

**City of Laredo**  
**Purchasing Division**  
**RENEWAL NOTICE**

April 24, 2025

Mr. Nelso Molina  
Midas Contractors LLC  
203 Valladolid Avenue  
Laredo, Texas 78046

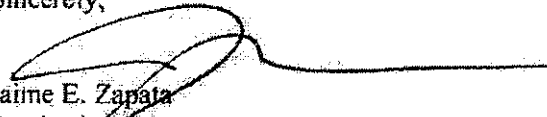
Re: FY24-064 Lawn & Landscaping Repairs  
Extension I

Dear Mr. Molina,

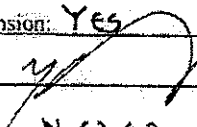
This is to inform you that contract FY24-064 which was approved by the City Council on June 10, 2024 is up for renewal. This is the first of three extension periods.

As a reminder compliance with the contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s). If there are any questions regarding this authorization, please feel free to call me at (956) 794-1731.

Sincerely,

  
Jaime E. Zapata  
Purchasing Agent

Xc: Purchasing File

Midas Contractor LLC.	
Request a contract extension: <u>YES</u>	Not request a contract extension: _____
Authorized Signature: <u></u>	
Print Name: <u>NELSO MOLINA</u>	
Date: <u>4/24/2024</u>	



**City of Laredo**  
**Purchasing Division**  
**LETTER OF AWARD**

June 11, 2024

Mr. Nelso Molina  
Midas Contractors LLC.  
203 Valladolid Avenue  
Laredo, Texas 78046

Re: FY24-064 Lawn & Landscaping Repairs  
Approved by City Council on June 10, 2024

Dear Mr. Molina,

This is to inform you that contract FY24-064 was approved by the City Council on June 10, 2024. The term of this contract shall be for a period of one year. This contract has three extension periods.

**Statutory Requirement to File Form 1295:**

Texas Government Code Section 2252.908 and the Texas Ethics Commission ("TEC") Rules require certain business entities to submit a Form 1295 to certain governmental entities in Texas in connection with certain contracts, including bond purchase agreements that fit within the scope of the law. Failure to submit 1295 within 10 business days can result in cancelation of this contract. I have attached the link for form 1295 which must be completed and submitted electronically to the State of Texas Ethics Commission. [https://www.ethics.state.tx.us/whatsnew/FAQ\\_Form1295.html](https://www.ethics.state.tx.us/whatsnew/FAQ_Form1295.html). You scan and email a copy to [ealdape@ci.laredo.tx.us](mailto:ealdape@ci.laredo.tx.us).

As a reminder compliance with the contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s). If there are any questions regarding this authorization, please feel free to call me at (956) 794-1733.

Sincerely,

A handwritten signature in black ink, appearing to read "Enrique Aldape III".

Enrique Aldape III  
Interim Purchasing Agent

Xc: Purchasing File

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**SUBJECT**

Consideration to award annual contract FY24-064 to the lowest bidder being Midas Contractors, LLC, of Laredo, Texas in an amount, not to exceed, \$100,000.00 for lawn and landscaping restoration caused by excavation work during water line break repairs. This contract is based on the unit costs of measured areas in square feet and linear measurements in feet, and includes the cost of a licensed irrigator, plus a contingency fund to cover miscellaneous landscaping components including (but not limited to) replacing individual trees, mulch, various plantings, and other landscaping appurtenances. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. This contract has three extension periods. All services will be secured on an as needed basis. Funding is available in the Waterworks Fund.

**PREVIOUS COUNCIL ACTION**

None.

**BACKGROUND**

The City received two (2) bids through Cit-E-Bid for awarding an annual contract for lawn and landscaping restoration caused by excavation work during utility repairs. This contract is based on unit cost of measured areas in square feet and measured linear measurements in feet and when required a licensed irrigator; plus a contingency fund to cover miscellaneous landscaping components including (but not limited to) replacing individual trees, mulch, various plantings, and other landscaping appurtenances. Based on the Utilities Department's review of the bids submitted, staff is recommending that a contract be awarded to the lowest responsive bidder being Midas Contractors, LLC, of Laredo, Texas. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. The contract may be extended for three, additional one (1) year periods. This contract shall be the responsibility of and administered by the vendor and the City of Laredo Utilities Department.

A complete bid tabulation is attached. The summarized listing of all the types of rates that are included in this service are shown.

**COMMITTEE RECOMMENDATION**

None.

**STAFF RECOMMENDATION**

It is recommended that this contract be approved.

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**Fiscal Impact**

Fiscal Year:	2024.
Budgeted Y/N?:	Yes.
Source of Funds:	Water Works Fund
Account #:	557-4130-533-2011 & 559-4220-533-2011.



## **FY24-064 Lawn & Landscaping Repairs**

### **Midas Contractors LLC**

### **Supplier Response**

#### **Event Information**

Number: FY24-064 Lawn & Landscaping Repairs  
Title: FY24-064 Lawn & Landscaping Repairs- Utilities  
Type: Request For Bid  
Issue Date: 4/15/2024  
Deadline: 5/6/2024 05:00 PM (CT)  
Notes: All questions for this bid shall be submitted through Cit-E-Bid or by email no later than April 24, 2024.  
List of any specialized equipment should be submitted through Cit-E-Bid as an attachment.

