# *CITY OF LAREDO*
# *FINANCE DEPARTMENT*
# *PURCHASING DIVISION*
# *REQUEST FOR PROPOSALS*

## ELEVATOR/ESCALATOR MAINTENANCE SERVICE CONTRACT
## VARIOUS DEPARTMENTS

### Public Notice

Notice is hereby given that the City of Laredo is now accepting sealed proposal, subject to the Terms and Conditions of this Request for Proposal and other contract provisions, for awarding of a three-year elevator /escalator maintenance service contract to multiple vendors for various City of Laredo Departments.

Copies of the specifications may be obtained from the Finance Department – Purchasing Division, 5512 Thomas Ave., Laredo, Texas 78041 or by downloading from our website: www.cityoflaredo.com or through Cit-E-Bid: https://cityoflaredo.ionwave.net/Login.aspx

Hand delivered Proposals will be received at the City Secretary Office, 1110 Houston St., 3rd. floor, Laredo, Texas 78040 until **5:00 P.M. on March 26, 2024; and all proposals received will be publicly acknowledges at 10:00 A.M. at the Office of the City Secretary on March 27, 2024.**

**Vendors are strongly encouraged to visit each location. Please call contacts listed on 19.1 prior to visitation.**

Hand delivered proposals are to be submitted in a sealed envelope clearly marked:

**Proposal: Elevator/Escalator Maintenance Service – Various Departments**
**FY24-054**

| | |
|---|---|
| Proposals can be downloaded and submitted through Cit-E-Bid:<br><br>https://cityoflaredo.ionwave.net/Login.aspx | Hand Delivered:<br>**City of Laredo – City Secretary**<br>**C/O Jose A. Valdez Jr.**<br>**City Hall – Third Floor**<br>**1110 Houston Street**<br>**Laredo, Texas 78040** |

## Terms and Conditions Request for Proposals

TERMS AND CONDITIONS OF INVITATIONS FOR PROPOSALS These Terms and Conditions are considered a standard language for all City of Laredo solicitation documents. If any specific proposal requirements differ from the general terms listed here, the specific proposal requirements shall prevail. A response to any Request for Proposal is an offer to contract with the City based upon the terms, conditions, and specifications contained in the City's Request for Proposal. Proposals do not become contracts unless and until they are executed by the City. A contract has its inception in the award, eliminating a formal signing of a separate contract unless requested by the City. For that reason, most if not all the terms and conditions of the contract are contained in the Request for Proposal, unless any of the terms and conditions are modified by a Request for Proposal amendment, a contract amendment, or by mutually agreed terms and conditions in the contract documents.

**GENERAL CONDITIONS** Vendors are required to submit Proposals upon the following expressed conditions:

(a) Vendors shall thoroughly examine the specifications, schedule instructions, and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to request additional compensation.

(b) Vendors shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of materials and equipment as required by the Proposal conditions. No pleas of ignorance by the vendor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the vendor to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.

(c) Vendors are advised that City contracts are subject to all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.

**1.0 PREPARATION OF PROPOSALS.** Proposals will be prepared in accordance with the following:

(a) All information required by the proposal form shall be furnished. For hand-delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on the Cit-E-Bid system.

(b) Unit prices shall be shown and where there is an error in the extension of price, the unit price shall govern.

(c) Alternate Proposals will not be considered unless authorized by the invitation for proposals or any applicable addendum.

(d) Proposed delivery time must be shown and shall include business days.

(e) Vendors will not include Federal taxes or State of Texas limited sales tax in proposal prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.

**2.0 DESCRIPTION OF SPECIFICATIONS & SUBSTITUTIONS** It is the responsibility of the prospective proposer to review the entire invitation to proposal packet and to notify the City of Laredo if the specifications are formulated in a manner that would restrict competition. Any such protest regarding the specifications or proposal procedures must be received by the City of Laredo no less than seventy-two hours before the time set for proposal opening. Vendors are required to state exactly what they intend to furnish. Otherwise, when applicable, vendors will be required to furnish the items as specified.

**3.0 SUBMISSION OF HAND-DELIVERED PROPOSALS**

(a) Proposals and changes thereto shall be enclosed in sealed envelopes, properly addressed, and include the date and hour of the Proposal opening and the material or services. The proposal shall be typed or written on the face of the envelope. Unless otherwise noted on the Notice to Vendors cover sheet, all hand-delivered Proposals must be submitted to:
City of Laredo, City Secretary's Office,
City Hall Third Floor, 1110 Houston Street.

(b) Proposals forms can be downloaded and printed through Cit-E-Bid. Mailed Proposals (i.e. USPS, FedEx, UPS), telegraphic, or facsimile proposals will not be considered.

ambiguities in the specifications. If the vendor does not file a written protest within this time, the vendor will have waived all rights to formally protest the intent to award.

All protests regarding the proposal solicitation process must be submitted in writing by certified mail to:

CITY OF LAREDO INTERIM PURCHASING AGENT
Enrique Aldape III
5512 Thomas Avenue
Laredo, Texas 78041
ealdape@ci.laredo.tx.us

Within five (5) business days of receiving a timely protest, the Purchasing Agent shall provide a written response to the protesting vendor of the decision following a review of the legitimacy and procedural correctness of the procurement documents. A protesting vendor may appeal to the Laredo City Manager if dissatisfied with the decision of the Purchasing Agent. Only after exhausting all administrative procedures through the City Manager is a protesting vendor then entitled to appeal the award of the contract to the Laredo City Council.

**8.0 VENDOR DISCOUNTS**

(a) Percentage discounts within a certain period will be accepted but cannot be used in RFP evaluations. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.

(b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date the check is mailed.

**9.0 INTENT OF CONTRACT**

(a) ANNUAL SERVICE CONTRACT: The services are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased and change orders shall not be applicable. The City's obligation for the performance of an annual service contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

**10.0 AWARD OF CONTRACT** The contract will be **awarded based on (Best Value)** and in accordance with the provisions of Chapters 252 and 271 of the Texas Local Government Code. **There will be one primary vendor and one secondary vendor for this contract.**

Definition of the lowest responsive and responsible bidder as per the Institute for Public Procurement is:

***"Lowest Responsive and Responsible Bidder: The bidder who fully complied with all of the bid requirements and whose past performance, reputation, and financial capability are deemed acceptable, and who has offered the most advantageous pricing or cost-benefit, based on the criteria stipulated in the bid documents."***

If the awarded responder is unable to meet the requirements of the City, services/products may be purchased from the next best available Vendor until a Vendor is found that can complete the requirements of the City. This RFP shall not be construed by any party as an agreement of any kind between the City and such party. The award of a contract shall be subject to the approval of the City Council. Following an award, City in its sole option may elect to negotiate a formal agreement with the Vendor that will include by reference the terms of the RFP and related responses. In the event an agreement cannot be reached with the selected Vendor, the City reserves the right to select and negotiate with an alternate Vendor. The City reserves the right to accept any item or group of items in the proposal specifications unless the Vendor qualifies its proposal by specific limitations. The Vendor shall bear the burden of proof of compliance with the City of Laredo specifications. When applicable, prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to the proposal. The place of delivery shall be outlined in the purchase order and/or formal contract agreement when applicable.

insurance policies as follows:

1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers' compensation, and all liability policies.
4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice before cancellation or non-renewal of the insurance.
6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. The insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverage according to requirements and instructions contained herein.
2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.

(i) Upon request, the Contractor shall furnish The City of Laredo with certified copies of all insurance policies.

**(j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.**

(k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before awarding the contract.

(l) Awarded vendor is required to maintain current and active all: certifications, licenses, permits, and/or insurance coverages, required to perform work, throughout this project/contract.

## 13.0 CONTRACT REQUIREMENTS

13.1 CODE OF ETHICS ORDINANCE 2012-0-126

Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics.

13.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD

A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

13.3 NON-COLLUSIVE AFFIDAVIT (Attached)

The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any Bidder or Person, to put in a sham proposal or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said proposal price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

**S.B. 252 (V. Taylor/S. Davis)** is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran, Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

**Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

The adjustments, repairs or replacements to be made will be such as are disclosed to be reasonable necessary by examination. The contractor shall not be required to make repairs or renewals necessitated by negligence or misuse of any machinery, equipment, or car, due to any of the cause beyond the contractor's control except ordinary wear. The contractor shall not be required to install new attachments or devices on the equipment as part of the service contract.

16.8 Contractor will once a month examine, adjust, lubricate as required, and if conditions warrant, repair or replace:

16.8.1 Renew step rollers to assure smooth and quiet operation.

16.8.2 Replacement of step treads and/or comb segments.

16.8.3 Contractor also agrees to furnish the following:

16.8.3.1 Lubricants in compliance with original equipment manufacturer's specifications to maintain hydraulic fluid at proper operating level.

16.8.3.2 To make any adjustments, repairs, and replacements which it may be advisable to make before the next regular examination.

16.8.3.3 To examine, lubricate, adjust, and if conditions warrant, repair or replace all accessory equipment, with exceptions as stated hereinafter.

16.9 Exempt Items
The following items of escalator equipment are not included in the agreement:
Renewal or refinishing of balustrades, trim and molding, lighting and power lines to escalator. The adjustments, repairs or replacements to be made will be such as are disclosed to be reasonable necessary by the examination. The contractor shall not be required to make repairs or renewals necessitated by negligence or misuse of any machinery, equipment, or car, due to any of the cause beyond the contractor's control except ordinary wear. The contractor shall not be required to install new attachments or devices on the equipment as part of the service contract.

**17.0 Requirements**
Contractor will once a month examine elevators and escalators, adjust, lubricate as required, and if conditions warrant, repair or replace:

17.1 Power unit, pump motor and controller including: Valves, including relief valve, pilot, lowering, leveling and check valves; or any of the parts thereof, V-belts, strainers and gaskets, controller relays, solid state control components, for entire operating circuit.

17.2 Plunger, guide bearings, packing and packing gland.

17.3 The contractor shall schedule and coordinate elevator inspector to conduct annual safety inspections and test elevators and escalators equipment.

17.4 The contractor shall inspect the elevators cab fan and emergency call phone and advise the department of any repairs needed.

17.5 The contractor shall inspect and repair (if necessary) the pit oil leaks and clean oil leaks or spills in the pit and equipment room.

17.6 The contractor shall submit a Preventative Maintenance Report and notify the department manager of an any deficiencies that need to be corrected.

**19.0 Locations**

19.1 Location I
Laredo International Airport, 5210 Bob Bullock Loop, Laredo, Texas 78041.
Point of Contact: Mr. Andrew Knapp at 956-795-2000 or email: aknapp@ci.laredo.tx.us

19.1.1 Escalator 1: Montgomery Kone, Model, 4E Series HR-90 ft. per minute.

19.1.2 Escalator 2: Montgomery Kone, Model 4E Series HR-90 ft. per minute.

19.1.3 Elevator 1: Montgomery Kone MIP ROM SL # CP-PHD 82728.

19.1.4 Elevator 2: Montgomery Kone MIP Rom SL CP-PHD 82730.

19.1.5 Elevator 3: Montgomery Kone MIP ROM SL CP-PHD 82729.

19.2 Location II
Bridge III, FM Road 3464 at 1472, Laredo, Texas, 78046.
Point of Contact: Mr. Kent Richard at 956-791-2200 Ext. 1379 or email: jrichard@ci.laredo.tx.us

19.2.1 Model EB 6015A # EC4076.

19.3 Location III
Bridge IV, 11601 FM 1472, Laredo, Texas, 78046.
Point of Contact: Mr. Kent Richard at 956-791-2200 Ext. 1379 or email: jrichard@ci.laredo.tx.us

19.3.1 Dover, 2000 lbs., Model 590G3, Serial Number 01050000.

19.4 Location IV
Bridge I, 1209 Water Street, Laredo, Texas, 78040.
Point of Contact: Ms. Olga Angel at 956-764-8814 or Mr. Kent Richard email: jrichard@ci.laredo.tx.us

19.4.1 Elevator # 1 Decal # 66127, Schindler Manufacturer, Model Type 330A, Serial # B7851-01

19.4.2 Elevator # 2 Decal # 66128, Schindler Manufacturer, Model Type 330A, Serial # B6727-01

19.4.3 Elevator # 3 Decal # 66129, Schindler Manufacturer, Model Type 330A, Serial # B6728-01

19.4.4 Elevator # 4 Decal # 66130, Schindler Manufacturer, Model Type 330A, Serial # C2834-01

19.4.5 Elevator # 5 Decal # 66131, Schindler Manufacturer, Model Type 330A, Serial # B6729-01

19.4.6 Elevator # 6 Decal # 61246, Schindler Manufacturer, Model Type 330A, Serial # D3851-01

19.4.7 Escalator 1 LH Down, Decal # 66125, Schindler Manufacturer, Model 9300, Serial # B6768-01, Speed 100.

19.4.8 Escalator 2 RH Up, Decal # 66126, Schindler Manufacturer, Model 9300, Serial # B6768-02, Speed 100.

19.14 Location XIV
James & Maria Luisa Haynes Recreation Center; 2102 Clark's Crossing Dr.; Laredo, TX 78043
Point of Contact: Christina Morin 956-729-4600 or email: cmorin@ci.laredo.tx.us

19.14.1 Schindler; Model Type: 330A; Serial #: F1835 01.

19.15 Location XV
Fire Administration Building, 616 E. Del Mar Blvd Laredo, TX 78045
Point of Contact: Adrian Huizar at 956-718-6084 or e-mail: ahuizar@ci.laredo.tx.us

19.15.1 Thyssenkrupp Elevator TAC32.

19.16 Location XVI
Max Mandel Golf Course, 27700 FM 1472, Laredo, TX 78045
Point of Contact: Jeremiah Cabrera at 956-251-4820 or e-mail: jeremiah.cabrerea@troon.com

19.16.1 Schindler; Model Type: 330A.

19.17 Location XVII
Uni-Trade Stadium, 6320 Sinatra Dr, Laredo, TX 78045
Point of Contact: Sylvia Lara at 956-729-4610 or email: slara@ci.laredo.tx.us

19.17.1 Model Type: E2B 217M – G 5049 OZ and E2B 217M – G 3709-01

19.18 Location XVIII
City Hall Annex, 1102 Bob Bullock Loop, Laredo, Texas 78043
Point of Contact: Mimi Jacaman at 956-727-6524 or email: mjacaman@ci.laredo.tx.us

19.18.1 Model Type: Schindler Model Type 330A Serial # D1504-01.

**20.0 No Obligation**
This RFP in no manner obligates the City of Laredo or any of its agencies to the use of any Offeror's services until a valid written contract is awarded and approved by appropriate authorities.

**21.0 Termination**
This RFP may be canceled at any time and any and all proposals may be rejected in whole or in part when the City determines such action to be in the best interest of the City of Laredo.

**22.0 Right to Waive Minor Irregularities**
The Evaluation Committee reserves the right to waive minor irregularities. The Evaluation Committee also reserves the right to waive mandatory requirements provided that all of the otherwise responsive proposals failed to meet the same mandatory requirements and the failure to do so does not otherwise materially affect the procurement. This right is at the sole discretion of the Evaluation Committee.

23.4 Qualifications of Staff (**10 Points**) **--Documentation Shall be uploaded onto Cit-E-Bid.**
Provide a graphic and narrative description of the organizational structure for the provision of services to the City, specifically outlining each individual's primary responsibilities, areas of expertise, and services to be performed. The overall project manager, account manager, lead mechanic, service technician, and other individuals who will be assigned to coordinate activities of the Firm must be identified. Provide professional qualifications and experience (resume is sufficient) within the past five (5) years for all individuals identified for engagement, as well as a narrative description of experience working on similar manufacturer and controllers to those in this RFP. (**Refer to Attachment A**)

**24.0 Price Schedule**

Pricing (**40 Points**): An evaluation of the pricing to the City of Laredo.

24.1 Location I –A- Airport- Escalator 1 as per 19.1

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 590.00 | $ 7,080.00 |
| Year 2nd. | Maintenance | 12 | $ 619.50 | $ 7,434.00 |
| Year 3rd. | Maintenance | 12 | $ 650.47 | $ 7,805.64 |
| | | | Section I-A Total | $ 22,319.64 |

24.2 Location I –B- Airport- Escalator 2

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 590.00 | $ 7,080.00 |
| Year 2nd. | Maintenance | 12 | $ 619.50 | $ 7,434.00 |
| Year 3rd. | Maintenance | 12 | $ 650.47 | $ 7,805.64 |
| | | | Section I-B Total | $ 22,319.64 |

24.3 Location I –C- Airport- Elevator 1

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |
| | | | Section I-C Total | $ 10,260.00 |

24.4 Location I –D- Airport- Elevator 2

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |
| | | | Section I-D Total | $ 10,260.00 |

24.10 Location IV Bridge I - Elevator 3 as per 19.4

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |

24.11 Location IV Bridge I - Elevator 4 as per 19.4

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |

24.12 Location IV Bridge I - Elevator 5 as per 19.4

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |

24.13 Location IV Bridge I - Elevator 6 as per 19.4

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |

24.14 Location IV Bridge I - Escalator 1 as per 19.4

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 590.00 | $ 7,080.00 |
| Year 2nd. | Maintenance | 12 | $ 619.50 | $ 7,434.00 |
| Year 3rd. | Maintenance | 12 | $ 650.47 | $ 7,805.64 |

24.15 Location IV Bridge I - Escalator 2 as per 19.4

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 590.00 | $ 7,080.00 |
| Year 2nd. | Maintenance | 12 | $ 619.50 | $ 7,434.00 |
| Year 3rd. | Maintenance | 12 | $ 650.47 | $ 7,805.64 |

24.21 Location X El Pico Water Treatment Plant Elevator as per 19.10

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |
| | | | Section IX Total | $ 10,260.00 |

24.22 Location XI Old Federal Courthouse Elevator as per 19.11

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |
| | | | Section X Total | $ 10,260.00 |

24.23 Location XII El Eden Recreation Center Elevator as per 19.12

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |
| | | | Section XI Total | $ 10,260.00 |

24.24 Location XIII Fasken Community Center Elevator as per 19.13

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |
| | | | Section XII Total | $ 10,260.00 |

24.25 Location XIV James & Maria Luisa Haynes Recreation Center Elevator as per 19.14

| Maintenance Service Contract | | Months | Monthly Price | Yearly Total |
|---|---|---|---|---|
| Year 1st. | Maintenance | 12 | $ 270.00 | $ 3,240.00 |
| Year 2nd. | Maintenance | 12 | $ 285.00 | $ 3,420.00 |
| Year 3rd. | Maintenance | 12 | $ 300.00 | $ 3,600.00 |
| | | | Section XIII Total | $ 10,260.00 |

**Summary (if hand delivered)**

| Department | Three Year Total |
|---|---|
| **Location I** Airport | $ 75,419.28 |
| **Location II** Bridge III | $ 10,260 |
| **Location III** Bridge IV | $ 10,260. |
| **Location IV** Bridge I | $ 106,199.28 |
| **Location V** City Hall | $ 10,260 |
| **Location VI** Police Department | $ 10,260 |
| **Location VII** Public Library | $ 20,520 |
| **Location VIII** El Mercado | $ 10,260 |
| **Location IX** Traffic Parking Division | $ 10,260 |
| **Location X** El Pico Water Treatment Plant | $ 10,260 |
| **Location XI** Old Federal Courthouse | $ 10,260 |
| **Location XII** El Eden Recreation Center | $ 10,260 |
| **Location XIII** Fasken Community Center | $ 10,260 |
| **Location XIV** James & Maria Haynes Center | $ 10,260 |
| **Location XV** Fire Administration Building | $ 10,260 |
| **Location XVI** Max Mandel Golf Course | $ 10,260 |
| **Location XVII** Uni-Trade Stadium | $ 20,520 |
| **Location XVIII** City Hall Annex | $ 10,260 |
| **Grand Total** | $ 366,218.56 |

**25.0 Selection Process**

Based on the Evaluation Committee or outside Consultant's review, it is expected that several firms may be short-listed for further consideration, and may be required to submit supplemental information. Additionally, after review of the findings of the committee or the outside consultant, firms may be required to make a formal public presentation before the selection committee.

