



# SOUTH TEXAS DEVELOPMENT COUNCIL

April 25, 2025

Richard A. Chamberlain, DrPH, MPH., CPHA, CPM, CHW, LCI, RS.  
City of Laredo Managing Director of Health and Director of Public Health  
City of Laredo Public Health Department  
2600 Cedar Ave.  
Laredo, Texas 78040

**RE: Contract Award Notice (Official)**  
**HIV State Services Contract #019-2-24(25)**  
**HOPWA Contract #19-3-24(25)**

Dear Dr. Chamberlain:

The South Texas Development Council is hereby officially giving notice in awarding the City of Laredo Public Health Department (CLPHD) the continuation contract under the FY25 HIV State Services Program and the FY25 Housing Opportunity for People With AIDS/HIV (HOPWA) Program contract, for the continued implementation and provision of services within the Laredo HIV Service Deliver Area (HSDA). The contract term for both contracts will be for the five (5) remaining months of each program's respective regular twelve-month program cycle, with the first part already having been executed and nearing close-out (i.e., September 1, 2024, through March 31, 2025).

The effective date for both the FY25 HIV State Services and FY25 HOPWA contracts will be retroactive to April 1, 2025, ending August 31, 2025. Totals in the amount of One Hundred and Sixty-Seven Thousand and Forty-One Dollars (\$167,041.00), and Sixty-One Thousand Six Hundred and Sixty-Three Dollars (\$61,663), will be provided in funding under the HIV State Services and HOPWA contracts, respectively.

This notice serves as a funding award notice and is classified as official and is legally binding until such time that a contract is developed and executed between the two parties herein. The STDC Board of Directors convened in a regularly scheduled meeting on April 24, 2025, and granted authorized approval to award your organization with program funding. Attached to this letter are the respective DSHS Table 1 (Proposed Services Priorities and Objectives) which outlines the services and dollar amounts allocated to each service under these respective agreements.

If you should have any further questions concerning this matter, please feel free to contact me at (956) 722-3995 Ext. 116, or via email at [jrkeiser@stdc.cog.tx.us](mailto:jrkeiser@stdc.cog.tx.us).

Sincerely,

John R. Keiser  
Director of Regional Programs

JRK  
Enclosure(s)

Cc: Genesis Cardenas, **M.A.**, LPC, LCDC, Disease Intervention Manager, City of Laredo Public Health Department  
Josafat Saldivar, Fiscal Director, STDC

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