#### **Contact Information**

Contact: Enrique Aldape III  
Address: Purchasing Division  
Public Works Service Center  
5512 Thomas Avenue

Laredo, TX 78041  
Phone: 956 (794) 1733  
Fax: 956 (790) 1805  
Email: ealdape@ci.laredo.tx.us

## Midas Contractors LLC Information

Address: 203 Valladolid Ave  
Laredo, TX 78046

Phone: (956) 231-9142

Email: nelso@midascontractors.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Nelso Molina

Signature

Submitted at 5/6/2024 02:26:55 PM (CT)

nelso@midascontractors.com

Email

## Response Attachments

CCF05062024\_0002.pdf

Certificate of interest parties bidder questionnaire conflict of interest questionnaire affidavit discretionary contracts disclosure

PHOTO-2024-05-06-13-22-38 (1).jpg

Irrigation License

## Bid Attributes

1	<b>Questionnaire Description</b> "The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct".
2	<b>Name of Offeror (Business) and Name &amp; Phone Number of Authorized Person to sign bid</b> Midas Contractors, LLC. / Nelso Molina 956-231-9142
3	<b>State how long under has the business been in its present business name</b> 5 years
4	<b>If applicable, list all other names under which the Business identified above operated in the last five years</b> N/A
5	<b>State if the Company is a certified minority business enterprise</b> The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company.

<b>6</b>	<b>Questions Part 1</b>  1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default?  <div style="border: 1px solid black; padding: 2px;">N/A</div>
<b>7</b>	<b>Questions Part 2</b>  1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, or otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason?  <div style="border: 1px solid black; padding: 2px;">N/A</div>
<b>8</b>	<b>State if the Company is a certified minority business enterprise</b>  <div style="border: 1px solid black; padding: 2px;">This company is not a certified minority business</div>
<b>9</b>	<b>Conflict of Interest Disclosure</b>  A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from <a href="http://www.ethics.state.tx.us/whatsnew/conflict forms.htm">http://www.ethics.state.tx.us/whatsnew/conflict forms.htm</a> . The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Leisure Advisory Committee Member, 9. Historic District Land Board Member, 10. Ethics Commission Board Member, 11. The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member If additional information is needed please contact Enrique Aldape III, Interim Purchasing Agent at 956-794-1733.
<b>10</b>	<b>Conflict of Interest Questionnaire Form CIQ</b>  For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.
<b>11</b>	<b>Conflict of Interest Questionnaire</b>  Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response?  <div style="border: 1px solid black; padding: 2px;">Yes</div>

<b>1</b> <b>2</b>	<b>Construction Contract</b> Construction Contract Requires Acknowledgement <input checked="" type="checkbox"/> Acknowledge
<b>1</b> <b>3</b>	<b>Disclosure Form</b> For details on use of this form, see Section 4.01 of the City's Ethics Code.
<b>1</b> <b>4</b>	<b>This is a</b> <input type="text" value="New Submission"/>
<b>1</b> <b>5</b>	<b>Question 1. Name of person submitting this disclosure form</b> Please include First Name, Middle Initial, Last Name and Suffix (if applicable) <input type="text" value="Nelso Molina"/>
<b>1</b> <b>6</b>	<b>Question 2. Contract Information</b> Please include the following: a)Contract or Project Name b)Originating Department <input type="text" value="FY24-064 Lawn &amp; Landscaping Repairs (FY24-064 Lawn &amp; Landscaping Repairs- Utilities) Purchasing Division"/>
<b>1</b> <b>7</b>	<b>Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)</b> <input type="text" value="Midas Contractors, LLC."/>
<b>1</b> <b>8</b>	<b>Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3.</b> <input type="text" value="Not Applicable"/>
<b>1</b> <b>9</b>	<b>Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3</b> If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section. <input type="text" value="No response"/>
<b>2</b> <b>0</b>	<b>Question 5. List any individuals or entities that will be subcontractors on this contract</b> <input type="text" value="Not Applicable"/>
<b>2</b> <b>1</b>	<b>Question 5. List any individuals or entities that will be subcontractors on this contract</b> If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section. <input type="text" value="No response"/>
<b>2</b> <b>2</b>	<b>Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract</b> <input type="text" value="Not Applicable"/>

<b>2</b> <b>3</b>	<p><b>Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract</b></p> <p>If selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.</p> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">No response</div>
<b>2</b> <b>4</b>	<p><b>Question 7. Disclosure of political contributions</b></p> <p>List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner or officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/officer of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)</p> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">Not Applicable</div>
<b>2</b> <b>5</b>	<p><b>Question 7. Disclosure of political contributions</b></p> <p>If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.</p> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">No response</div>
<b>2</b> <b>6</b>	<p><b>Updates on contributions required</b></p> <p>Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.</p>
<b>2</b> <b>7</b>	<p><b>Question 8. Disclosure of Conflict of Interest</b></p> <p>Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?</p> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">I am not aware of any conflict of interest</div>
<b>2</b> <b>8</b>	<p><b>8. Disclosure of Conflict of Interest</b></p> <p>If you selected I am aware of conflict of interest in question 8, please list them in this section.</p> <div style="border: 1px solid black; padding: 2px; min-height: 20px;">No response</div>
<b>2</b> <b>9</b>	<p><b>Question 9. Updates Required</b></p> <p>I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.</p> <p><input checked="" type="checkbox"/> I have read and understand this section</p>

30	<b>Question 10. No Contact with City Officials or Staff during Contract Evaluation</b> I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration. <input checked="" type="checkbox"/> I have read and understand this section
31	<b>Question 11. Conflict of Interest Questionnaire (CIQ)</b> Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary. <input checked="" type="checkbox"/> I have acknowledge that I have been advised
32	<b>Question 11. Oath</b> Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date <div style="border: 1px solid black; padding: 2px;">           Nelso Molina Managing Member Midas Contractors, LLC. 05/03/2024         </div>
33	<b>Question 12. Oath</b> I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete. <input checked="" type="checkbox"/> I swear or affirm information is correct
34	<b>Company Information Questionnaire</b> <input checked="" type="checkbox"/> I have completed this section
35	<b>Conflict of Interest Questionnaire</b> <input checked="" type="checkbox"/> I have completed this section
36	<b>Non-Collusive Affidavit</b> <input checked="" type="checkbox"/> I have completed and included this form
37	<b>Discretionary Contracts Disclosure</b> <input checked="" type="checkbox"/> I have completed this section