The City's obligation for performance of this proposal is contingent upon the availability of funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this informal bid becomes null and void.

In determining the ***best value*** for the City of Laredo the following factors shall be considered in accordance with the corresponding weights, in evaluating the proposals:

| Section | Criteria | Max Points |
|---|---|---|
| I | Pricing for Services Provided (24.1) | 40 |
| II | Firms Qualifications, References, & Previous Experiences (23.2) | 20 |
| III | Ability to Address RFP Requirements Project Timeline (23.3) | 30 |
| IV | Qualifications of Staff (23.4) | 10 |
| | Total | 100 |

Definition of best value criteria as per The Institute for Public Procurement is:
*"Best Value: 1. A procurement method that emphasizes value over price. 2. An assessment of the return that can be achieved over the useful life of the item, e.g., the best combination of quality, service, time, price."*

Annual Supply/Service Contract: This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased and change orders shall not be applicable.

28.1 Disclosure of Interested Parties
Section 2252.908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury. Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least $1 million. Section 2252.908 provides definitions of certain terms occurring in the section.

Section 2252.908 applies only to a contract entered into on or after Jan. 1, 2016. (Only if awarded contract is approved by City Council). The form must be submitted electronically through the Texas Ethics Commission website. Once the form is submitted and given a unique registration number, the business entity must manually sign the form and have it notarized. The form should be sent to the government entity which will then verify the form on the Texas Ethics Commission website.

**29.0 Term of Contract**
The term of this contract shall be for a period of three (3) years beginning as of the date of its execution. The contract may be extended for one, additional three (3) year period. Should the vendor desire to extend the contract for the additional three-year period, it must so notify the City in writing no later than sixty (60) days before the expiration of the prior term. Such notification shall be effective upon actual receipt by the City. Renewals shall be in writing and signed by the City's Purchasing Manager & City Manager or his designee, without further action by the Laredo City Council, subject to and contingent upon appropriation of funding therefore. All annual contracts shall bound by the terms of the bid documents. The City shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 3 months. Said month to month extensions shall be in writing, signed by the City's Purchasing Manager & City Manager or his designee, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefore. The City reserves the right to renew or rebid this contract, if the appropriated funds initially approved by City Council are exhausted before the contract expiration date.

**30.0 Price Adjustment******
During the period of this contract, prices may be increased and decreased. The City of Laredo will allow unit price adjustments upwardly or downwardly when correlated with an industry wide adjustment. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and be supported by appropriate documentation. The City will not take action to intentionally delay legitimate manufacturer unit price increases. The City of Laredo reserves the right to cancel the contract if the price increase is deemed excessive; a new contract vendor will be selected on the basis of competitive bids. Documentation may be emailed to ealdape@ci.laredo.tx.us

**33.0 Bidder Information Questionnaire**

## Bidder Information/Business Questionnaire:
## Please complete all information requested below and submit with your bid package

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct ".

Name of Offeror (Business) Nouveau Texas LLC

Signature of person authorized to sign bid _____ Date 3/25/2024

Print Name of person authorized to sign bid Michael Griffin

Title: Territory Manager

Business Address: 11810 Parliament St.

City, State, Zip Code: San Antonio, Tx.

Telephone Number: 210-517-3339 Fax Number: _____

Contact Person Email Address: mgriffin@nouveautexas.com

Federal Tax ID Number: 85-1443841

Bidders Principal/Corporate Place of Business Address: 47-55 37th St. Long Island City, NY 11101

Indicated Status of Business:

Corporation _____ Partnership _____ Sole Proprietorship ✓ Other: _____

If other state business status: _____

State how long under its present business name: 36 years

If applicable, list all other names under which the Business identified above operated in the last five years.

---

Will bidder/proposer provide a copy of its financial statements for the last two years, if requested by the City of Laredo? (Yes) / No

Has the business, or any officer or partner thereof, failed to complete a contract? Yes / (No.)

Is any litigation pending against the Business? Yes / No.

Is offeror currently for sale or involved in any transaction to expand or to become acquired by another business entity? Yes / No.
If yes, offer need to explain the expected impact both in organizational and directional terms.

Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? Yes / No.

Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or otherwise disqualified from bidding, proposing, or contracting? Yes / No

Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? Yes / No.

Hs the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business in default? Yes / No

Is the Business in arrears in any contract or debt? Yes / No

Has the Business been a defaulter, as a principal, surety, or otherwise? Yes / No

Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or for any other reason? Yes / No.

State if company is a certified minority business enterprise:
Historically Underutilized Business (HUB): Yes No Disadvantaged Business Enterprise (DBE): Yes No

Small Disadvantaged Business Enterprise (SDBC) Yes No Other: Please specify _____

This company is not a certified minority business: ☑

***The above minority information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company***

## 34.0 Conflict of Interest Disclosure

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the **City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040,** a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of $250.00 or more to the listed City of Laredo officer (s) or certain family members.

The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is *a* Class C misdemeanor.

The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from http://www.ethics.state.tx.us/whatsnew/conflict forms.htm.

The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of **Conflicts of Interest Questionnaire (Form CIQ)** include:

1. **Mayor**
2. **Council Members**
3. **City Manager**
4. **Members of the Fire Fighters and Police Officers Civil Service Commission.**
5. **Members of the Planning and Zoning Commission.**
6. **Members of the Board of Adjustments**
7. **Members of the Building Standards Board**
8. **Parks & Leisure Advisory Committee Member,**
9. **Historic District Land Board Member,**
10. **Ethics Commission Board Member,**
11. **The Board of Commissioners of the Laredo Housing Authority**
12. **The Executive Director of the Laredo Housing Authority**
13. **Any other City of Laredo decision making board member**

If additional information is needed please contact Miguel A. Pescador, Purchasing Agent at 956-794-1731

☑ HAVE READ THIS FORM AND ATTEST THAT THERE IS NO CONFLICT OF INTEREST THUS NO VIOLATION OF SECTION 176.006, LOCAL GOVERNMENT CODE EXISTS.

Morgan Pyle — Name | Signature | 3/25/2024 — Date

## CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

**For vendor or other person doing business with local governmental entity**

**This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**OFFICE USE ONLY**

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

N/A

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, income, other than investment income, from the filer of the questionnaire? ☐ Yes ☒ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity? ☐ Yes ☒ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves an officer or director, or holds an ownership of 10 percent or more? ☐ Yes ☒ No

D. Describe each employment or business relationship with the local government officer named in this section.

Signature of person doing business with the governmental entity | 3/25/2024 — Date

35.0

# AFFIDAVIT

**Project:**

Form of Non-Collusive Affidavit

AFFIDAVIT

STATE OF TEXAS {}
COUNTY OF WEBB {}

Being first duly sworn, deposes and says:

That he/she is Morgan E. Pyle
(a Partner of officer of the firm of, etc.)

The party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or shame; that said Bidder has not colluded, conspired, connived or agreed directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed Contract; and that all statements in said proposal or bid are true.

Morgan Pyle

Signature of:
Bidder, if the Bidder is an individual
Partner, if the Bidder is a Partnership
Officer, if the Bidder is a Corporation

Subscribed and sworn before me this 25 day of MARCH 20 24.

Veronica S. Trevino
**Notary Public**

**My commission expires:**
9/18/2026

VERONICA S TREVINO
Notary ID #129962986
My Commission Expires
September 18, 2026

**36.0 Discretionary Contracts Disclosure**

# City of Laredo
# Discretionary Contracts Disclosure

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

**For details on use of this form, see Section 4.01 if the City's Ethics Code.**
***This is a ✓ New Submission or ___ Correction or ___ Update to previous submission.**

***1. Name of person submitting this disclosure form.**

| First | M.I. | Last | Suffix |
|---|---|---|---|
| Morgan | E | Pyle | |

***2. Contract Information.**

a) Contract or Project name(s): City of Laredo

b) Originating Department(s): Any Departments that have Vertical Units

***3 Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)**

| Name (Print) | Signature | Name (Print) | Signature |
|---|---|---|---|
| Micnael Griffin | | | |
| Bradley Patterson | BPatterson | | |
| Morgan Pyle | MPyle | MPyle | |
| Steven Proniewich | | | |

***4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3**

☑ Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.

☐ Name of partner, parent, or subsidiary business entity(ies): _____

***5. List any individuals or entities that will be subcontractors on this contract.**

☑ Not applicable. No subcontractors will be retained for this contract.

☐ Subcontractors may be retained, but have not been selected at the time of this submission.

☐ List of subcontractors: _____

***6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.**

☑ Not applicable. No attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.

☐ List of attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract: _____

***7. Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than $100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections.

a) Any individual seeking contract with the city (Question 3)
b) Any owner or officer of entity seeking contract with the city (Question 3)
c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4)
d) Any subcontractor or owner/office of subcontracting entity retained for the contract (Question 5)
e) The spouse of any individual listed in response to (a) through (d) above
f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

☑ Not applicable. No campaign or officeholder contributions have been made in the preceding 24 months by these individuals.

☐ List of contributors: _____

**Updates on Contributions Required**

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

***8. Disclosure of conflict of interest**

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

☑ I am not aware of any conflict(s) of interest issues under Section 2.01 of the Ethics Code for members of City Council or a city board/commission.

☐ I am aware of the following conflict(s) of interest: _____

***Acknowledgements**

☑ **Updates Required**
I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

☑ **No Contract with City Officials or Staff during Contract Evaluation**
I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contracting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released.

This no-contract provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

***Conflict of Interest Questionnaire (CIQ)**
Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office of the City Secretary.

☑ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

***Oath**

☑ I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

| | | |
|---|---|---|
| Morgan Pyle | Morgan Pyle | Sales |
| Name (Print) | Signature | Title |
| Nouveau Texas | | 3/24/2024 |
| Company or DBA | | Date |

Please fill this form out online, print and submit completed form with proposal to origination department. All questions must be answered. If necessary to mail, send to:
City of Laredo
P.O. Box 579
Laredo, TX 78042-0579

## 37.0 Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided, **https://www.ethics.state.tx.us/tec/1295-Info.htm.**

**Implementation of House Bill 1295**

### 37.1 Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least $1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

### 37.2 Filing Process:

Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

Additional Information:

HB 1295

Certificate of Interested Parties (Form 1295)

New Chapter 46, Ethics Commission Rules:
- 46.1. Application
- 46.3. Definitions
- 46.5. Disclosure of Interested Parties Form

# CERTIFICATE OF INTERESTED PARTIES

**FORM 1295**

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Nouveau Elevator Texas, San Antonio, Bexar

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Nouveau

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

E.I.N. 85-1443841

4

| Name of Interested Party | City, State, Country (place of business) | Nature of Interest (check applicable) | |
|---|---|---|---|
| | | Controlling | Intermediary |
| N/A | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

5 Check only if there is NO Interested Party. ☑

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Morgan Pyle
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

VERONICA S TREVINO
Notary ID #129962986
My Commission Expires
September 18, 2026

Sworn to and subscribed before me, by the said MORGAN PYLE, this the 25th day of MARCH, 2021, to certify which, witness my hand and seal of office.

3/25/2024 VST

Veronica S. Treviño
Signature of officer administering oath

VERONICA S. TREVIÑO
Printed name of officer administering oath

ESCROW ASSISTANT
Title of officer administering oath

**ADD ADDITIONAL PAGES AS NECESSARY**

Form provided by Texas Ethics Commission www.ethics.state.tx.us Adopted 10/5/2015

*********Form does not need to be notarized*********

**38.0 Vendors Instructions:**

Hand delivered Proposals will be received at the City Secretary Office, 1110 Houston St., 3rd. floor, Laredo, Texas 78040 until **5:00 P.M. on March 26, 2024; and all proposals received will be publicly acknowledges at 10:00 A.M. at the Office of the City Secretary on March 27, 2024.**

Hand delivered bids are to be submitted in a sealed envelope clearly marked:

**Bid: Elevator/Escalator Maintenance Service – Various Departments**
**FY24-054**

Bids can be downloaded and submitted through Cit-E-Bid: https://cityoflaredo.ionwave.net/Login.aspx

or

Hand Delivered:

City of Laredo - City Secretary
C/O Jose A. Valdez Jr.
City Hall - Third Floor
1110 Houston Street
Laredo, Texas 78040

# Attachment A

**Vendor Information Sheet**

Sales Manager: Mike Griffin Phone Number: 210-517-3339 Years of Experience 3

Service Manager: Brad Patterson Phone Number: 832-493-2253 Years of Experience 27

Service Technicians: David Arando Phone Number: 646-829-5324 Years of Experience 28

Local Service Representative: Morgan Pyle Phone Number: 832-656-5[illegible] Years of Experience 5

Sales Manager License: N/A

Service Manager License: N/A

Service Technician License: N/A

Local Service Representative License: N/A

Please Provide a summary of your company's ability to service the City of Laredo:

With over 850 employees, we are the Largest Family-owned Full-Service Vertical transportation provider in the U.S. Built on relationships, reputation and referrals from our clients over the past 36 years, we are excited to bring our award winning brand of vertical transportation service and unique industry differentiators to Laredo. We support and deliver on every aspect of elevators and escalators, from maintenance and modernization to New Construction and Code Compliance. Through communication, customer service and unmatched results, you'll know you've chosen the safest and most efficient vertical transportation provider in Texas. At Nouveau Texas we're raising your life.

# FY24-054 Elevator/Escalator Maintenance

## FY24-054 Elevator/Escalator Maintenance Services

Issue Date: 3/4/2024
Questions Deadline: 3/14/2024 02:00 PM (CT)
Response Deadline: 3/26/2024 05:00 PM (CT)

City of Laredo Purchasing

## Contact Information


Contact: Enrique Aldape III
Address: Purchasing Division
Public Works Service Center
5512 Thomas Avenue
Laredo, TX 78041
Phone: 956 (794) 1733
Fax: 956 (790) 1805
Email: ealdape@ci.laredo.tx.us

## Event Information

| | |
|---|---|
| Number: | FY24-054 Elevator/Escalator Maintenance |
| Title: | FY24-054 Elevator/Escalator Maintenance Services |
| Type: | Request For Proposal |
| Issue Date: | 3/4/2024 |
| Question Deadline: | 3/14/2024 02:00 PM (CT) |
| Response Deadline: | 3/26/2024 05:00 PM (CT) |
| Notes: | Vendors are strongly encouraged to visit each location.<br>Point of contacts are listed on 19.1 |

## Ship To Information

Contact: Jose A. Valdez, Jr.
Address: City Secretary
City Hall
1110 Houston St
3rd floor
Laredo, TX 78043
Phone: (956) 791-7312

## Billing Information

Contact: Jorge Jolly
Address: Accounts Payable
City Hall
2nd
PO Box 210
Laredo, TX 78042
Phone: (956) 791-7326
Email: jjolly@ci.laredo.tx.us

## Bid Attachments

**Conflict of Interest Questionnaire-Revised 1-1-2021.pdf** Download

Conflict of Interest Questionnaire (CIQ)

**Non-Collusive Affidavit Form.pdf** Download

Non-Collusive Affidavit Form

**FY24-054 Form1295.pdf** Download

FY24-054 Form 1295

**FY24-054 Attachment A.pdf** Download

FY24-054 Attachment A

**FY24-054 Elevator Escalator.pdf** Download

FY24-054 Elevator/Escalator - Various Departments

## Bid Attributes

| | |
|---|---|
| 1 | **Award by Best Value**<br>Proposal will be awarded based on evaluated criteria and to the bidder who provides the best value to the City of Laredo and who's proposed price and other factors have been considered in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code.in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code. There will be one primary vendor and one secondary for this contract.<br>☐ I agree<br>*(Required: Check if applicable)* |

## Event Information

| | |
|---|---|
| Number: | FY24-054 Elevator/Escalator Maintenance |
| Title: | FY24-054 Elevator/Escalator Maintenance Services |
| Type: | Request For Proposal |
| Issue Date: | 3/4/2024 |
| Question Deadline: | 3/14/2024 02:00 PM (CT) |
| Response Deadline: | 3/26/2024 05:00 PM (CT) |
| Notes: | Vendors are strongly encouraged to visit each location.<br>Point of contacts are listed on 19.1 |

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Phone: (956) 791-7326
Email: jjolly@ci.laredo.tx.us

## Bid Attachments

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Conflict of Interest Questionnaire (CIQ)

**Non-Collusive Affidavit Form.pdf** Download

Non-Collusive Affidavit Form

**FY24-054 Form1295.pdf** Download

FY24-054 Form 1295

**FY24-054 Attachment A.pdf** Download

FY24-054 Attachment A

**FY24-054 Elevator Escalator.pdf** Download

FY24-054 Elevator/Escalator - Various Departments

## Bid Attributes

| | |
|---|---|
| 1 | **Award by Best Value**<br>Proposal will be awarded based on evaluated criteria and to the bidder who provides the best value to the City of Laredo and who's proposed price and other factors have been considered in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code.in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code. There will be one primary vendor and one secondary for this contract.<br>☑ I agree<br>*(Required: Check if applicable)* |

| | |
|---|---|
| 2 | **Questionnaire Description**<br>"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct ". |
| 3 | **Name of Offeror (Business) and Name & Phone Number of Authorized Person to sign bid**<br>Michael Griffin 210-517-3339<br>Morgan Pyle 832-656-5071<br>*(Required: Maximum 1000 characters allowed)* |
| 4 | **State how long under has the business been in its present business name**<br>36 years<br>*(Required: Maximum 1000 characters allowed)* |
| 5 | **If applicable, list all other names under which the Business identified above operated in the last five years**<br>N/A<br>*(Required: Maximum 4000 characters allowed)* |
| 6 | **State if the Company is a certified minority business enterprise**<br>The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company. |
| 7 | **Questions Part 1**<br>1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default?<br>1) NO 2) NO 3. NO 4. NO 5. NO<br>*(Required: Maximum 4000 characters allowed)* |

**8** **Questions Part 2**

1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, or otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason?

1. NO 2. NO 3. NO

*(Required: Maximum 4000 characters allowed)*

**9** **State if the Company is a certified minority business enterprise**

☐ Historically Underutilized Business (HUB) ☐ Small Disadvantaged Business Enterprise (SCBC)

☐ Disadvantaged Business Enterprise (DBE) ☐ Other

☒ This company is not a certified minority business

*(Required: Check only one)*

**10** **Conflict of Interest Disclosure**

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of $250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from http://www.ethics.state.tx.us/whatsnew/conflict forms.htm. The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Leisure Advisory Committee Member, 9. Historic District Land Board Member, 10. Ethics Commission Board Member, 11. The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member If additional information is needed please contact Enrique Aldape III, Interim Purchasing Agent at 956-794-1733.

**11** **Conflict of Interest Questionnaire Form CIQ**

For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**12** **Conflict of Interest Questionnaire**

Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response?

