



**City of Laredo
Purchasing Division**

RENEWAL LETTER

March 26, 2025

Tovar Landscaping
Saul Tovar
110 E. Paredes
Laredo, Texas 78043

Re: FY23-033 Manadas Creek Maintenance – Academy
Extension II

Dear Mr. Saul Tovar,

Contract extension for providing Maintenance Services to the Manadas Creek - Academy for the City of Laredo Environmental Services will expire on May 31, 2025. The term of this contract is for a period of one (1) year and has the option to renew for three (3) additional one (1) year periods, upon mutual agreement of both parties. This will be the second of three extension periods.

Please indicate your desire to request a contract extension. Should your company desire a contract extension, it is expressly understood by the parties that any such extension of this contract is entirely revocable at the City's discretion and is contingent upon the agreement and acceptance by the City Council.

Sincerely,

Jaime E. Zapata, MPA, CTCD, CTCM
Purchasing Agent

Xc: Purchasing File

Tovar Landscaping

Request a contract extension: Yes Not request a contract extension: _____

Authorized Signature: Saul Tovar

Print Name: Saul Tovar

Date: 03/30/2025