**3 Certificate of Interested Parties (Form 1295)**

**8**

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided, <https://www.ethics.state.tx.us/tec/1295-Info.htm>. Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295): In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295. Filing Process: Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract. The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016. Additional Information: HB 1295 Certificate of Interested Parties (Form 1295) New Chapter 46, Ethics Commission Rules: 46.1. Application 46.3. Definitions 46.5. Disclosure of Interested Parties Form In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

☒ I will comply with this form

**3 Terms and Conditions for Request for Bids**

**9**

**TERMS AND CONDITIONS OF INVITATIONS FOR BIDS**

**GENERAL CONDITIONS**

Bidders are required to submit bids upon the following expressed conditions:

(a) Bidders shall thoroughly examine the specifications, schedule instructions and other contract documents. Once

the award has been made, failure to read all specifications, instructions, and the contract documents, of the City

shall not be cause to alter the original contract or for a vendor to requests additional compensation.

(b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations

for delivery of materials and equipment as required by the bid conditions. No pleas of ignorance by the bidder of

conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make

the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract

documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.

(c) Bidders are advised that City contracts are subject to the all legal requirements provided for in the City Charter

and/or applicable City Ordinances, State and Federal Statutes.

**1.0 PREPARATION OF BIDS** Bids will be prepared in accordance with the following:

- (a) All information required by the bid form shall be furnished. For hand delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on Cit-E-Bid system. If vendor submits both manual and electronic bids, the electronic bid will replace the manual bid and shall be considered the only valid bid.
- (b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (c) Alternate bids will not be considered unless authorized by the invitation for bids or any applicable addendum
- (d) Proposed delivery time must be shown and shall include Sundays and holidays
- (e) Bidders will not include Federal taxes or State of Texas limited sales tax in bid prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.
- (f) The City shall pay no costs or other amounts incurred by any entity in responding to this RFB, or as a result of issuance of this RFB.

**2.0 DESCRIPTION OF SUPPLIES** Any catalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Bidder is required to state exactly what they intend to furnish; otherwise bidder shall be required to furnish the items as specified.

**3.0 SUBMISSION OF BIDS**

- (a) Bids and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the bid opening and the material or services bid on shall be typed or written on the face of the envelope. If submitted electronically, this information shall be submitted electronically on Cit-E-Bid system by going to the following link: <https://cityoflaredo.ionwave.net/Login.aspx>
- (b) Unless otherwise noted on the Notice to Bidders cover sheet, all hand delivered bids must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street.
- (c) Bids forms can be downloaded and printed through Cit-E-Bid. **Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, email or facsimile bids will not be considered.**
- (d) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the bidder's expense.
- (e) Bids must be valid for a minimum period of sixty (60) days. An extension to hold bid pricing for actual quantity bids may be requested by the City.

**4.0 REJECTION OF BIDS** The City may reject a bid if:

- (a) Bidder misstates or conceals any material fact in the bid.
- (b) Bid does not strictly conform to the law or the requirements of the bid.
- (c) Bidder is in arrears on existing contracts or taxes with the City of Laredo.
- (d) If bids are conditional. Bidder may qualify their bid for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis bid must include all items in the specifications.
- (e) In the event that a bidder is delinquent in the payment of City taxes on the day the bids are opened, including state and local taxes, such fact shall constitute grounds for rejection of the bid or cancellation of the contract. A

bidder

is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes.

(f) No bid submitted herein shall be considered unless the bidder warrants that, upon execution of a contract with the

City of Laredo, bidder will not engage in employment practices such as discriminating against employees because

of race, color, sex, creed, or national origin. Bidder will submit such reports as the City may therefore require

assuring compliance with said practices.

(g) The City may reject all bids or any part of a bid whenever it is deemed necessary.

(h) The City may waive any minor informalities or irregularities in any bid.

**5.0 WITHDRAWAL OF BIDS** Bids may not be withdrawn after they have been publicly opened, unless approved

by the City Council.

**6.0 LATE BIDS OR MODIFICATIONS** Bids and modifications received after the time set for the bid deadline will

not be considered. Late bids will be returned to the bidder unopened.

**7.0 CLARIFICATION OR OBJECTION TO BID SPECIFICATIONS** If any person contemplating submitting a

bid for this contract is in doubt as to the true meaning of the specifications, or other bid documents or any part

thereof, they may submit to the City Purchasing Agent on or before seven (7) calendar days prior to the scheduled

bid deadline a request for clarification which must be submitted in writing through email seven (7) days prior to

the scheduled date for opening to:

CITY OF LAREDO INTERIM PURCHASING AGENT Enrique Aldape III

5512 Thomas Ave,

Laredo, TX 78041

ealdape@ci.laredo.tx.us

or Questions & Responses section on Cit-E-Bid system. Any vendor submitting questions shall make reference

to a specific bid number, section, page and item of this solicitation. In case there are changes, additions, and/or

edits to the original scope of work, and addendum will be issued by the purchasing agent to all vendors through

Cit-E-Bid system under Questions and Responses section to clarify any inquiries. The City will not be responsible

for any other explanations or interpretations of the proposed bid made or given prior to the bid opening or award

of contract.

