



# City of Laredo Purchasing Division

## RENEWAL LETTER

May 20, 2026

AirMedCare Network  
Martha Navarro  
1800 Air Medical Dr.  
West Plains, MO 65775

Re: AirMedCare Network – Medical Evacuation  
FY23-024 – RFP Voluntary Products - Extension I

Dear Ms. Navarro,

Contract FY23-024 for Voluntary Products will expire on September 30, 2026. The term of this contract was for a period of three (3) years with the option to renew for two (2) additional one (1) year periods, upon mutual agreement of both parties. This is the first of two extension period.

### Price Adjustment

The City of Laredo will allow unit price adjustments upwardly or downwardly when correlated with an industry wide adjustment. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and be supported by appropriate documentation. The City will not take action to intentionally delay legitimate manufacturer unit price increases. The City of Laredo reserves the right to cancel the contract if the price increase is deemed excessive; a new contract vendor will be selected on the basis of competitive bids. Documentation may be emailed to [jezapata@ci.laredo.tx.us](mailto:jezapata@ci.laredo.tx.us)

Please indicate your desire to request a contract extension. Should your company desire a contract extension, it is expressly understood by the parties that any such extension of this contract is entirely revocable at the City's discretion and is contingent upon the agreement and acceptance by the City Council.

Sincerely,

Jaime E. Zapata, MPA, CTCD, CTCM  
Purchasing Agent

Xc: Purchasing File

AirMedCare Network	
Request a contract extension: <input checked="" type="checkbox"/>	Not request a contract extension: <input type="checkbox"/>
Authorized Signature: <u>Casey Paepke</u>	
Print Name: <u>Casey Paepke</u>	
Date: <u>5/21/26</u>	