☑ Yes ☐ No

*(Required: Check only one)*

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| 13 | **Construction Contract**<br>Construction Contract Requires Acknowledgement<br>☑ Acknowledge<br>*(Required: Check if applicable)* |
| 14 | **Disclosure Form**<br>For details on use of this form, see Section 4.01 of the City's Ethics Code. |
| 15 | **This is a**<br>☑ New Submission ☐ Correction ☐ Update to previous submission<br>*(Required: Check only one)* |
| 16 | **Question 1. Name of person submitting this disclosure form**<br>Please include First Name, Middle Initial, Last Name and Suffix (if applicable)<br>Morgan E. Pyle<br>*(Required: Maximum 1000 characters allowed)* |
| 17 | **Question 2. Contract Information**<br>Please include the following: a)Contract or Project Name b)Originating Department<br>City of Laredo<br>All Vertical Transportation<br>*(Required: Maximum 4000 characters allowed)* |
| 18 | **Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)**<br>Michael Griffin<br>Morgan Pyle<br>Brad Patterson<br>Steven Pronicwicm<br>NOUVEAU TEXAS, LLC<br>*(Required: Maximum 4000 characters allowed)* |
| 19 | **Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3.**<br>☒ Not Applicable ☐ It applies to my business<br>*(Required: Check only one)* |

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| 20 | **Question 4. List any business entit( )s) that is a partner, parent, subsidi( business entity(ies) of the individual or entity listed in Question 3**<br>If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section.<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>*(Optional: Maximum 4000 characters allowed)* |
| 21 | **Question 5. List any individuals or entities that will be subcontractors on this contract**<br>☒ Not Applicable ☐ It applies to my business<br>*(Required: Check only one)* |
| 22 | **Question 5. List any individuals or entities that will be subcontractors on this contract**<br>If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section.<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>*(Optional: Maximum 4000 characters allowed)* |
| 23 | **Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract**<br>☑ Not Applicable ☐ It applies to my business<br>*(Required: Check only one)* |
| 24 | **Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract**<br>If selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>*(Optional: Maximum 4000 characters allowed)* |

**25** **Question 7. Disclosure of political contributions**

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than $100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner of officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

☑ Not Applicable ☐ It applies to my business

*(Required: Check only one)*

**26** **Question 7. Disclosure of political contributions**

If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.

*(Optional: Maximum 4000 characters allowed)*

**27** **Updates on contributions required**

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

**28** **Question 8. Disclosure of Conflict of Interest**

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

☐ I am aware of conflict of interest ☑ I am not aware of any conflict of interest

*(Required: Check only one)*

**29** **8. Disclosure of Conflict of Interest**

If you selected I am aware of conflict of interest is question 8, please list them in this section.

*(Optional: Maximum 4000 characters allowed)*

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| 30 | **Question 9. Updates Required**<br>I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.<br>☑ I have read and understand this section<br>*(Required: Check if applicable)* |
| 31 | **Question 10. No Contact with City Officials or Staff during Contract Evaluation**<br>I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.<br>☑ I have read and understand this section<br>*(Required: Check if applicable)* |
| 32 | **Question 11. Conflict of Interest Questionnaire (CIQ)**<br>Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary.<br>☑ I have acknowledge that I have been advised<br>*(Required: Check if applicable)* |
| 33 | **Question 11. Oath**<br>Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date<br>Morgan Pyle<br>Sales<br>Nouveau Texas LLC<br>3/25/2024<br>*(Required: Maximum 4000 characters allowed)* |
| 34 | **Question 12. Oath**<br>I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.<br>☑ I swear or affirm information is correct<br>*(Required: Check if applicable)* |
| 35 | **Company Information Questionnaire**<br>☑ I have completed this section<br>*(Required: Check if applicable)* |
| 36 | **Conflict of Interest Questionnaire**<br>☑ I have completed this section<br>*(Required: Check if applicable)* |

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| 37 | **Non-Collusive Affidavit**<br>☑ I have completed and included this form<br>*(Required: Check if applicable)* |
| 38 | **Discretionary Contracts Disclosure**<br>☑ I have completed this section<br>*(Required: Check if applicable)* |
| 39 | **Certificate of Interested Parties (Form 1295)**<br>In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided, https://www.ethics.state.tx.us/tec/1295-Info.htm. Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295): In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least $1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295. Filing Process: Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract. The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016. Additional Information: HB 1295 Certificate of Interested Parties (Form 1295) New Chapter 46, Ethics Commission Rules: 46.1. Application 46.3. Definitions 46.5. Disclosure of Interested Parties Form In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.<br>☑ I will comply with this form<br>*(Required: Check if applicable)* |
| 40 | **Terms and Conditions Request for Proposals**<br>**TERMS AND CONDITIONS OF INVITATIONS FOR PROPOSALS** These Terms and Conditions are considered standard language for all City of Laredo solicitation documents. If any specific proposal requirements differ from the general terms listed here, the specific proposal requirements shall prevail.<br>A response to any Request for Proposal is an offer to contract with the City based upon the terms, conditions, and specifications contained in the City's Request for Proposal. Proposals do not become contracts unless and until they are executed by the City. A contract has its inception in the award, eliminating a formal signing of a separate contract, unless requested by the City. For that that reason, most if not all the terms and conditions of the contract are contained in the Request for Proposal, unless any of the terms and conditions are modified by a Request for Proposal amendment, a contract amendment, or by mutually agreed terms and conditions in the contract documents.<br>**GENERAL CONDITIONS** Vendors are required to submit Proposals upon the following expressed conditions:<br>(a) Vendors shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to request additional compensation.<br>(b) Vendors shall make all investigations necessary to thoroughly inform themselves regarding facilities and |

locations for delivery of materials and equipment as required by the Proposal conditions. No pleas of ignorance by the vendor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the vendor to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.
(c) Vendors are advised that City contracts are subject to all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.
**1.0 PREPARATION OF PROPOSALS** Proposals will be prepared in accordance with the following:
(a) All information required by the proposal form shall be furnished. For hand delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on Cit-E-Bid system. If submitted electronically, this information shall be submitted electronically on Cit-E-Bid system by going to the following link: https://cityoflaredo.ionwave.net/Login.aspx If vendor submits both manual and electronic bids, the electronic bid will replace the manual bid and shall be considered the only valid bid.
(b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
(c) Alternate Proposals will not be considered unless authorized by the invitation for proposals or any applicable addendum.
(d) Proposed delivery time must be shown and shall include business days.
(e) Vendors will not include Federal taxes or State of Texas limited sales tax in proposal prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.
**2.0 DESCRIPTION OF SPECIFICATIONS & SUBSTITUTIONS** It is the responsibility of the prospective proposer to review the entire invitation to proposal packet and to notify the City of Laredo if the specifications are formulated in a manner that would restrict competition. Any such protest regarding the specifications or proposal procedures must be received by City of Laredo no less than seventy-two hours prior to the time set for proposal opening. Vendors are required to state exactly what they intend to furnish. Otherwise, when applicable, vendors will be required to furnish the items as specified.
**3.0 SUBMISSION OF PROPOSALS**
(a) Proposals and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the Proposal opening and the material or services. Proposal shall be typed or written on the face of the envelope. Unless otherwise noted on the Notice to Vendors cover sheet, all hand delivered Proposals must be submitted to the City of Laredo, City Secretary's Office, City Hall Third Floor, 1110 Houston Street.
(b) Proposals forms can be downloaded printed through Cit-E-Bid. Proposals can be submitted electronically through Cit-E-Bid by going to the following link: https://cityoflaredo.ionwave.net/Login.aspx
**Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, emails or facsimile bids will not be considered.**
(c) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the Vendors expense.
(d) Proposals must be valid for a period of one hundred and twenty (120) days. An extension to hold proposal pricing for actual quantity bids may be requested by the City.
(e) The City shall pay no costs or other amounts incurred by any entity in responding to this RFP, or as a result of issuance of this RFP.
**4.0 REJECTION OF PROPOSALS** The City may reject a proposal if:
(a) Vendor misstates or conceals any material fact in the proposal.
(b) Proposal does not strictly conform to the law or the requirements of the proposal.
(c) Vendor is in arrears on existing contracts or taxes with the City of Laredo.
(d) If proposals are conditional. Vendor may qualify their Proposal for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis proposal must include all items in the specifications.
(e) In the event that a vendor is delinquent in the payment of City of Laredo taxes on the day the proposals are opened, including state and local taxes, such fact may constitute grounds for rejection of the proposal or cancellation of the contract. A vendor is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes.
(f) No proposal submitted herein shall be considered, unless the vendor warrants that, upon execution of a contract with the City of Laredo, vendor will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Vendor will submit such reports as the City may therefore require assuring compliance with said practices.
(g) The City may reject all proposals or any part of a proposal whenever it is deemed necessary.
(h) The City may waive any minor informalities or irregularities in any proposal.
**5.0 WITHDRAWAL OF PROPOSALS** Proposals may not be withdrawn after they have been publicly opened, unless approved by the City Council.
**6.0 LATE PROPOSALS OR MODIFICATIONS** Proposals and modifications received after the time set for the submittal deadline will not be considered. Late proposals will be returned to the vendor unopened.
**7.0 CLARIFICATION AND PROTEST PROCEDURE**

(a) It is the responsibility of the prospective proposer to review the entire invitation to proposal packet and to notify the City of Laredo If the specifications formulated in a manner that appears a guous. Any request for clarification or additional information must be submitted in writing through email or Questions & Responses section on Cit-E-Bid system no later than seven (7) days prior to the scheduled date for opening to: CITY OF LAREDO PURCHASING AGENT Enrique Aldape III 5512 Thomas Avenue, Laredo, Texas 78041ealdape@ci.laredo.tx.us _ Any vendor submitting questions shall make reference to a specific RFP number, section, page and item of this solicitation. Questions untimely submitted may not elicit a response. It is the bidder's responsibility to follow up and make certain that the request was received. In case there are changes, additions, and/or edits to the original scope, an addendum will be issued by the Purchasing Agent to all vendors through Cit-E-Bid system under Questions and Reponses section to clarify any inquiries. The City will not be responsible for any other interpretations of the proposal During the RFP process, bidder, or any persons acting on their behalf, shall not contact any City official or employee staff except those specifically designated in this or another subsequent solicitation document. Pursuant to §4.03 of the City Ethics, non-compliance with this provision may result in disqualification of the offer involved.
(b) For solicitations for goods and non-professional services valued at more than $50,000, bidders will have ten (10) calendar days prior to the time that the City Council formally considers the contract to submit a written protest relating to advertising of bid notices, deadlines, bid opening, and all other related procedures under the Local Government Code, as well as any protests relating to alleged improprieties or ambiguities in the specifications. If the vendor does not file a written protest within this time, the vendor will have waived all rights to formally protest the intent to award. All protests regarding the bid solicitation process must be submitted in writing by certified mail to: CITY OF LAREDO PURCHASING AGENT Enrique Aldape III, 5512 Thomas Avenue, Laredo, Texas 78041 ealdape@ci.laredo.tx.us Within five (5) business days of receiving a timely protest, the Purchasing Agent shall provide written response to the protesting vendor of the decision following a review of the legitimacy and procedural correctness of the procurement documents. A protesting vendor may appeal to the Laredo City Manager if dissatisfied with the decision of the Purchasing Agent. Only after exhausting all administrative procedures through the City Manager is a protesting vendor then entitled to appeal the award of the contract to the Laredo City Council.

**8.0 VENDOR DISCOUNTS**

(a) Percentage discounts within a certain period of time will be accepted but cannot be used in RFP evaluations. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.
(b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date the check is mailed.

**9.0 INTENT OF CONTRACT**

(a) ANNUAL SERVICE CONTRACT: The services are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased and change orders shall not be applicable. The City's obligation for performance of an annual service contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

**10.0 AWARD OF CONTRACT** The contract will be awarded based on **(best value criteria)** as follow and in accordance with the provisions of Chapter 252 and 271 of the Texas Local Government Code. There will be one primary vendor and one secondary vendor for this contract.
Definition of best value criteria as per The Institute for Public Procurement is:
***"Best Value: 1. A procurement method that emphasizes value over price. 2. An assessment of the return that can be achieved over the useful life of the item, e.g., the best combination of quality, service, time, price."***
If the awarded responder is unable to meet the requirements of the City, services/products may be purchased from the next best available Vendor until a Vendor is found that can complete the requirements of the City. This RFP shall not to be construed by any party as an agreement of any kind between the City and such party. The award of a contract shall be subject to the approval of the City Council. Following an award, City in its sole option may elect to negotiate a formal agreement with Vendor that will include by reference the terms of the RFP and related responses. In the event an Agreement cannot be reached with the selected Vendor, the City reserves the right to select and negotiate with an alternate Vendor. The City reserves the right to accept any item or group of items in the proposal specifications, unless the Vendor qualifies its proposal by specific limitation. The Vendor shall bear the burden of proof of compliance with the City of Laredo specifications. When applicable, prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to proposal. The place of delivery shall be set forth in the purchase order and/or formal contract agreement when applicable. A duly authorize purchase order number shall reference item/services description, item number, quantity and price. Invoices shall reference the assign purchase order number to avoid any duplication (2 CFR 200.318 (d)). The City shall give written notice to

the Vendor if any of the following conditions exist:
(1) Vendor does not provide materials in compliance with specifications and/or within the time schedule specified in proposal; (2) Vendor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications; or, (3) Vendor makes an unauthorized assignment. Upon receiving written notification from the City that one of the above conditions has occurred, the Vendor must remedy the problem within seven (7) business days, to the complete satisfaction of the City, or the contract will be immediately canceled. (4) Contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

**11.0 ENTIRE AGREEMENT**

(a)All covenants, conditions and agreement contained in the solicitation, are hereby made part of the Agreement to the same extent and with the force as is fully set forth herein. If and to the extent of this Agreement and the terms of this solicitation and supplier response conflict Terms & Conditions of this solicitation shall control.

**12.0 PAYMENT & INVOICING**

(a) All invoices to the City of Laredo have a 30 day term from receipt of supplies or completion of services.
(b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.
(c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule. All invoices shall be mailed to the Accounts Payable Office, City Hall, P.O. Box 210, Laredo, Texas 78042. (d) Electronic Funds Transfer (EFT) payments are also available; if electronic payments are preferred, an Electronic Funds Transfer (EFT) Authorization form needs to be completed and returned via e-mail to: jjolly@ci.laredo.tx.us For more information please contact Mr. Jorge Jolly, Accounts Payable Manager at (956) 791-7425.

**13.0 In accordance to State of Texas, the City of Laredo follows State practices when awarding any and all competitive solicitations:**

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE ACTS AND RULES CONCERNING PRACTICE AND LICENSURE
OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS
CHAPTER 137: COMPLIANCE AND PROFESSIONALISM
SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS
§137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT
(a) A licensed engineer shall not submit or request, orally or in writing, a competitive bid to perform professional engineering services for a governmental entity unless specifically authorized by state law and shall report to the board any requests from governmental entities and/or their representatives that request a bid or cost and/or pricing information or any other information from which pricing or cost can be derived prior to selection based on demonstrated competence and qualifications to perform the services. (b) For the purposes of this section, competitive bidding to perform engineering services includes, but is not limited to, the submission of any monetary cost information in the initial step of selecting qualified engineers. Cost information or other information from which cost can be derived must not be submitted until the second step of negotiating a contract at a fair and reasonable cost. (c) This section does not prohibit competitive bidding in the private sector. Source Note: The provisions of this §137.53 adopted to be effective May 20, 2004, 29 TexReg 4878; amended to be effective June 4, 2007, 32 TexReg 2996.

☑ I Agree to the Terms and Conditions
*(Required: Check if applicable)*

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| 4<br>1 | **Insurance Terms and Conditions**<br>**INSURANCE REQUIREMENTS** If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.<br>(a) Commercial General Liability insurance at minimum combined single limits of $1,000,000 per-occurrence and $2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations ($1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurence limit.<br>(b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of $1,000,000 each-occurrence each accident/$1,000,000 by disease each-occurrence/$1,000,000 by disease aggregate.<br>(c) Commercial Automobile Liability insurance at minimum combined single limits of $1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.<br>(d) Professional Liability, Errors & Omissions coverage, with minimum limits of $1,000,000 per claim/ $2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.<br>(e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.<br>(f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of $1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.<br>(g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:<br>1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.<br>2. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions.<br>3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.<br>4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.<br>5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.<br>6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.<br>7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.<br>8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.<br>9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.<br>(h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance.<br>Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:<br>1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.<br>2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.<br>(i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.<br>**(j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.**<br>(k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.<br>(l) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.<br>☑ I agree my insurance meets minumum requirements<br>*(Required: Check if applicable)* |

| | |
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| 42 | **Disqualification & Debarment Certification**<br>**DISQUALIFICATION & DEBARMENT CERTIFICATION** By submitting this request for bids, proposal or statement of qualifications, the firm certifies that it is not currently debarred or eligible for debarment from the City of Laredo pursuant to **Ordinance No. 2017-O-098**, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The City will further verify debarment status through use of the federal website SAM.gov. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension."<br><br>By executing this agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify it eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification. Additionally, in accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.<br><br>The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract. S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran, Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.<br>☑ I certify to the terms and conditions<br>*(Required: Check if applicable)* |

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## Contract Requirements

**1.CODE OF ETHICS ORDINANCE** Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics (Ordinance, as amended). Vendors may be required to participate in Code of Ethics trainings.

**1.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD** **A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded.** The City of Laredo reserves the right to contact respondents and may require such contact as part of the evaluation process (for presentation, clarification) of bids and/or negotiation of RFP submittal(s) prior to the award of contract. If contact is required, such contact will be done in accordance with provisions of Chapter 252 and 271 of the Texas Local Government Code and procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

**1.3 NON-COLLUSIVE AFFIDAVIT (Form can be downloaded and submitted through Cit-E-Bid system)** The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

**1.4 CONTRACT DISCLOSURE FORMS (This is submitted through Cit-E-Bid system)** The City of Laredo requires the following forms to be completed as a part of this bid for consideration; 1. Company Information Questionnaire, 2. Signed Price Schedule, 3. Conflict of Interest Questionnaire, 4. Non-Collusive Affidavit 5. Discretionary Contracts Disclosure 6. Certificate of Interested Parties (Form 1295) ****Upon Award of RFP Only****

**1.5 CONFLICT OF INTEREST FORMS (This is submitted through Cit-E-Bid system)** Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

**1.6 TEXAS ETHICS COMMISSION (Form 1295, Form can be downloaded and submitted through Cit-E-Bid system)** Certificate of Interested Parties (Form 1295) Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, https://www.ethics.state.tx.us/tec/1295-Info.htm In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least $1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

Changes to Form 1295:
Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."

☑ I have read and understand this section
*(Required: Check if applicable)*

**44** **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

**Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**
Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

☑ I have read and understand this section
*(Required: Check if applicable)*

**45** **Ordinace 2018-O-175**

The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors.

