048-2024](#)

26. Final reading amending ordinance No. 2024-O-095 Chapter 31 (Utilities), Article V (Water Conservation) Section 31-237 to include the City Council in the determination of Stage 4 drought restrictions, Section 31-238 to include a threshold and surcharges when thresholds are exceeded in Stage 3 and 4 drought conditions. Stage 3 and 4 surcharges and thresholds are as follows:

2024-O-122

Single Family Residential

Stage 3- \$10.00 per thousand gallons for customers exceeding 20,000 gallons

Stage 4- \$10.00 per thousand gallons for customers exceeding 15,000 gallons

Multi Family Residential

Stage 3- \$10.00 per thousand gallons over the threshold.

Multifamily thresholds will be determined by multiplying the number of units by 20,000 gallons.

Stage 4- \$10.00 per thousand gallons over the threshold.

Multifamily thresholds will be determined by multiplying the number of units by 15,000 gallons.

Commercial Irrigation

Stage 3- \$10.00 per thousand gallons for customers exceeding 15,000 gallons

Stage 4- \$10.00 per thousand gallons for customers exceeding

10,000 gallons

Attachments: ARTICLE_V._WATER_CONSERVATION (Revision)

27. An Ordinance authorizing the City Manager to accept and enter into [2024-O-123](#) a contract from the Department of Health and Human Services, Children & Youth with Special Health Care Needs Case Management (CYSHCN) Grant, amending the FY2023-2024 City of Laredo Public Health Department budget by appropriating revenues and expenditures in the amount of \$88,000.00, with no match for the City of Laredo Public Health Department, and amend the City of Laredo Public Health Department FY2023-2024 Full-Time Equivalent (FTE) position listing by adding one (1) Caseworker, 206 position, with four (4) one-year renewals to include total grant amount of \$440,000.00 for the term period from September 01, 2024 through August 31, 2029.

Attachments: [2024-O-123.doc](#)

XIV. CONSENT AGENDA

All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member.

BRIDGE: YVETTE LIMON, DIRECTOR

28. Consideration to authorize the purchase of new batteries and service life extension program to replace the electronic components of the uninterruptible power supply (UPS) for the Laredo Bridge System in the amount of \$195,885.37 from Flair Data Systems, Inc., Plano, Texas through the State of Texas DIR contract DIR-TSO-4354. Funding is available in the Laredo Bridge System Construction Fund. [24-1185](#)

Attachments: [Quote](#)

29. Authorization to reject the inclusion of an intelligent freight system concept to the City's pending presidential permit for the Colombia-Solidarity Bridge due to timing concerns. [24-1235](#)

Attachments: [Colombia Solidarity PPA-Recommendation](#)

COMMUNITY DEVELOPMENT: TINA MARTINEZ DIRECTOR

30. Authorizing the City Manager to amend 3rd Party Funding Hotel/Motel contract with Laredo Heat Youth Soccer, Inc. by changing the original expenses approved that were awarded by City Council on October 2, 2023. [24-1110](#)

From:
Original Expense Line Budget

Field Rental Fee \$24,000.00

Player Registration Expense and Tournament Fees \$4,000.00
Game Field and Improvement Expense \$2,000.00

To:
Updated Expense Line Budget

Payroll Expense \$12,000.00
Game Field and Equipment Expense \$8,000.00
Player Registration Expense and Tournament Fees \$5,000.00
Field Rental Fee Expense \$3,000.00
Referee Fee Expense \$2,000.00

CONVENTION & VISITORS BUREAU: AILEEN RAMOS, DIRECTOR

31. Discussion with possible action to enter into an Agreement with the Laredo PONY Association for sponsorship in an amount not to exceed \$60,000.00 of the 2024 Super Regional Baseball Tournament to be held from July 5 through July 7, 2024, and the South Zone Colt & Palomino Tournament Baseball Tournament to be held from July 17 to July 20, 2024, and World Series Bronco & Palomino Baseball Tournament to be held from July 25 to the 29, 2024. It is anticipated that over 80 teams will participate from throughout the United States, Mexico, Europe, and, Asia. Funding is available in the Convention and Visitor's Bureau Fund. [24-1231](#)

