

City of Laredo Purchasing Division RENEWAL NOTICE

January 29, 2024

Mr. Chris Carroll Tims South Texas 6113 State Highway 359 Laredo, Texas 78043

Re:

Trailer Repairs for Small & Medium Size Trailers

Contract FY21-038 Extension III

Dear Mr. Carroll,

This is to inform you that the contract FY21-038 for the supply of OEM captive parts and services for the City's small/medium trailers for the Fleet Department which was approved by City Council on March 29, 2021 is up for renewal. The term of this contract shall be for a period of twelve months. This is the last extension period for this contract, Your company is currently the secondary vendor for this contract.

Curtent Pricing:

Sincerely,

Description

Trailer Repairs for Small/Medium Trailers Hourly Rate
Standard Shop Labor Rate \$ 70.00 Per Hourly Rate
\$ 70.00 Per Hourly Rate \$ 70.00 Pe

If there are any questions regarding this renewal notice, please feel free to call me at (956) 794-1733.

Enfique Aldape III
Interim Purchasing Agent

Xe; Purchasing Rile

Tims South Texas

Request a contract extension:

Authorized Signature:

Print Name:

City of Lareda - Purchasing Division, \$512 Thomas Ave. Laredo, Texas 78041

Phone (956)794-1713 Tex. 790-1805



City of Laredo Purchasing Division RENEWAL NOTICE

January 29, 2024

Mr. Juan Gomez
Laredo Mechanical Industrial Services, Inc.
121 Ranch Road 6086 C
Laredo, Texas 78043

Re:

Trailer Repairs for Small & Medium Size Trailers

Contract FY21-038

Extension [II

Dear Mr. Gomez,

This is to inform you that the contract FY21-038 for the supply of OEM captive parts and services for the City's small/medium trailers for the Fleet Department which was approved by City Council on March 29, 2021 is up for renewal. The term of this contract shall be for a period of twelve months. This is the second of three extension periods. Your company is currently the primary vendor for this contract.

Current Pricing:

Description

Trailer Repairs for Small/Medium Trailers
Standard Shop Labor Rate

Diagnostic Shop Labor Rate

\$ 70.00 Per Hour
\$ 0.00 (No Charge)

If there are any questions regarding this renewal notice, please feel free to call me at (956) 794-1733.

Sincerely,

Sincerely,

Edition Control

Edition Purchasing Agent

Xc: Purchasing File

Laredo Mechanical Industrial Services Request a contract extension:	Not request a contract extension:	
Authorized Signature:	Company of the same	The second secon
Print Name: JUAN ENG	21004 GONZALEZ	The state of the s
Date: 1/31/2024		Arrageor case de plantes de la companio de Arrageor de La Companio



City of Laredo Purchasing Division LETTER OF AWARD

March 21, 2023

Mr. Chris Carroll Tims South Texas 6113 State Highway 359 Laredo, Texas 78043

Re:

Trailer Repairs for Small & Medium Size Trailers

Contract FY21-038

Extension II

Dear Mr. Carroll,

This is to inform you that the contract renewal FY21-038 for the supply of OEM captive parts and services for the City's small/medium trailers for the Fleet Department was approved by City Council on March 20, 2023. The term of this contract shall be for a period of twelve months. This is the second of three extension periods. Your company is the secondary vendor.

Current Pricing:

Description

Trailer Repairs for Small/Medium Trailers

Standard Shop Labor Rate Diagnostic Shop Labor Rate Hourly Rate \$ 70.00 Per Hour

\$ 70.00 Per Hour

As a reminder compliance with the contract terms are the responsibility of the awarded vendor(s) and the respective City user department. If there are any questions regarding this authorization, please feel free to call me at (956) 794-1731

Sincerely,

Miguel A. Pescador Purchasing Agent

Xc:

Purchasing File



City of Laredo Purchasing Division LETTER OF AWARD

March 21, 2023

Mr. Juan Gomez Laredo Mechanical Industrial Services, Inc. 121 Ranch Road 6086 C Laredo, Texas 78043

Re:

Trailer Repairs for Small & Medium Size Trailers

Contract FY21-038

Extension II

Dear Mr. Gomez,

This is to inform you that the contract renewal FY21-038 for the supply of OEM captive parts and services for the City's small/medium trailers for the Fleet Department was approved by City Council on March 20, 2023. The term of this contract shall be for a period of twelve months. This is the second of three extension periods. Your company is the primary vendor.

Current Pricing:

Description

Trailer Repairs for Small/Medium Trailers Standard Shop Labor Rate Diagnostic Shop Labor Rate

Hourly Rate \$ 70.00 Per Hour \$ 0.00 (No Charge)

As a reminder compliance with the contract terms are the responsibility of the awarded vendor(s) and the respective City user department. If there are any questions regarding this authorization, please feel free to call me at (956) 794-1731

Sincerely,

Miguel A. Pescador Purchasing Agent

Xc:

Purchasing File

City Council-Regular Meeting Date: 03/20/2023

Initiated By: Riazul Mia, Assistant City Manager

Staff Source: Ronald W. Miller, Fleet Department Director; Jose F. Casillo, Interim

Finance Department Director, Miguel A. Pescador, Purchasing Agent

SUBJECT

Consideration to amend and renew annual parts/labor contract FY21-038 (Outside Trailer Repair Contract) by 25% for small and medium size trailers with:

Section I: (Outside Trailer Repairs): Laredo Mechanical Industry, Laredo, Texas, for an amount increase of \$10,000.00 and a renewable contract total amount of \$50,000.00 (Primary Vendor);

Section II: (Outside Trailer Repairs): Tims South Texas, Laredo, Texas, for an amount increase of \$7,500.00 and a renewable contract total amount of \$37,500.00 (Secondary Vendor).

All trailer repairs will be done at the vendor's shop and will be secured on an as needed basis. The contract amendment is due to an increase in trailer repairs during the last extension period. The term of this contract shall be for a period of one year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. There was no price increase during the last extension period. This contract can be renewed for one additional one year extension period, upon mutual agreement of the parties. Funding is available in the Fleet Maintenance Budget.

VENDOR INFORMATION FOR COMMITTEE AGENDA

None.

PREVIOUS COUNCIL ACTION

Approved a one-year contract on 3/21/22.

BACKGROUND

This contract establishes parts/labor pricing for trailer repair services for the Fleet Department. Laredo Mechanical Industry is currently the Primary Vendor and Tims South Texas, is the Secondary Vendor for this contract. The contract amendment is due to an increase in trailer repairs during the last extension period. There was no price increase during the last extension period. This is the second of three extension periods. All trailer repairs shall be done at the local vendors shop.

The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. The contract may be extended for one, additional one (1) year period. Should the vendor desire to extend the contract for the additional one-year period, it must so notify the City in writing no later than sixty (60) days before the expiration of the prior term. Such notification shall be effective upon actual receipt by the City. Renewals shall be in writing and signed by the City's Purchasing Manager & City Manager or his designee, without further action by the Laredo City Council, subject to and contingent upon appropriation of funding therefore. All annual contracts shall be subject to the terms of the bid documents. The City shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 3 months. Said month to month extensions shall be in writing, signed by the City's Purchasing Manager & City Manager or his designee, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefore. The City reserves the right to renew or rebid this contract, if the appropriated funds initially approved by City Council are exhausted before the contract expiration date. This contract shall be the responsibility of and administered by the vendor and the City of Laredo Fleet Department.

Current Contract Pricing:

	Laredo Mechanical Ind.	Tims South Texas
Trailer Repairs for small medium size trailers. (Electrical, suspension, braking system, flooring repairs) ***Trailer bands vary from Maxey, P.J. Trailer, and Pace, Parker, S.W. Goose neck and Top Hat.	Hourly Labor Rate	Hourly Labor Rate
Standard Shop Labor Rate	\$ 70.00	\$ 70.00
Diagnostic Shop Labor Rate	\$ 0.00 (No Charge)	\$ 70.00
Parts Price Schedule: The City reserves the right to supply parts. If parts are requested, aftermarket parts may be acceptable on a case by case basis. Percent of discount offered. Percentage Discount	0%	0%
	Primary Vendor	Secondary Vendor

Me Bandulum ay by a 1856 februari de die de de nimes auch vorj. Note the nimes and so standard via a service.	Laredo Mechanical Ind.	Tims South Texas
Current Contract Amount	\$ 40,000.00	\$ 30,000.00
25% Increase	\$ 10,000.00	\$ 7,500.00
Revised Contract Amount	\$ 50,000.00	\$ 37,500.00

A complete bid tabulation is attached.

COMMITTEE RECOMMENDATION

None.

STAFF RECOMMENDATION

It is recommended that these contracts be amended and renewed.

Fiscal Impact

Fiscal Year:

2023

Bugeted Y/N?:

Υ

Source of Funds:

Fleet Maintenance Fund

Account #:

593-2810-533-2072

Change Order: Exceeds 25% Y/N:

FINANCIAL IMPACT:

The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

Attachments

Bid Tab FY21-038 FY21-038 Contracts



City of Laredo Purchasing Division RENEWAL NOTICE

February 21, 2029

Mr. Chris Carroll Time South Texas 6113 State Highway 359 Leredo, Texas 78043

Re: Trailer Repairs for Small & Medium Size Trailers
Contract FY21-018
Estimates II

Dear Mr. Carroll

This is to inform you thin the renewal for contract BY 2] (US for the supply of OEM captive parts only services for the CBY a break medium makers for the Flex Department which was approved by City Council on Mach 39 2021 jour his renewal. The series of this contract shall be for a parted of twolve mornies. This is the second of three cateration parties. Your consens, is marriedly the secondary vessers for this contract.

Corrent Pricing:

Description
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Gity of Latedo: Purchasing Olyisica, 5512 Thomas Ave., Latedo: Taxas 18041.

Phone 1956/194-1753 Fax 790-1805



City of Laredo Purchasing Division RENEWAL NOTICE

February 21, 2023

Mr. Juan Gomez Larsdo Mechanical Industrial Services, Inc. 121 Ranch Roed 5086 C Laredo, Texas 78043

Res

Trailer Repairs for Small & Medium Size Trailers Contract PY21-028

Extension II

Dear Mr. Gothez.

This is to infirm you that the renewal for contract FY21-038 for the supply of OEM captive parts and services for the City's small/medium trailers for the Flest Department which was approval by City Council on March 59, 2021 is up for received. The term of this contract shall be for a period of bredte manuals. This is the second of three extension periods. Your company is currently the periods would for this contract.