(a) Protest Procedures: The purpose of this procedure is to establish procedures whereby a vendor may protest

specific procurement actions by the City of Laredo. The following sequence of activities must take place in filing

a protest:

(b) To be performed by protesting vendor: Within ten (10) days prior to the time that the City Council considers the

recommendation of the City's Purchasing Officer, the protesting vendor must provide written protest to the City

Purchasing Officer. Such protest must include specific reasons for the protest.

(c) To be performed by City's Purchasing Officer: Shall review the records of procurement and determine legitimacy

and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide written response to the protesting vendor of the decision.

(d) If the protesting vendor is not satisfied with the decision of the City Purchasing Officer, such protesting vendor

may appeal to the City Manager of the City of Laredo. If the protesting vendor cannot resolve the issue with the

City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers

the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures

through the City Manager. All protests must be duly submitted via Certified Mail to:

City of Laredo - Purchasing Agent

5512 Thomas Ave.

Laredo, Texas 78041.

### **8.0 BIDDER DISCOUNTS**

(a) Percent discounts within a certain period of time will be accepted but cannot be used in the bid evaluation. The

period of the discount offered should be sufficient to permit payments within such period in the regular course of

business by the City of Laredo.

(b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or

from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date

the check is mailed.

### **9.0 INTENT OF CONTRACT**

a) ANNUAL SUPPLY/SERVICE CONTRACTS: This contract does not commit the City to purchase the quantities

indicated. The quantities are estimates and are based on the best available information. The purpose of this

contract is to establish prices for the commodities or services needed, should the City need to purchase these

commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall

govern the amount that is purchased. All annual contracts shall bound by the terms of the bid documents. In the

event a new contract cannot be executed on the anniversary date of the original term or renewal term, the contract

may be renewed month to month until a new contract is executed.

The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

### **10.0 AWARD OF CONTRACT**

(a) This contract will be **awarded** to the **(lowest responsive responsible bidder or bidders)**, in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code.

Definition of lowest responsive and responsible bidder as per the Institute for Public Procurement is:

**Lowest Responsive and Responsible Bidder: The bidder who fully complied with all of the bid**

**requirements and whose past performance, reputation, and financial capability is deemed acceptable, and who has offered the most advantageous pricing or cost benefit, based on the criteria stipulated in the bid documents."**

- (b) The City reserves the right to accept any item or group of items in the bid specifications, unless the bidder qualifies its bid by specific limitation. Proof: The bidder shall bear the burden of proof of compliance with the City of Laredo specifications.
  - (c) A written award of acceptance (a duly approved purchase order or Letter of Award) furnished by the City to the successful bidder results in a binding contract without further action by either party. These Terms and Conditions shall be the basis and governing document of the binding contract.
  - (d) Prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to bid. The place of delivery shall be that set forth in the bid specifications and/or purchase order.
  - (e) Title & Risk of Loss: The title and risk of loss of goods shall not pass to the City of Laredo until the City actually receives and takes possession of the goods at the point or points of delivery. The terms of this agreement is "no arrival, no sale".
  - (f) Delivery time and prompt payment discounts will be considered in breaking ties. In the event of a tie bid, the successful bidder will be determined by choosing lots at the City Council meeting chambers.
  - (g) The City of Laredo shall give written notice to the contractor (supplier) if any of the following conditions exist:
    - 1. Contractor does not provide materials in compliance with specifications and/or within the time schedule specified in bid.
    - 2. Contractor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications.
    - 3. The contractor makes an unauthorized assignment for the benefit of any contractor.
- Upon receiving written notification from the City that one of the above conditions has occurred, the contractor must remedy the problem within ten (10) calendar days, to the complete satisfaction of the City, or the contract will be immediately canceled.
- 4.4. Contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

#### **11.0 PAYMENT & INVOICING**

- (a) All invoices to the City of Laredo have a 30-day term from receipt of supplies or completion of services.
- (b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.
- (c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule.

All invoices shall be mailed to the  
Accounts Payable Office, City Hall, and  
PO Box 210  
Laredo, Texas 78042.

- (d) The City of Laredo offers electronic funds transfer (ETF) payments in lieu of check payment when a vendor has filled out an Electronic Funds Transfer Authorization Form issued by the City of Laredo or upon request from the vendor. This ensures prompt payment directly deposited to a bank account. The estimated payment time is up fifteen (15) days from the date payment is processed. (e) For any inquiries on payment status or general billing questions please contact:

Jorge J. Jolly,  
Accounts Payable Manager  
956-791-7328  
jjolly@ci.laredo.tx.us  
1110 Houston St.  
Laredo, TX 78040.

#### **12.0 In accordance to State of Texas, the City of Laredo follows State practices when awarding any**

**and all competitive solicitations:**

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE ACTS AND RULES CONCERNING PRACTICE AND LICENSURE OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS CHAPTER 137: COMPLIANCE AND PROFESSIONALISM SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS §137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT

(a) A licensed engineer shall not submit or request, orally or in writing, a competitive bid to perform professional engineering services for a governmental entity unless specifically authorized by state law and shall report to the board any requests from governmental entities and/or their representatives that request a bid or cost and/or pricing information or any other information from which pricing or cost can be derived prior to selection based on demonstrated competence and qualifications to perform the services.

(b) For the purposes of this section, competitive bidding to perform engineering services includes, but is not limited to, the submission of any monetary cost information in the initial step of selecting qualified engineers. Cost information or other information from which cost can be derived must not be submitted until the second step of negotiating a contract at a fair and reasonable cost.