Attachments: [MOU PONY 2024 V4](#)

32. Discussion with possible action to initiate a Sister Cities Agreement with the City of Ciudad Fernandez, San Luis Potosi, Mexico and any matters incident thereto. [24-1238](#)

Attachments: [Sister Cities Cd Fernandez LAREDO2024](#)

DETOXIFICATION CENTER: DR. SAN JUANA VIVIANA MARTINEZ, DIRECTOR

33. Ratifying the execution of a service agreement between the City of Laredo Detoxification and Gloria Nataki-Koroma for psychiatric nurse practitioner services necessary within scope of practice for appropriate treatment of City of Laredo Detoxification Department patients. Total contract will be for 12 months, for a total not to exceed \$100,000.00. Funding is available in the American Rescue Plan Act Fund. [24-1131](#)

Attachments: [Psychiatric Nurse Practitioner Service Agreement FY 25.pdf](#)

34. Ratifying the execution of a service agreement between the City of Laredo Detoxification and Ritten Inc. for electronic medical record services for the City of Laredo Detoxification Department. Total contract will be for 30 months, for a total not to exceed \$58,200.00. Funding is available in the American Rescue Plan Act Fund. [24-1132](#)

Attachments: [Ritten FY 25-26 Contract.pdf](#)

ECONOMIC DEVELOPMENT: MIRIAM CASTILLO, DIRECTOR

35. A resolution of the City Council of The City of Laredo, Texas authorizing the City Manager to submit a grant application in an amount not to exceed \$2,000,000.00 to U.S. Department of Transportation (USDOT), under the 2024 Strengthening Mobility and Revolutionizing Transportation (SMART) Grant program for adaptive systems for the City of Laredo Traffic Department. If awarded, grant will allow the use of funding for advanced data technology and applications to provide traffic relief along FM1472 focusing on safety, reliability, resiliency, equity and access, climate change, and integration. The grant program does not require a local match. The grant will be accounted for in the Capital Grants Fund. [**2024-R-178**](#)

Attachments: [RESOLUTION - 2024 SMART Grant](#)

36. A Resolution of the City Council of the City of Laredo, Texas, authorizing the City Manager to approve, enter into a Memorandum of Agreement (MOA), and to execute all relevant documents between the City of Laredo, Texas and Laredo College to provide a Workforce Development and Skills Certificate Program in the areas of Hospitality, HVAC, and Pharmacy Technician. The City appropriated \$200,000.00 in funding for this program under the American Rescue Plan Act Fund. [**2024-R-200**](#)

Attachments: [2024-R-200 RESOLUTION for Hospitality HVAC Pharmacist MOI Agreement V1](#)

LC-COL ARP MOU Agreement Hospitality HVAC Pharmacist

ENGINEERING: RAMON E. CHAVEZ P.E., CITY ENGINEER

37. A resolution authorizing the City Manager to execute an Advance Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for the Highway Safety Improvement Program (HSIP), which includes traffic signal improvements at the intersection of McPherson Road and Alta Vista Drive. The project has been awarded federal funds in the amount of \$244,525.00 and the City of Laredo shall cover any cost overruns including direct state costs in the estimated amount of \$25,000.00 Funds are available in General Fund-Traffic Division. [**2024-R-196**](#)

Attachments: [Advanced Funding Agreement](#)
[2024-R-196 Resolution](#)

38. Consideration to award a construction contract to the lowest responsible, responsive bidder Capstone Industrial Services, LLC, Lake Jackson, TX, in an amount not to exceed \$132,840.00 for FY24-ENG-23 CDBG Los Martinez Walking Trail Phase 1 project [**24-1116**](#)

for the total base bid including a \$10,000.00 contingency allowance. The construction contract time for the project is 60 working days. Funding is available in the Community Development Fund - 2020 and 2021 CDBG Grant Years.