Current Briomy:

Singerely,

Description
Trailer Repairs for Small/Medium Trailers
Standard Slidy Labor Rats
Diagnostic Shop Labor Rats

Hourly Rate \$ 70.00 Per Hour \$ 0.00 (No Charge)

If there are my questions regarding this renewal notice, please feel free to call me at (956) 794-

Miguet A. Pescador
Pischaeing Agent

Xc: Purchasing File

Levera Mechanical Industrial Services

Keinest & contract extension:

Authorized Signature:

Print Name: SUAN ENGLOUE CONZALEZ

Date: 2/21/2023

Gily of Loredo - Porchasing Division, 5512 Thomas Ave., Laredo, Texas 78041



City of Laredo Purchasing Division LETTER OF AWARD

March 22, 2022

Mr. Juan Gomez Laredo Mechanical Industrial Services, Inc. 121 Ranch Road 6086 C Laredo, Texas 78043

Re:

Trailer Repairs for Small & Medium Size Trailers

Contract FY21-038

Extension I

Dear Mr. Gomez,

This is to inform you that the contract renewal FY21-038 for the supply of OEM captive parts and services for the City's small/medium trailers for the Fleet Department was approved by City Council on March 21, 2022. The term of this contract shall be for a period of twelve months. This is the first of three extension periods. Your company is the primary vendor.

Current Pricing:

Description

Trailer Repairs for Small/Medium Trailers

Standard Shop Labor Rate Diagnostic Shop Labor Rate Hourly Rate \$ 70.00 Per Hour \$ 0.00 (No Charge)

If there are any questions regarding this authorization, please feel free to call me at (956) 794-1731

Sincerely

Miguel A. Pescador Purchasing Agent

Xc:

Purchasing File



City of Laredo Purchasing Division LETTER OF AWARD

March 22, 2022

Mr. Chris Carroll Tims South Texas 6113 State Highway 359 Laredo, Texas 78043

Re:

Trailer Repairs for Small & Medium Size Trailers

Contract FY21-038

Extension I

Dear Mr. Carroll,

This is to inform you that the contract renewal FY21-038 for the supply of OEM captive parts and services for the City's small/medium trailers for the Fleet Department was approved by City Council on March 21, 2022. The term of this contract shall be for a period of twelve months. This is the first of three extension periods. Your company is the secondary vendor.

Current Pricing:

Description

Trailer Repairs for Small/Medium Trailers

Standard Shop Labor Rate Diagnostic Shop Labor Rate Hourly Rate \$ 70.00 Per Hour

\$ 70.00 Per Hour

If there are any questions regarding this authorization, please feel free to call me at (956) 794-1731

Sincerely

Miguel A. Pescador Purchasing Agent

Xc:

Purchasing File

City Council-Regular Meeting Date: 03/21/2022

Initiated By: Riazul Mia, Assistant City Manager

Staff Source: Ronald W. Miller, Fleet Department Director; Miguel A. Pescador,

Purchasing Agent

SUBJECT

Consideration to renew annual parts/labor contract FY21-038 (Outside Trailer Repair Contract) for small and medium size trailers with:

 Section I: (Outside Trailer Repairs): Laredo Mechanical Industry, Laredo, Texas, in an amount up to \$40,000.00 (Primary Vendor);

2. Section II: (Outside Trailer Repairs): Tims South Texas, Laredo, Texas, in an amount up to \$30,000.00 (Secondary Vendor)

All trailer repairs will be done at the vendor's shop and will be secured on an as-needed basis. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. There was no price increase during the last extension period. This contract can be renewed for two (2) additional one (1) year extension periods, upon mutual agreement of the parties. Funding is available in the Fleet Maintenance Budget.

VENDOR INFORMATION FOR COMMITTEE AGENDA

None.

PREVIOUS COUNCIL ACTION

Approved a one year contract on 3/29/21.

BACKGROUND

This contract establishes parts/labor pricing for trailer repair services for the Fleet Department. Laredo Mechanical Industry is currently the Primary Vendor and Tims South Texas, is the Secondary Vendor for this contract. There was no price increase during the last extension period. This is the first of three extension periods. All trailer repairs shall be done at the local vendors shop.

The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. The contract may be extended for two, additional one (1) year periods. Should the vendor desire to extend the contract for the additional one year period, it must so notify the City in writing no later than sixty (60) days before the expiration of

the prior term. Such notification shall be effective upon actual receipt by the City. Renewals shall be in writing and signed by the City's Purchasing Manager & City Manager or his designee, without further action by the Laredo City Council, subject to and contingent upon appropriation of funding therefore. All annual contracts shall be subject to the terms of the bid documents. The City shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 3 months. Said month to month extensions shall be in writing, signed by the City's Purchasing Manager & City Manager or his designee, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefore. The City reserves the right to renew or rebid this contract, if the appropriated funds initially approved by City Council are exhausted before the contract expiration date.

Current Contract Pricing:

	Laredo Mechanical Ind.	Tims South Texas
Trailer Repairs for small medium size trailers. (Electrical, suspension, braking system, flooring repairs) ***Trailer bands vary from Maxey, P.J. Trailer, and Pace, Parker, S.W. Goose neck and Top Hat.	Hourly Labor Rate	Hourly Labor Rate
Standard Shop Labor Rate	\$ 70.00	\$ 70.00
Diagnostic Shop Labor Rate	\$ 0.00 (No Charge)	\$ 70.00
Parts Price Schedule: The City reserves the right to supply parts. If parts are requested, aftermarket parts may be acceptable on a case by case basis. Percent of discount offered. Percentage Discount	0%	0%
ACCUMANCE OF THE PROPERTY AND ASSESSMENT OF THE PROPERTY OF TH	Primary Vendor	Secondary Vendor

A complete bid tabulation is attached.

COMMITTEE RECOMMENDATION

None.

STAFF RECOMMENDATION

It is recommended that these contracts be renewed.

Fiscal Impact

Fiscal Year:

2022

Bugeted Y/N?:

Υ

Source of Funds:

Fleet Maintenance Fund

Account #:

593-2810-533-2072

Change Order: Exceeds 25% Y/N:

FINANCIAL IMPACT:

The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

Attachments

Bid Tab FY21-038 Contracts FY21-038



City of Laredo Purchasing Division RENEWAL NOTICE

Pebruary 25, 2022

Mr. Chris Carroll Tims South Texas 5113 State Highway 359 Laredo, Texas 78043

Re:

Trailer Repairs for Small & Medium Size Trailers

Description

Contract FY21-038

Extension I

Dear Mr. Carroll.

This is to inform you that the renewal for contract FY21-038 for the supply of OEM captive paris and services for the City's small/medium trailers for the Fieet Department which was approved by City Council on March 29, 2021 is up for renewal. The term of this contract shall be for a period of twelve months. This is the first of three extension periods. Your company is currently the secondary vendor for this contract.

Current Pricing:

Trailer Repairs for Smell/Medium Trailers Hourly Rate Standard Shop Labor Rate \$ 70.00 Per Hour Diagnostic Shop Labor Rate \$ 70.00 Per Hour If there are any questions regarding this renewal notice, please feel free to call me at (956) 794-Sincerely. Miguel A. Pescador Purchasing Agent Xc: Purchasing File Tims South Texas Request a contract extension: Not request a contract extension: Authorized Signature: Print Name:

> City of Laredo - Purchasing Division, 5512 Thomas Ave., Laredo, Teixas 78041 Phone (956)794-1733 Fax 790-1805



City of Laredo Parchasing Division RENEWAL NOTICE

February 25, 2022

Mr. Juan Gemez Laredo Medhánical Industrial Services, Inc. 121 Ranch Road 6086 C Laredo, Texas 78043

Re:

Trailer Repairs for Small & Medium Size Trailers Contract FY21-038

Extension I

Don' Mr. Gomez.

This is to inform you that the renewal for contract FY21-038 for the supply of OEM captive parts and survices for the City's small/medium trailers for the Fleet Department which was approved by City Council on March 29, 2021 is up for renewal. The farm of this contract shall be for a period of twelve mainths. This is the first of three extension periods. Your company is currently the primary vendor for this contract.

Current Priging:

Sincerely,

Description
Trailler Repairs for Small/Medium Traillers
Standard Shap Labor Rate
Diagnostic Shop Labor Rate

Hourly Rate \$70.00 Per Hour \$0.00 (No Charge)

If there are any questions regarding this renewal notice, please feel free to call me at (956) 794-

D:	ning Agent		
	Purchasing File		
ques	Machanical Industrial Services	Not request a contract extension;	
	izad Signiature: sone: Juan I Corr	VALEZ.	A STATE OF THE STA
ate:	2/24 2022		

City of Larado - Purchasing Division, 5512 Thomas Ave., Latedo, Texas 78041 Phone (956)794-1733 Fax 790-1805



City of Laredo Purchasing Division LETTER OF AWARD

March 30, 2021

Mr. Chris Carroll Tims South Texas 6113 State Highway 359 Laredo, Texas 78043

Rc:

Trailer Repairs for Small & Medium Size Trailers

Contract FY21-038

Dear Mr. Carroll.

This is to inform you that the contract FY21-038 for the supply of OEM captive parts and services for the City's small/medium trailers for the Fleet Department was approved by City Council on March 29, 2021. The term of this contract shall be for a period of twelve months. This contract has three extension periods. Your company is the secondary vendor.

Current Pricing:

Description

Trailer Repairs for Small/Medium Trailers

Standard Shop Labor Rate Diagnostic Shop Labor Rate Hourly Rate \$ 70.00 Per Hour \$ 70.00 Per Hour

Statutory Requirement to File Form 1295:

Texas Government Code Section 2252.908 and the Texas Ethics Commission ("TEC") Rules require certain business entities to submit a Form 1295 to certain governmental entities in Texas in connection with certain contracts, including bond purchase agreements that fit within the scope of the law. Failure to submit 1295 within 10 business days can result in cancellation of this contract. I have attached the link for form 1295 which must be completed and submitted electronically to the State of Texas Ethics Commission. https://www.ethics.state.tx.us/whatsnew/FAQ Form1295. https://www.ethic

Sincerely

Miguel A. Pescador Purchasing Agent

Xc:

Purchasing File



City of Laredo Purchasing Division LETTER OF AWARD

March 30, 2021

Mr. Juan Gomez Laredo Mechanical Industrial Services, Inc. 121 Ranch Road 6086 C Laredo, Texas 78043

Re:

Trailer Repairs for Small & Medium Size Trailers

Contract FY21-038

Dear Mr. Gomez,

This is to inform you that the contract FY21-038 for the supply of OEM captive parts and services for the City's small/medium trailers for the Fleet Department was approved by City Council on March 29, 2021. The term of this contract shall be for a period of twelve months. This contract has three extension periods. Your company is the primary vendor.