(c) This section does not prohibit competitive bidding in the private sector. Source Note: The provisions of this §137.53 adopted to be effective May 20, 2004, 29 TexReg 4878; amended to be effective June 4, 2007, 32 TexReg 2996.

**13.0 INSURANCE REQUIREMENTS**

If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.

- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (c) Commercial Automobile Liability (Not Applicable for this contract).
- (d) Professional Liability (Not Applicable for this contract).
- (e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.
- (f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.
- (g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
  - 1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
  - 2. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions.
  - 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.

4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:
1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.
  2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.
- (i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.
- (j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.**
- (k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.
- (l) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.
- 14.0 CONTRACT REQUIREMENTS**
- 14.1 CODE OF ETHICS ORDINANCE 2012-0-126**
- Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics.
- 14.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD**
- A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no contact provision shall conclude when the contract is awarded. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.
- 14.3 NON-COLLUSIVE AFFIDAVIT (Attached)**
- The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion,

or communication or conference, with any person, to fix the bid price of, or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

#### 14.4 CONTRACT DISCLOSURE FORMS (Attached)

The City of Laredo requires the following forms to be completed as a part of this bid for consideration;

Company Information Questionnaire,

Fixed Price Schedule,

Conflict of Interest Questionnaire,

Anti-Collusive Affidavit

Discretionary Contracts Disclosure

Certificate of Interested Parties (Form 1295) **\*\*Upon Award of Bid Only\*\***

#### 14.5 CONFLICT OF INTEREST FORMS (Attached)

Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

#### 14.6 TEXAS ETHICS COMMISSION (Form 1295, Attached)

Certificate of Interested Parties (Form 1295)

**Implementation of House Bill 1295:** In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, <https://www.ethics.state.tx.us/tec/1295-Info.htm>

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this will result in the cancellation of the contract.

#### 15.0 DISQUALIFICATION & DEBARMENT CERTIFICATION

By submitting this Statement of Qualifications, the firm certifies that it is not currently debarred or eligible for

debarment from the City of Laredo pursuant to **Ordinance No. 2017-O-098**, and that it is not an agent of a person

or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State

of Texas. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs

under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the Engineer certifies

that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal

Assistance Programs under Executive Order 12549.

The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify its eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification. Additionally, in accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract.

**S.B. 252 (V. Taylor/S. Davis)** is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran, Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

**Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

☒ I Agree to the Terms and Conditions

#### 4 Insurance Terms and Conditions

- 0 INSURANCE REQUIREMENTS** If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.
- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.
- (d) Professional Liability, Errors & Omissions coverage, with minimum limits of \$1,000,000 per claim/ \$2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.
- (e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.
- (f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.
- (g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
  2. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions.
  3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
  4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
  5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
  6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
  7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
  8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
  9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:
1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.
  2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.
- (i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.
- (j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.**
- (k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.
- (l) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.
- ☒ I agree my insurance meets minumum requirements

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#### Disqualification & Debarment Certification

**DISQUALIFICATION & DEBARMENT CERTIFICATION** By submitting this request for bids, proposal or statement of qualifications, the firm certifies that it is not currently debarred or eligible for debarment from the City of Laredo pursuant to **Ordinance No. 2017-O-098**, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The City will further verify debarment status through use of the federal website SAM.gov. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension."

By executing this agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify its eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification. Additionally, in accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract. S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran, Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

☒ I certify to the terms and conditions

4 2	<p><b>Contract Requirements</b></p> <p><b>1.CODE OF ETHICS ORDINANCE</b> Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics (Ordinance, as amended). Vendors may be required to participate in Code of Ethics trainings.</p> <p><b>1.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD</b> <u>A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded.</u> The City of Laredo reserves the right to contact respondents and may require such contact as part of the evaluation process (for presentation, clarification) of bids and/or negotiation of RFP submittal(s) prior to the award of contract. If contact is required, such contact will be done in accordance with provisions of Chapter 252 and 271 of the Texas Local Government Code and procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.</p> <p><b>1.3 NON-COLLUSIVE AFFIDAVIT (Form can be downloaded and submitted through Cit-E-Bid system)</b> The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.</p> <p><b>1.4 CONTRACT DISCLOSURE FORMS (This is submitted through Cit-E-Bid system)</b> The City of Laredo requires the following forms to be completed as a part of this bid for consideration; 1. Company Information Questionnaire, 2. Signed Price Schedule, 3. Conflict of Interest Questionnaire, 4. Non-Collusive Affidavit 5. Discretionary Contracts Disclosure 6. Certificate of Interested Parties (Form 1295) <b>**Upon Award of RFP Only**</b></p> <p><b>1.5 CONFLICT OF INTEREST FORMS (This is submitted through Cit-E-Bid system)</b> Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.</p> <p><b>1.6 TEXAS ETHICS COMMISSION (Form 1295, Form can be downloaded and submitted through Cit-E-Bid system)</b> Certificate of Interested Parties (Form 1295) Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, <a href="https://www.ethics.state.tx.us/tec/1295-Info.htm">https://www.ethics.state.tx.us/tec/1295-Info.htm</a> In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.</p> <p>Changes to Form 1295: Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."</p> <p><input checked="" type="checkbox"/> I have read and understand this section</p>
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<b>4</b>	<b>3</b>	<b>Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)</b> <b>Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)</b> Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. <input checked="" type="checkbox"/> I have read and understand this section
<b>4</b>	<b>4</b>	<b>Ordinance 2018-O-175</b> The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors. <div style="border: 1px solid black; padding: 2px;">No response</div>
<b>4</b>	<b>5</b>	<b>Equipment List</b> <input checked="" type="checkbox"/> Yes