1. Capstone Industrial Services, LLC, Lake Jackson, TX
Total Base Bid Amount \$132,840.00
2. ALC Construction Co., Inc, Laredo, TX
Total Base Bid Amount \$152,345.00
3. STX Civil (Texas Guardrail Contractor), Laredo, TX
Total Base Bid Amount \$171,099.30

Attachments: [FY24-ENG-23 - City Secretary](#)
[FY24-ENG-23 - Supplier Response \(ALC Construction Co., Inc.\)](#)
[FY24-ENG-23 - Supplier Response \(Capstone Industrial Services LLC\)](#)
[FY24-ENG-23 - Supplier Response \(STX Civil\)](#)
[FY24-ENG-23 - Letter of Recommendation](#)

- 39.** Consideration to award a construction contract to the lowest responsible, responsive bidder Mage 4Group, Ltd. Laredo, Texas, in an amount not to exceed \$1,860,521.00 for the FY24-ENG-48 Springfield Avenue Phase 2A project for the total base bid including a \$200,000.00 contingency allowance. The construction contract time for the project is 135 working days. Funding is available in the 2019 Certificate of Obligation Bond and 2021 Economic Development Administration Grant.

24-1117

1. Mage 4Group, Ltd. Laredo, Texas
Total Base Bid Amount \$1,860,521.00
2. Texas Guardrail Contractors LLC, DBA - STX Civil, Laredo, Texas
Total Base Bid Amount \$2,219,080.38

Attached is a letter of recommendation from Gilpin Engineering Company, Laredo, Texas.

Attachments: [FY24-ENG-48 - Letter of Recommendation - Bid Tabulation](#)
[FY24-ENG-48 - City Secretary](#)
[FY24-ENG-48 - Supplier Response \(G4 Construction Co.\)](#)
[FY24-ENG-48 - Supplier Response \(STX Civil\)](#)

- 40.** Consideration for approval of amendment No. 2 an increase of \$2,989,739.00 to the professional services contract with RS&H, Inc., San Antonio, Texas, for the Laredo International Airport Terminal Improvements Program. This amendment No. 2 is for design adjustments, construction administration and Periodic on-site observation services, construction materials testing services and direct expenses. Current professional services contract with this amendment is \$6,406,480.00. Funding is available in Airport

24-1189

Construction Fund, FAA AIP Grant 102.

Attachments: [Amendment #2 - Proposal](#)

- 41.** Consideration for approval of the Laredo International Airport Taxiways G1 and G2 construction as substantially complete and release of a partial retainage payment of the items that are one hundred percent completed and accepted in the amount of \$239,072.40 to REIM Construction, Inc., Mission, Texas. Current construction contract amount is \$7,969,080.04. Funding is available in the Airport Construction Fund. **24-1190**

Attachments: [Letter of Recommendation - G1 & G2 Engineers Partial release o retainage](#)

FLEET MANAGEMENT: RONALD MILLER, DIRECTOR

- 42.** Consideration to award annual service contracts FY24-067, Outside Tire Repair Contract to the following vendors: **24-1127**

1). Section I: outside tire repairs for mid-size vehicles:

(a). Toro Automotive, Laredo, Texas in an amount up to \$100,000.00
(Primary Vendor);

(b). Border Tire, Laredo, Texas in an amount up to \$70,000.00
(Secondary Vendor); and

2). Section II: outside tire repairs for heavy-duty trucks:

(a). Toro Automotive, Laredo, Texas in an amount up to \$70,000.00
(Primary Vendor);

(b). Southern Tire Mart, Laredo, Texas in an amount up to \$60,000.00 (Secondary Vendor); and

3). Section III: outside tire repairs for industrial sized trucks:

(a). Southern Tire Mart, Laredo, Texas in an amount up to \$90,000.00 (Primary Vendor);

(b). T&W Tire LLC., Laredo, Texas in an amount up to \$45,000.00
(Secondary Vendor).

All outside tire repair services will be secured on an as needed basis. Although Oyervides Tire Service was low bidder on some sections, they have no established place of business or tire service equipment in Laredo, Texas. The term of this contract shall be for a

period of one year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. This contract can be renewed three additional one year extension periods upon mutual agreement of the parties. Funding is available in the Fleet Management Fund.