Current Pricing:

Description

Trailer Repairs for Small/Medium Trailers

Standard Shop Labor Rate Diagnostic Shop Labor Rate Hourly Rate \$ 70.00 Per Hour \$ 0.00 (No Charge)

Statutory Requirement to File Form 1295:

Texas Government Code Section 2252.908 and the Texas Ethics Commission ("TEC") Rules require certain business entities to submit a Form 1295 to certain governmental entities in Texas in connection with certain contracts, including bond purchase agreements that fit within the scope of the law. Failure to submit 1295 within 10 business days can result in cancellation of this contract. I have attached the link for form 1295 which must be completed and submitted electronically to the State of Texas Ethics Commission. https://www.ethics.state.tx.us/whatsnew/FAQ_Form1295.html. You can scan and email a copy to mpescador@ci.laredo.tx.us If there are any questions regarding this authorization, please feel free to call me at (956) 794-1731

Sincerely.

Miguel A. Pescador Purchasing Agent

Xc:

Purchasing File

Fleet Management 14.

City Council-Regular Meeting Date: 03/29/2021

Initiated By: Riazul Mia, Assistant City Manager

Staff Source: Ronald W. Miller, Fleet Department Director, Miguel A. Pescador,

Purchasing Agent

SUBJECT

Consideration to award annual parts/labor contract FY21-038 (Outside Trailer Repair Contract) for small and medium size trailers to:

 Section I: (Outside Traller Repairs): Laredo Mechanical Industry, Laredo, Texas, in an amount up to \$40,000.00 (Primary Vendor);

2. Section I: (Outside Trailer Repairs): Tims South Texas, Laredo, Texas, in an amount up to \$30,000.00 (Secondary Vendor)

All trailer repairs will done at the vendors shop and will be secured on an as-needed basis. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. This contract can be renewed three (3) additional one (1) year extension periods, upon mutual agreement of the parties. Funding is available in the Fleet Maintenance budget.

VENDOR INFORMATION FOR COMMITTEE AGENDA

None.

PREVIOUS COUNCIL ACTION

None.

BACKGROUND

The City received two bids through Cit-E-Bid for awarding a parts/labor contract for outside trailer repair services for the Fleet Department. Staff has reviewed the bids and is recommending that Section I be awarded to Laredo Mechanical Industry as a Primary Vendor and Tims South Texas, as a Secondary Vendor. All trailer repairs shall be done at the local vendors shop.

The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. The contract may be extended for three, additional one (1) year periods. Should the vendor desire to extend the contract for the additional one year period, it must so notify the City in writing no later than sixty (60) days before the expiration of the prior term. Such notification shall be effective upon actual receipt by

the City. Renewals shall be in writing and signed by the City's Purchasing Manager & City Manager or his designee, without further action by the Laredo City Council, subject to and contingent upon appropriation of funding therefore. All annual contracts shall bound by the terms of the bid documents. The City shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 3 months. Said month to month extensions shall be in writing, signed by the City's Purchasing Manager & City Manager or his designee, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefore. The City reserves the right to renew or rebid this contract, if the appropriated funds initially approved by City Council are exhausted before the contract expiration date.

Bid Summary:

	Laredo Mechanical Ind.	Tims South Texas
Trailer Repairs for small medium size trailers. (Electrical, suspension, braking system, flooring repairs) ***Trailer bands vary from Maxey, P.J. Trailer, and Pace, Parker, S.W. Goose neck and Top Hat.	Hourly Labor Rate	Hourly Labor Rate
Standard Shop Labor Rate	\$ 70.00	\$ 70.00
Diagnostic Shop Labor Rate	\$ 0.00 (No Charge)	\$ 70.00
Parts Price Schedule: The City reserves the right to supply parts. If parts are requested, aftermarket parts may be acceptable on a case by case basis. Percent of discount offered. Percentage Discount	0%	0%
	Primary Vendor	Secondary Vendor

A complete bid tabulation is attached.

COMMITTEE RECOMMENDATION

None.

STAFF RECOMMENDATION

It is recommended that these contracts be approved.

Fiscal impact

Fiscal Year:

2021

Bugeted Y/N?:

Υ

Source of Funds:

Fleet Maintenance Fund

Account #:

593-2810-533-2072

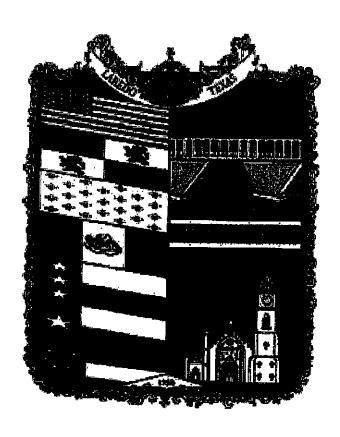
Change Order: Exceeds 25% Y/N:

FINANCIAL IMPACT:

The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

Attachments

FY21-038 Contracts Bid Tab FY21-038



FY21-038 Addendum 1 Tims South Texas Supplier Response

Event Information

Number: FY

FY21-038 Addendum 1

Title:

FY21-038 Trailer Repairs For Small & Medium Size Trailers

Type:

Request For Bid

Issue Date: 1/21/2021

1/24/2004

Deadline:

2/22/2021 05:00 PM (CT)

Notes:

MANUAL BID DROP-OFF PROCEDURES

NOTE: Manual Bids will only be accepted the first 45 minutes of the hour before they are due. For example, if bid is due at 4:00, bids will

only be accepted between 3:00 and 3:45 p.m.

1.Please make sure that the bid is in a sealed envelope marked with

the following:

- *Name of Bid
- •Name of Company submitting Bid
- ·Address of Company submitting Bid
- 1.Place Bid Envelope on table right inside the door on the Houston Street side of City Hall. The receptionist will call the City Secretary's office to pick up.
- 2.if you need a copy of the time-stamped envelope, you will need to wait outside until we pick the envelope up, go back up to the 3rd floor to time-stamp the envelope, make a copy of it and bring it back to you.

Thank you for your understanding and help at this time of trying to stay healthy and safe.

City Secretary's Office

Contact Information

Contact: Enrique Aldape III
Address: Purchasing Division

Public Works Service Center

5512 Thomas Avenue

Laredo, TX 78041

Phone: 956 (794) 1733 Fax: 956 (790) 1805

Email: ealdape@ci.laredo.tx.us

Time South Texas Information

Contact: CHRIS CARROLL
Address: 6113 STATE HWY 359

LAREDO TX 78043

Phone: (956) 728-(000 Fax: (956) 728-0360

Email: CHRIS.C@TIMSSOUTHTEXAS.COM

By submitting your response, you certify that you are authorized to represent and bind your company.

chris carroll

Signature

CHRIS.C@TIMSSOUTHTEXAS.COM

Email

Submitted at 1/22/2021 8:37:32 AM

Bld Attributes

Questionnaire Description

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct."

Name of Offeror (Business) and Name & Phone Number of Authorized Person to sign bid

Tims South Texas, Chris Carroll 956-728-1000

State how long under has the business been in its present business name

8 years

If applicable, list all other names under which the Business identified above operated in the last five

N/A

State if the Company is a certified minority business enterprise

The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company.

Questions Part 1

1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default?

N/A

7	Questions Part 2 1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, o otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason? N/A
8	State if the Company is a certified minority business enterprise
	This company is not a certified minority business
9	A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C miademeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from http://www.ethics.state.tx.us/whatsnew/conflict forms.htm. The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Lelsure Advisory Committee Member, 9. Historic District Land Board Member, 10. Ethics Commission Board Member, 11. The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member if additional information is needed please contact Miguel
1	Conflict of Interest Questionnaire Form CIQ For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

Conflict of Interest Questionnaire

Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response?

Yes

Disclosure Form

For details on use of this form, see Section 4.01 of the City's Ethics Code.

This is a

New Submission

Co. ·			
	Question 1. Name of person submitting this disclosure form		
A.	Please include First Name, Middle Initial, Last Name and Suffix (if applicable)		
	Mr. Chris Carroll		
3 5	Question 2. Contract Information Please include the following: a)Contract or Project Name b)Originating Department [fy21-038]		
16	Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract) Tims South Texas		
	Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3. Not Applicable		
18	Question 4. List any business entity(les) that is a partner, parent, subsidiary business entity(les) of the Individual or entity listed in Question 3 if you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(les) in this section. N/A		
9	Question 5. List any individuals or entities that will be subcontractors on this contract Not Applicable		
Ž	Question 5. List any individuals or entities that will be subcontractors on this contract If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section. N/A		
	Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract Not Applicable		
22	Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract If selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, tobbyists, or consultants that have been retained to assist in seeking this contract.		
	N/A		

Question 7. Disclosure of political contributions

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner of officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not Applicable

Question 7. Disclosure of political contributions

If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.

No response

Updates on contributions required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

Question 8. Disclosure of Conflict of Interest

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

i am not aware of any conflict of interest

8. Disclosure of Conflict of Interest

If you selected I am aware of conflict of Interest is question 8, please list them in this section.

No response

Question 9. Updates Required

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

have read and understand this section

Question 10. No Contract with City Officials or Staff during Contract Evaluation

I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

I have read and understand this section

3 Question 11. Conflict of Interest Questionnaire (CIQ)

Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary.

I have acknowledge that I have been advised

3 Question 11. Oath

Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date

Chris Carrol, Manager, Tims South Texas 01/22/21

3 Question 12. Oath

I swear or affirm that the statements contained in this Discretionary Contracts Diaclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

I swear or affirm information is correct

Company Information Questionnaire

I have completed this section

Conflict of Interest Questionnaire

I have completed this section

Non-Collusive Affidavit

I have completed and included this form

Discretionary Contracts Disclosure

I have completed this section

Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided, https://www.ethics.state.ix.us/tec/1295-info.htm. Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295): In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295. Filing Process: Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract. The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016. Additional Information: HB 1295 Certificate of Interested Parties (Form 1295) New Chapter 46, Ethics Commission Rules: 46.1. Application 46.3. Definitions 46.5. Disclosure of Interested Parties Form in order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

I will comply with this form

Terms and Conditions for Request for Bids

TERMS AND CONDITIONS OF INVITATIONS FOR BIDS GENERAL CONDITIONS Bidders are required to submit bids upon the following expressed conditions:

- (a) Bidders shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to requests additional compensation.
- (b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of materials and equipment as required by the bid conditions. No pleas of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.
- (c) Bidders are advised that City contracts are subject to the all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.
- 1.0 PREPARATION OF BIDS Bids will be prepared in accordance with the following:
- (a) All information required by the bid form shall be furnished. For hand delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on Cit-E-Bid system.
- (b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (c) Alternate bids will not be considered unless authorized by the invitation for bids or any applicable addendum
- (d) Proposed delivery time must be shown and shall include Sundays and holidays
- (e) Bidders will not include Federal taxes or State of Texas limited sales tax in bid prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.
- (i) The City shall pay no costs or other amounts incurred by any entity in responding to this RFB, or as a result of issuance of this RFB.
- 2.0 DESCRIPTION OF SUPPLIES Any catalog or manufacturer's reference used in describing an item is merely

descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Bidder is required to state exactly what they intend to furnish; otherwise bidder shall be required to furnish the Items as specified.