## Bid Lines

<b>1</b>	<b>Package Header</b>  Landscaping Repairs Repairs to restore damaged lawn with San Augustine sod. Contractor shall provide all labor sod, tools, and equipment needed to re-lay sod damaged or disturbed by Utilities Department. Including any backfilling, leveling, and ordinary compaction of excavated area.  Quantity: <u>  1  </u> UOM: <u>  PKG  </u> Total: <div style="border: 1px solid black; padding: 2px; float: right;">\$104.55</div> Item Notes: Please submit "0" for unit price  <b>Package Items</b>
	<b>1.1</b> Minimum charge for repairs: Less than 100 S.F. Quantity: <u>  1  </u> UOM: <u>  Square Foot  </u> Price: <div style="border: 1px solid black; padding: 2px; float: right;">\$100.00</div> Total: <div style="border: 1px solid black; padding: 2px; float: right;">\$100.00</div>
	<b>1.2</b> 101-500 Square ft. Quantity: <u>  1  </u> UOM: <u>  Square Foot  </u> Price: <div style="border: 1px solid black; padding: 2px; float: right;">\$1.50</div> Total: <div style="border: 1px solid black; padding: 2px; float: right;">\$1.50</div>
	<b>1.3</b> 501 to 1000 Square ft. Quantity: <u>  1  </u> UOM: <u>  Square Foot  </u> Price: <div style="border: 1px solid black; padding: 2px; float: right;">\$1.25</div> Total: <div style="border: 1px solid black; padding: 2px; float: right;">\$1.25</div>
	<b>1.4</b> 1001 and over Square ft. Quantity: <u>  1  </u> UOM: <u>  Square Foot  </u> Price: <div style="border: 1px solid black; padding: 2px; float: right;">\$0.80</div> Total: <div style="border: 1px solid black; padding: 2px; float: right;">\$0.80</div>
	<b>1.5</b> Expected completion in working days per repair. Quantity: <u>  1  </u> UOM: <u>  each  </u> Price: <div style="border: 1px solid black; padding: 2px; float: right;">\$1.00</div> Total: <div style="border: 1px solid black; padding: 2px; float: right;">\$1.00</div>
<b>2</b>	<b>Package Header</b>  Repairs to restore damaged lawn with Bermuda sod Contractor shall provide all labor, sod, tools, and equipment needed to re-lay sod damaged or disturbed by Utilities Department. Including any backfilling, leveling, and ordinary compaction of excavated area.  Quantity: <u>  1  </u> UOM: <u>  PKG  </u> Total: <div style="border: 1px solid black; padding: 2px; float: right;">\$104.55</div> Item Notes: Please submit "0" for unit price

### Package Items

#### 2.1 Minimum charge for repairs: Less than 100 S.F

Quantity: 1 UOM: Square Foot Price: \$100.00 Total: \$100.00

#### 2.2 101-500 Square ft.

Quantity: 1 UOM: Square Foot Price: \$1.50 Total: \$1.50

#### 2.3 501 to 1000 Square ft.

Quantity: 1 UOM: Square Foot Price: \$1.25 Total: \$1.25

#### 2.4 1001 and over Square ft.

Quantity: 1 UOM: Square Foot Price: \$0.80 Total: \$0.80

#### 2.5 Expected completion in working days per repair.

Quantity: 1 UOM: Each Price: \$1.00 Total: \$1.00

### 3 Package Header

Repairing Irrigation System (Sprinkler Heads) Contractor shall provide labor, licensed irrigator, sprinkler heads, materials, tools, and equipment needed to repair sprinkler system damaged by Utilities Department. Including any backfilling, leveling, and ordinary compaction of excavated area.

Quantity: 1 UOM: PKG Total: \$85.00

Item Notes: Please submit "0" for unit price

### Package Items

#### 3.1 Pop-up Sprinkler Heads

Quantity: 1 UOM: Each Price: \$20.00 Total: \$20.00

#### 3.2 Impact Rotors

Quantity: 1 UOM: Each Price: \$25.00 Total: \$25.00

#### 3.3 Gear-driven Rotors

Quantity: 1 UOM: Each Price: \$18.00 Total: \$18.00

#### 3.4 Large Turf Rotors

Quantity: 1 UOM: Each Price: \$20.00 Total: \$20.00

#### 3.5 Expected completion in working days per repair.

Quantity: 1 UOM: Each Price: \$2.00 Total: \$2.00

### 4 Package Header

Repairing Irrigation System (Main Line Replacement) Contractor shall provide all labor, licensed Irrigator, PVC pipe/fittings, tools, and equipment needed to repair mainline damaged by Utilities Department. Including any backfilling, leveling, and ordinary compaction of excavated area.

Quantity: 1 UOM: PKG Total: \$77.00

Item Notes: Please submit "0" for unit price

### Package Items

#### 4.1 Minimum charge for repairs: Less than 25 Linear Foot

Quantity: 1 UOM: Linear Foot Price: \$70.00 Total: \$70.00

**4.2 26-50 Linear feet**Quantity: 1 UOM: Linear Foot Price: \$2.00 Total: \$2.00**4.3 51-75 Linear feet**Quantity: 1 UOM: Linear Foot Price: \$1.20 Total: \$1.20**4.4 76-100 Linear feet**Quantity: 1 UOM: Linear Foot Price: \$1.00 Total: \$1.00**4.5 101 and over Linear feet**Quantity: 1 UOM: Linear Foot Price: \$0.80 Total: \$0.80**4.6 Expected completion in working days per repair.**Quantity: 1 UOM: Each Price: \$2.00 Total: \$2.00**5 Package Header**

Repairing Irrigation System (Lateral Line Replacement) Contractor shall provide all labor, licensed Irrigator, PVC pipe/fittings, tools, and equipment needed to repair lateral line damaged by Utilities Department. Including any backfilling, leveling, and ordinary compaction of excavated area.