Attachments: [Bid Tab FY24-067](#)
[FY24-067 Contracts](#)
[FY24-067 Recommendation](#)

43. Consideration to renew parts/service contract FY22-088 with Industrial Disposal Supply, San Antonio, Texas, in an amount up to \$125,000.00 for the purchase of Original Equipment Manufacturer (OEM) parts/service for the City's street sweepers. All parts will be secured on an as-needed basis. The term of this contract shall be for a period of one year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. There was no price increase during the last extension period. This contract can be renewed one additional one-year extension period, upon mutual agreement of the parties. Funding is available in the Fleet Management Fund. [24-1152](#)

Attachments: [FY22-088 Contract](#)
[Bid Tab FY22-088](#)

PUBLIC HEALTH: DR. RICHARD A. CHAMBERLAIN, DIRECTOR

44. Authorizing the City Manager to accept and enter into a continuation contract from the Bexar County Hospital District d/b/a University Health, HEP C - Colonias Advancing and Restoring Esperanza (CARE) Program Grant in the amount of \$353,093.00 with no match for the City of Laredo Public Health Department for the term period from June 01, 2024 through May 31, 2025. Funding is available in the HEP C - CARE Program Grant - Public Health Department fund. [2024-R-195](#)

Attachments: [2024-R-195.doc](#)

45. Authorizing the City Manager to submit a grant application to the Texas Health and Human Services (HHS) for the Alzheimer's Disease and Related Dementias (ADRD) Grant, in the estimated amount of \$150,000.00, with no match for the City of Laredo Public Health Department for the term period from September 01, 2024 through August 31, 2025, with up to four (4) one-year renewals through August 31, 2029 for a total grant award of up to \$750,000.00, and further authorizing the City Manager to execute all documents resulting from the award of this grant. Any funding as a result of this application will be appropriated in the ADRD Grant - Public Health Department fund. [2024-R-198](#)

Attachments: [2024-R-198.doc](#)

46. Authorizing the City Manager to accept and enter into a continuation contract from the Department of State Health Services, Tuberculosis (TB) Prevention and Control Grant in the total grant amount of \$336,730.00 with an in-kind match of \$67,436.00 for the City of Laredo Public Health Department for the term period from September 01, 2024 through August 31, 2025. Funding is available in the TB Federal Grant and TB Elimination Grant - Public Health Department fund. [2024-R-199](#)

Attachments: [2024-R-199.doc](#)

47. Authorization to reject a proposal for an MOU with the Rio Grande International Study Center (RGISC) for independent air monitoring at International Bridges Two and Three due to concerns regarding duplication of efforts with the Texas Commission on Environmental Quality (TCEQ). [24-1234](#)

Attachments: [Recommendation on Air Monitoring at Bridges](#)

PARKS & RECREATION: JUAN J. GOMEZ, JR., DIRECTOR

48. Consideration to renew supply contract number FY23-053 with Midas Contractors, Laredo, Texas in the amount of up to \$80,000.00 for the purchase of fencing materials for the Parks & Recreation Department. This fencing material shall be purchased on an as needed basis by the Parks and Recreation Department for various city parks. The term of this contract shall be for a period of one year beginning as of the date of its execution. There was no price increase during the last extension period. This contract can be renewed for two additional one-year extension periods, upon mutual agreement of the parties. Funding is available in the General Fund-Parks Department. [24-1057](#)

Attachments: [FY23-053 Bid Tab](#)
[FY23-053 Contract](#)

49. A Resolution of the City Council of the City of Laredo, Texas, authorizing the City Manager to accept the donation of parkland of 11.1311-Acre Tract of land being Lot 15, Block 10 as per plat recorded in Volume 36, pages 89-90 of the plat records of Webb County, Texas and Lot 1, Block 17 and Lot 1, Block 18 of the Southern Development Unit IV as per plat recorded in volume 38, pages 50-52 of the plat records of Webb County, Texas with an estimated value of \$500,899.50 from 359- IP Development, Inc. to develop a city park to serve for recreational parkland purposes in accordance with the land development code. Additionally, 359-IP Development, Inc. has provided improvements for said park in the total amount of \$147,370.06 which exceeds the required amount of \$110,528.00 as per the attached agreement. Authorizing the execution of warranty deed; and providing for an effective date. [2024-R-184](#)

Attachments: [Agreement](#)
[Southern Development Resolution](#)
[Warranty Deed](#)
[Survey](#)