*(Optional: Maximum 1000 characters allowed)*

**46** **Firms Qualifications, References, & Previous Experiences (20 Points)**

Firms Qualifications, References, & Previous Experiences (20 Points) –
******Documentation Shall be uploaded on Cit-E-Bid********
**Refer to 23.2 of Attached RFP FY24-054**

☑ Vendor has acknowledged questions and answers.
*(Required: Check if applicable)*

**47** **Ability to Address RFP Requirements Project Timeline (30 Points)**

Ability to Address RFP Requirements Project Timeline (30 Points)--Documentation Shall be uploaded onto Cit-E-Bid.
******Documentation Shall be uploaded on Cit-E-Bid********
**Refer to 23.3 of Attached RFP FY24-054**

☑ Vendor has acknowledged questions and answers.
*(Required: Check if applicable)*

**48** **Qualifications of Staff (10 Points)**

Qualifications of Staff (10 Points)
******Documentation Shall be uploaded on Cit-E-Bid********
**Refer to 23.4 of Attached RFP FY24-054**

☑ Vendor has acknowledged questions and answers.
*(Required: Check if applicable)*

## Bid Lines

**1** **Package Header**

Location I –A- Airport- Escalator 1 as per 19.1

Quantity: 1 UOM: EA Total: $ 22,319.64

Supplier Notes:

☐ Additional notes
*(Attach separate sheet)*

## Package Items

**1.1** Year 1 Maintenance Escalator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 590.00 Total: $ 7,080.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**1.2** Year 2 Maintenance Escalator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 619.50 Total: $ 7,434.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**1.3** Year 3 Maintenance Escalator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 650.47 Total: $ 7,805.64

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 2 Package Header

Location I –B- Airport- Escalator 2 as per 19.1

Quantity: 1 UOM: EA Total: $ 22,319.64

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## Package Items

**2.1** Year 1 Maintenance Escalator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 590.00 Total: $ 7,080.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**2.2** Year 2 Maintenance Escalator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 619.50 Total: $ 7,434.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**2.3** Year 3 Maintenance Escalator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 650.47 Total: $ 7,805.64

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 3 Package Header

Location I –C- Airport- Elevator 1 as per 19.1

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

### Package Items

**3.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**3.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**3.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 4 Package Header

Location I –D- Airport- Elevator 2 as per 19.1

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

### Package Items

**4.1** Year 1 Maintenance Elevator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**4.2** Year 2 Maintenance Elevator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**4.3** Year 3 Maintenance Elevator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 5 Package Header

Location I –E- Airport- Elevator 3 as per 19.1

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

### Package Items

**5.1** Year 1 Maintenance Elevator 3
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**5.2** Year 2 Maintenance Elevator 3
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**5.3** Year 3 Maintenance Elevator 3
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 6 Package Header

Location II –Bridge III- Elevator 1 as per 19.2

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes: Unit down - Billable for pre-existing issues

☐ Additional notes *(Attach separate sheet)*

## Package Items

**6.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**6.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**6.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 7 Package Header

Location III –Bridge IV Elevator 1- as per 19.3

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## Package Items

**7.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**7.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**7.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 8 Package Header

Location IV –Bridge I Elevator 1- as per 19.4

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

### Package Items

**8.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

**8.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

**8.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

## 9 Package Header

Location IV –Bridge I Elevator 2- as per 19.4

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

### Package Items

**9.1** Year 1 Maintenance Elevator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

**9.2** Year 2 Maintenance Elevator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

**9.3** Year 3 Maintenance Elevator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 10 Package Header

Location IV –Bridge I Elevator 3- as per 19.4

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes: Unit down - will bill for repairs (pre-existing issues)

☐ Additional notes *(Attach separate sheet)*

### Package Items

**10.1** Year 1 Maintenance Elevator 3
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**10.2** Year 2 Maintenance Elevator 3
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**10.3** Year 3 Maintenance Elevator 3
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 11 Package Header

Location IV –Bridge I Elevator 4- as per 19.4

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## Package Items

**11.1** Year 1 Maintenance Elevator 4
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**11.2** Year 2 Maintenance Elevator 4
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**11.3** Year 3 Maintenance Elevator 4
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

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2

## Package Header

Location IV –Bridge I Elevator 5- as per 19.4

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## Package Items

**12.1** Year 1 Maintenance Elevator 5
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**12.2** Year 2 Maintenance Elevator 5
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**12.3** Year 3 Maintenance Elevator 5
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 13 Package Header

Location IV –Bridge I Elevator 6- as per 19.4

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

### Package Items

**13.1** Year 1 Maintenance Elevator 6
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**13.2** Year 2 Maintenance Elevator 6
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**13.3** Year 3 Maintenance Elevator 6
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 14 Package Header

Location IV –Bridge I Escalator 1- as per 19.4

Quantity: 1 UOM: EA Total: $ 22,319.64

Supplier Notes: Unit Down - Billable for all pre-existing issues

☐ Additional notes *(Attach separate sheet)*

### Package Items

**14.1** Year 1 Maintenance Escalator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 590.00 Total: $ 7,080.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**14.2** Year 2 Maintenance Escalator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 619.50 Total: $ 7,434.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**14.3** Year 3 Maintenance Escalator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 650.47 Total: $ 7,805.64

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 15 Package Header

Location IV –Bridge I Escalator 2- as per 19.4

Quantity: 1 UOM: EA Total: $ 22,319.64

Supplier Notes: Unit Down - Billable for all pre-existing issues

☐ Additional notes *(Attach separate sheet)*

### Package Items

**15.1** Year 1 Maintenance Escalator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 590 Total: $ 7,080.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**15.2** Year 2 Maintenance Escalator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 619.50 Total: $ 7,434.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**15.3** Year 3 Maintenance Escalator 2
*(Response required)*

Quantity: 12 UOM: Months Price: $ 650.47 Total: $ 7,805.64

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 16 Package Header

Location V –City Hall Elevator 1- as per 19.5

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## Package Items

**16.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**16.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**16.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 17 Package Header

Location VI –Police Department Elevator 1- as per 19.6

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## Package Items

**17.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**17.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**17.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 18 Package Header

Location VII –Public Library Elevator 1- as per 19.7

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

### Package Items

**18.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

**18.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

**18.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

## 19 Package Header

Location VIII –El Mercado Elevator 1- as per 19.8

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

### Package Items

**19.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

**19.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes: ☐ Additional notes *(Attach separate sheet)*

**19.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 20 Package Header

Location IX –Traffic Parking Elevator 1- as per 19.9

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

### Package Items

**20.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**20.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**20.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 21 Package Header

Location X –El Pico Water Treatment Plant Elevator 1- as per 19.10

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## Package Items

**21.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**21.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**21.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

22

## Package Header

Location XI –Old Federal Courthouse Elevator 1- as per 19.11

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes: Unit Down (Pre-Existing Issues are Billable)

☐ Additional notes *(Attach separate sheet)*

## Package Items

**22.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**22.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**22.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 23 Package Header

Location XII –El Eden Recreation Center Elevator 1- as per 19.12

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

### Package Items

**23.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**23.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**23.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 24 Package Header

Location XIII –Fasken Community Center Elevator 1- as per 19.13

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

### Package Items

**24.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**24.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**24.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 25 Package Header

Location XIV –James & Maria Luisa Haynes Recreation Center Elevator 1- as per 19.14

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

### Package Items

**25.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 270.00 Total: $ 3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**25.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 285.00 Total: $ 3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**25.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 26 Package Header

Location XV –Fire Administration Building Elevator 1- as per 19.15

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## Package Items

**26.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $270.00 Total: $3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**26.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $285.00 Total: $3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**26.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $300.00 Total: $3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

27

## Package Header

Location XVI - Max Mandell Golf Course Elevator 1- as per 19.16

Quantity: 1 UOM: EA Total: $10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## Package Items

**27.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $270.00 Total: $3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**27.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $285.00 Total: $3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**27.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $300.00 Total: $3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 28 Package Header

Location XVII - Uni-Trade Stadium Elevator 1- as per 19.17

Per Unit

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

### Package Items

**28.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $270.00 Total: $3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**28.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $285.00 Total: $3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**28.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $300.00 Total: $3,600.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

## 29 Package Header

Location XVIII - City Hall Annex Elevator 1- as per 19.18

Quantity: 1 UOM: EA Total: $ 10,260.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

### Package Items

**29.1** Year 1 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $270.00 Total: $3,240.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**29.2** Year 2 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $285.00 Total: $3,420.00

Supplier Notes:

☐ Additional notes *(Attach separate sheet)*

**29.3** Year 3 Maintenance Elevator 1
*(Response required)*

Quantity: 12 UOM: Months Price: $ 300.00 Total: $ 3,600.00

Supplier Notes:

☐ Additional notes
*(Attach separate sheet)*

## Supplier Information

Company Name: Nouveau Texas

Contact Name: Morgan Pyle

Address: 11810 Parliament St
San Antonio, Tx. 78216

Phone: 832-656-5071

Fax:

Email: MPyle@nouveautexas.com

## Supplier Notes

By submitting your response, you certify that you are authorized to represent and bind your company.

Morgan Pyle
*Print Name*

Morgan Pyle
*Signature*

ACORD

NOUVTEX-01

MCOSTANZC

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/8/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
The Flanders Group
300 Linden Oaks
Suite 210 - 1st Floor
Rochester, NY 14625

CONTACT NAME:
PHONE (A/C, No, Ext): (585) 381-8070 FAX (A/C, No): (585) 381-3565
E-MAIL ADDRESS:

INSURED
Nouveau Texas LLC
47-55 37th Street
Long Island City, NY 11101

| INSURER(S) AFFORDING COVERAGE | NAIC # |
|---|---|
| INSURER A: Texas Mutual Insurance Company | 22945 |
| INSURER B: | |
| INSURER C: | |
| INSURER D: | |
| INSURER E: | |
| INSURER F: | |

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| | COMMERCIAL GENERAL LIABILITY | | | | | | EACH OCCURRENCE | $ |
| | CLAIMS-MADE / OCCUR | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | $ |
| | | | | | | | MED EXP (Any one person) | $ |
| | GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PRO-JECT / LOC | | | | | | PERSONAL & ADV INJURY | $ |
| | OTHER: | | | | | | GENERAL AGGREGATE | $ |
| | | | | | | | PRODUCTS - COMP/OP AGG | $ |
| | AUTOMOBILE LIABILITY | | | | | | | $ |
| | ANY AUTO | | | | | | COMBINED SINGLE LIMIT (Ea accident) | $ |
| | OWNED AUTOS ONLY / SCHEDULED AUTOS | | | | | | BODILY INJURY (Per person) | $ |
| | HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY | | | | | | BODILY INJURY (Per accident) | $ |
| | | | | | | | PROPERTY DAMAGE (Per accident) | $ |
| | UMBRELLA LIAB / OCCUR | | | | | | | $ |
| | EXCESS LIAB / CLAIMS-MADE | | | | | | EACH OCCURRENCE | $ |
| | DED / RETENTION $ | | | | | | AGGREGATE | $ |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | | | $ |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: Y | N/A | X | 0002058459 | 2/1/2024 | 2/1/2025 | X PER STATUTE / OTH-ER | |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. EACH ACCIDENT | $ 1,000,000 |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE | $ 1,000,000 |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | $ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Waiver of Subrogation applies with regard to Workers Compensation.

LOCATION:
210 Bob Bullock Loop , Laredo, TX 78041

CERTIFICATE HOLDER

City of Laredo
1102 Bob Bullock Loop
Laredo, TX 78043

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Heather A Paraghorty

ACORD 25 (2016/03)

ACORD®

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/08/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER | CONTACT NAME: Thomas Batista | |
|---|---|---|
| AC Risk Management, Inc.<br>1800 Walt Whitman Road<br>Suite # 160<br>Melville NY 11747 | PHONE (A/C, No, Ext): (516) 277-4480 / FAX (A/C, No): (516) 801-5921<br>E-MAIL ADDRESS: tbatista@acriskmanagement.com | |
| | INSURER(S) AFFORDING COVERAGE | NAIC # |
| | INSURER A: Accident Fund Insurance Company of America | 10166 |
| INSURED<br>Nouveau Texas, LLC<br>47-55 37th Street<br>Long Island City NY 11101 | INSURER B: Republic Franklin Ins Co | 12475 |
| | INSURER C: | |
| | INSURER D: | |
| | INSURER E: | |
| | INSURER F: | |

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| A | [X] COMMERCIAL GENERAL LIABILITY<br>[ ] CLAIMS-MADE [X] OCCUR<br>[X] Contractual Liability<br>[X] XCU Included<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br>[ ] POLICY [X] PRO-JECT [ ] LOC<br>[ ] OTHER: | ✓ | ✓ | FTL1000060-01 | 07/31/2023 | 07/31/2024 | EACH OCCURRENCE | $ 2,000,000 |
| | | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | $ 500,000 |
| | | | | | | | MED EXP (Any one person) | $ 10,000 |
| | | | | | | | PERSONAL & ADV INJURY | $ 2,000,000 |
| | | | | | | | GENERAL AGGREGATE | $ 4,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG | $ 4,000,000 |
| | | | | | | | Employee Benefits | $ 1,000,000 |
| B | AUTOMOBILE LIABILITY<br>[✓] ANY AUTO<br>[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS<br>[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY | ✓ | ✓ | 5543661 | 10/18/2023 | 10/18/2024 | COMBINED SINGLE LIMIT (Ea accident) | $ 1,000,000 |
| | | | | | | | BODILY INJURY (Per person) | $ |
| | | | | | | | BODILY INJURY (Per accident) | $ |
| | | | | | | | PROPERTY DAMAGE (Per accident) | $ |
| | | | | | | | Underinsured motorist | $ |
| | [ ] UMBRELLA LIAB [ ] OCCUR<br>[ ] EXCESS LIAB [ ] CLAIMS-MADE<br>[ ] DED [ ] RETENTION $ | | | | | | EACH OCCURRENCE | $ |
| | | | | | | | AGGREGATE | $ |
| | | | | | | | PRODUCTS - COMP/OP AGG | $ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ]<br>(Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | | | | | [ ] PER STATUTE [ ] OTH-ER | |
| | | | | | | | E.L. EACH ACCIDENT | $ |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE | $ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | $ |
| | | | | | | | | $ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Job: 5210 Bob Bullock Loop, Laredo, TX 7804.

The City of Laredo is included as additional insureds for liability policies, as required by written and executed contract. A waiver of subrogation in favor of the City of Laredo contained in the Workers Compensation, and all liability policies, as required by written and executed contract.

**CERTIFICATE HOLDER**

City of Laredo
1102 Bob Bullock Loop
Laredo, TX 78043

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Matt Stullman

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

**Give Form to the requester. Do not send to the IRS.**

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
NOUVEAU TEXAS LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ S

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from FATCA reporting code (if any)

*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.
47-55 37TH STREET

Requester's name and address (optional)

6 City, state, and ZIP code
LONG ISLAND CITY, NY 11101

7 List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**
☐☐☐ - ☐☐ - ☐☐☐☐

or

**Employer identification number**
8 5 - 1 4 4 3 8 4 1

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** | **Signature of U.S. person ▶** Raymond [illegible] | **Date ▶** 2/23/2024

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

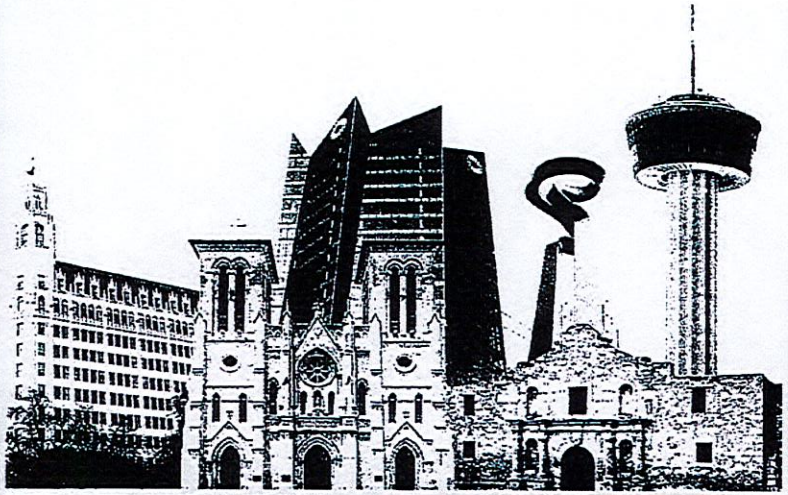
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

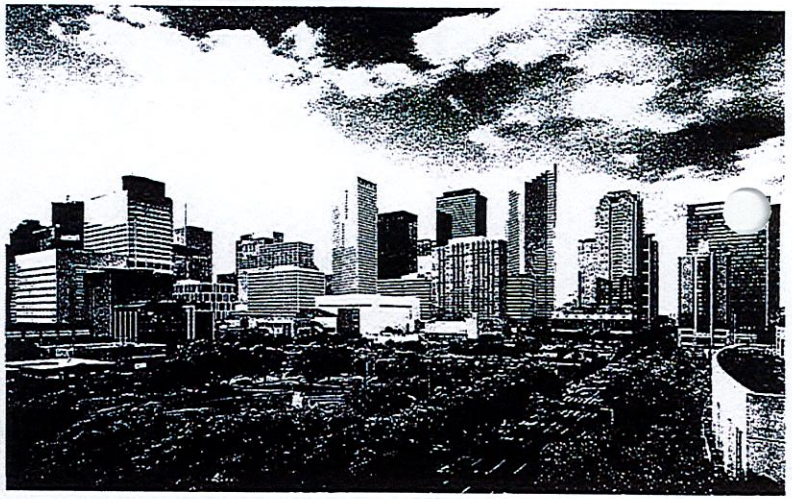
*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See* What is backup withholding, *later.*

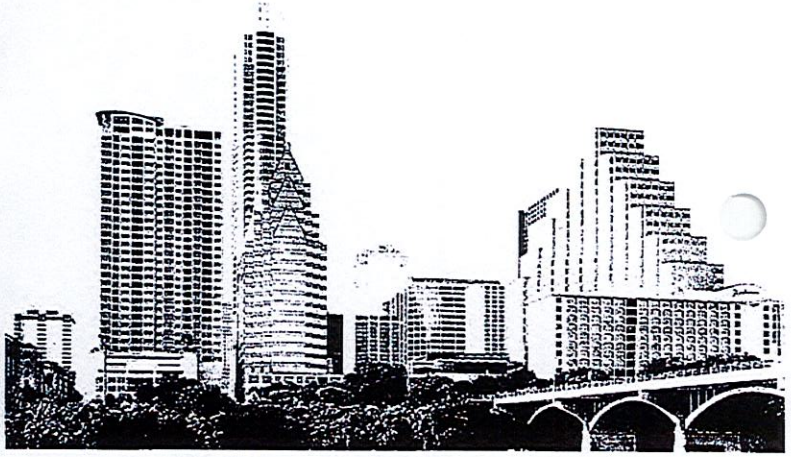
3/26/24

- About Us
- Why Nouveau
- National Portfolio
- Nouveau References

# NOUVEAU ELEVATOR
# TEXAS







# NOUVEAU ELEVATOR

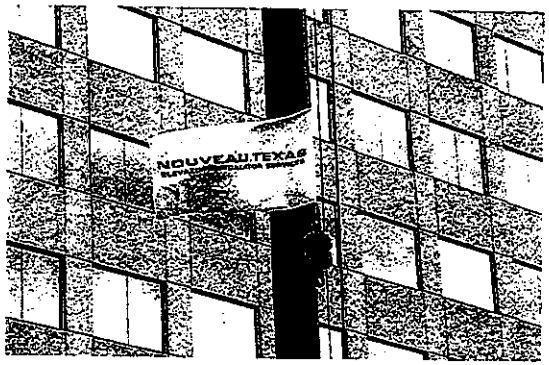
Nouveau is the **largest, privately-owned elevator company in the nation**

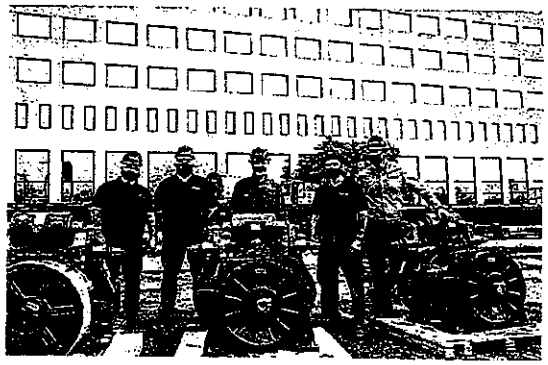
Nouveau first opened its doors on October 18, 1987 in Brooklyn, NY and moved into their **70,000** sqft office and warehouse in Long Island City in 2013

Nouveau employs **over 900 professionals** and maintains over **9,000** units nationally

Nouveau proudly opened our Texas headquarters in San Antonio in February 2021

Built on quality craftsmanship and the highest standards of repair, Nouveau is a proud union-based shop and a member of the Local 81 here in San Antonio

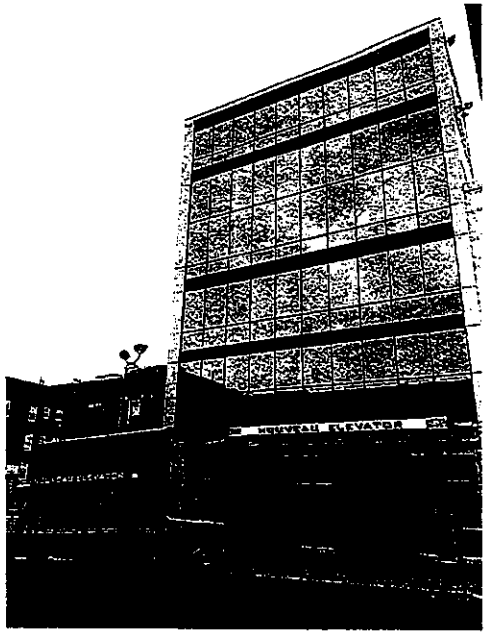


San Pedro Plaza Modernization | 7330 San Pedro Ave, San Antonio, TX 78216

# LEADERS IN COMMERCIAL VERTICAL TRANSPORTATION

Since day one, customer satisfaction has been our guiding principle and the core of our success over the past 35 years.

