



City of Laredo Purchasing Division

RENEWAL LETTER

January 3, 2025

Elite Employment Services, LLC
Luis Valdez, Jr.
6550 Springfield Ave. Unit 103
Laredo, TX 78041

Re: FY22-065 Temporary Staffing Agency Services
Final Extension

Dear Mr. Luis Valdez, Jr.,

Contract for Temporary Staffing Agency Services for the City of Laredo was awarded to your company on November 7, 2022. The term of this contract was for a period of one (1) year with the option to renew for two (2) additional one (1) year periods, upon mutual agreement of both parties. This is the final extension period.

Please indicate your desire to request a contract extension. Should your company desire a contract extension, it is expressly understood by the parties that any such extension of this contract is entirely revocable at the City's discretion and is contingent upon the agreement and acceptance by the City Council.

Sincerely,

Jaime E. Zapata, MPA, CTCD
Purchasing Agent

Xc: Purchasing File

Elite Employment Services, LLC	
Request a contract extension: <input checked="" type="checkbox"/>	Not request a contract extension: <input type="checkbox"/>
Authorized Signature:	
Print Name: <u>Luis E. Valdez Jr.</u>	
Date: <u>01/06/25</u>	