50. Consideration to award a three-year contract FY24-070 to Raul Miguel Ramos, Laredo, Texas in an annual amount of \$35,000.00 and a three-year total amount of \$105,000.00 for professional tennis services for the Parks & Recreation Department. The services requested include that the Tennis Professional shall develop, plan, supervise a tennis program, conduct tennis lessons and clinics. The term of this contract shall be for a period of three years beginning as of the date of its execution and is contingent upon the availability of appropriated funds. This contract can be renewed for one additional three-year extension period, upon mutual agreement of the parties. Funding is available in General Fund-Parks Department. [24-1138](#)

Attachments: [FY24-070 Bid Tab](#)
[FY24-070 Evaluation](#)
[FY24-070 Contract](#)

PLANNING & ZONING: VANESSA GUERRA, ACTING DIRECTOR

51. Consideration to renew a yearly service contract with Avolve Software Corp., Scottsdale, Arizona, in the amount of \$119,070.00 for the annual fee of a full deployment version of electronic building permits plan review process management. Avolve Software Corp. is a sole source provider of this software. Service agreement renewal term June 8, 2024 to June 7, 2025. This agreement is subject to future appropriations and funding is available in the General Fund- Building Services Budget. [24-1071](#)

Attachments: [Sole Source Affidavit](#)
[Service Agreement](#)

POLICE: MIGUEL RODRIGUEZ, CHIEF OF POLICE

52. Authorizing the City Manager to ratify the submission of a grant application in the amount of \$1,401,606.00 to the Texas Motor Vehicle Crime Prevention Authority (MVCPA) to fund the Laredo Auto Theft Task Force for the period of September 1, 2024 through August 31, 2025. This grant pays for salaries, supplies, and equipment for the LPD Auto Theft Unit. The city's local match is \$518,328.00 for a total grant amount of \$1,919,934.00. Funding is available in the Auto Theft Task Force Fund. [2024-R-192](#)

Attachments: [Resolution #2024-R-192 \(MVCPA grant application\).doc](#)

53. Authorizing the City Manager to enter into a donation agreement between the City of Laredo, a municipal corporation, and the [2024-R-201](#)

Explorer Program Post 468, the donee, to provide a donation in the amount \$12,590.00 to the donee. This funding will be used towards expenses needed to fully equip and prepare the Explorer Program Post 468 explorers to assist the Laredo community during public events and represent the City of Laredo at area and state competitions. Funding will be available in General Fund.

Attachments: [Resolution #2024-R-201 \(Explorer Program donation agreement\).doc](#)
[2024 Donation Agreement Explorer Program.pdf](#)

54. Authorizing the City Manager to submit a grant application in the amount of \$112,800.00 to the U.S. Department of Justice Programs for the purpose of funding the FY2024 Patrick Leahy Bulletproof Vest Partnership Grant. The funds will be utilized to replace 120 vests that have exceeded the recommended life expectancy. If awarded the Bulletproof Vest Partnership Program will provide funding in the amount of \$56,400.00 with the other 50% of the project being provided by city match. Grant funding will be accounted for in the Special Police Fund. **[2024-R-202](#)**

Attachments: [Resolution](#)

TAX: DORA MALDONADO, TAX ASSESSOR COLLECTOR

55. Motion to approve tax roll adjustments for the month of May 2024. The amounts adjusted represent a decrease of \$14,356.18 for prior year taxes and a decrease of \$35,771.64 for current year taxes. The aggregate adjustment represents a decrease of \$50,127.82. These adjustments are determine by value changes reported by the Webb County Appraisal District, which include rollbacks and reflected in General Fund. **[24-1136](#)**

Attachments: [May 2024 Tax Adjustment Reports.pdf](#)

56. Motion to approve property tax refunds in the amounts of \$4,823.84 and \$3,417.27 due to overpayments as required by Section 31.11(a) of the Texas Property Tax Code. The total refund in the amount of \$8,241.11 will be issued to Lereta, LLC who overpaid on numerous tax accounts that they service. **[24-1137](#)**

Attachments: [Lereta, LLC-Refund Applications.pdf](#)

