

Nalleli G. Madrigales

From: Richard A. Chamberlain
Sent: Monday, September 8, 2025 9:14 AM
To: Nalleli G. Madrigales
Cc: Erika Martinez; Laura Recio; Claudia G. Sierra
Subject: FW: Funding Reduction | Reduction in Force | CCHB - HPCDP/OCDS HHS001201700001 - Laredo - HHS001186500001
Attachments: HHS001201700001 FY26 Budget Approved.xlsx

Hello Ms. Nalleli,

Will you kindly work on the council item, reduction in funding. Thank you.

Your Partner in Health,



Richard A. Chamberlain
DrPH, MPH, DipACLM, CPM, CHW, LCI, RS
City of Laredo Executive Director of Health &
Director of Public Health
City of Laredo Public Health Department
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From: Richard A. Chamberlain
Sent: Monday, September 8, 2025 9:11 AM
To: Joseph W. Neeb <jneeb@ci.laredo.tx.us>; Steve E. Landin <selandin@ci.laredo.tx.us>; Jose A. Valdez, Jr. <jvaldez5@ci.laredo.tx.us>; Ramon Chavez <rchavez@ci.laredo.tx.us>; Linda Teniente <lteniente@ci.laredo.tx.us>; Carolina Thurkettle <cthurkettl@ci.laredo.tx.us>; Francisco J. Mata <fmata@ci.laredo.tx.us>; Jesus Esparza, III <jesparza@ci.laredo.tx.us>
Cc: Erika Martinez <emartinez8@ci.laredo.tx.us>; Laura Recio <lrecio1@ci.laredo.tx.us>

Subject: Funding Reduction | Reduction in Force | CCHB - HPCDP/OCDS HHS001201700001 - Laredo - HHS001186500001

Hello,

I am writing to inform you of a significant funding reduction that was communicated to us late Friday, following the initial full award provided via contract. Earlier last month, the award amount was confirmed at \$144,000; however, this has now been reduced to \$60,000. As a result of this reduction, we are unable to sustain the full scope of work originally planned under this award. Unfortunately, this includes the position of Health Education and Promotion Manager, held by Christina Duarte (employee #8743). A formal reduction-in-force letter will be issued to her today, with the 90-day grace period ending December 1, which will be her official termination date. We understand the impact of this decision and will do our best to provide Christina with support during this transition. Her role will be reclassified into a Health Educator I to support the deliverables of the program. Please let us know if you have any questions or need additional details regarding this change.

Your Partner in Health,



Richard A. Chamberlain

DrPH, MPH, DipACLM, CPM, CHW, LCI, RS

City of Laredo Executive Director of Health &
Director of Public Health

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From: Miller, Lauren (DSHS) <Lauren.Miller@dshs.texas.gov>

Sent: Friday, September 5, 2025 3:59 PM

To: Richard A. Chamberlain <rchamberla@ci.laredo.tx.us>

Cc: Riemer, Heather (DSHS) <Heather.Riemer@dshs.texas.gov>

Subject: CCHB - HPCDP/OCDS HHS001201700001 - Laredo - HHS001186500001

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Good afternoon,

We appreciate your quick response to the recent request for interest related to the Community and Clinical Health Bridge projects. Due to reductions in federal funds for this program, DSHS is amending your existing contract for FY2026 with a revised budget in the amount of \$60,000.00. Along with the revised budget, DSHS is working to modify the statement of work and will request revised work plans to align with the reduced amount. Please submit your updated budget in the amount of \$60,000.00 no later than **9/12/2025**, so we can quickly work on amending your existing contract.

If you need additional time, please let us know.

Thank you,

Lauren Miller, CTCM

CHI/CSE/IDP/PHL Contracts, Branch Manager

Contract Management Section (CMS)

Department of State Health Services (DSHS)

[Call me on Teams!](#)

P:(512)-771-9814

Lauren.Miller@dshs.texas.gov



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