

Araceli E. Solis

From: Luis E. Dominguez, Jr
Sent: Tuesday, July 28, 2026 1:40 PM
To: Ana I. Garcia
Subject: Fw: Request for Approval – Amendment to PO #444290 (Scott Equipment, Inc.)

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From: Luis E. Dominguez, Jr <ledomingue@ci.laredo.tx.us>
Sent: Thursday, 23 July 2026 15:59:01
To: Melissa Ramos <mramos3@ci.laredo.tx.us>; Adrian Huizar <ahuizar@ci.laredo.tx.us>
Subject: Fw: Request for Approval – Amendment to PO #444290 (Scott Equipment, Inc.)

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From: Guillermo Heard <gheard@ci.laredo.tx.us>
Sent: Thursday, 23 July 2026 15:05:20
To: Luis E. Dominguez, Jr <ledomingue@ci.laredo.tx.us>
Cc: Silvestre Rodriguez, Jr. <srodrigue4@ci.laredo.tx.us>
Subject: FW: Request for Approval – Amendment to PO #444290 (Scott Equipment, Inc.)

From: Steve E. Landin <selandin@ci.laredo.tx.us>
Sent: Thursday, July 23, 2026 2:59 PM
To: Guillermo Heard <gheard@ci.laredo.tx.us>
Subject: RE: Request for Approval – Amendment to PO #444290 (Scott Equipment, Inc.)

Approved. Proceed

Respectfully,

Steve E. Landin, CPM, ICMA-CM

Assistant City Manager

City of Laredo

1110 Houston, 3rd Floor

Laredo, Texas 78040

956-791-7302 (Office)

956-285-1697 (Cel)

From: Guillermo Heard <gheard@ci.laredo.tx.us>

Sent: Wednesday, July 22, 2026 4:51 PM

To: Steve E. Landin <selandin@ci.laredo.tx.us>

Subject: Request for Approval – Amendment to PO #444290 (Scott Equipment, Inc.)

Good Afternoon,

I would like to ask for your approval to move forward with an amendment to **PO #444290** for Scott Equipment, Inc. The original purchase order was issued for **\$99,543.16** for the purchase and installation of seven turnout gear extractors under the BuyBoard Contract and was below the City Council approval threshold. During the installation site walkthrough, it was determined that two additional washer bases are required to support two of the extractors at their designated stations properly. These bases were not included in the original purchase order but are necessary to complete the installation.

The additional cost is **\$1,064.00**, bringing the revised total to **\$100,607.16**. Since the total now exceeds the City's \$100,000 purchasing threshold, City Council ratification will be required. The additional expenditure will be funded from the same funding source already approved for this project.

Please let me know if you have any questions or need any additional information.

Guillermo Heard, MSN, FNP, CPM, CFO

Fire Chief/Emergency Management Coordinator

Laredo Fire Department

[956-718-6021](tel:956-718-6021)

[956-236-3254](tel:956-236-3254)

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