3.0 SUBMISSION OF BIDS

- (a) Bids and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the bid opening and the material or services bid on shall be typed or written on the face of the envelope. If submitted electronically, this information shall be submitted electronically on Cit-E-Bid system.
- (b) Unless otherwise noted on the Notice to Bidders cover sheet, all hand delivered bids must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street.
- (c) Bids forms can be downloaded and printed through Cit-E-Bid. Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, or facsimile bids will not be considered.
- (d) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the bidder's expense.
- (e) Bids must be valid for a minimum period of sixty (60), or up to ninety (90) days. An extension to hold bid pricing for actual quantity bids may be requested by the City.
- 4.0 REJECTION OF BIDS The City may reject a bid if:
- (a) Bidder misstates or conceals any material fact in the bid.
- (b) Bid does not strictly conform to the law or the requirements of the bid.
- (c) Bidder is in arrears on existing contracts or taxes with the City of Laredo.
- (d) If bids are conditional. Bidder may qualify their bid for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis bid must include all Items in the specifications.
- (e) In the event that a bidder is delinquent in the payment of City taxes on the day the bids are opened, including state and local taxes, such fact shall constitute grounds for rejection of the bid or cancellation of the contract. A bidder is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes.
- (f) No bid submitted herein shall be considered unless the bidder warrants that, upon execution of a contract with the City of Laredo, bidder will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Bidder will submit such reports as the City may therefore require assuring compliance with said practices.
- (g) The City may reject all bids or any part of a bid whenever it is deemed necessary.
- (h) The City may walve any minor informalities or irregularities in any bid.
- 5.0 WITHDRAWAL OF BIDS Bids may not be withdrawn after they have been publicly opened, unless approved by the City Council.
- **6.0 LATE BIDS OR MODIFICATIONS** Bids and modifications received after the time set for the bid deadline will not be considered. Late bids will be returned to the bidder unopened.
- 7.0 CLARIFICATION OR OBJECTION TO BID SPECIFICATIONS If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, or other bid documents or any part thereof, they may submit to the City Purchasing Agent on or before seven (7) calendar days prior to the scheduled bid deadline a request for clarification which must be submitted in writing through email seven (7) days prior to the scheduled date for opening to: CITY OF LAREDO PURCHASING AGENT Miguel A. Pescador 5512 Thomas Ave, Laredo, TX 78041 mpescador@ci.laredo.tx.us or Questions & Responses section on Cit-E-Bid system. Any vendor submitting questions shall make reference to a specific bid number, section, page and item of this solicitation. In case there are changes, additions, and/or edits to the original scope of work, and addendum will be issued by the purchasing agent to all vendors through Cit-E-Bid system under Questions and Responses section to clarify any inquiries. The City will not be responsible for any other explanations or interpretations of the proposed bid made or given prior to the bid opening or award of contract.
- (a) Protest Procedures: The purpose of this procedure is to establish procedures whereby a vendor may protest specific procurement actions by the City of Laredo. The following sequence of activities must take place in filing a protest:
- (b) To be performed by protesting vendor: Within ten (10) days prior to the time that the City Council considers the recommendation of the City's Purchasing Officer, the protesting vendor must provide written protest to the City Purchasing Officer. Such protest must include specific reasons for the protest.
- (c) To be performed by City's Purchasing Officer: Shall review the records of procurement and determine legitlmacy and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide written response to the protesting vendor of the decision.
- (d) If the protesting vendor is not satisfied with the decision of the City Purchasing Officer, such protesting vendor may appeal to the City Manager of the City of Laredo. If the protesting vendor cannot resolve the issue with the City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures through the City Manager. All protests must be duly submitted via Certified Mail to: City of Laredo Purchasing Agent 5512 Thomas Ave. Laredo. Texas 78041.

8.0 BIDDER DISCOUNTS

- (a) Percent discounts within a certain period of time will be accepted but cannot be used in the bid evaluation. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.
- (b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date the check is mailed.
- 9.0 INTENT OF CONTRACT a) ANNUAL SUPPLY/SERVICE CONTRACTS: This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased. All annual contracts shall bound by the terms of the bid documents. In the event a new contract cannot be executed on the anniversary date of the original term or renewal term, the contract may be renewed month to month until a new contract is executed. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

10.0 AWARD OF CONTRACT (a) This contract will be awarded to the lowest bidder or bidders and based the evaluation factors listed in the request for bid document, and in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code. There will be one primary vendor and one secondary vendor.

- (b) The City reserves the right to accept any item or group of items in the bid specifications, unless the bidder qualifies it's bid by specific limitation. Proof: The bidder shall bear the burden of proof of compliance with the City of Laredo specifications.
- (c) A written award of acceptance (a duly approved purchase order or Letter of Award) furnished by the City to the successful bidder results in a binding contract without further action by either party. These Terms and Conditions shall be the basis and governing document of the binding contract.
- (d) Prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to bid. The place of delivery shall be that set forth in the bid specifications and/or purchase order.
- (e) Title & Risk of Loss: The title and risk of loss of goods shall not pass to the City of Laredo until the City actually receives and takes possession of the goods at the point or points of delivery. The terms of this agreement is "no arrival, no sale".
- (f) Delivery time and prompt payment discounts will be considered in breaking ties. In the event of a tie bid, the successful bidder will be determined by choosing lots at the City Council meeting chambers.
- (g) The City of Laredo shall give written notice to the contractor (supplier) if any of the following conditions exist:

 1. Contractor does not provide materials in compliance with specifications and/or within the time schedule specified in bid.
- 2. Contractor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications.
- 3. The contractor makes an unauthorized assignment for the benefit of any contractor.
- Upon receiving written notification from the City that one of the above conditions has occurred, the contractor must remedy the problem within ten (10) calendar days, to the complete satisfaction of the City, or the contract will be immediately canceled.

11.0 PAYMENT & INVOICING

- (a) All invoices to the City of Laredo have a 30 day term from receipt of supplies or completion of services.
- (b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.
- (c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule. All invoices shall be mailed to the Accounts Payable Office, City Half, and PO. Box 210, Laredo, Texas 78042.
- (d) The City of Laredo offers electronic funds transfer (ETF) payments in lieu of check payment when a vendor has filled out an Electronic Funds Transfer Authorization Form issued by the City of Laredo or upon request from the vendor. This ensures prompt payment directly deposited to a bank account. The estimated payment time is up fifteen (15) days from the date payment is processed. (e) For any inquires on payment status or general billing questions please contact: Jorge J. Jolly, Accounts Payable Manager 956-791-7328 jjolly@ci.laredo.tx.us 1110 Houston St. Laredo, TX 78040.

Agree to the Terms and Conditions

Insurance Terms and Conditions

INSURANCE REQUIREMENTS If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.

(a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.

(b) Workers Compensation Insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease

(c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.

(d) Professional Liability, Errors & Omissions coverage, with minimum limits of \$1,000,000 per claim/ \$2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.

(e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.

(f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.

(g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.

2. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions.

3. A walver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.

4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.

5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.

6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.

7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.

8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.

9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of insurance.

(h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance.

Certificates of Insurance shall be prepared and executed by the insurance are shall be prepared and executed by the insurance.

Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.

Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.
 Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.

(j) Certificates of insurance are subject to review and approval from the City of Laredo Risk Manager.

(k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.

(I) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.

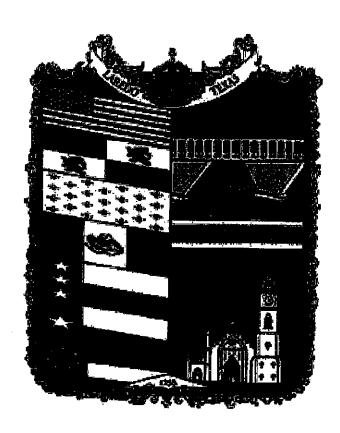
l agree my insurance meets minumum requirements

40	Ordinace 2018-0-175				
100	The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors.				
7.	Tims South Texas is a local vendor				
4	Company Background				
	Company Background: Bidders are encouraged to answer and/or to attach any information that may assist in verifying their ability to perform this contract. Do not make an assumption that the city will be familiar with your work. (This documentation shall be uploaded onto Cit-E-Bld) Yes				
4 2	Technical Specifications				
2	Technical Specifications (This documentation shall be uploaded onto Cit-E-				
96 (g 10)	Bid)				
	Yes				
3	Attribute deleted as part of an Addendum				
4	Addendum				
	Addendum Requires Acknowledgement Due to inclement weather the bid closing date has been moved to Monday February 22, 2021 at 5:00PM. The bids will be opened on Tuesday February 23, 2021 at 10:00 AM.				
	No response				
Bie	d Lines				
	Package Header				
	Trailer Repairs for small & medium size trailers, (Electrical, suspension, braking system, flooring repairs)				
	***Trailer bands vary from Maxey, P.J. Trailer, and Pace, Parker, S.W. Goose neck and Top Hat,				
が改					

最後	Package Header			·	
者は必要にあれる	Trailer Repairs for small & medium size trailers, (***Trailer bands vary from Maxey, P.J. Trailer, a				
**************************************	Quantity: 1 UOM: EA				
	Package Items				
¥	1.1 Standard Shop Labor Rate	·	······································		
	Quantity: 1 UOM: Hourly Labor Rate 1.2 Field Labor Rate	Price:	\$70.00	Total:	\$70.00
1	Quantity: 1 UOM: Hourly Labor Rate Supplier Notes: Tims does not have a Field Serv	Price:	<i>No response</i> ly	Total:	No response
**	1.3 Diagnostic Shop Labor Rate				
 	Quantity: 1 UOM: Hourly Labor Rate	_ Price:	\$70.00	Total:	\$70.00

	1.4	Diagnostic Field Labor Rate
		Quantity: 1 UOM: Hourly Labor Rate Price: No response Total: No response Supplier Notes: Tims does not have a Field Service in shop only
	1.5	Parts Price Schedule: The City reserves the right to supply parts. If parts are requested, aftermarket parts may be acceptable on a case by case basis.
		Percent of discount offered.
		Quantity: 1 UOM: Percentage Discount Total: No response Repairs will be completed within working days after receipt of order.
(M)		Quantity: 1 UOM: Working Days Price: No response Total: No response

Response Total: \$0.00



FY21-038 Addendum 1 Laredo Mechanical Industrial Services, Inc. Supplier Response

Event Information

Number: FY21-038 Addendum 1

Title:

FY21-038 Trailer Repairs For Small & Medium Size Trailers Type:

Request For Bid

Issue Date: 1/21/2021

Deadline: 2/22/2021 05:00 PM (CT)

MANUAL BID DROP-OFF PROCEDURES Notes:

> NOTE: Manual Bids will only be accepted the first 45 minutes of the hour before they are due. For example, if bid is due at 4:00, bids will

only be accepted between 3:00 and 3:45 p.m.