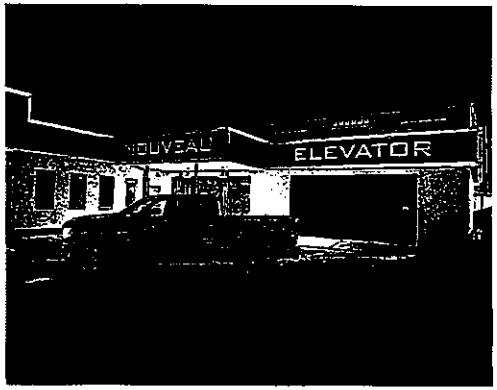


IMPROVE CUSTOMER EXPERIENCE AND ELEVATOR PERFORMANCE BY ESTABLISHING PROPER MECHANIC:ELEVATOR ROUTE RATIOS

REAL TIME SERVICING AND COMMUNICATION SO CLIENTS AND THEIR TENANTS HAVE VISIBILITY INTO UNIT STATUS

LARGEST PRIVATE WAREHOUSE (100k SQ FT) OF NEW AND USED PARTS IN NYC THAT SUPPORTS AND SUPPLEMENTS OUR 16k SQ FT OFFICE & WAREHOUSE IN SAN ANTONIO, TX

LESS BUREAUCRACY TO SIFT THROUGH FOR IMMEDIATE SAME DAY RESOLUTION AND REAL TIME DECISION MAKING



# Our Core Offerings

Maintenance
-
Modernization
-
Repair
-
Code Compliance
-
New Construction

**Unique Corporate Structure**
Since 1987, Nouveau has remained a privately, family owned company, with the same principles since its inception. We were purposefully built to eliminate red tape and corporate bureaucracy by being able to reach top decision makers, streamlining efficiency, responsiveness and agility for our customers.

**Quality**
Built on quality craftsmanship and the highest standards of repair, Nouveau is a proud union-based shop. We setup our mechanics and our customer for success by establishing a proper mechanic to elevator route ratio, ensuring our team has the ability to perform thorough, proactive maintenance of each elevator under our care.

**Commitment**
We take personal pride in delivering consistent, quality results for each of our clients. We are dedicated to remaining the industry leader in service.

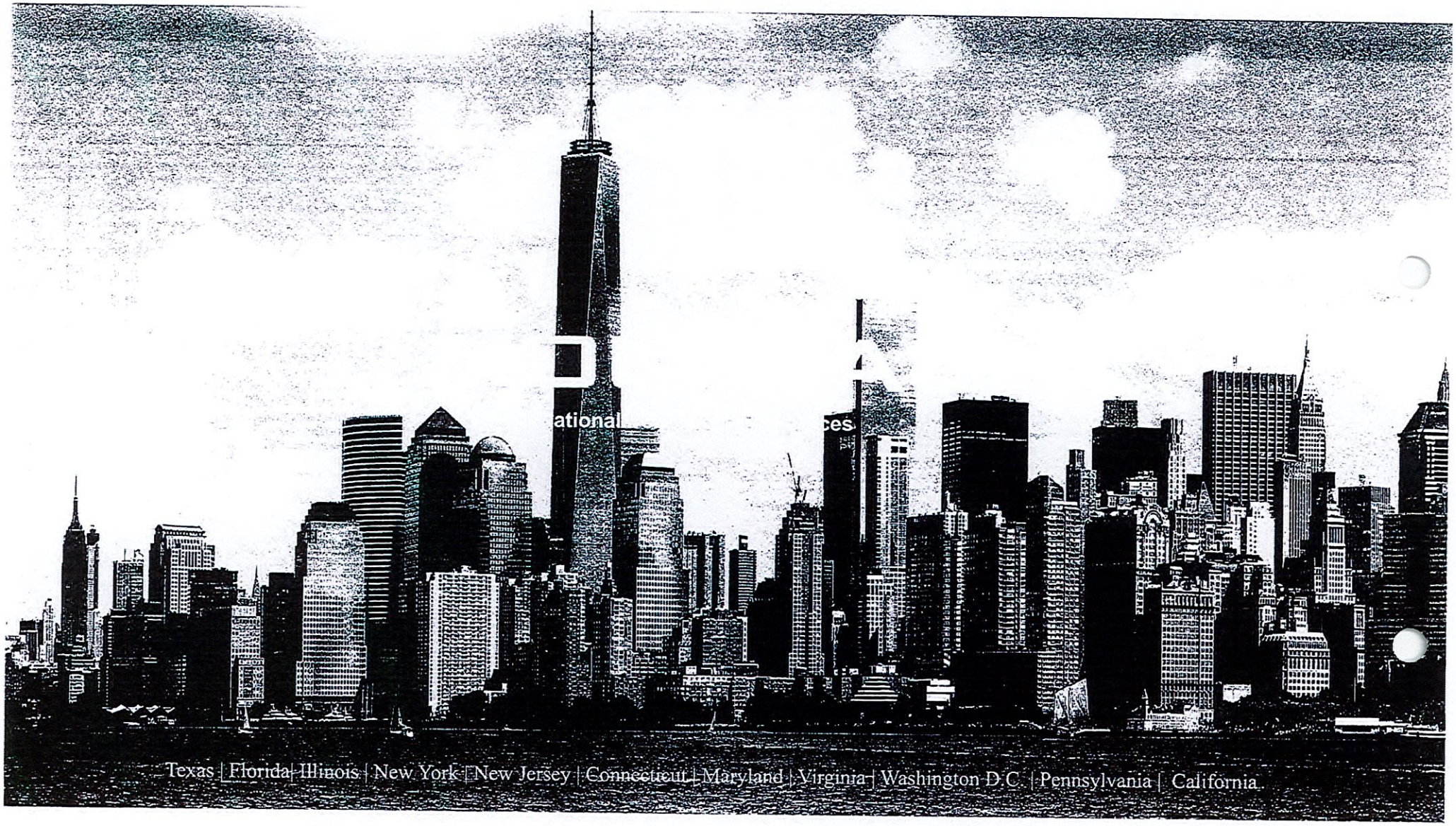
**Communication**
We believe that regular communication is at the core of every successful relationship and project. Our team holds recurring meetings with every client to ensure milestones, timelines and expectations are met throughout your project lifecycle, whether it be repair, maintenance or modernization.

**Combined Effort**
We work hand in hand with consultants, architects, owners and management companies to ensure our clients have the highest quality, most reliable equipment that best serves their individual needs.

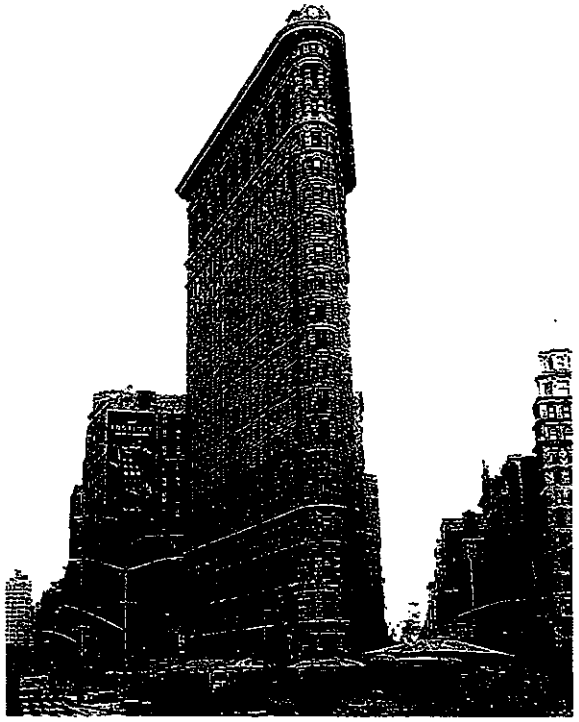
# WHY NOUVEAU?

- **COMMITMENT** - NOUVEAU PRIORITIZES PERSONAL CONTRIBUTION TO EACH AND EVERY CLIENT. WE ARE #1 IN SERVICE AND MAINTENANCE
- **UNIQUE CORPORATE STRUCTURE** - PRIVATELY OWNED WITH SAME PRINCIPLES SINCE INCEPTION OF COMPANY IN 1987. NO RED TAPE, NO CORPORATE LAYERS, AND MUCH EASIER ACCESS TO TOP DECISION MAKERS
- **LIVE 24 HOUR CUSTOMER CALL CENTER** - 7 DAYS A WEEK AND 365 DAYS A YEAR
- **TRACKING & COMMUNICATIONS** - ASSISTANCE EMAIL IS DELIVERED TO ALL PRINCIPALS
- **SAFETY** - SAFETY AWARENESS PROGRAM REQUIRED FOR ALL EMPLOYEES TO ENSURE YOUR BUILDING AND TENANTS ARE IN THE BEST HANDS!
- **ESCALATOR DIVISION** - SPECIALTY DEDICATED UNIT HANDLING UPGRADES AND MAINTENANCE WITH OVER 500 UNITS UNDER SERVICE

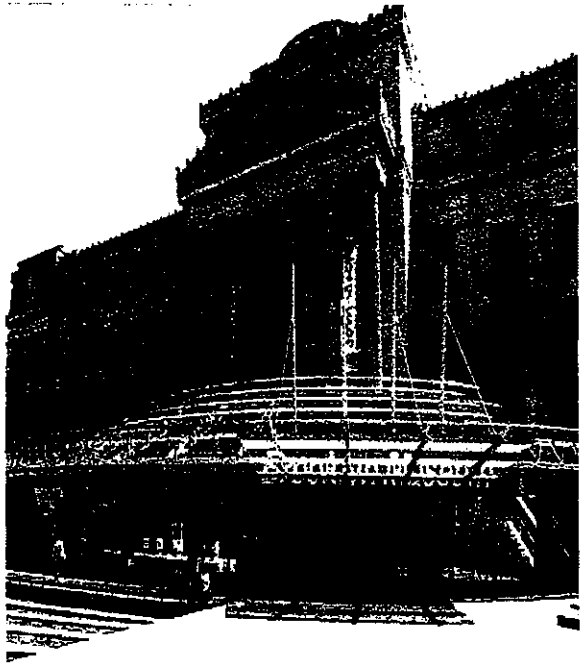
- **EMPLOYEES ARE OUR #1 ASSET** - GIVEN OUR STRUCTURE OUR EMPLOYEES ARE TREATED LIKE FAMILY AND ARE DEVOTED TO MAKING ALL OF OUR CLIENTS HAPPY 24X7 365 DAYS A YEAR...LOWEST ATTRITION RATE IN INDUSTRY!
- **CAPACITY** - LARGEST INVENTORY OF PARTS, AND SUPPLIES WITH LONG TERM FORGED BUSINESS ALLIANCES WITH ALL MANUFACTURERS
- **OPTIONALITY** - NOUVEAU IS THE LARGEST PROVIDER OF NON-PROPRIETARY EQUIPMENT, BUT WE HANDLE ALL PROPRIETARY/OEMS AS WELL, AS NEEDED
- **LONG TERM STABILITY** - SAME UNION AFFILIATION, NO MERGERS, NO ACQUISITIONS, NO CONFUSION IN OUR ENTIRE OPERATIONS
- **SECURITY** - FINANCIALLY SECURE INDEPENDENT CPA AUDITS AVAILABLE UPON REQUEST. BONDING CAPABILITY TO $20,000,000.00 PER PROJECT.
- **MANDATED MANAGEMENT MEETINGS** - REGULARLY SCHEDULED OVERSEEING SERVICE, MAINTENANCE, MODERNIZATION OR REPAIR SCHEDULES
- **MANAGEMENT ACCESS** - SUPERVISION AVAILABLE 24 X 7 X 365


ational
ces
Texas | Florida | Illinois | New York | New Jersey | Connecticut | Maryland | Virginia | Washington D.C. | Pennsylvania | California

