

ORDINANCE NO. _____

ORDERING AND PROCLAIMING A GENERAL CITY ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024; FOR: THE ELECTION OF CITY OFFICIALS; DESIGNATING POLLING PLACES; PROVIDING FOR PUBLICATION; AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH WEBB COUNTY ELECTIONS OFFICE / ADMINISTRATOR IN THE AMOUNT OF \$116,217.07 FOR THE PURPOSE OF CONDUCTING A JOINT ELECTION WITH THE COUNTY OF WEBB, CITY OF RIO BRAVO, LAREDO COLLEGE, LAREDO INDEPENDENT SCHOOL DISTRICT, UNITED INDEPENDENT SCHOOL DISTRICT, AND THE WEBB CONSOLIDATED INDEPENDENT SCHOOL DISTRICT; AND ANY MATTERS RELATING THERETO.

WHEREAS, the Mayor and City Council of the City of Laredo, Webb County, Texas, by virtue of the authority vested by law, hereby proclaim, order and give notice of a General Election in and for the City of Laredo, to be held on Tuesday, the 5th day of November, 2024, for the purpose of electing the **CITY COUNCIL MEMBER FOR DISTRICTS: IV, V, VII, and VIII.**

WHEREAS, the Mayor and City Council of the City of Laredo, Webb County, Texas, authorize the City Manager to enter into a contract with the Webb County Elections Office / Administrator in the amount \$116,217.07 for the purpose of conducting a joint election with the County of Webb, City of Rio Bravo, Laredo College, Laredo Independent School District, United Independent School District, and any matters relating thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAREDO, TEXAS THAT:

Section 1: That a general election be and the same is hereby ordered to be held and conducted within and for the City of Laredo on Tuesday, the 5th day of November, 2024, for the purpose of electing the aforementioned city officials:

CITY COUNCIL MEMBER FOR DISTRICTS: IV, V, VII, and VIII.

Section 2: That the mode and manner of holding and conducting said election shall be in accordance with the Texas Election Code and the City Charter of the City of Laredo, and that only resident qualified voters of the City of Laredo shall be eligible to vote at said election.

Section 3: That the polls at each designated polling place, as set forth in "Exhibit G" which is attached hereto and made a part of for all purposes, on said general election day shall be open from 7:00 a.m. to 7:00 p.m.

Section 4: That the Presiding Judges shall appoint not less than two qualified election clerks to serve and assist in conducting said election; provided that if the Presiding Judge actually serves as expected, the Alternate Presiding Judge shall be one of such clerk.

Section 5: That the period for early voting by personal appearance shall begin on October 21, 2024 and shall continue through the fourth day preceding the date of the election, November 5, 2024. The main polling place for early voting shall be the Billy Hall, Jr. Administrative Building, located at 1110 Washington St., Laredo, Texas and such other early voting and mobile voting places and dates as set forth in "Exhibit F" attached hereto. The main early voting polling place shall remain open from 8:00 a.m. to 5:00 p.m. on each day designated for early voting, except for Saturday, October 26, 2024, which shall be open from 8:00 a.m. to 8:00 p.m., Sunday, October 27, 2024 from 12:00 p.m. to 6:00 p.m., and Monday through Friday, October 28, 2024 to November 1, 2024 from 8:00 a.m. to 8:00 p.m. The designated polling places shall not be open on Saturdays, Sundays or official holidays, except as otherwise provided for in schedule of "Exhibit F".

Section 6: That the Early Voting Clerk for said election shall be appointed by the Webb County Elections Administrator.

Section 7: Application for ballots by mail shall be conducted by the Webb County Elections Administrator. All ballot applications and ballots voted by mail shall be sent to the Webb County Elections Administrator, 1110 Washington St., Suite 103, P.O. Box 29, Laredo, Texas 78042-029.

Section 8: That notice of said General Election shall be given by posting a substantial copy of this resolution at City Hall on the bulletin board used for posting notices of the meetings of the City Council, not later than October 15, 2024. A substantial copy of this resolution also shall be published in a newspaper of general circulation published in said City, the date of publication to be not earlier than the 30th day or later than the 10th day prior to the date set for said election.

Section 9: That said election shall be conducted at each designated voting place and the ballot to be used at such election be printed in the form required by the Texas Election Code and manufacturer's specifications with names of candidates and propositions printed thereon in full and prepared in such manner as specified by the Texas Election Code. That this election is to be conducted utilizing Election Systems and Software's ("ES&S") Express Vote Universal Machines, DS200 Precinct Scanner & Tabulator voting system to be used at each and every early voting and election day polling site in conjunction with the existing electronic ("DS450 high-speed Scanner & Tabular") voting system, currently owned and operated by the County of Webb in the conduct of elections, for its Joint General/Special Elections to be held Tuesday, November 5, 2024.

Section 10: That immediately after the votes at such General Election have been conducted and proper returns thereof made to the City Council, said City Council shall meet not later than the 11th day after election day and in accordance with the Texas Election Code, at the City Council Chambers, 1st floor, 1110 Houston St., to canvass the election and cause to be entered in the proper records of the City of Laredo, Texas, its official declaration of, or order showing the actual and true results of said general election.

Section 11: That in the event that a runoff election is required, it shall be held not earlier than the 20th day nor later than the 45th day after the date the final canvass of the main election is completed in accordance with the Texas Election Code.

Section 12: That this notice shall serve as authority for conducting a joint general election with the County of Webb, the Laredo College, the City of Rio Bravo, the Laredo Independent School District, the United Independent School District, and the Webb County Consolidated School District, with Jose Luis Castillo, Webb County Elections Administrator to the extent that the City of Laredo will use the same judges and clerks, where possible.

Section 13: That the City Council hereby authorizes the City Manager to enter into a contract agreement with the Webb County Elections Office / Administrator to conduct said General Election and accept the terms and conditions as set forth in the contract attached hereto and identified as "Exhibit A".

Section 14: That the City Council hereby authorizes and establishes a Central Counting Station, appointment of the Central Counting Station Presiding Judge, Manager, Tabulation Supervisor, and Counting Station Clerks as set forth in the contract agreement with the Webb County Elections Administrator.

Section 15: That the dates for filing an application for a place on the ballot on the General November 5, 2024 Election are from July 22, 2024 to August 19, 2024 at 5:00 p.m.

**DULY PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON
THIS THE _____ DAY OF _____, 2024.**

**DR. VICTOR D. TREVIÑO
MAYOR**

ATTESTED:

**MARIO I. MALDONADO, JR.
CITY SECRETARY**

APPROVED AS TO FORM:

**DOANH T. NGUYEN
CITY ATTORNEY**