Quantity: 1 UOM: PKG Total: \$78.70

Item Notes: Please submit "0" for unit price

**Package Items****5.1 Minimum charge for repairs: Less than 25 Linear Foot**Quantity: 1 UOM: Linear Foot Price: \$70.00 Total: \$70.00**5.2 26-50 Linear feet**Quantity: 1 UOM: Linear Foot Price: \$2.50 Total: \$2.50**5.3 51-75 Linear feet**Quantity: 1 UOM: Linear Foot Price: \$1.20 Total: \$1.20**5.4 76-100 Linear feet**Quantity: 1 UOM: Linear Foot Price: \$1.00 Total: \$1.00**5.5 101 - 150 Linear feet**Quantity: 1 UOM: Linear Foot Price: \$1.00 Total: \$1.00**5.6 151 and over Linear feet**Quantity: 1 UOM: Linear Foot Price: \$1.00 Total: \$1.00**5.7 Expected completion in working days per repair.**Quantity: 1 UOM: Each Price: \$2.00 Total: \$2.00**6 Package Header**

Repairing Irrigation System (Valve Replacement)

Quantity: 1 UOM: PKG Total: \$49.00

Item Notes: Please submit "0" for unit price

**Package Items**

6.1 Contractor shall provide all labor, licensed irrigator, valves, PVC pipe/fittings, tools, and equipment needed to repair/replace damaged valves by Utilities Department. Including any backfilling, leveling, and ordinary compaction of excavated area.

Quantity: 1 UOM: EA Price:  Total:

6.2 Expected completion in working days per repair.

Quantity: 1 UOM: EA Price:  Total:

**7 Package Header**

Repairs to Irrigation Electrical System

Quantity: 1 UOM: PKG Total:

Item Notes: Please submit "0" for unit price

**Package Items**

7.1 Contractor shall provide all labor, tools, and equipment needed to repair irrigations electrical system damaged by Utilities Department. Including any backfilling, leveling, and ordinary compaction of excavated area.

Quantity: 1 UOM: Hourly Rate Price:  Total:

7.2 Expected completion in working days per repair.

Quantity: 1 UOM: Each Price:  Total:

**Response Total: \$539.80**

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2024-1156441

Date Filed:  
05/03/2024

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Midas Contractors, LLC  
Laredo, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Laredo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

FY24-064  
Lawn & Landscaping Repairs (FY24-064 Lawn & Landscaping Repairs- Utilities)

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



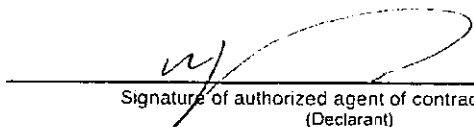
## 6 UNSWORN DECLARATION

My name is Nelso Molina and my date of birth is 11/11/1976

My address is 203 Valladolid Laredo TX 78046 USA  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Webb County, State of Texas, on the 03 day of May, 20 24.  
(month) (year)

  
Signature of authorized agent of contracting business entity  
(Declarant)

**CITY OF LAREDO  
PURCHASING DIVISION**

**CERTIFICATE OF INTERESTED PARTIES**

**FORM 1295**

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Midas Contractors, LLC

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Laredo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary
<u>Midas Contractors</u>	<u>Laredo TX web</u>		

5 ☒ Check only if there is NO interested party.

6 **NOTARY PUBLIC**  
ANA MARTINA CADENAS  
Notary Public, State of Texas  
Comm. Expires 06-24-2025  
Notary ID 129455098

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

[Signature]  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Nelson Molina, this the 6 day of May, 20 24, to certify which, witness my hand and seal of office.

Ana Cadenas  
Signature of officer administering oath

Ana Cadenas  
Printed name of officer administering oath

Notary public  
Title of officer administering oath

**ADD ADDITIONAL PAGES AS NECESSARY**

CITY OF LAREDO  
PURCHASING DIVISION

27.0 Tab A – Bidder Information Questionnaire

**Bidder Information/Business Questionnaire:**

**Please complete all information requested below and submit with your bid package**

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct".

Name of Offeror (Business) Midas Contractors, LLC

Signature [Signature] Date 5-6-24  
of person authorized to sign bid

Print Name Nelson Molina  
of person authorized to sign bid

Title: Managing Member

Business Address: 2710 Zaca Texas

City, State, Zip Code: Laredo TX 78046

Telephone Number: (956) 231-9142 Fax Number: \_\_\_\_\_

Contact Person Email Address: nelson@midascontractors.com

Federal Tax ID Number: 83-2491550

Bidders Principal/Corporate Place of Business Address: \_\_\_\_\_

Indicated Status of Business:

Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship ☒ Other: \_\_\_\_\_

If other state business status: \_\_\_\_\_

State how long under its present business name: 6 years

If applicable, list all other names under which the Business identified above operated in the last five years.

\_\_\_\_\_  
\_\_\_\_\_

Will bidder/proposer provide a copy of its financial statements for the last two years, if requested by the City of Laredo? ☒ Yes / ☐ No

**CITY OF LAREDO  
PURCHASING DIVISION**

Has the business, or any officer or partner thereof, failed to complete a contract? Yes / No.

Is any litigation pending against the Business? Yes / No.

Is offeror currently for sale or involved in any transaction to expand or to become acquired by another business entity? Yes / No.  
If yes, offer need to explain the expected impact both in organizational and directional terms.

Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? Yes / No.

Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or otherwise disqualified from bidding, proposing, or contracting? Yes / No.

Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? Yes / No.

Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business in default? Yes / No.

Is the Business in arrears in any contract or debt? Yes / No.

Has the Business been a defaulter, as a principal, surety, or otherwise? Yes / No.

Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or for any other reason? Yes / No.

State if company is a certified minority business enterprise:

Historically Underutilized Business (HUB): Yes / No.

Disadvantaged Business Enterprise (DBE): Yes / No.

Small Disadvantaged Business Enterprise (SDBC) Yes / No.

Other: Please specify \_\_\_\_\_

This company is not a certified minority business: ☐

*The above minority information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company*

CITY OF LAREDO  
PURCHASING DIVISION

☒ HAVE READ THIS FORM AND ATTEST THAT THERE IS NO CONFLICT OF INTEREST THUS NO VIOLATION OF SECTION 176.006, LOCAL GOVERNMENT CODE EXISTS.

Nelson Molina  
Name

[Signature]  
Signature

5-6-24  
Date

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor or other person doing business with local governmental entity

**FORM CIQ**

**This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of person who has a business relationship with local governmental entity.**

Nidas Contractors, LLC

**2** ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.) N/A

**3 Name of local government officer with whom filer has employment or business relationship.**

N/A  
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, income, other than investment income, from the filer of the questionnaire? ☐ Yes ☒ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity? ☐ Yes ☒ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves an officer or director, or holds an ownership of 10 percent or more? ☐ Yes ☒ No

D. Describe each employment or business relationship with the local government officer named in this section.

[Signature]  
Signature of person doing business with the governmental entity

5-6-24  
Date

CITY OF LAREDO  
PURCHASING DIVISION

AFFIDAVIT

Project:

Form of Non-Collusive Affidavit

AFFIDAVIT

STATE OF TEXAS {}  
COUNTY OF WEBB {}

Nelso Molina

Being first duly sworn, deposes and says:

That he/she is Managing Member of Midas Contractors LLC  
(a Partner or officer of the firm of, etc.)

The party making the foregoing SOQ or bid, that such SOQ or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed Contract; and that all statements in said SOQ or bid are true.

[Signature]  
Signature of:

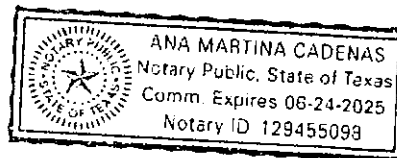
Bidder, if the Bidder is an individual  
Partner, if the Bidder is a Partnership  
Officer, if the Bidder is a Corporation

Subscribed and sworn before me this 6 day of May 2024

Ana Cadenas  
Notary Public

My commission expires:

June 24, 2025



CITY OF LAREDO  
PURCHASING DIVISION

31.0



**City of Laredo**  
**Discretionary Contracts Disclosure**

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see Section 4.01 if the City's Ethics Code.

\*This is a ☒ New Submission or ☐ Correction or ☐ Update to previous submission.

**\*1. Name of person submitting this disclosure form.**

Nelso Molina  
First M.I. Last Suffix

**\*2. Contract Information.**

a) Contract or Project name(s): FY24-064 Lawn and Landscaping Repairs

b) Originating Department(s): Purchasing Division

**\*3 Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)**

<u>Nelso Molina</u> Name (Print)	<u>[Signature]</u> Signature	<u></u> Name (Print)	<u></u> Signature
<u></u> Name (Print)	<u></u> Signature	<u></u> Name (Print)	<u></u> Signature
<u></u> Name (Print)	<u></u> Signature	<u></u> Name (Print)	<u></u> Signature
<u></u> Name (Print)	<u></u> Signature	<u></u> Name (Print)	<u></u> Signature

**\*4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3**

☒ Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.

☐ Name of partner, parent, or subsidiary business entity(ies): \_\_\_\_\_

CITY OF LAREDO  
PURCHASING DIVISION

**\*5. List any individuals or entities that will be subcontractors on this contract.**

☒ Not applicable. No subcontractors will be retained for this contract.

☐ Subcontractors may be retained, but have not been selected at the time of this submission.

☐ List of subcontractors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.**

☒ Not applicable. No attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.

☐ List of attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*7. Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections.

- a) Any individual seeking contract with the city (Question 3)
- b) Any owner or officer of entity seeking contract with the city (Question 3)
- c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4)
- d) Any subcontractor or owner/office of subcontracting entity retained for the contract (Question 5)
- e) The spouse of any individual listed in response to (a) through (d) above
- f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

☒ Not applicable. No campaign or officeholder contributions have been made in the preceding 24 months by these individuals.

☐ List of contributors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Updates on Contributions Required**

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

**\*8. Disclosure of conflict of interest**

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised

CITY OF LAREDO  
PURCHASING DIVISION

by these city officials?

☒ I am not aware of any conflict(s) of interest issues under Section 2.01 of the Ethics Code for members of City Council or a city board/commission.

I am aware of the following conflict(s) of interest: \_\_\_\_\_

**\*Acknowledgements**

**Updates Required**

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

**No Contract with City Officials or Staff during Contract Evaluation**

I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contracting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released.

This no-contract provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

**\*Conflict of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office of the City Secretary.

☒ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\*Oath**

☒ I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

Nelso Molina

Name (Print)

[Signature]  
Signature

Managing member.

Title

Midas Contractors, LLC

Company or DBA

05/03/24

Date

Please fill this form out online, print and submit completed form with proposal to origination department. All questions must be answered. If necessary to mail, send to:

City of Laredo  
P.O. Box 579  
Laredo, TX 78042-0579