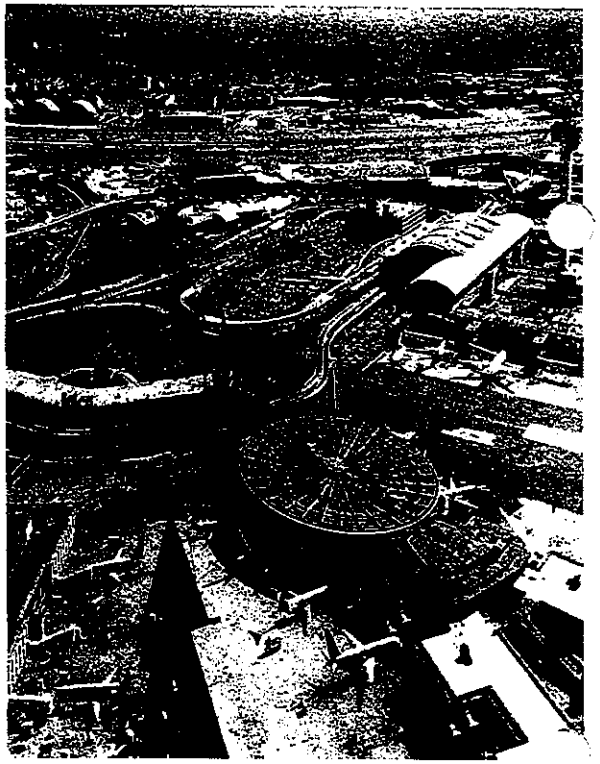
# NOUVEAU ELEVATOR - NEW YORK CITY



**Flatiron Building**
175 5th Ave, New York, NY 10010

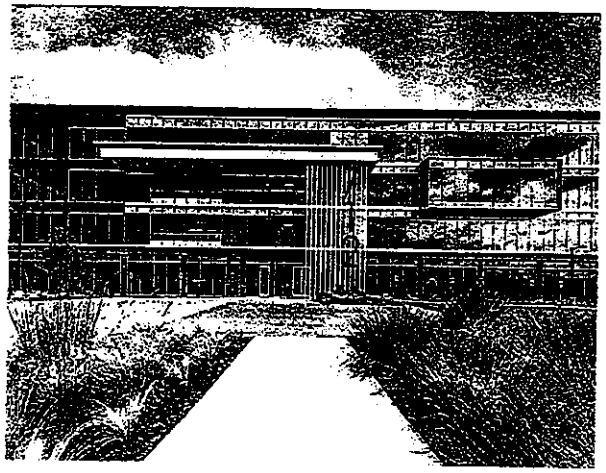


**The Brooklyn Museum**
200 Eastern Pkwy, Brooklyn, NY
11238

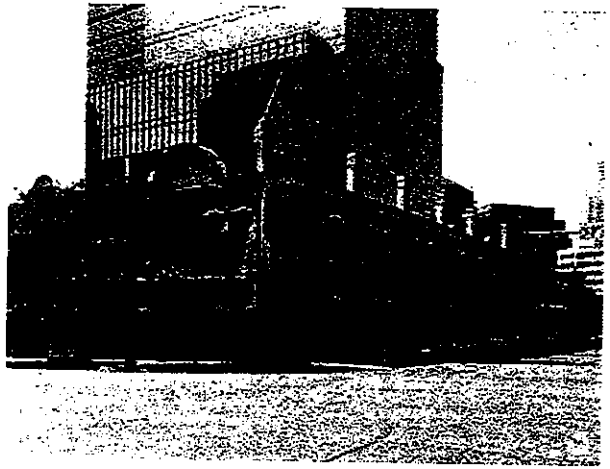


**JFK Airport**
Queens, NY 11430

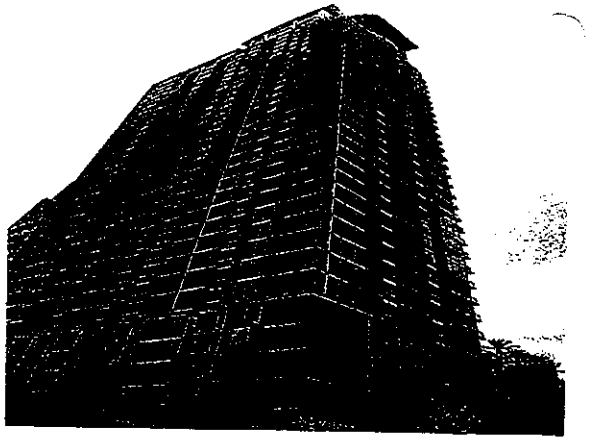
# NOUVEAU TEXAS - AUSTIN



**712 E Huntland**
Austin, TX

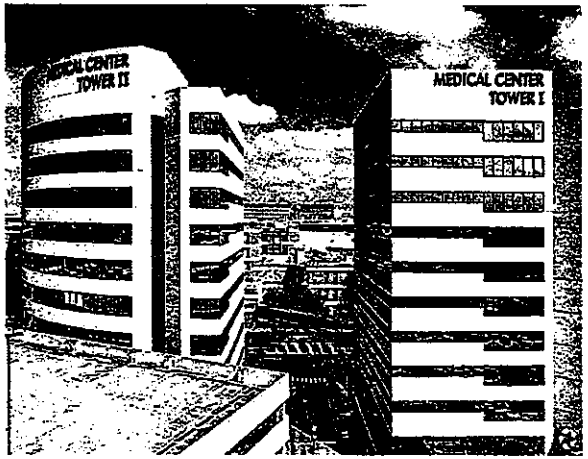


**320 Congress Ave**
Austin, TX

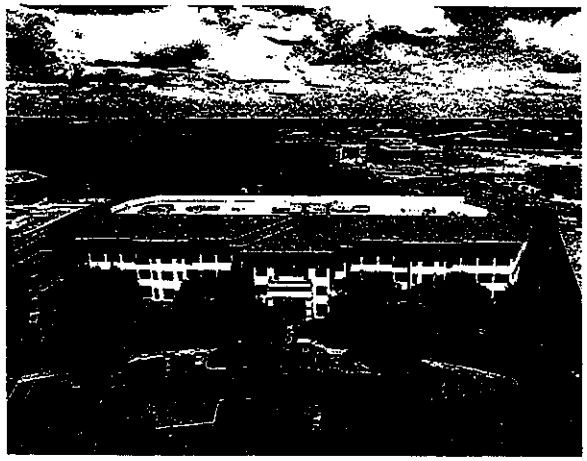


**101 Colorado St**
Austin, TX

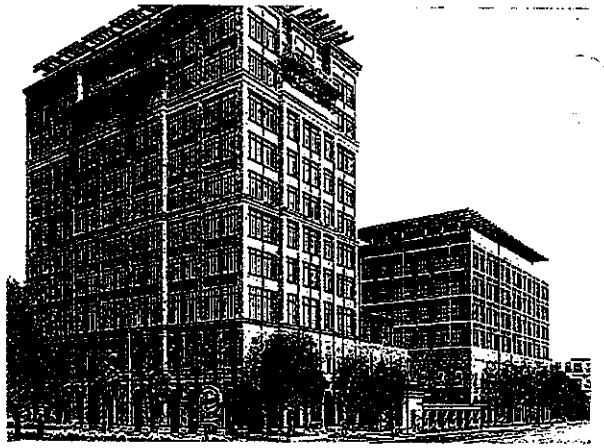
# NOUVEAU TEXAS - SAN ANTONIO




**Medical Center Tower 1 & 2**
7940 & 7950 Floyd Curl

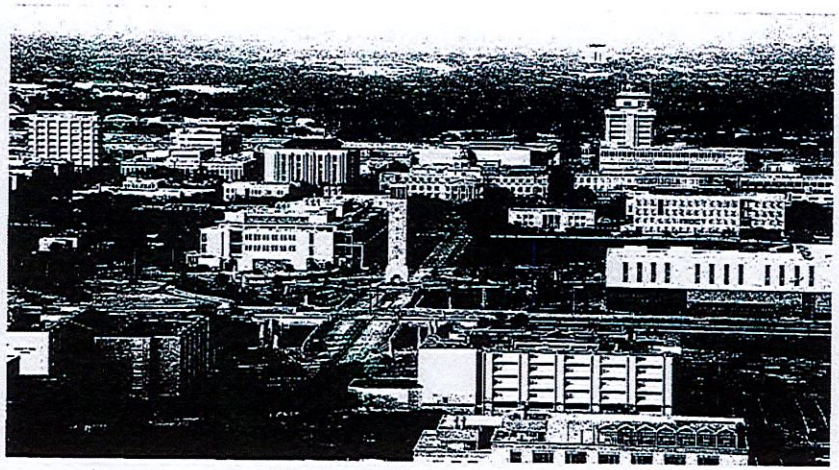


**Valero HQ Campus**
1 Valero Way

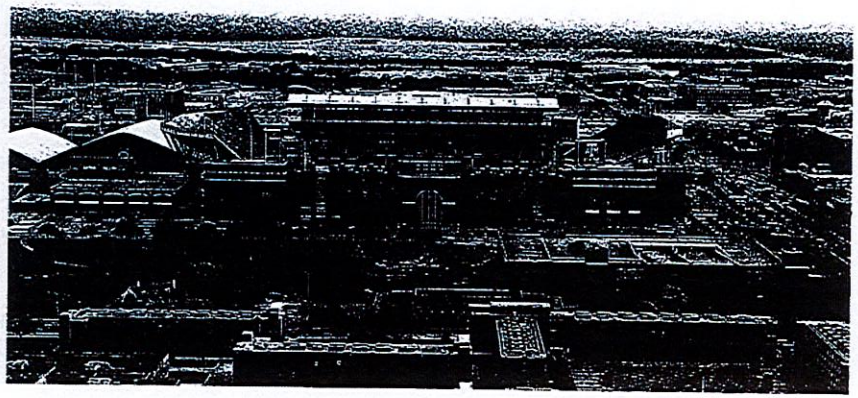


**Credit Human at The Pearl**
1803 Broadway

# NOUVEAU TEXAS - COLLEGE STATION

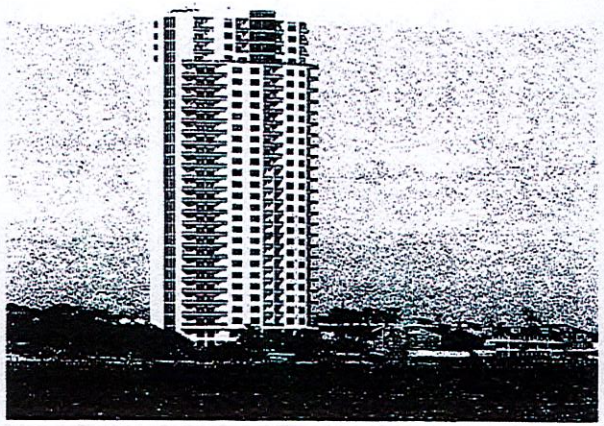


**Texas A&M College Station Campus**

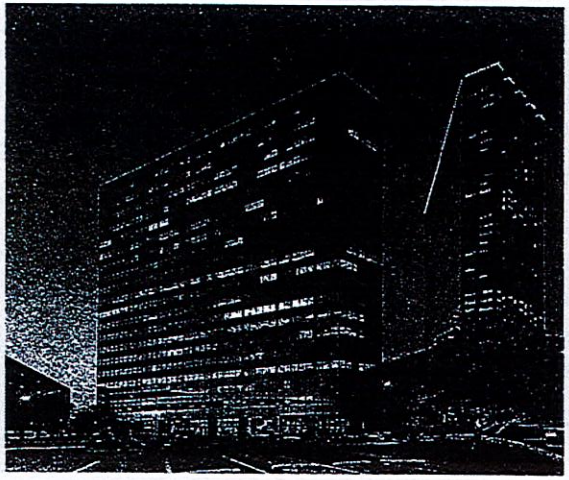


**Texas A&M Athletic Facilities**

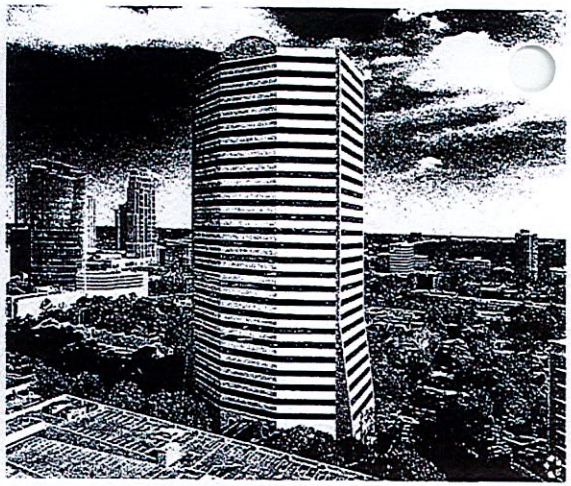
# NOUVEAU TEXAS - HOUSTON



**The Endeavour**
4821 E Nasa Pkwy

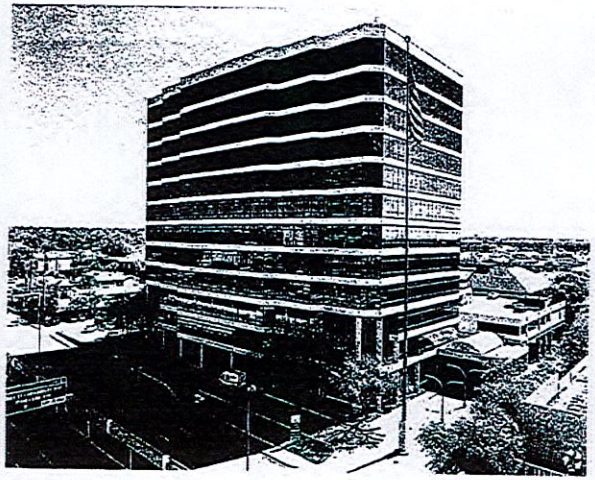


**Schlumberger Building**
5599 San Felipe

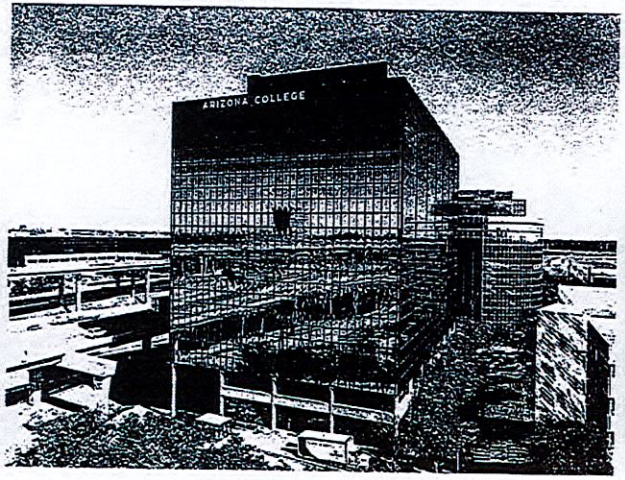


**4400 Post Oak**
Houston TX

# NOUVEAU TEXAS - DFW



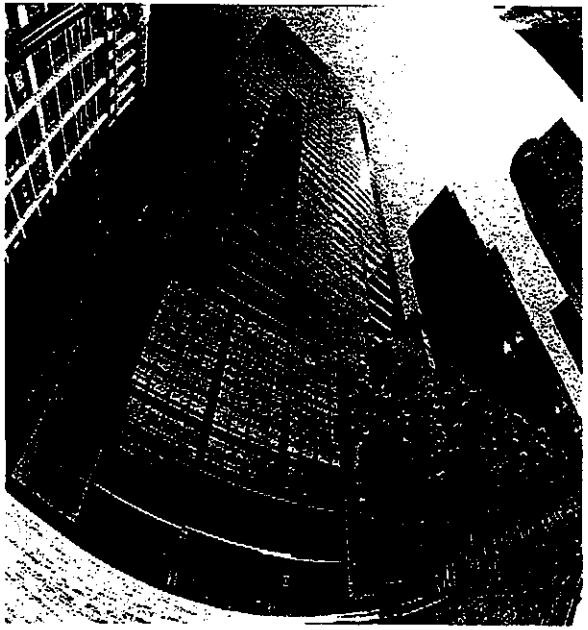
**Uptown Tower**
4144 N Central Expressway



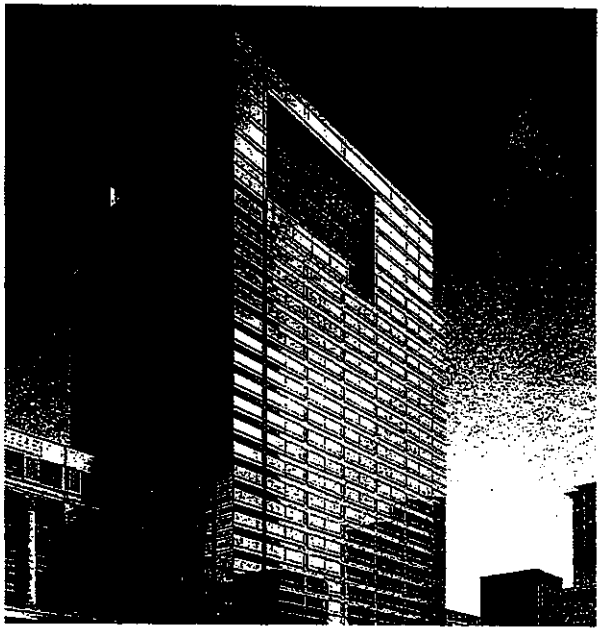

**LBJ Building**
2727 LBJ Freeway

**Carillon Towers**
13601 Preston Rd

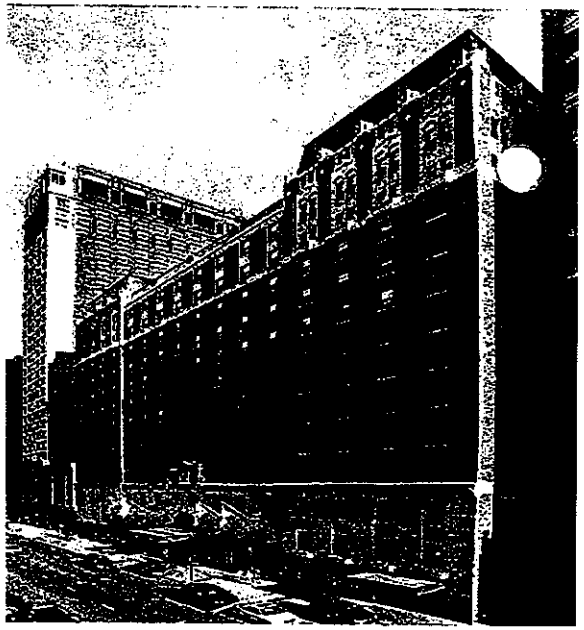
# NOUVEAU ILLINOIS - CHICAGO



**Chase Towers**
10 South Dearborn



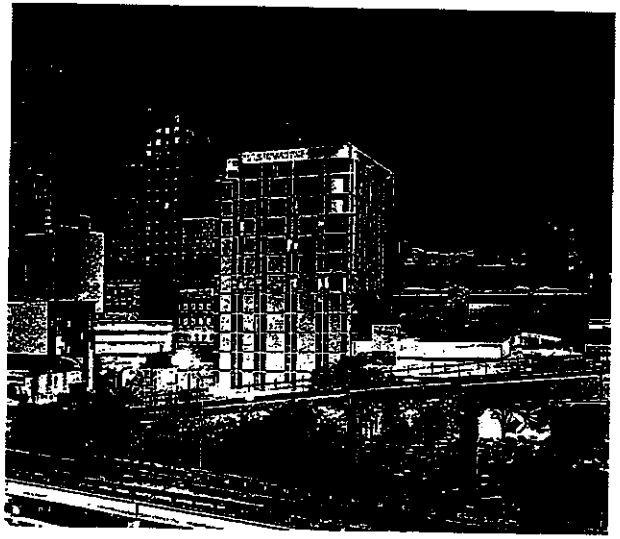
**One South Dearborn**
1 South Dearborn



**Millennium Knickerbocker Hotel**
163 East Walton Street

# NOUVEAU - FLORIDA

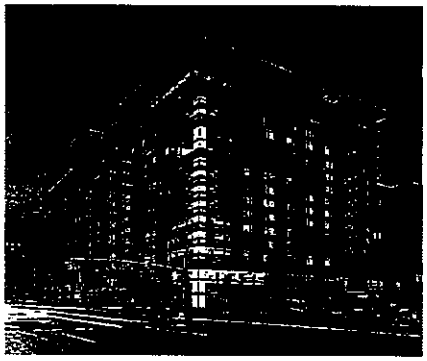
**Admirals Port**
Aventura, FL



**Park Realty**
Miami, FL

**Allington Towers**
Hollywood, FL

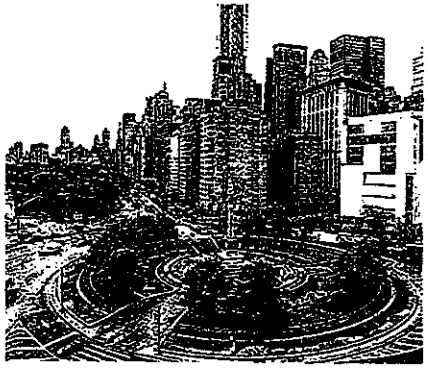
# NOUVEAU - HOSPITALITY



The Royalton Hotel
New York, NY

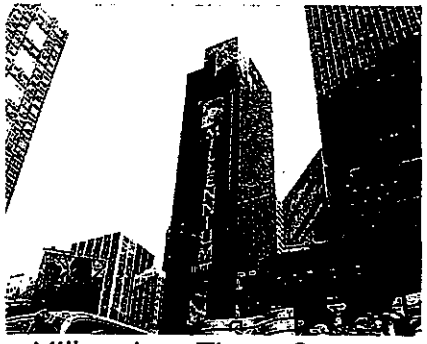
The Lexington Hotel
New York, NY

Soho Grand
New York, NY



Park Central Hotel
New York, NY

The Sheraton Lincoln Harbor Hotel
New York, NY

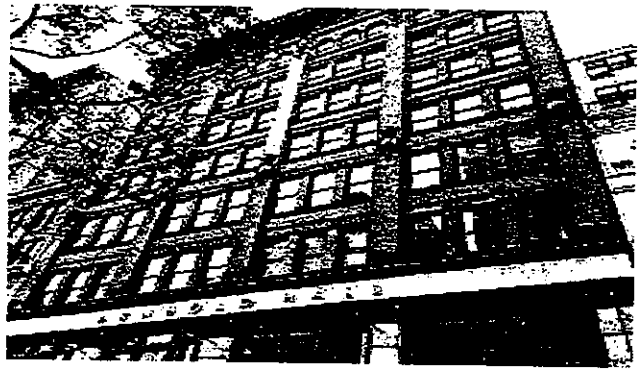


Millennium Times Square
New York, NY

Gramercy Park Hotel
New York, NY

New York Athletic Club
New York, NY

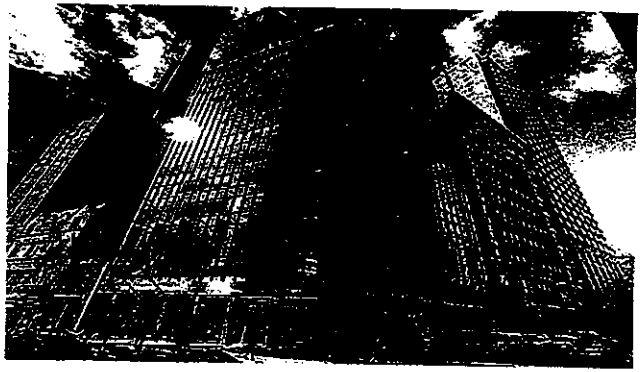
# NOUVEAU - INSTITUTIONS



The New School

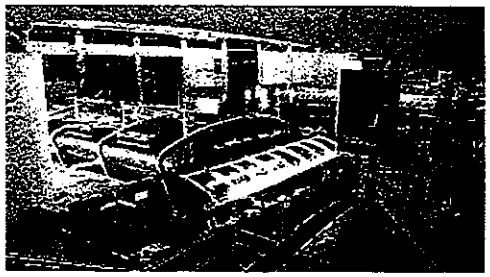
Brooklyn Law School

Columbia University



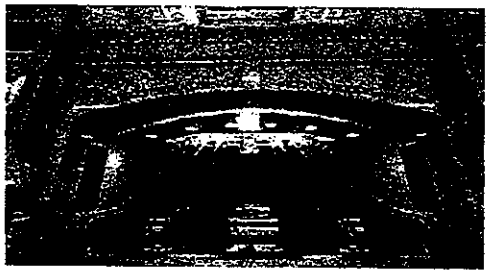
New York Institute of Technology

# NOUVEAU ELEVATOR
# MOVING WALKS & ESCALATORS



JFK Airport

LaGuardia Airport



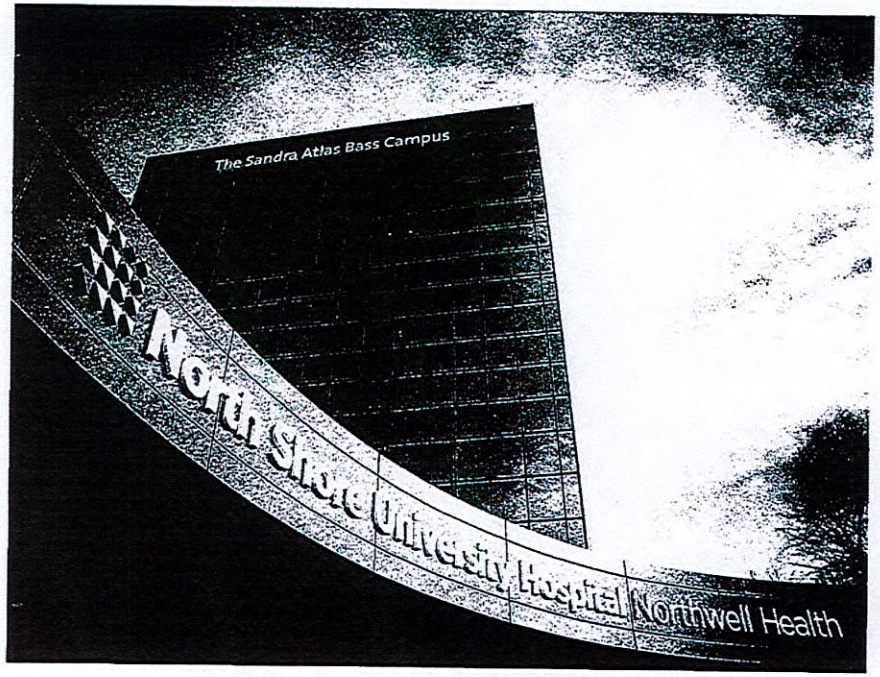
Grand Central Station

Newark Airport


Long Island Railroad

The NBA Store

# NOUVEAU - HEALTH / HOSPITAL




Northwell Health System

New York Presbyterian
Brooklyn Methodist Hospital

# NOUVEAU TEXAS REFERENCES

REEP | RESIDENTIAL

November 3, 2021

To whom it may concern:

I would like to express my appreciation for the above and beyond customer service I have received from Jeremy Painter and Michael Griffin. I have recently stepped into the role of commercial building manager after being in the multi-family industry for 40 yrs. I have dealt with numerous vendors and contractors over the years, and I have to say that Nouveau Texas Elevator has been the best. Vetting and choosing an elevator contractor for the first time was a daunting task, however from the first contact with Michael Griffin, I had a gut feeling that my search was over. When he introduced me to Jeremy Painter I was very impressed not only with his knowledge regarding elevators, but with his professionalism and willingness to demonstrate and explain how the elevator works. He has now obtained the endearing title of "Elevator Whisperer". They both went above and beyond from day one to help me navigate the bidding process and present an honest and fair bid for modification of our 37+ year old obsolete elevator as well as allowing our team to visit a project they were currently working on to get a first hand look at what to expect when our modification starts.