1.Please make sure that the bid is in a sealed envelope marked with

the following:

- Name of Bid
- Name of Company submitting Bid
- Address of Company submitting Bid
- 1.Place Bid Envelope on table right inside the door on the Houston Street side of City Hall. The receptionist will call the City Secretary's office to pick up.
- 2.If you need a copy of the time-stamped envelope, you will need to wait outside until we pick the envelope up, go back up to the 3rd floor to time-stamp the envelope, make a copy of it and bring it back to you.

Thank you for your understanding and help at this time of trying to stay healthy and safe.

City Secretary's Office

Contact Information

Contact: Enrique Aldape III Address: Purchasing Division

Public Works Service Center

5512 Thomas Avenue Laredo, TX 78041

Phone: 956 (794) 1733 Fax: 956 (790) 1805

Email: ealdape@ci.laredo.tx.us

Laredo Mechanical industrial Services, Inc. Information

Address: 7305 San Dario Ave

#307

Laredo, TX 78045

Phone:

(956) 568-5354

Email

laredomechanical@yahoo.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Tiffany L. Franklin on behalf of Laredo Mechanical

laredomechanical@yahoo.com

Signature

Submitted at 2/22/2021 11:24:00 AM

Response Attachments

laredo mech manual bid fy21-038.pdf

Laredo Mechanical manual bid packet for FY21-038

Bid Attributes

Questionnaire Description

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct."

Name of Offeror (Business) and Name & Phone Number of Authorized Person to sign bid

Laredo Mechanical Industrial Services, Inc.; Juan Enrique Gonzalez; 956-568-5354

State how long under has the business been in its present business name

Fifteen years

If applicable, list all other names under which the Business identified above operated in the last five

N'A

State if the Company is a certified minority business enterprise

The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company.

Questions Part 1

1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default?

1) Nothing circled

2) No

3) No

4) No

5) No

Questions Part 2

1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, or otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason?

1) No

2) No

3) No

State if the Company is a certified minority business enterprise

This company is not a certified minority business

Conflict of Interest Disclosure

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from http://www.ethics.state.tx.us/whatsnew/conflict forms.htm. The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Leisure Advisory Committee Member, 9. Historic District Land Board Member, 10. Ethics Commission Board Member, 11. The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member if additional information is needed please contact Miguel A. Pescador, Purchasing Agent at 956-794-1731.

Conflict of Interest Questionnaire Form CIQ

For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

Conflict of Interest Questionnaire Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response? Disclosure Form For details on use of this form, see Section 4.01 of the City's Ethics Code. This is a Update to previous submission Question 1. Name of person submitting this disclosure form Please include First Name, Middle Initial, Last Name and Suffix (if applicable) Juan E. Gonzalez Question 2. Contract Information Please include the following: a)Contract or Project Name b)Originating Department a) FY21-038 Trailer Repair for small and medium size trailers b) Fleet Department Question 3. Name of individual(s) or entity(les) seeking a contract with the city (i.e. parties to the contract) Juan Enrique Gonzalez Question 4. List any business entity(les) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3. Not Applicable Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3 If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section. No response Question 5. List any individuals or entities that will be subcontractors on this contract Not Applicable Question 5. List any individuals or entitles that will be subcontractors on this contract If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section. No response Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract Not Applicable

2

Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract

if selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.

No response



Question 7. Disclosure of political contributions

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner of officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not Applicable



Question 7. Disclosure of political contributions

If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.

No response



Updates on contributions required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.



Question 8. Disclosure of Conflict of Interest

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

am not aware of any conflict of interest



8. Disclosure of Conflict of Interest

If you selected I am aware of conflict of interest is question 8, please list them in this section.

No response



Question 9. Updates Required

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

I have read and understand this section

2 |

Question 10. No Contract with City Officials or Staff during Contract Evaluation

I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

I have read and understand this section

3

Question 11. Conflict of Interest Questionnaire (CIQ)

Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary.

I have acknowledge that I have been advised

3

Question 11, Oath

Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date

- 1) Juan Enrique Gonzalez
- 2) President
- Laredo Mechanical Industrial Services, Inc.
- 4) 2/15/2021

3 (

Question 12. Oath

I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

I swear or affirm information is correct

9

Company Information Questionnaire

I have completed this section

S

Conflict of Interest Questionnaire

I have completed this section

3

Non-Collusive Affidavit

I have completed and included this form

3

Discretionary Contracts Disclosure

I have completed this section

Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided, https://www.ethics.state.tx.us/tec/1295-Info.htm. Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295): In 2015; the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295. Filing Process: Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filling that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract. The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016. Additional Information: HB 1295 Certificate of Interested Parties (Form 1295) New Chapter 46, Ethics Commission Rules: 46.1. Application 46.3. Definitions 46.5. Disclosure of Interested Parties Form In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

I will comply with this form

Terms and Conditions for Request for Bids

TERMS AND CONDITIONS OF INVITATIONS FOR BIDS GENERAL CONDITIONS Bidders are required to submit bids upon the following expressed conditions:

(a) Bidders shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to requests additional compensation.

(b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of materials and equipment as required by the bid conditions. No pleas of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of fallure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.

(c) Bidders are advised that City contracts are subject to the all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.

1.0 PREPARATION OF BIDS Bids will be prepared in accordance with the following:

- (a) All information required by the bid form shall be furnished. For hand delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on Cit-E-Bid system.
- (b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (c) Alternate blds will not be considered unless authorized by the invitation for bids or any applicable addendum

(d) Proposed delivery time must be shown and shall include Sundays and holidays

(e) Bidders will not include Federal taxes or State of Texas limited sales tax in bid prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.

(f) The City shall pay no costs or other amounts incurred by any entity in responding to this RFB, or as a result of Issuance of this RFB.

2.0 DESCRIPTION OF SUPPLIES Any catalog or manufacturer's reference used in describing an item is merely

descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Bidder is required to state exactly what they intend to furnish; otherwise bidder shall be required to furnish the items as specified.

3.0 SUBMISSION OF BIDS

- (a) Bids and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the bid opening and the material or services bid on shall be typed or written on the face of the envelope. If submitted electronically, this information shall be submitted electronically on Cit-E-Bid system.
- (b) Unless otherwise noted on the Notice to Bidders cover sheet, all hand delivered bids must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street.
- (c) Bids forms can be downloaded and printed through Cit-E-Bid. Malled Bids (i.e. USPS, FedEx, UPS), telegraphic, or facelmile bids will not be considered.
- (d) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the bidder's expense.
- (e) Bids must be valid for a minimum period of sixty (60), or up to ninety (90) days. An extension to hold bid pricing for actual quantity bids may be requested by the City.
- 4.0 REJECTION OF BIDS The City may reject a bid if:
- (a) Bidder missiates or conceals any material fact in the bid.
- (b) Bid does not strictly conform to the law or the requirements of the bid.
- (c) Bidder is in arrears on existing contracts or taxes with the City of Laredo.
- (d) If bids are conditional. Bidder may qualify their bid for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis bid must include all items in the specifications.
- (e) In the event that a bidder is delinquent in the payment of City taxes on the day the bids are opened, including state and local taxes, such fact shall constitute grounds for rejection of the bid or cancellation of the contract. A bidder is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes. (f) No bid submitted herein shall be considered unless the bidder warrants that, upon execution of a contract with the City of Laredo, bidder will not engage in employment practices such as discriminating against employees
- because of race, color, sex, creed, or national origin. Bidder will submit such reports as the City may therefore require assuring compliance with said practices.
- (g) The City may reject all bids or any part of a bid whenever it is deemed necessary.
- (h) The City may waive any minor informalities or irregularities in any bid.
- 5.0 WITHDRAWAL OF BIDS Bids may not be withdrawn after they have been publicly opened, unless approved by the City Council.
- 6.0 LATE BIDS OR MODIFICATIONS Bids and modifications received after the time set for the bid deadline will not be considered. Late bids will be returned to the bidder unopened.
- 7.0 CLARIFICATION OR OBJECTION TO BID SPECIFICATIONS If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, or other bid documents or any part thereof, they may submit to the City Purchasing Agent on or before seven (7) calendar days prior to the scheduled bid deadline a request for clarification which must be submitted in writing through email seven (7) days prior to the scheduled date for opening to: CITY OF LAREDO PURCHASING AGENT Miguel A. Pescador 5512 Thomas Ave, Laredo, TX 78041 mpescador@ci.laredo.tx.us or Questions & Responses section on Cit-E-Bid system. Any vendor submitting questions shall make reference to a specific bid number, section, page and item of this solicitation. In case there are changes, additions, and/or edits to the original scope of work, and addendum will be issued by the purchasing agent to all vendors through Cit-E-Bid system under Questions and Responses section to clarify any inquiries. The City will not be responsible for any other explanations or interpretations of the proposed bid made or given prior to the bid opening or award of contract,
- (a) Protest Procedures: The purpose of this procedure is to establish procedures whereby a vendor may protest specific procurement actions by the City of Laredo. The following sequence of activities must take place in filing a protest:
- (b) To be performed by protesting vendor: Within ten (10) days prior to the time that the City Council considers the recommendation of the City's Purchasing Officer, the protesting vendor must provide written protest to the City Purchasing Officer. Such protest must include specific reasons for the protest.
- (c) To be performed by City's Purchasing Officer. Shall review the records of procurement and determine legitimacy and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide written response to the protesting vendor of the decision.
- (d) If the protesting vendor is not satisfied with the decision of the City Purchasing Officer, such protesting vendor may appeal to the City Manager of the City of Laredo. If the protesting vendor cannot resolve the issue with the City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures through the City Manager. All protests must be duly submitted via Certified Mail to: City of Laredo - Purchasing Agent 5512 Thomas Ave. Laredo, Texas 78041.

