



## City of Laredo Purchasing Division

### RENEWAL NOTICE

December 4, 2025

Mr. Richard Rosas  
Rotex Truck Center, Inc.  
11802 Sara Road Ln.  
Laredo, Texas 78045

Re: FY25-010 Vehicle Safety Non-Dot & Dot Inspection – Laredo Transit Management  
Extension I

Dear Mr. Rosas,

This is to inform you that contract FY25-010 which was approved by City Council on February 18, 2025 is up for renewal. This is the first extension period.

#### Price Adjustment

The City of Laredo will allow unit price adjustments upwardly or downwardly when correlated with an industry wide adjustment. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and be supported by appropriate documentation. The city will not take action to intentionally delay legitimate manufacturer unit price increases. The City of Laredo reserves the right to cancel the contract if the price increase is deemed excessive; a new contract vendor will be selected on the basis of competitive bids. Documentation may be emailed to [jezapata@ci.laredo.tx.us](mailto:jezapata@ci.laredo.tx.us).

Please indicate your desire to request a contract extension. Should your company desire a contract extension, it is expressly understood by the parties that any such extension of this contract is entirely revocable at the City's discretion. If there are any questions regarding this renewal extension, please feel free to call me at (956) 794-1731.


Sincerely,

  
Jaime E. Zapata, MPA  
Purchasing Agent

Xc: Purchasing File

Rotex Truck Center, Inc.

Request a contract extension: ☒ Not request a contract extension: ☐

Authorized Signature: 

Print Name: **RICHARD ROSAS**

Date: **12/5/2025**