

RESOLUTION NO. R: 2026-R-196

ORDERING AND PROCLAIMING A SPECIAL CITY ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026; FOR: THE ELECTION OF A CITY OFFICIAL FOR CITY COUNCIL DISTRICT VIII; DESIGNATING POLLING PLACES; PROVIDING FOR PUBLICATION; APPLICATIONS FOR A PLACE ON THE BALLOT MUST BE FILED BY AUGUST 20, 2026 AT 6:00 PM; AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO CONTRACT WITH WEBB COUNTY ELECTIONS OFFICE / ADMINISTRATOR FOR THE PURPOSE OF CONDUCTING A SPECIAL ELECTION; AND ANY MATTERS RELATING THERETO.

WHEREAS, the Mayor and City Council of the City of Laredo, Webb County, Texas, by virtue of the authority vested by law, hereby proclaim, order and give notice of a Special Election in and for the City of Laredo, to be held on Tuesday, the 3rd day of November, 2026, for the purpose of electing the **CITY COUNCIL MEMBER FOR DISTRICT VIII.**

WHEREAS, the Mayor and City Council of the City of Laredo, Webb County, Texas, authorize the City Manager to negotiate and enter into contract with the Webb County Elections Office / Administrator conducting a special election; and any matters relating thereto.

WHEREAS, applications for a place on the ballot must be filed by August 20, 2026 at 6:00 pm.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAREDO, TEXAS THAT:

Section 1: That a special election be and the same is hereby ordered to be held and conducted within and for the City of Laredo on Tuesday, the 3rd day of November, 2026, for the purpose of electing the aforementioned city official:

CITY COUNCIL MEMBER FOR DISTRICT VIII.

Section 2: As per City Charter, any vacancy occurring within the City Council shall not be filled by appointment but shall be filled by majority vote of the qualified voters at a special election called for such purpose within 120 days after such vacancy or vacancies occur.

Section 3: That the mode and manner of holding and conducting said election shall be in accordance with the Texas Election Code and the City Charter of the City of Laredo, and that only resident qualified voters of the City of Laredo shall be eligible to vote at said election.

Section 4: That the polls at each designated polling place on said general election day shall be open from 7:00 a.m. to 7:00 p.m.

Section 5: That the Presiding Judges shall appoint not less than two qualified election clerks to serve and assist in conducting said election; provided that if the Presiding Judge actually serves as expected, the Alternate Presiding Judge shall be one of such clerks.

Section 6: That the period for early voting by personal appearance shall begin on October 19, 2026 and shall continue through October 30th, 2026. The main polling place for early voting shall be the Billy Hall, Jr. Administrative Building, located at 1110 Washington St., Laredo, Texas and such other early voting and mobile voting places and dates as set forth. The main early voting polling place shall remain open from 8:00 a.m. to 6:00 p.m. on each day designated for early voting, except for Saturday, October 24, 2026, which shall be open from 8:00 a.m. to 8:00 p.m., Sunday, October 25, 2026 from 12:00 p.m. to 6:00 p.m., and Monday through Friday, October 26, 2026 to October 30, 2026 from 8:00 a.m. to 8:00 p.m. The designated polling places shall not be open on Saturdays, Sundays or official holidays, except as otherwise provided.

Section 7: That the Early Voting Clerk for said election shall be appointed by the Webb County Elections Administrator.

Section 8: Application for ballots by mail shall be conducted by the Webb County Elections Administrator. All ballot applications and ballots voted by mail shall be sent to the Webb County Elections Administrator, 1110 Washington St., Suite 103, P.O. Box 29, Laredo, Texas 78042-029.

Section 9: That notice of said Special Election shall be given by posting a substantial copy of this ordinance at City Hall on the bulletin board used for posting notices of the meetings of the City Council, not later than Sunday, October 18, 2026. A substantial copy of this ordinance also shall be published in a newspaper of general circulation published in said City, the date of publication to be not earlier than the 30th day or later than the 10th day prior to the date set for said election.

Section 10: That said election shall be conducted at each designated voting place and the ballot to be used at such election be printed in the form required by the Texas Election Code and manufacturer's specifications with names of candidates printed thereon in full and prepared in such manner as specified by the Texas Election Code. That this election is to be conducted utilizing Election Systems and Software's ("ES&S") Express Vote Universal Machines, DS200 Precinct Scanner & Tabulator voting system to be used at each and every early voting and election day polling site in conjunction with the existing electronic ("DS450 high-speed Scanner & Tabulator") voting system, currently owned and operated by the County of Webb in the conduct of elections, for its Special Election to be held Tuesday, November 3, 2026.

Section 11: That immediately after the votes at such Special Election have been conducted and proper returns thereof made to the City Council, said City Council shall meet not later than the 11th day after election day and in accordance with the Texas Election Code, at the City Council Chambers, 1st floor, 1110 Houston St., to canvass the election and cause to be entered in the proper records of the City of Laredo, Texas, its official declaration of, or order showing the actual and true results of said general election.

Section 12: That in the event that a runoff election is required, it shall be held not earlier than the 20th day nor later than the 45th day after the date the final canvass of the main election is completed in accordance with the Texas Election Code.

Section 13: That this notice shall serve as authority for conducting a special election with Jose Luis Castillo, Webb County Elections Administrator to the extent that the City of Laredo will use the same judges and clerks, where possible.

Section 15: That the City Council hereby authorizes the City Manager to negotiate and enter into a contract agreement with the Webb County Elections Office / Administrator to conduct said Special Election.

Section 16: That the City Council hereby authorizes and establishes a Central Counting Station, appointment of the Central Counting Station Presiding Judge, Manager, Tabulation Supervisor, and Counting Station Clerks as set forth in the contract agreement with the Webb County Elections Administrator.

Section 17: That the deadline for filing an application for a place on the ballot for the November 3, 2026 Special Election must be filed by August 20, 2026 at 6:00 p.m.

**DULY PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON
THIS THE 17th DAY OF AUGUST 2026.**

**DR. VICTOR D. TREVIÑO
MAYOR**

ATTESTED:

**MARIO I. MALDONADO, JR.
CITY SECRETARY**

APPROVED AS TO FORM:

**DOANH T. NGUYEN
CITY ATTORNEY**