- (a) Percent discounts within a certain period of time will be accepted but cannot be used in the bid evaluation. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.
- (b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct involce is received, whichever is the later date. Payment is deemed to be made on the date the check is mailed.

9.0 INTENT OF CONTRACT a) ANNUAL SUPPLY/SERVICE CONTRACTS: This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased. All annual contracts shall bound by the terms of the bid documents. In the event a new contract cannot be executed on the anniversary date of the original term or renewal term, the contract may be renewed month to month until a new contract is executed. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

10.0 AWARD OF CONTRACT (a) This contract will be awarded to the lowest bidder or bidders and based the evaluation factors listed in the request for bid document, and in accordance to the provisions of Chapters 252 and 271 of the State of Texas - Local Government Code. There will be one primary vendor and one secondary vendor.

- (b) The City reserves the right to accept any item or group of items in the bid specifications, unless the bidder qualifies it's bid by specific limitation. Proof: The bidder shall bear the burden of proof of compliance with the City of Laredo specifications.
- (c) A written award of acceptance (a duly approved purchase order or Letter of Award) furnished by the City to the successful bidder results in a binding contract without further action by either party. These Terms and Conditions shall be the basis and governing document of the binding contract.
- (d) Prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to bid. The place of delivery shall be that set forth in the bid specifications and/or purchase order.
- (e) Title & Risk of Loss: The title and risk of loss of goods shall not pass to the City of Laredo until the City actually receives and takes possession of the goods at the point or points of delivery. The terms of this agreement is "no arrival, no sale".
- (f) Delivery time and prompt payment discounts will be considered in breaking ties. In the event of a tie bid, the successful bidder will be determined by choosing lots at the City Council meeting chambers.
- (g) The City of Laredo shall give written notice to the contractor (supplier) if any of the following conditions exist:

 1. Contractor does not provide materials in compliance with specifications and/or within the time achedule specified
- 2. Contractor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications.
- 3. The contractor makes an unauthorized assignment for the benefit of any contractor.
- Upon receiving written notification from the City that one of the above conditions has occurred, the contractor must remedy the problem within ten (10) calendar days, to the complete satisfaction of the City, or the contract will be immediately canceled.

11.0 PAYMENT & INVOICING

- (a) All invoices to the City of Laredo have a 30 day term from receipt of supplies or completion of services.
- (b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.
- (c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule. All invoices shall be mailed to the Accounts Payable Office, City Hall, and PO. Box 210, Laredo, Texas 78042.
- (d) The City of Laredo offers electronic funds transfer (ETF) payments in lieu of check payment when a vendor has filled out an Electronic Funds Transfer Authorization Form issued by the City of Laredo or upon request from the vendor. This ensures prompt payment directly deposited to a bank account. The estimated payment time is up fifteen (15) days from the date payment is processed. (e) For any inquires on payment status or general billing questions please contact: Jorge J. Jolly, Accounts Payable Manager 956-791-7328 jjolly@ci.laredo.tx.us 1110 Houston St. Laredo, TX 78040.

I Agree to the Terms and Conditions

Insurance Terms and Conditions

INSURANCE REQUIREMENTS if and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.

(a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.

(b) Workers Compensation Insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease

(c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.

(d) Professional Liability, Errors & Omissions coverage, with minimum limits of \$1,000,000 per claim/ \$2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.

(e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or tack of conduct, of the Subcontractor.

(f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.

(g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.

2. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions.

3. A walver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.

4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.

5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.

6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.

7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.

8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.

9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(h) All Insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.

2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.

(f) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.

(j) Certificates of Insurance are subject to review and approval from the City of Laredo Risk Manager. (k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.

(I) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.

I agree my insurance meets minumum requirements

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40	Ordinace 2018-O-175 The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors. No response
Police C	
4	Company Background: Bidders are encouraged to answer and/or to attach any information that may assist in verifying their ability to perform this contract. Do not make an assumption that the city will be familiar with your work. (This documentation shall be uploaded onto Cit-E-Bid) Yes
A	Technical Specifications
	Technical Specifications (This documentation shall be uploaded onto Cit-E-Bid)
	Attribute deleted as part of an Addendum
44	Addendum Addendum Requires Acknowledgement Due to inclement weather the bid closing date has been moved to Monday February 22, 2021 at 5:00PM. The bids will be opened on Tuesday February 23, 2021 at 10:00 AM. Acknowledge
Bi	d Lines
1	Package Header
	Trailer Repairs for small & medium size trailers, (Electrical, suspension, braking system, flooring repairs) ***Trailer bands vary from Maxey, P.J. Trailer, and Pace, Parker, S.W. Goose neck and Top Hat,
	Quantity: 1 UOM: EA
	Package Items
9453 1822	1.1 Standard Shop Labor Rate

1.2 Field Labor Rate

Quantity: 1 UOM: Hourly Labor Rate

Quantity: 1 UOM: Hourly Labor Rate

Quantity: 1 UOM: Hourly Labor Rate

1.3 Diagnostic Shop Labor Rate

Price:

Price:

Price:

\$70.00

\$0.00

\$0,00

Total:

Total:

Total:

\$70.00

\$0.00

\$0.00

	1.4	4 Diagnostic Field Labor Rate
	1.5	Quantity: 1 UOM: Hourly Labor Rate Price: \$0.00 Total: \$0.00 Parts Price Schedule: The City reserves the right to supply parts. If parts are requested, aftermarket parts may be acceptable on a case by case basis,
· 一个一个		Percent of discount offered.
	1.6	Quantity: 1 UOM: Percentage Discount Total: 0% Repairs will be completed within working days after receipt of order.
		Quantity: 1 UOM: Working Days Price: \$0.00 Total: \$0.00 Supplier Notes: To be determinate

Response Total: \$0.00



CITY OF LAREDO FINANCE DEPARTMENT PURCHASING DIVISION FORMAL INVITATION FOR BIDS



TRAILER REPAIRS FOR SMALL AND MEDIUM SIZE TRAILERS FLEET DEPARTMENT

Public Notice

Notice is hereby given that the City of Larado is now accepting sealed bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions, for awarding an annual contract for trailer repairs for small and medium size trailers for the Fleet Department.

Copies of the specifications may be obtained from the Finance Department – Purchasing Division, 5512 Thomas Ave., Laredo, Texas 78041 or by downloading from our website: www.cityoflaredo.com or through Cit-E-Bid: https://cityoflaredo.ionwave.nat/Login.aspx

Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3rd. floor, Laredo, Texas 78040 until 5:00 P.M on February 16, 2021; and all bids received will be opened and read publicly at 10:00 AM at the Office of the City Secretary on February 17, 2021.

Hand delivered bids are to be submitted in a sealed envelope clearly marked:

Bid: Trailer Repairs for Small & Medium Size Trailers – Fleet Department FY21-038

73.2	
Bids can be downloaded and submitted through Cit-E-	Hand Delivered;
Bid:	City of Laredo - City Secretary
1.11 1/2- 00	C/O Jose A. Valdez Jr.
https://cityofleredo.ionwaye.net/Login.aspx	City Hall - Third Floor
	1110 Houston Street
THE STATE OF	Laredo, Texas 78040

The City of Laredo reserves the right to reject any and all bids, and to waive any minor irregularities.

MANUAL BID DROP-OFF PROCEDURES

NOTE: Manual Bids will only be accepted the first 45 minutes of the hour before they are due. For example, if bid is due at 4:00, bids will only be accepted between 3:00 and 3:45 p.m.

1. Please make sure that the bid is in a scaled envelope marked with the following:

Name of Bid

Name of Company submitting Bid

Address of Company submitting Bid

2. Place Bid Envelope on table right inside the door on the Houston Street side of City Hall. The receptionist will call the City Secretary's office to pick up.

3. If you need a copy of the time-stamped envelope, you will need to wait outside until we pick the envelope up, go back up to the 3rd floor to time-stamp the envelope, make a copy of it and bring it back to you. Thank you for your understanding and help at this time of trying to stay healthy and safe.

City Secretary's Office



City of Laredo Purchasing Division

Notice to Bidders

Notice is hereby given that the City of Laredo is now accepting sealed bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions for awarding an annual contract for trailer repairs for small and medium size trailers for the Fleet Department. Copies of the specifications may be obtained from the Finance Department – Purchasing Division, 5512 Thomas Ave., Laredo, Texas 78041 or by downloading from our website: www.cl.laredo.tx.us or through https://cityoflaredo.ionwave.net/Login.aspx Bids will be received at the City Secretary Office, 1110 Houston St., 3rd. floor, Laredo, Texas 78040 until 5:00 P.M. on February 16, 2021 and all bids received will be opened and read publicly on February 17, 2021 at 10:00 A.M.

Hand delivered bids are to be submitted in a scaled envelope clearly marked:

BID: Trailer Repairs for Small & Medium Size Trailers - Fleet Department FY21-638

Bids can be downloaded and submitted through Cit-E-Bid:

https://oitvoflacedo.ionwave.net/Login.aepx

Hand Delivered;

City of Laredo - City Secretary C/O Jose A. Valdez Jr. City Hali - Third Floor 1110 Houston Street Laredo, Texus 78040

The City of Laredo reserves the right to reject any and all bids, and to waive any minor irregularities.

WITNESS MY HAND AND SEAL, ON THIS 21st DAY OF JANUARY 2021.

Jose A. Valdez Jr.

City Secretary

TERMS AND CONDITIONS OF INVITATIONS FOR BIDS

GENERAL CONDITIONS

Bidders are required to submit bids upon the following expressed conditions:

- (a) Bidders shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to requests additional compensation.
- (b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of materials and equipment as required by the bid conditions. No pleas of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.
- (c) Bidders are advised that City contracts are subject to the all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.

PREPARATION OF BIDS

Bids will be prepared in accordance with the following:

- (a) All information required by the bid form shall be furnished. The Bidder shall print or type the business name and manually sign the schedule.
- (b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (c) Alternate bids will not be considered unless authorized by the invitation for bids or any applicable addendum

(d) Proposed delivery time must be shown and shall include Sundays and holidays

- (e) Bidders will not include Federal taxes or State of Texas limited sales tax in bid prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.
- (f) The City shall pay no costs or other amounts incurred by any entity in responding to this RFB, or as a result of issuance of this RFB.

2.0 DESCRIPTION OF SUPPLIES

Any estalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Bidder is required to state exactly what they intend to furnish; otherwise bidder shall be required to furnish the items as specified.

