




CITY OF LAREDO
FIRE DEPARTMENT



MEMORANDUM

TO: Mr. Joseph Neeb, City Manager

FROM: Guillermo Heard, Fire Chief / EMC 

DATE: January 5, 2026

SUBJECT: Wireless Headsets for 13 Ambulances & 11 Engines

I respectfully request your authorization to utilize the available unused Capital Funds to cover the difference from the original budgeted amount for the purchase of wireless headsets for our fire department front line units.

The wireless headsets are an essential communication tool that significantly enhance operational efficiency, safety, and coordination during emergency responses. They allow clear, hands-free communication among team members, reduce radio noise interference, and improve overall situational awareness, which is critical for effective firefighting and rescue operations. Additionally, these headsets support risk management's hearing protection recommendations, helping to safeguard personnel from noise-related hazards during emergency responses.

The total additional amount needed is \$4,516.00. This amount can be covered by the designated Capital Fund: FD2401 Reserve.

Securing these wireless headsets ensures our personnel are equipped with reliable, modern communication devices that support swift and safe responses to emergencies, ultimately benefiting community safety and departmental effectiveness.

This purchase is a critical investment in the safety and operational readiness of our firefighter/paramedics during any critical incidents.


Approved
Joseph Neeb
City Manager
FOR

Denied
Joseph Neeb
City Manager