
SUBJECT

Authorizing the City Manager to negotiate and execute a professional services agreement with AOKA for plan review, inspection, and Building Official services for an initial term of three (3) years, with the option to extend for an additional two (2) years; the agreement shall not exceed \$250,000.00 per fiscal year.

VIVA LAREDO PLAN ALIGNMENT

Alignment Rating: High

Supporting goal(s)/policy(ies): Efficient and Responsive Government Services

Summary of alignment: The proposed contract for plan review, inspection, and Building Official services supports the City's goal of providing efficient, responsive, and accessible government services. By supplementing internal capacity with professional consulting support, the City will improve plan review timelines, inspection consistency, and overall service delivery. This approach enhances operational efficiency, reduces delays in permitting processes, and strengthens customer service to residents and the development community, while aligning with the City's objective of modernizing and improving development services.

PREVIOUS COUNCIL ACTION

None.

BACKGROUND

On April 7, 2026, the Building and Planning Development Services Stabilization and Modernization Plan to improve consistency, timelines, and service delivery was presented to City Council.

COMMITTEE RECOMMENDATION

N/A

STAFF RECOMMENDATION

Staff recommends that City Council approve this contract.

Fiscal Impact

Fiscal Year:	2026
Budgeted Y/N?:	Yes
Source of Funds:	Planning & Zoning
Account #:	Various
Change Order: Exceeds 25% Y/N:	No

FINANCIAL IMPACT:

Funding will be provided through transfers from other expense accounts.