3.0 SUBMISSION OF BIDS

- (a) Bids and changes thereto shall be enclosed in scaled envelopes, properly addressed and to include the date and hour of the bid opening and the material or services bid on shall be typed or written on the face of the envelope.
- (b) Unless otherwise noted on the Notice to Bidders cover sheet, all hand delivered bids must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street, Laredo, Texas 78040.
- (c) Bids forms can be downloaded and printed through Cir-E-Bid. Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, or facsimile bids will not be considered.
- (d) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the bidder's expense.
- (e) Bids must be valid for a minimum period of sixty (60), or up to ninety (90) days. An extension to hold bid pricing for actual quantity bids may be requested by the City.

4.0 REJECTION OF BIDS

The City may reject a bid if:

- (a) Bidder misstates or conceals any material fact in the bid.
- (b) Bid does not strictly conform to the law or the requirements of the bid.
- (c) Bidder is in arrears on existing contracts or taxes with the City of Laredo.
- (d) If bids are conditional. Bidder may qualify their bid for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis bid must include all items in the specifications.
- (c) In the event that a bidder is delinquent in the payment of City taxes on the day the bids are opened, including state and local taxes, such fact shall constitute grounds for rejection of the bid or cancellation of the contract.

- A bidder is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent
- (f) No bid submitted herein shall be considered unless the bidder warrants that, upon execution of a contract with the City of Laredo, bidder will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Bidder will submit such reports as the City may therefore require assuring compliance with said practices.

(g) The City may reject all bids or any part of a bid whenever it is deemed necessary.

(h) The City may waive any minor informalities or irregularities in any bid.

5.0 WITHDRAWAL OF BIDS

Bids may not be withdrawn after they have been publicly opened, unless approved by the City Council.

6.0 LATE BIDS OR MODIFICATIONS

Bids and modifications received after the time set for the bid deadline will not be considered. Late bids will be returned to the bidder unopened.

CLARIFICATION OR OBJECTION TO BID SPECIFICATIONS 7.0

If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, or other bid documents or any part thereof, they may submit to the City Purchasing Agent on or before seven calendar days prior to the scheduled bid deadline a request for clarification. All requests for information shall be made in writing, and the person submitting the request will be responsible for its prompt delivery. Any interpretation of the bid, if made, will be made only by an addendum duly issued by the Purchasing Agent. A copy of such addendum may be e-mailed or obtained online at the City of Laredo website for bids. The City will not be responsible for any other explanations or interpretations of the proposed bid made or given prior to the bid opening or award of contract.

(a) Protest Procedures: The purpose of this procedure is to establish procedures whereby a vendor may protest specific procurement actions by the City of Laredo. The following sequence of activities must take place in

filing a protost:

(b) To be performed by protesting vendor: Within ten (10) days prior to the time that the City Council considers the recommendation of the City's Purchasing Officer, the protesting vendor must provide written protest to the City Purchasing Officer. Such protest must include specific reasons for the protest.

(c) To be performed by City's Purchasing Officer: Shall review the records of procurement and determine legitimacy and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide

written response to the protesting vendor of the decision.

(d) If the protesting vendor is not satisfied with the decision of the City Purchasing Officer, such protesting vendor may appeal to the City Manager of the City of Laredo. If the protesting vendor cannot resolve the issue with the City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures through the City Manager.

All protests must be duly submitted via Certified Mail to:

City of Laredo - Purchasing Agent

5512 Thomas Ave.

Laredo, Texas 78041.

8.0 BIDDER DISCOUNTS

(a) Percent discounts within a certain period of time will be accepted but cannot be used in the bid evaluation. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.

(b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on

the date the check is mailed.

INTENT OF CONTRACT 9.0

a) ANNUAL SUPPLY/SERVICE CONTRACTS: This contract does not commit the City to purchase the quantities indicated.

The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services.

Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased. All annual contracts shall bound by the terms of the bid documents. In the event a new contract cannot be executed on the anniversary date of the original term or renewal term, the contract may be renewed month to month until a new contract is executed.

The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

AWARD OF CONTRACT

(a) This contract will be awarded to the lowest responsible bidder or bidders based on the evaluation factors listed in the request for bid document, in accordance to the provisions of Chapters 252 and 271 of the State of Texas Local Government Code. There will be one primary and one secondary vendor.

(b) The City reserves the right to accept any item or group of items in the bid specifications, unless the bidder qualifies its bid by specific limitation. Proof: The bidder shall bear the burden of proof of compliance with the

City of Laredo specifications.

(c) A written award of acceptance (a duly approved purchase order or Letter of Award) furnished by the City to the successful bidder results in a binding contract without further action by either party. These Terms and Conditions shall be the basis and governing document of the binding contract.

(d) Prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to bid.

The place of delivery shall be that set forth in the bid specifications and/or purchase order.

(e) Title & Risk of Loss: The title and risk of loss of goods shall not pass to the City of Laredo until the City actually receives and takes possession of the goods at the point or points of delivery. The terms of this agreement is "no arrival, no sale".

(f) Delivery time and prompt payment discounts will be considered in breaking ties. In the event of a tie bid, the

successful bidder will be determined by choosing lots at the City Council meeting chambers.

(g) The City of Laredo shall give written notice to the contractor (supplier) if any of the following conditions exist:

1. Contractor does not provide materials in compliance with specifications and/or within the time schedule specified in bid.

2. Contractor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications.

3. The contractor makes an unauthorized assignment for the benefit of any contractor.

Upon receiving written notification from the City that one of the above conditions has occurred, the contractor must remedy the problem within ten (10) calendar days, to the complete satisfaction of the City, or the contract will be immediately canceled.

PAYMENT & INVOICING

(a) All invoices to the City of Laredo have a 30 day term from receipt of supplies or completion of services.

(b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.

- (c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule. All invoices shall be mailed to the Accounts Payable Office, City Hall, and PO. Box 210, Laredo, Texas
- (d) The City of Laredo offers electronic funds transfer (ETF) payments in lieu of check payment when a vendor has filled out an Electronic Funds Transfer Authorization Form issued by the City of Laredo or upon request from the vendor. This ensures prompt payment directly deposited to a bank account. The estimated payment time is up fifteen (15) days from the date payment is processed.

(e) For any inquires on payment status or general billing questions please contact:

Jorge J. Jolly, Accounts Payable Manager 956-791-7328

iiolly@ci.laredo.tx.us

1110 Houston St. Laredo, TX 78040

INSURANCE REQUIREMENTS (Not required for this contract) 12.0

CONTRACT REQUIREMENTS 13.0

13.1 CODE OF ETHICS ORDINANCE 2012-0-126 Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code

of Ethics. PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD 13.2

A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

13.3 NON-COLLUSIVE AFFIDAVIT (Attached)

The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Porson, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

CONTRACT DISCLOSURE FORMS (Attached) 13.4

The City of Laredo requires the following forms to be completed as a part of this bid for consideration;

- 1. Company Information Questionnaire.
- 2. Signed Price Schedule,
- 3. Conflict of Interest Questionnaire,
- 4. Non-Collusive Affidavit
- 5. Discretionary Contracts Disclosure
- 6. Certificate of Interested Parties (Form 1295) ** Upon Award of Bid Only**

CONFLICT OF INTEREST FORMS (Attached) 13.5

Conflict of Interest Disclosure:

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

13.6 TEXAS ETHICS COMMISSION (Form 1295, Attached)

Certificate of Interested Parties (Form 1295)

Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vandor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, https://www.ethlcs.state.tx.us/tec/1295-Info.htm.

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency.

The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this will result in the cancellation of the contract.

14.0 DISOUALIFICATION & DEBARMENT CERTIFICATION

By submitting this Statement of Qualifications, the firm certifies that it is not currently debarred or eligible for debarment from the City of Laredo pursuant to Ordinance No. 2017-O-098, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify it eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification.

Additionally, in accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract.

S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran, Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

Formal Invitation for Bids Trailer Repairs for Small & Medium Size Trailers Fleet Department

15.0 Scope of Work

The City of Laredo is requesting bid pricing from qualified vendors for awarding an annual contract for trailer repairs for small and medium size trailers for the Fleet Department. Copies of the bid specifications may be obtained from the Finance Department – Purchasing Division, 5512 Thomas Ave., Laredo, Texas 78041 or by downloading from our website: www.cityoflaredo.com or through Cit-E-Bid:

All questions for this bid shall be submitted through Cit-E-Bid or by email no later than 2 P.M., February 4, 2021 to:

Email: caldape@ci.laredo.tx.us

15.2 For additional questions regarding these specifications please contact:

Contact Phone# Email
Ron Miller (956) 727-6455 miller@ci.laredo.tx.us

16.0 General Requirements

- 16.1 Bidders are required to submit their bids upon the following expressed conditions: Bidders shall thoroughly examine the specifications, schedule instructions and other contract documents. No pleas of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure of omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.
- 16.2 Bidders are advised that all City contracts are subject to all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.
- 16.3 Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- 16.4 All repairs shall be quoted F.O.B., Laredo, TX. Allowances for special freight charges will be acceptable only when expedited delivery is approved by the City of Laredo.
- 16.5 Repairs will be ordered during regular working hours Monday through Friday.
- 16.6 Bids will be awarded to multiple bidders meeting the city's requirements.
- 16.7 When vendors cannot abide by the terms and conditions in fulfilling their contract, the City reserves the right to purchase contract materials on the open market and charge the contract vendor the price difference.
- 16.8 When contractor cannot abide by the terms and conditions in fulfilling the contract, the City of Laredo reserves the right to secure parts from other sources.

17.0 Term of Contract

The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. The contract may be extended for three, additional one (1) year periods. Should the vendor desire to extend the contract for the additional one year period, it must so notify the City in writing no later than sixty (60) days before the expiration of the prior term. Such notification shall be effective upon actual receipt by the City. Renewals shall be in writing and signed by the City's Purchasing Manager & City Manager or his designee, without further action by the Laredo City Council, subject to and contingent upon appropriation of funding therefore. All annual contracts shall bound by the terms of the bid documents.

The City shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 3 months. Said month to month extensions shall be in writing, signed by the City's Purchasing Manager & City Manager or his designee, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefore. The City reserves the right to renew or rebid this contract, if the appropriated funds initially approved by City Council are exhausted before the contract expiration date.

17.1 This contract will shall be the responsibility of and administered by the vendor and the City of Laredo Fleet Department.

18.0 Award of Contract

(a) Submission and award of bid shall be based on the "Terms and Conditions of the Invitation for Bids", which is attached and is part of these specifications. This contract will be awarded to the lowest responsible bidder or bidders based on the evaluation factors listed in the request for bid document, in accordance to the provisions of Chapters 252 and 271 of the State of Texas — Local Government Code. There will be one primary and one secondary vendor.