UTILITIES: ARTURO GARCIA, P.E., DIRECTOR

57. A Resolution of the City Council of the City of Laredo, Texas, authorizing the City Manager to accept the conveyance of a 20-foot-wide utility and access easement for water main and/or line(s) from ARMS General, LTD. and AARTI, LLC., being a tract of land of 0.52 acres of land more or less, situated in Lot 16 & 17, Block 2, Laredo Town Center Phase 2, City of Laredo, Webb County, Texas as recorded in Volume 36, Pages 6-7, Webb County **[2024-R-173](#)**

Map records. Said 20-foot-wide utility and access easement being more particularly described by metes and bounds in attached Exhibit "A" and depicted on Exhibit "B"; Attached hereto and made part of hereof; Providing for an effective date. Estimated value \$56,854.51.

Attachments: [Exhibit A Meets & Bounds](#)
[Exhibit B Survey](#)
[Comparable Appraisals](#)
[RESOLUTION 2024-R-173](#)

58. Consideration to approve a five-year lease agreement contract with Pitney Bowes in the annual amount of \$84,495.96 and total five-year amount of \$422,479.80 utilizing the Buy Board Cooperative #656-21 for the lease of equipment for processing utility bills and disconnection notices. The term of this contract shall be for a five-year period, with an effective date of October 21, 2024. Funding is available in the Water Works Fund Billing Division. [24-1161](#)

Attachments: [City of Laredo Water Utilities BuyBoard Lease 656-21 8038 Relay 7000 and 8000 with PPC CRM Software and Riso Printer Lease Renewal Agreement 5-3-24.pdf](#)
[Statement of Work.3.pdf](#)
[Vendor Summary - Pitney Bowes](#)
[Pitney Bowes - Letter of Effective Date](#)

END OF CONSENT AGENDA

XV. STAFF REPORTS

59. Discussion with possible action regarding the exemption of designated landmarks, and buildings within the Historic Districts from the City of Laredo adopted International Code Council (ICC) codes, and any other matters incident thereto. [24-1232](#)
60. Status report with possible action by the Utilities Department on the water, including but not limited to quality, infrastructure, level status, improvements, and any other matters incident thereto. [24-1268](#)
61. Discussion with possible action on ongoing audits and/or irregularities identified by the Internal Auditor including the potential assignment of other and/or additional auditing duties; and any other matters incident thereto. [24-1267](#)

XVI. EXECUTIVE SESSION

The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters),

551.076 (Deliberations about Security Devices), and/or 551.087 (Economic Development). Following closed session, the open meeting will reconvene at which time action, if any, may be taken.

- 62. Request for Executive Session under Texas Government Code 551.087 related to economic development deliberation and negotiations regarding an incentive to Clear Choice Hospital LLC pursuant to Chapter 380 of the Texas Government Code, and any matter incident thereto. [24-1177](#)
- 63. Request for Executive Session under Texas Government Code 551.087 related to economic development deliberation and negotiations regarding an incentive to Project PLM pursuant to Chapter 380 of the Texas Government Code, and any matter incident thereto. [24-1180](#)
- 64. Request for Executive Session under Texas Government Code 551.087 related to economic development deliberation and negotiations regarding an incentive to Project DSV pursuant to Chapter 380 of the Texas Government Code, and any matter incident thereto. [24-1193](#)

XVII. RECESS AS THE LAREDO CITY COUNCIL AND CONVENE AS THE LAREDO MASS TRANSIT

- 65. Authorizing the City Manager to waive bus fares for all El Metro bus services on June 30, 2024, for the 19th Annual National "Dump the Pump" Day. El Metro is teaming up with transportation agencies nationwide to celebrate the 19th Annual National "Dump the Pump" Day on Sunday, June 30, 2024, by offering free rides on all El Metro transit mobility services we offer such as fixed-route services and the El Lift Paratransit services. The day is dedicated to raising community awareness whereas public transportation can save people money, promote walking ability, and reduce the harmful greenhouse gases emitted into our environment. El Metro Operations budget will be used for this event. [2024-RT-22](#)

XVIII. ADJOURN AS THE LAREDO MASS TRANSIT BOARD AND RECONVENE AS THE LAREDO CITY COUNCIL

XIX. GENERAL COUNCIL DISCUSSIONS AND PRESENTATIONS

66) A. Request by Mayor Dr. Victor D. Treviño

- 1. Discussion with possible action to bring forth to the voters in the form of a referendum for the City of Laredo to participate financially in the creation of pediatric intensive care services in our community, and any matters related thereto. [24-C-137](#)

66) B. Request by Council Member Melissa R. Cigarroa

1. Recognizing Oscar Armando Lopez III for being named a finalist for the 13th UNA-USA Youth Observer to the United Nations role.