I would highly recommend Nouveau Texas Elevator to anyone needing an expert opinion on repairs and/or service.

Respectfully,

Celeste Erickson

Building Manager

7410 Blanco Rd, San Antonio, TX 78216 | Maintenance and Modernization Reference

# NOUVEAU TEXAS REFERENCES

TOWNEPLACE
SUITES
MARRIOTT

TOWNEPLACE SUITES® SAN ANTONIO WESTOVER HILLS
[illegible]

November 5, 2021

To Whom it May Concern,

Nouveau Elevator Texas has been extremely professional, prompt and helpful with our property since we switched over to them from our previous company. We were having extreme difficulties with both of our elevators due to neglect from the previous company for quite some time, and Michael and his team worked tirelessly and even went out of their way to not just put a bandage on the issues but actually come up with a permanent solution to our issues and keep our systems in working order.

They would answer late night calls and all emergencies with a sense of urgency and had excellent communication throughout the entire time. Once our equipment was back to the way it needed to be, we have not had any more issues. Since we started using them, they are always following up with us to make sure everything is good and they keep on building on the great rapport we created from day 1. We are extremely happy to have switched over to such a professional company that values its customers and their assets.

Sincerely,

Daniel Escobar

General Manager

10015 Westover Hills Blvd, San Antonio, TX 78251 | Maintenance and Repair Reference

March 26,2024

To whom it may concern:

It is with much enthusiasm that I am writing to you to recommend Nouveau Elevator.

We have been in business with them for a few months now, as they did the modernization on our elevators. I am very pleased with the outcome and their performance.

They were always punctual and communicative and made sure this was a smooth process with little to no interruption to our guests.

I am pleased to recommend Nouveau's services. If you have any questions, please do not hesitate to contact me.

Leslie Garcia
General Manager
Hampton Inn Laredo
956-436-1806.

# NOUVEAU TEXAS REFERENCES

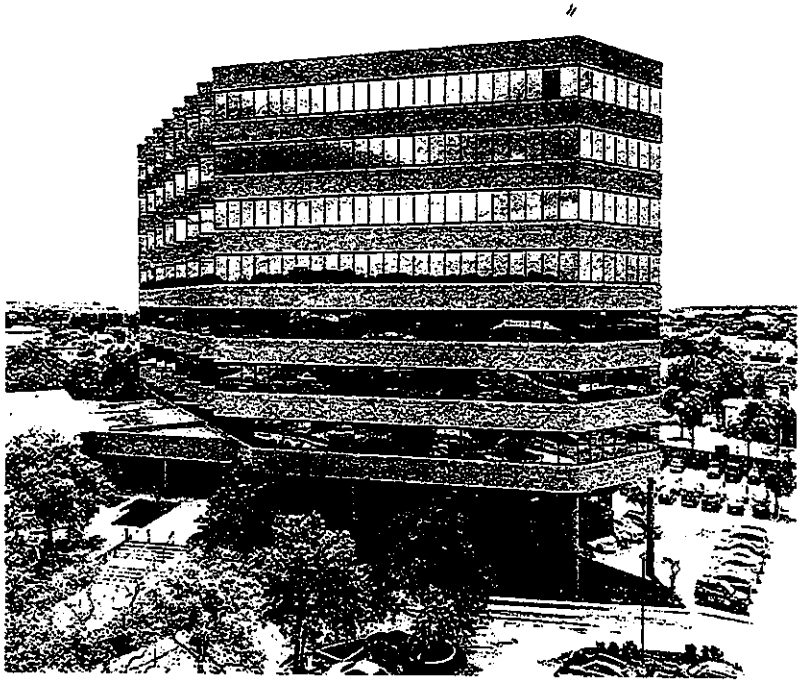
MERIT

Nouveau Texas has done an outstanding job at our property repairing and maintaining our four elevators. They are extremely responsive and have taken the time to walk me through the needed repairs so that I better understand their proposal. Their account representatives and technicians have all been friendly and professional. They send invoices in a timely manner and are very thorough when presented with any billing questions or comments. I would highly recommend Nouveau Texas for your elevator needs.

Thank you,


**Stephanie Sanchez**
Property Manager
Merit Commercial Real Estate
t 210.951.5811 m 210.863.3951
4540 Broadway, Suite 575
San Antonio, TX 78209
merit-cre.com


MERIT

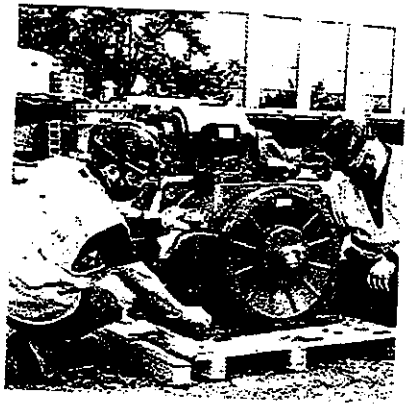


10010 San Pedro Ave, San Antonio, TX 78216 | Maintenance and Repair Reference

# NOUVEAU RETAIL REFERENCES

The nations top retailers trust Nouveau's Retail Team to keep their high demand, high traffic units running.

# SAFETY IS NOUVEAU'S #1 PRIORITY
# WE SET THE BAR FOR LAST 30 YEARS!



- Every new employee receives a Nouveau Safety Bag which includes a hard hat, lock out / tag outs, GFI extension cord, OSHA field manual, eye protection, hand protection and ear protection.
- Members of the Helmets to Hard Hat Association
- Recipient of code rule 60
- We are ISO 9000 certified (International Organization for Standardization)
- Every field employee is OSHA 10 certified
- Every supervisor and project managers is OSHA 30 certified
- Each modernization project has a weekly 30 minute tool box meeting
- Each Nouveau field employee has an OSHA refresher course twice yearly
- Nouveau's yearly safety audit is performed by an independent contractor.

# NOUVEAU ELEVATOR
## PREVENTATIVE MAINTENANCE SCHEDULE

### Monthly

- Car Operation
- Controller
- Starter Panel
- Motor Gen. & Regulator
- Machine and Brake
- Lamps & Buzzers
- Selector & Level Devices
- Traveling Cable
- Hangers
- Saf. Door Edges & Rays
- Pits & Wheel House
- Hydro Unit Jack

### Quarterly

- Car Top
- Governor
- Car Door Operator
- Retiring Cam
- Cables & Fastenings
- All Sheaves
- Compensator Switch
- Guide Shoes / Rollers

### Yearly

- Dispatch Panel
- Door Interlocks
- Hatch Doors
- Call & Hall Buttons
- Position Indicators
- Limit Switches
- Safeties & Buffers
- Hall Lanterns Gongs

# FY24-054 Elevator/Escalator Maintenance
# Otis Elevator
# Supplier Response

## Event Information

| | |
|---|---|
| Number: | FY24-054 Elevator/Escalator Maintenance |
| Title: | FY24-054 Elevator/Escalator Maintenance Services |
| Type: | Request For Proposal |
| Issue Date: | 3/4/2024 |
| Deadline: | 3/26/2024 05:00 PM (CT) |
| Notes: | Vendors are strongly encouraged to visit each location.<br>Point of contacts are listed on 19.1 |

## Contact Information


| | |
|---|---|
| Contact: | Enrique Aldape III |
| Address: | Purchasing Division<br>Public Works Service Center<br>5512 Thomas Avenue<br>Laredo, TX 78041 |
| Phone: | 956 (794) 1733 |
| Fax: | 956 (790) 1805 |
| Email: | ealdape@ci.laredo.tx.us |

## Otis Elevator Information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|---|---|
| Contact: | Richard Gaona |
| Address: | 13995 Pasteur Blvd<br>Palm Beach Gardens, FL 33418 |
| Phone: | (210) 464-1471 |
| Email: | richard.gaona@otis.com |
| Web Address: | www.otis.com |


By submitting your response, you certify that you are authorized to represent and bind your company.

Richard Gaona
*Signature*

richard.gaona@otis.com
*Email*

*Submitted at 3/22/2024 02:55:29 PM (CT)*

## Supplier Note

Schindler Inverted Jacks: Packing replacements and pulley followers are excluded from this contract. SCHINDLER DOOR OPERATOR If your Schindler elevator has a QKS16 door operator and any changes or adjustments are needed, it requires a proprietary tool which must be provided by you and the cost is not covered by this contract. New Schindler's with QKS door operator: Any adjustments needed from original installation, including parameter adjustments, are excluded from Contract. SPECIAL KEYSWITCHES If the elevator is equipped with any special key switches it is assumed that the owner will retain the keys to these switches and make them available to Otis when needed. CURRENT CODE VIOLATIONS (IF ANY) This contract assumes that as of the commencement date below all elevator inspector violations (if any) are up to date. If not, the corrections will be performed and billed at our standard billing rates. KONE EQUIPMENT It is very important that the customer secures the wiring diagrams and Owner's Manual for Otis' use. If they are not onsite, Kone will not sell the diagrams to Otis, they will only sell to the building owner. The Owner's Manual usually contains wiring diagrams and instructions for using the diagnostic display, along with fault code definitions. ANNUAL PRICE ADJUSTMENT Annual price adjustment will be capped at 4%. Obsolescence Repair or replacement of parts no longer produced or readily available are specifically excluded under the coverage of this contract. BUYBOARD Contract price includes appropriate discount associated with Otis BuyBoard #657-1.

## Bid Attributes

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| 1 | **Award by Best Value**<br>Proposal will be awarded based on evaluated criteria and to the bidder who provides the best value to the City of Laredo and who's proposed price and other factors have been considered in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code.in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code. There will be one primary vendor and one secondary for this contract.<br>☑ I agree |

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| 2 | **Questionnaire Description**<br>"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct ". |
| 3 | **Name of Offeror (Business) and Name & Phone Number of Authorized Person to sign bid**<br>Richard Gaona 210 464 1471 |
| 4 | **State how long under has the business been in its present business name**<br>170 Years |
| 5 | **If applicable, list all other names under which the Business identified above operated in the last five years**<br>Otis Elevator |
| 6 | **State if the Company is a certified minority business enterprise**<br>The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company. |
| 7 | **Questions Part 1**<br>1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default?<br>no |
| 8 | **Questions Part 2**<br>1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, or otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason?<br>no |
| 9 | **State if the Company is a certified minority business enterprise**<br>Other |

**10 Conflict of Interest Disclosure**

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of $250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from http://www.ethics.state.tx.us/whatsnew/conflict forms.htm. The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Leisure Advisory Committee Member, 9. Historic District Land Board Member, 10. Ethics Commission Board Member, 11. The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member If additional information is needed please contact Enrique Aldape III, Interim Purchasing Agent at 956-794-1733.

**11 Conflict of Interest Questionnaire Form CIQ**

For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**12 Conflict of Interest Questionnaire**

Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response?

Yes

**13 Construction Contract**

Construction Contract Requires Acknowledgement

☑ Acknowledge

**14 Disclosure Form**

For details on use of this form, see Section 4.01 of the City's Ethics Code.

**15 This is a**

New Submission

**16 Question 1. Name of person submitting this disclosure form**

Please include First Name, Middle Initial, Last Name and Suffix (if applicable)

Richard Gaona

**17 Question 2. Contract Information**

Please include the following: a)Contract or Project Name b)Originating Department

Otis Elevator South Texas GBO

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| 18 | **Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)**<br>Richard Gaona / Senior Generalist - South Texas Otis Elevator |
| 19 | **Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3.**<br>Not Applicable |
| 20 | **Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3**<br>If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section.<br>n/a |
| 21 | **Question 5. List any individuals or entities that will be subcontractors on this contract**<br>Not Applicable |
| 22 | **Question 5. List any individuals or entities that will be subcontractors on this contract**<br>If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section.<br>N/A |
| 23 | **Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract**<br>Not Applicable |
| 24 | **Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract**<br>If selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.<br>n/a |
| 25 | **Question 7. Disclosure of political contributions**<br>List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than $100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner of officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)<br>Not Applicable |
| 26 | **Question 7. Disclosure of political contributions**<br>If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.<br>n/a |

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| 27 | **Updates on contributions required**<br>Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded. |
| 28 | **Question 8. Disclosure of Conflict of Interest**<br>Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?<br>I am not aware of any conflict of interest |
| 29 | **8. Disclosure of Conflict of Interest**<br>If you selected I am aware of conflict of interest is question 8, please list them in this section.<br>n/a |
| 30 | **Question 9. Updates Required**<br>I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.<br>☑ I have read and understand this section |
| 31 | **Question 10. No Contact with City Officials or Staff during Contract Evaluation**<br>I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.<br>☑ I have read and understand this section |
| 32 | **Question 11. Conflict of Interest Questionnaire (CIQ)**<br>Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary.<br>☑ I have acknowledge that I have been advised |
| 33 | **Question 11. Oath**<br>Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date<br>Richard Gaona/ Senior Generalist/ Otis Elevator/ 3/15/24 |
| 34 | **Question 12. Oath**<br>I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.<br>☑ I swear or affirm information is correct |
| 35 | **Company Information Questionnaire**<br>☑ I have completed this section |

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| 36 | **Conflict of Interest Questionnaire**<br>☑ I have completed this section |
| 37 | **Non-Collusive Affidavit**<br>☑ I have completed and included this form |
| 38 | **Discretionary Contracts Disclosure**<br>☑ I have completed this section |
| 39 | **Certificate of Interested Parties (Form 1295)**<br>In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided, https://www.ethics.state.tx.us/tec/1295-Info.htm. Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295): In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least $1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295. Filing Process: Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract. The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016. Additional Information: HB 1295 Certificate of Interested Parties (Form 1295) New Chapter 46, Ethics Commission Rules: 46.1. Application 46.3. Definitions 46.5. Disclosure of Interested Parties Form In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.<br>☑ I will comply with this form |
| 40 | **Terms and Conditions Request for Proposals**<br>**TERMS AND CONDITIONS OF INVITATIONS FOR PROPOSALS** These Terms and Conditions are considered standard language for all City of Laredo solicitation documents. If any specific proposal requirements differ from the general terms listed here, the specific proposal requirements shall prevail.<br>A response to any Request for Proposal is an offer to contract with the City based upon the terms, conditions, and specifications contained in the City's Request for Proposal. Proposals do not become contracts unless and until they are executed by the City. A contract has its inception in the award, eliminating a formal signing of a separate contract, unless requested by the City. For that that reason, most if not all the terms and conditions of the contract are contained in the Request for Proposal, unless any of the terms and conditions are modified by a Request for Proposal amendment, a contract amendment, or by mutually agreed terms and conditions in the contract documents.<br>**GENERAL CONDITIONS** Vendors are required to submit Proposals upon the following expressed conditions:<br>(a) Vendors shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to request additional compensation. |

(b) Vendors shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of materials and equipment as required by the Proposal conditions. No pleas of ignorance by the vendor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the vendor to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.
(c) Vendors are advised that City contracts are subject to all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.
**1.0 PREPARATION OF PROPOSALS** Proposals will be prepared in accordance with the following:
(a) All information required by the proposal form shall be furnished. For hand delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on Cit-E-Bid system. If submitted electronically, this information shall be submitted electronically on Cit-E-Bid system by going to the following link: https://cityoflaredo.ionwave.net/Login.aspx If vendor submits both manual and electronic bids, the electronic bid will replace the manual bid and shall be considered the only valid bid.
(b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
(c) Alternate Proposals will not be considered unless authorized by the invitation for proposals or any applicable addendum.
(d) Proposed delivery time must be shown and shall include business days.
(e) Vendors will not include Federal taxes or State of Texas limited sales tax in proposal prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.
**2.0 DESCRIPTION OF SPECIFICATIONS & SUBSTITUTIONS** It is the responsibility of the prospective proposer to review the entire invitation to proposal packet and to notify the City of Laredo if the specifications are formulated in a manner that would restrict competition. Any such protest regarding the specifications or proposal procedures must be received by City of Laredo no less than seventy-two hours prior to the time set for proposal opening. Vendors are required to state exactly what they intend to furnish. Otherwise, when applicable, vendors will be required to furnish the items as specified.
**3.0 SUBMISSION OF PROPOSALS**
(a) Proposals and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the Proposal opening and the material or services. Proposal shall be typed or written on the face of the envelope. Unless otherwise noted on the Notice to Vendors cover sheet, all hand delivered Proposals must be submitted to the City of Laredo, City Secretary's Office, City Hall Third Floor, 1110 Houston Street.
(b) Proposals forms can be downloaded printed through Cit-E-Bid. Proposals can be submitted electronically through Cit-E-Bid by going to the following link: https://cityoflaredo.ionwave.net/Login.aspx
**Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, emails or facsimile bids will not be considered.**
(c) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the Vendors expense.
(d) Proposals must be valid for a period of one hundred and twenty (120) days. An extension to hold proposal pricing for actual quantity bids may be requested by the City.
(e) The City shall pay no costs or other amounts incurred by any entity in responding to this RFP, or as a result of issuance of this RFP.
**4.0 REJECTION OF PROPOSALS** The City may reject a proposal if:
(a) Vendor misstates or conceals any material fact in the proposal.
(b) Proposal does not strictly conform to the law or the requirements of the proposal.
(c) Vendor is in arrears on existing contracts or taxes with the City of Laredo.
(d) If proposals are conditional. Vendor may qualify their Proposal for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis proposal must include all items in the specifications.
(e) In the event that a vendor is delinquent in the payment of City of Laredo taxes on the day the proposals are opened, including state and local taxes, such fact may constitute grounds for rejection of the proposal or cancellation of the contract. A vendor is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes.
(f) No proposal submitted herein shall be considered, unless the vendor warrants that, upon execution of a contract with the City of Laredo, vendor will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Vendor will submit such reports as the City may therefore require assuring compliance with said practices.
(g) The City may reject all proposals or any part of a proposal whenever it is deemed necessary.
(h) The City may waive any minor informalities or irregularities in any proposal.
**5.0 WITHDRAWAL OF PROPOSALS** Proposals may not be withdrawn after they have been publicly opened, unless approved by the City Council.
**6.0 LATE PROPOSALS OR MODIFICATIONS** Proposals and modifications received after the time set for the submittal deadline will not be considered. Late proposals will be returned to the vendor unopened.

