



# SOUTH TEXAS DEVELOPMENT COUNCIL

August 29, 2024

6019 / HEHO 17

Mr. Joseph Neeb  
City Manager, City of Laredo  
City Manager's Office  
1110 Houston Street  
Laredo, Texas 78040

**RE: FY2024-2025 HOPWA Award**  
**[Contract № 019-3-24(25)]**

Dear Mr. Neeb:

The South Texas Development Council is awarding the City of Laredo Health Department (CLHD) a total funding for FY2024-2025 in the amount of Eighty-Six Thousand Three Hundred Twenty-Nine (\$86,329) for the implementation and continuation of delivery of services under HOPWA in the Laredo HSDA as referenced in the Renewal Contract Attachments effective September 1, 2024.

Award Source:

HOPWA  
Period: 09/01/24 – 03/31/25                      \$86,329                      (Laredo HSDA)

The term for this contract shall be September 1, 2024, through March 31, 2025. The total amount payable to CLHD is not to exceed the amount awarded.

If you have any questions concerning this contract, please contact me at (956) 722-3995 Ext. 116, via email at [jrkeiser@stdc.cog.tx.us](mailto:jrkeiser@stdc.cog.tx.us) or Ms. Maribel Rodriguez at (956) 722-3995 Ext. 117, via email at [mrodriguez@stdc.cog.tx.us](mailto:mrodriguez@stdc.cog.tx.us).

Sincerely,

John R. Keiser  
Regional Programs Director

JRK/mr

Enclosure(s)

cc: Richard A. Chamberlain, DrPH, MPH, RS, M.P.H., Health Director, City of Laredo Public Health Department  
Frank Mata, Director of Finance, City of Laredo Finance Department  
Laura Recio, Budgets and Grants Manager, City of Laredo Health Dept, Budget and Grants Management Dept.  
Erika Martinez, MBA, Assistant Director of Operations, City of Laredo Public Health Department  
Claudia G. Sierra, Budget Analyst III, City of Laredo Public Health Department, Budget & Grants Management Dept.  
Genesis Cardenas, M.A., LPC, LCDC, Disease Intervention Manager, City of Laredo Public Health Department  
Veronica M. Gonzalez, Health Educator Supervisor, City of Laredo Health Department, LETS Program  
Josafat Saldivar, Acting Fiscal Officer, STDC  
File

TABLE 1: HOPWA SERVICES PRIORITIES, ALLOCATIONS AND OBJECTIVES BY HIV SERVICE DELIVERY AREA					
Administrative Agency:	South Texas Development Council			HSDA:	Laredo
Funding Stream:	HOPWA	Fiscal Year:	2024-2025	07 Month Allocation:	\$ 86,329
Instructions: Table 1 must be completed for EACH HSDA within the Administrative Agency’s area. Use this table to reflect the service allocations and estimated service units and persons to be served with those funds. Use columns 2 to show the estimated number of households to be served. In column 3 place the total allocation for that category; this should include service provider administrative costs. The total of all allocations should equal the total for the HSDA’s HOPWA allocation. Column 4 indicates the percentage of the total award that is allocated to that service category.					
SERVICE CATEGORY*	ESTIMATED OBJECTIVES		ALLOCATION FOR HSDA	% OF TOTAL ALLOCATION	
	# of Households				
Tenant-Based Rental Assistance (TBRA)	10		\$ 36,875	42.71%	
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)	5		\$ 7,790	9.02%	
Short-Term Supportive Housing (STSH)	1		\$ 58	0.06%	
Permanent Housing Placement (PHP)	0		\$ -	0.00%	
Housing Case Management (HCM)	29		\$ 32,464	37.60%	
Housing Information Services (HIS)	13		\$ 1,549	1.80%	
Resource Identification (RI)			\$ 1,549	1.80%	
Subtotal			80,285	93.00%	
Administrative Costs			6,044	7.00%	
Total Allocation			86,329	100.00%	