[REC.-26](#)

Sponsors: Cm. Alyssa Cigarroa

2. Discussion with possible action on a brief summary of the Drug Enforcement Administration (DEA) Fentanyl Family Summit; and any other matters incident thereto.

[24-1262](#)

3. Discussion with possible action requesting a status update on drivers license requirements that continue to be a barrier for employment; and any other matters incident thereto.

[24-C-141](#)

Sponsors: Cm. Alyssa Cigarroa and Cm. Vanessa Perez

66) C. Request by Mayor Pro Tempore Ruben Gutierrez, Jr.

1. Discussion with possible action to support the documentary on Laredo native boxer Jennifer “La Traviesa” Lozano, that is representing TEAM USA in the 2024 Olympics with a presentation by Karen Gaytan and any other matters incident thereto.

[24-C-142](#)

Sponsors: Cm. Alyssa Cigarroa

2. Discussion with possible action addressing issues surrounding contractors who dig for fiber optic lines or any other utility and cause damage to existing underground utilities and any other matter incident thereto.

[24-C-144](#)

66) D. Request by Council Member Dr. David Tyler King

1. Discussion with possible action in having the City officially partner with “Business Expo Laredo” in preparation for their event at Sames Auto Arena on August 17-18 in the spirit of promoting local small businesses, and any other matters incident thereto.

[24-C-134](#)

2. Discussion with possible action to pursue incentive packages that the City can offer to help recruit physicians in high demand specialties to Laredo in order to address the critical healthcare shortage and to work with the Laredo Economic Development Corporation’s (LEDC’s) Healthcare Committee in this effort, and any other matters incident thereto.

[24-C-135](#)

Sponsors: Mayor Dr. Victor D. Trevino

3. Discussion with possible action to upgrade the Marine Workout Station at North Central Park and to work with local Marine Veterans for assistance with its redesign, and any other matters incident thereto. Money would become available in District 6 Park Improvement Fees and/or District 6 Priority Funds.

[24-C-136](#)

66) E. Request by Council Member Vanessa J. Perez

1. Status update on the Fasken Treehouse Project with possible action; and any other matters incident thereto.

[24-C-145](#)**66) F. Request by Council Member Alyssa Cigarroa**

1. Discussion with possible action to send a resolution to the President of the United States, Congress, and the Federal Communications Commission in support of the refunding of the Affordable Connectivity Program and any other matter incident thereto.

[24-C-139](#)

Sponsors: Cm. Melissa Cigarroa and Cm. Dr. David Tyler King

2. Discussion and possible action to partner as a stakeholder with Webb County through Webb County Court-at-Law II. The partnership is to approve a plan of action to apply for a grant through Department of Justice, FY24 Community Courts Initiative to provide in kind match funds not to exceed \$150,000.00 for four years. In kind match services may be and not limited to Health Department essential services, Public transit services, public housing services, Police & Fire services, Community Development services, and or other services the City of Laredo might deem reasonable to provide to citizens with family court cases; and any other matters incident thereto.

[24-C-140](#)

Sponsors: Cm. Melissa Cigarroa and Cm. Alberto Torres

3. Discussion with possible action authorizing the City Manager to negotiate and execute a license agreement with Coca Cola and Osprey to initiate the Zacate Creek Litter Reduction Project, installing Litter capture devices and tactical cleanup along Zacate Creek and any other matters incident thereto.

[24-C-146](#)

Sponsors: Cm. Melissa Cigarroa

66) G. Request by Council Member Gilbert Gonzalez

1. Discussion with possible action to identify all the drainage areas throughout the City of Laredo to determine who is responsible to maintain them and provide a routine schedule and any other matters incident thereto.

[24-C-143](#)**XX. ADJOURN**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, June 21, 2024 at 5:40 p.m.