**7.0 CLARIFICATION AND PROTEST PROCEDURE**
(a) It is the responsibility of the prospective proposer to review the entire invitation to proposal packet and to notify the City of Laredo If the specifications are formulated in a manner that appears ambiguous. Any request for clarification or additional information must be submitted in writing through email or Questions & Responses section on Cit-E-Bid system no later than seven (7) days prior to the scheduled date for opening to: CITY OF LAREDO PURCHASING AGENT Enrique Aldape III 5512 Thomas Avenue, Laredo, Texas 78041ealdape@ci.laredo.tx.us _ Any vendor submitting questions shall make reference to a specific RFP number, section, page and item of this solicitation. Questions untimely submitted may not elicit a response. It is the bidder's responsibility to follow up and make certain that the request was received. In case there are changes, additions, and/or edits to the original scope, an addendum will be issued by the Purchasing Agent to all vendors through Cit-E-Bid system under Questions and Reponses section to clarify any inquiries. The City will not be responsible for any other interpretations of the proposal During the RFP process, bidder, or any persons acting on their behalf, shall not contact any City official or employee staff except those specifically designated in this or another subsequent solicitation document. Pursuant to §4.03 of the City Ethics, non-compliance with this provision may result in disqualification of the offer involved.
(b) For solicitations for goods and non-professional services valued at more than $50,000, bidders will have ten (10) calendar days prior to the time that the City Council formally considers the contract to submit a written protest relating to advertising of bid notices, deadlines, bid opening, and all other related procedures under the Local Government Code, as well as any protests relating to alleged improprieties or ambiguities in the specifications. If the vendor does not file a written protest within this time, the vendor will have waived all rights to formally protest the intent to award. All protests regarding the bid solicitation process must be submitted in writing by certified mail to: CITY OF LAREDO PURCHASING AGENT Enrique Aldape III, 5512 Thomas Avenue, Laredo, Texas 78041 ealdape@ci.laredo.tx.us Within five (5) business days of receiving a timely protest, the Purchasing Agent shall provide written response to the protesting vendor of the decision following a review of the legitimacy and procedural correctness of the procurement documents. A protesting vendor may appeal to the Laredo City Manager if dissatisfied with the decision of the Purchasing Agent. Only after exhausting all administrative procedures through the City Manager is a protesting vendor then entitled to appeal the award of the contract to the Laredo City Council.
**8.0 VENDOR DISCOUNTS**
(a) Percentage discounts within a certain period of time will be accepted but cannot be used in RFP evaluations. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.
(b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date the check is mailed.
**9.0 INTENT OF CONTRACT**
(a) ANNUAL SERVICE CONTRACT: The services are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased and change orders shall not be applicable. The City's obligation for performance of an annual service contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.
**10.0 AWARD OF CONTRACT** The contract will be awarded based on **(best value criteria)** as follow and in accordance with the provisions of Chapter 252 and 271 of the Texas Local Government Code. There will be one primary vendor and one secondary vendor for this contract.
Definition of best value criteria as per The Institute for Public Procurement is:
***"Best Value: 1. A procurement method that emphasizes value over price. 2. An assessment of the return that can be achieved over the useful life of the item, e.g., the best combination of quality, service, time, price."***
If the awarded responder is unable to meet the requirements of the City, services/products may be purchased from the next best available Vendor until a Vendor is found that can complete the requirements of the City. This RFP shall not to be construed by any party as an agreement of any kind between the City and such party. The award of a contract shall be subject to the approval of the City Council. Following an award, City in its sole option may elect to negotiate a formal agreement with Vendor that will include by reference the terms of the RFP and related responses. In the event an Agreement cannot be reached with the selected Vendor, the City reserves the right to select and negotiate with an alternate Vendor. The City reserves the right to accept any item or group of items in the proposal specifications, unless the Vendor qualifies its proposal by specific limitation. The Vendor shall bear the burden of proof of compliance with the City of Laredo specifications. When applicable, prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to proposal. The place of delivery shall be set forth in the purchase order and/or formal contract agreement when applicable. A duly authorize purchase order number shall reference item/services description, item number, quantity and price. Invoices shall reference the

assign purchase order number to avoid any duplication (2 CFR 200.318 (d)). The City shall give written notice to the Vendor if any of the following conditions exist:
(1) Vendor does not provide materials in compliance with specifications and/or within the time schedule specified in proposal; (2) Vendor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications; or, (3) Vendor makes an unauthorized assignment. Upon receiving written notification from the City that one of the above conditions has occurred, the Vendor must remedy the problem within seven (7) business days, to the complete satisfaction of the City, or the contract will be immediately canceled. (4) Contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

**11.0 ENTIRE AGREEMENT**

(a)All covenants, conditions and agreement contained in the solicitation, are hereby made part of the Agreement to the same extent and with the force as is fully set forth herein. If and to the extent of this Agreement and the terms of this solicitation and supplier response conflict Terms & Conditions of this solicitation shall control.

**12.0 PAYMENT & INVOICING**

(a) All invoices to the City of Laredo have a 30 day term from receipt of supplies or completion of services.
(b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.
(c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule. All invoices shall be mailed to the Accounts Payable Office, City Hall, P.O. Box 210, Laredo, Texas 78042. (d) Electronic Funds Transfer (EFT) payments are also available; if electronic payments are preferred, an Electronic Funds Transfer (EFT) Authorization form needs to be completed and returned via e-mail to: jjolly@ci.laredo.tx.us For more information please contact Mr. Jorge Jolly, Accounts Payable Manager at (956) 791-7425.

**13.0 In accordance to State of Texas, the City of Laredo follows State practices when awarding any and all competitive solicitations:**

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE ACTS AND RULES CONCERNING PRACTICE AND LICENSURE
OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS
CHAPTER 137: COMPLIANCE AND PROFESSIONALISM
SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS
§137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT
(a) A licensed engineer shall not submit or request, orally or in writing, a competitive bid to perform professional engineering services for a governmental entity unless specifically authorized by state law and shall report to the board any requests from governmental entities and/or their representatives that request a bid or cost and/or pricing information or any other information from which pricing or cost can be derived prior to selection based on demonstrated competence and qualifications to perform the services. (b) For the purposes of this section, competitive bidding to perform engineering services includes, but is not limited to, the submission of any monetary cost information in the initial step of selecting qualified engineers. Cost information or other information from which cost can be derived must not be submitted until the second step of negotiating a contract at a fair and reasonable cost. (c) This section does not prohibit competitive bidding in the private sector. Source Note: The provisions of this §137.53 adopted to be effective May 20, 2004, 29 TexReg 4878; amended to be effective June 4, 2007, 32 TexReg 2996.

☑ I Agree to the Terms and Conditions

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|---|---|
| 41 | **Insurance Terms and Conditions** |

**INSURANCE REQUIREMENTS** If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.

(a) Commercial General Liability insurance at minimum combined single limits of $1,000,000 per-occurrence and $2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations ($1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurence limit.

(b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of $1,000,000 each-occurrence each accident/$1,000,000 by disease each-occurrence/$1,000,000 by disease aggregate.

(c) Commercial Automobile Liability insurance at minimum combined single limits of $1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.

(d) Professional Liability, Errors & Omissions coverage, with minimum limits of $1,000,000 per claim/ $2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.

(e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.

(f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of $1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.

(g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
2. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.
2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.

(i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.

**(j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.**

(k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.

(l) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.

☑ I agree my insurance meets minumum requirements

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|---|---|
| 42 | **Disqualification & Debarment Certification**<br>**DISQUALIFICATION & DEBARMENT CERTIFICATION** By submitting this request for bids, proposal or statement of qualifications, the firm certifies that it is not currently debarred or eligible for debarment from the City of Laredo pursuant to **Ordinance No. 2017-O-098**, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The City will further verify debarment status through use of the federal website SAM.gov. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension."<br><br>By executing this agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify it eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification. Additionally, in accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.<br><br>The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract. S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran, Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.<br>☑ I certify to the terms and conditions |

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## Contract Requirements

**1.CODE OF ETHICS ORDINANCE** Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics (Ordinance, as amended). Vendors may be required to participate in Code of Ethics trainings.

**1.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD** **A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded.** The City of Laredo reserves the right to contact respondents and may require such contact as part of the evaluation process (for presentation, clarification) of bids and/or negotiation of RFP submittal(s) prior to the award of contract. If contact is required, such contact will be done in accordance with provisions of Chapter 252 and 271 of the Texas Local Government Code and procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

**1.3 NON-COLLUSIVE AFFIDAVIT (Form can be downloaded and submitted through Cit-E-Bid system)** The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

**1.4 CONTRACT DISCLOSURE FORMS (This is submitted through Cit-E-Bid system)** The City of Laredo requires the following forms to be completed as a part of this bid for consideration; 1. Company Information Questionnaire, 2. Signed Price Schedule, 3. Conflict of Interest Questionnaire, 4. Non-Collusive Affidavit 5. Discretionary Contracts Disclosure 6. Certificate of Interested Parties (Form 1295) ****Upon Award of RFP Only****

**1.5 CONFLICT OF INTEREST FORMS (This is submitted through Cit-E-Bid system)** Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

**1.6 TEXAS ETHICS COMMISSION (Form 1295, Form can be downloaded and submitted through Cit-E-Bid system)** Certificate of Interested Parties (Form 1295) Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, https://www.ethics.state.tx.us/tec/1295-Info.htm In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least $1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

Changes to Form 1295:
Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."

☑ I have read and understand this section

**44** **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

**Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

☑ I have read and understand this section

**45** **Ordinace 2018-O-175**

The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors.

*No response*

**46** **Firms Qualifications, References, & Previous Experiences (20 Points)**

Firms Qualifications, References, & Previous Experiences (20 Points) –
******Documentation Shall be uploaded on Cit-E-Bid********
**Refer to 23.2 of Attached RFP FY24-054**

☑ Vendor has acknowledged questions and answers.

**47** **Ability to Address RFP Requirements Project Timeline (30 Points)**

Ability to Address RFP Requirements Project Timeline (30 Points)--Documentation Shall be uploaded onto Cit-E-Bid.
******Documentation Shall be uploaded on Cit-E-Bid********
**Refer to 23.3 of Attached RFP FY24-054**

☑ Vendor has acknowledged questions and answers.

**48** **Qualifications of Staff (10 Points)**

Qualifications of Staff (10 Points)
******Documentation Shall be uploaded on Cit-E-Bid********
**Refer to 23.4 of Attached RFP FY24-054**

☑ Vendor has acknowledged questions and answers.

## Bid Lines

**1** **Package Header**

Location I –A- Airport- Escalator 1 as per 19.1

Quantity: 1 UOM: EA Total: $33,708.00

**Package Items**

**1.1** Year 1 Maintenance Escalator 1

Quantity: 12 UOM: Months Price: $900.00 Total: $10,800.00

**1.2** Year 2 Maintenance Escalator 1

Quantity: 12 UOM: Months Price: $936.00 Total: $11,232.00

**1.3** Year 3 Maintenance Escalator 1

Quantity: 12 UOM: Months Price: $973.00 Total: $11,676.00

## 2 Package Header

Location I –B- Airport- Escalator 2 as per 19.1

Quantity: 1 UOM: EA Total: $33,708.00

**Package Items**

**2.1** Year 1 Maintenance Escalator 2

Quantity: 12 UOM: Months Price: $900.00 Total: $10,800.00

**2.2** Year 2 Maintenance Escalator 2

Quantity: 12 UOM: Months Price: $936.00 Total: $11,232.00

**2.3** Year 3 Maintenance Escalator 2

Quantity: 12 UOM: Months Price: $973.00 Total: $11,676.00

## 3 Package Header

Location I –C- Airport- Elevator 1 as per 19.1

Quantity: 1 UOM: EA Total: $7,117.20

**Package Items**

**3.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $190.00 Total: $2,280.00

**3.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $197.60 Total: $2,371.20

**3.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $205.50 Total: $2,466.00

## 4 Package Header

Location I –D- Airport- Elevator 2 as per 19.1

Quantity: 1 UOM: EA Total: $7,117.20

**Package Items**

**4.1** Year 1 Maintenance Elevator 2

Quantity: 12 UOM: Months Price: $190.00 Total: $2,280.00

**4.2** Year 2 Maintenance Elevator 2

Quantity: 12 UOM: Months Price: $197.60 Total: $2,371.20

**4.3** Year 3 Maintenance Elevator 2

Quantity: 12 UOM: Months Price: $205.50 Total: $2,466.00

## 5 Package Header

Location I –E- Airport- Elevator 3 as per 19.1

Quantity: 1 UOM: EA Total: $7,117.20

**Package Items**

**5.1** Year 1 Maintenance Elevator 3

Quantity: 12 UOM: Months Price: $190.00 Total: $2,280.00

**5.2** Year 2 Maintenance Elevator 3

Quantity: 12 UOM: Months Price: $197.60 Total: $2,371.20

**5.3** Year 3 Maintenance Elevator 3

Quantity: 12 UOM: Months Price: $205.50 Total: $2,466.00

**6** **Package Header**

Location II –Bridge III- Elevator 1 as per 19.2

Quantity: 1 UOM: EA Total: $10,301.28

**Package Items**

**6.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $275.00 Total: $3,300.00

**6.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $286.00 Total: $3,432.00

**6.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $297.44 Total: $3,569.28

**7** **Package Header**

Location III –Bridge IV Elevator 1- as per 19.3

Quantity: 1 UOM: EA Total: $10,301.28

**Package Items**

**7.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $275.00 Total: $3,300.00

**7.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $286.00 Total: $3,432.00

**7.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $297.44 Total: $3,569.28

**8** **Package Header**

Location IV –Bridge I Elevator 1- as per 19.4

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**8.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**8.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**8.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

**9** **Package Header**

Location IV –Bridge I Elevator 2- as per 19.4

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**9.1** Year 1 Maintenance Elevator 2

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**9.2** Year 2 Maintenance Elevator 2

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**9.3** Year 3 Maintenance Elevator 2

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

**10** **Package Header**

Location IV –Bridge I Elevator 3- as per 19.4

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**10.1** Year 1 Maintenance Elevator 3

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**10.2** Year 2 Maintenance Elevator 3

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**10.3** Year 3 Maintenance Elevator 3

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

**11** **Package Header**

Location IV –Bridge I Elevator 4- as per 19.4

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**11.1** Year 1 Maintenance Elevator 4

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**11.2** Year 2 Maintenance Elevator 4

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**11.3** Year 3 Maintenance Elevator 4

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

## 12 Package Header

Location IV –Bridge I Elevator 5- as per 19.4

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**12.1** Year 1 Maintenance Elevator 5

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**12.2** Year 2 Maintenance Elevator 5

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**12.3** Year 3 Maintenance Elevator 5

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

## 13 Package Header

Location IV –Bridge I Elevator 6- as per 19.4

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**13.1** Year 1 Maintenance Elevator 6

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**13.2** Year 2 Maintenance Elevator 6

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**13.3** Year 3 Maintenance Elevator 6

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

## 14 Package Header

Location IV –Bridge I Escalator 1- as per 19.4

Quantity: 1 UOM: EA Total: $33,713.04

**Package Items**

**14.1** Year 1 Maintenance Escalator 1

Quantity: 12 UOM: Months Price: $900.00 Total: $10,800.00

**14.2** Year 2 Maintenance Escalator 1

Quantity: 12 UOM: Months Price: $936.00 Total: $11,232.00

**14.3** Year 3 Maintenance Escalator 1

Quantity: 12 UOM: Months Price: $973.42 Total: $11,681.04

## 15 Package Header

Location IV –Bridge I Escalator 2- as per 19.4

Quantity: 1 UOM: EA Total: $33,713.04

**Package Items**

**15.1** Year 1 Maintenance Escalator 2

Quantity: 12 UOM: Months Price: $900.00 Total: $10,800.00

**15.2** Year 2 Maintenance Escalator 2

Quantity: 12 UOM: Months Price: $936.00 Total: $11,232.00

**15.3** Year 3 Maintenance Escalator 2

Quantity: 12 UOM: Months Price: $973.42 Total: $11,681.04

## 16 Package Header

Location V –City Hall Elevator 1- as per 19.5

Quantity: 1 UOM: EA Total: $7,863.96

**Package Items**

**16.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $210.00 Total: $2,520.00

**16.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $218.33 Total: $2,619.96

**16.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $227.00 Total: $2,724.00

## 17 Package Header

Location VI –Police Department Elevator 1- as per 19.6

Quantity: 1 UOM: EA Total: $10,301.28

**Package Items**

**17.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $275.00 Total: $3,300.00

**17.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $286.00 Total: $3,432.00

**17.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $297.44 Total: $3,569.28

## 18 Package Header

Location VII –Public Library Elevator 1- as per 19.7

Quantity: 1 UOM: EA Total: $7,117.20

**Package Items**

**18.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $190.00 Total: $2,280.00

**18.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $197.60 Total: $2,371.20

**18.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $205.50 Total: $2,466.00

## 19 Package Header

Location VIII –El Mercado Elevator 1- as per 19.8

Quantity: 1 UOM: EA Total: $10,487.04

**Package Items**

**19.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $280.00 Total: $3,360.00

**19.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $291.17 Total: $3,494.04

**19.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $302.75 Total: $3,633.00

## 20 Package Header

Location IX –Traffic Parking Elevator 1- as per 19.9

Quantity: 1 UOM: EA Total: $10,487.04

**Package Items**

**20.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $280.00 Total: $3,360.00

**20.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $291.17 Total: $3,494.04

**20.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $302.75 Total: $3,633.00

## 21 Package Header

Location X –El Pico Water Treatment Plant Elevator 1- as per 19.10

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**21.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**21.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**21.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

## 22 Package Header

Location XI –Old Federal Courthouse Elevator 1- as per 19.11

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**22.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**22.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**22.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

## 23 Package Header

Location XII –El Eden Recreation Center Elevator 1- as per 19.12

Quantity: 1 UOM: EA Total: $10,487.04

**Package Items**

**23.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $280.00 Total: $3,360.00

**23.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $291.17 Total: $3,494.04

**23.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $302.75 Total: $3,633.00

## 24 Package Header

Location XIII –Fasken Community Center Elevator 1- as per 19.13

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**24.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**24.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**24.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

## 25 Package Header

Location XIV –James & Maria Luisa Haynes Recreation Center Elevator 1- as per 19.14

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**25.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**25.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**25.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

## 26 Package Header

Location XV –Fire Administration Building Elevator 1- as per 19.15

Quantity: 1 UOM: EA Total: $7,863.96

**Package Items**

**26.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $210.00 Total: $2,520.00

**26.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $218.33 Total: $2,619.96

**26.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $227.00 Total: $2,724.00

## 27 Package Header

Location XVI - Max Mandell Golf Course Elevator 1- as per 19.16

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**27.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**27.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**27.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

## 28 Package Header

Location XVII - Uni-Trade Stadium Elevator 1- as per 19.17

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**28.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**28.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**28.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

## 29 Package Header

Location XVIII - City Hall Annex Elevator 1- as per 19.18

Quantity: 1 UOM: EA Total: $9,738.00

**Package Items**

**29.1** Year 1 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $260.00 Total: $3,120.00

**29.2** Year 2 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $270.33 Total: $3,243.96

**29.3** Year 3 Maintenance Elevator 1

Quantity: 12 UOM: Months Price: $281.17 Total: $3,374.04

**Response Total:** $367,997.76