Annual Supply/Service Contract: This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased and change orders shall not be applicable.

18.1 Disclosure of Interested Parties

Section 2252.908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury.

Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the

governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252.908 provides definitions of certain terms occurring in the section.

Section 2252.908 applies only to a contract entered into on or after Jan. 1, 2016. (Only if awarded contract is approved by City Council). The form must be submitted electronically through the <u>Texas Ethics Commission</u> website. Once the form is submitted and given a unique registration number, the business entity must manually sign the form and have it notarized. The form should be sent to the government entity which will then verify the form on the Texas Ethics Commission website.

19.0 Price Adjustment*****

The City of Laredo will allow unit price adjustments upwardly or downwardly when correlated with an industry wide adjustment. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and be supported by appropriate documentation. A written notice stipulating in detail the price revision must be furnished to the City no less than 30 days before revised prices go into effect. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and be supported by appropriate documentation. The City will not take action to intentionally delay legitimate manufacturer unit price increases. The City of Laredo reserves the right to caucel the contract if the price increase is deemed excessive; a new contract vendor will be selected on the basis of competitive bids. Documentation may be emailed to mpescador@ci.laredo.tx.us

20.0 Delivery

Delivery of materials is to be made within 24 hours from request. If material cannot be delivered within stated time, the City of Laredo reserves the right to approach an alternative source until primary supplier can resume or start delivering materials. When using an alternative supplier, material will be contracted supplier.

21.0 Required Format and Contents of Bid Submission

For a bid to be considered it must contain the following information:

Tab A - Company Information Questionnaire

Tab B - Signed Price Schedule

Tab C - Conflict of Interest Questionnaire

Tab D - Non-Collusive Affidavit

Tab E - Discretionary Contract Disclosure

Tab F - Certificate of Interested Parties (Form 1295)

22.0 <u>Teb A - Bidder Information Ouestionnaire</u>

Bidder Information/Business Questionnaire: Please complete all information requested below and submit with your bid package

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, confife that the information provided in the questionnaire is true and correct."

Name of Offeror (Business LAREDO MECHANICAL INDUSTRIAL SERVICES, INC
Signature Of person authorized to signified Date 2/15/2021
Print Name JUAN ENRIQUE GONZALEZ of person authorized to sign bid
Title: PRESIDENT
Business Address: 121 RANCH RD 6086C
City, State, Zip Code: LAREDO, TEXAS 78043
Telephone Number: (956) 568-5354 Fax Number: (956) 568-5332
Contact Person Email Address: LAREDOMECHANICAL@YAHOO.COM
Federal Tax ID Number: 20-3757419
Bidders Principal/Corporate Place of Business Address: 121 RANCH RD 6086C
indicated Status of Business:
Corporation X Partnership Sole Proprietorship Other:
f other state business status: N/A
state how long under its present business name: _FIFTEEN YEARS
f applicable, list all other names under which the Business identified above operated in the last five years. N/A
/III bliday/ranger
/ill bidder/proposer provide a copy of its financial statements for the last two years, if requested by the City of Laredo? Yes / No

Has the business, or any officer or partner thereof, failed to complete a contract? Yes / No.	
Is any litigation pending against the Business? Yes (No.)	
Is offeror currently for sale or involved in any transaction to expand or to become acquired by another business entity? Yes No. If yes, offer need to explain the expected impact both in organizational and directional terms.	
Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? Yes (No.)	
Has the Eusiness been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or otherwise disqualified from bidding, proposing, or contracting? Yes No	
Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? Yes / No.	
He the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business in default? Yes No	
Is the Business in arrears in any contract or debt? Yes No	
Has the Business been a defaulter, as a principal, surety, or otherwise? Yes	
Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or for any other reason? Yes / No.	
itate if company is a certified minority business enterprise:	
distorically Underutilized Business (HUB): Yes No Disadvantaged Business Enterprise (DBE): Yes No	
mall Disadvantaged Business Enterprise (SDBC) Yes No Other: Please specify	
his company is not a certified minority business:	
The above minority information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company	

23.0	Company Background: Bidders are encouraged to answer and/or to attach any information that may assist in verifying their ability to perform this contract. Do not make an assumption that the city will be familiar with your work. (This documentation shall be uploaded onto Cit-E-Bid)
23. 1	Number of people employed:
23. 2	Average years of experience of current employees: 10 years
23.3	Total number of certified automotive service excellence (ASE) technicians: 1
23,4	4 Providers will be required to submit itemized invoices detailing the cost per part, the number of labor hours and hourly rates per service. Will you be able to provide itemized invoices for reimbursement? Yes or No.
23,5	What software or labor rate manual do you use to determine industry standard hours to make repairs? VRS
24.0	Technical Specifications (This documentation shall be uploaded onto Cit-E-Bid)
24.1	How will you meet required turnaround time for service repair? TO BE DETERMINATE
24.2	Describe how you ensure that diagnostic assessments and repair recommendations are necessary. PHYSICAL EVALUATION OF THE TRAILER
24.3	Do you use OEM or aftermarket parts for repairs? AS TO BE DETERMINATE
24.4	Bidder will provide an "estimated quote" for each repair. All repairs must be duly approved by the Fleet General Manager. YES
24.5	Bidder shall state any special equipment in their operation such as a machine shop, specialized diagnostic tools, etc. BASIC SHOP TOOLS

25.0 Tab B Price Schedule

Trailer Repairs for small & medium size trailers. (Electrical, suspension, braking system, flooring repairs) 25.1 ***Trailer bands vary from Maxey, P.J. Trailer, and Pace, Parker, S.W. Goose neck and Top Hat.

	Labor Rate/Hour	Comments
Standard Shop Labor Rate	\$ 70.00	
Field Labor Rate	\$ 0.00	
Diagnostic Shop Labor Rate	\$ 0.00	
Diagnostic Field Labor Rate	\$ 0.00	

25.2 Parts Price Schedule

all specifications listed on this document."

The City reserves the right to supply parts. If parts are requested, aftermarket parts may be acceptable on a case by case basis.

Percent of discount offered	0 %
Product identification (Mfr.) (Decumentation Shall be upleaded onto Cit-E-Bid)	TBD
Type price schedule (dealer, jobber, etc.) (Documentation Shall be upleaded onto Cit-E-Bid)	JOBBER
Price schedule column on which discount is based (i.e. distributor, net, wholesale) (Documentation Shall be uploaded onto Clt-E-Bid)	N/A

25.3	Repairs will be completed within working days after receipt of order. TO BE DETERMINATE (working days)				
25,4	Business hours are from 9:00 A.M. to 17:00 P.M., Monday to Friday days per week. (Documentation Shall be uploaded outo Cit-E-Bid)				
25.5	Warranty: THREE MONTHS				
	(Documentation Shall be uploaded onto Cit-E-Bid)				
	Company Name: LAREDO MECHANICAL INDUSTRIAL SERVICES, INC				
	Owner/President Name: JUAN ENRIQUE GONZALEZ				
	Company Address: 121 RANCH RD 6086C				
	City, State, Zip Code: LAREDO, TEXAS 78043				
	Company Authorized Representative's Signature:				
	Company Representative's Name: JUAN ENRIQUE GONZALEZ				

Signature on this form indicates agreement with "Instructions to Bidder - General Terms and Conditions, pricing and

26.0 Tab C- Conflict of Interest Disclosure

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members.

The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor.

The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from http://www.ethics.state.tx.us/whatsnew/conflict forms.htm.

The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include:

- 1. Mayor
- 2. Council Members
- 3. City Manager
- 4. Members of the Fire Fighters and Police Officers Civil Service Commission.
- 5. Members of the Planning and Zoning Commission.
- 6. Members of the Board of Adjustments
- 7. Members of the Building Standards Board
- 8. Parks & Leisure Advisory Committee Member,
- 9. Historic District Land Board Member,
- 10. Ethics Commission Board Member.
- 11. The Board of Commissioners of the Laredo Housing Authority
- 12. The Executive Director of the Laredo Housing Authority
- 13. Amy other City of Laredo decision making board member

If additional information is needed please contact Miguel A. Pescador, Purchasing Agent at 956-794-1731

HAVE READ THIS FORM AND ATTEST THAT THERE IS NO CONFLICT OF INTEREST THUS	
CONFLICT OF INTEREST QUESTIONNAIRE For vendor or other person doing business with local governmental entity	FORM ÇIQ
This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg.,	OFFICE USE ONLY
This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176,001(1-a) with a local governmental antity and the person meets requirements under Section 176,006(a).	Date Received
By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.	
A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misclemeanor	
Name of person who has a business relationship with local governmental entity. LAREDO MECHANICAL INDUSTRIAL SERVICES, INC	
Check this box if you are filing an update to a previously filed questionnairs.	
(The law requires that you file an updated completed questionnaire with the appropriate 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)	filing authority not later than the
Name of local government officer with whom filer has employment or business relationship	
Name of Officer	
This section (Item 3 including subparts A, B, C & D) must be completed for each officer an employment or other business relationship as defined by Section 178,001(1-a), Locathis Form ClQ as necessary.	with whom the filer has al Government pages to
A. Is the local government officer named in this section receiving or likely to receive texable income, income, from the filer of the questionnaire? Yes	me, other than investment
B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment direction of the local government officer named in this section AND the taxable income is not governmental entity? Yes	nent income, from or at the of received from the local
C. Is the filer of this questionnaire employed by a corporation or other business entity with respect government officer serves an officer or director, or holds an ownership of 10 percent or more?	to which the local
D. Describe each employment or business relationship with the local government officer name	d in this section.
	Į

CITY OF LAREDO PURCHASING DIVISION 27.0 Tab D **AFFIDAVIT** Project: Form of Non-Collusive Affidavit **AFFIDAVIT** STATE OF TEXAS COUNTY OF WEBB Being first duly sworn, deposes and says: That he/she is JUAN ENRIQUE GONZALEZ (a Partner of officer of the firm of, etc.) The party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or shame; that said Bidder has not colluded, conspired, connived or agreed directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed Contract; and that all statements in said proposal or bid are true. Signature & Bidder, if the Bidder is an individual Partner, if the Bidder is a Partnership Officer, if the Bidder is a Corporation



City of Laredo Discretionary Contracts Disclosure

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

*1. Name of person an	Participal Control (1900)	inis mian:			J. 18
JUAN First		<u> </u>	GONZALEZ		
		M.I.			Suffix
2. Contract Informat	bu.				A 1.34 (3.48)
A CORRECT OF TROJECT HE	une(s); 1 121-055 if	WILEK KE	PAIR FOR SMALL AND	MEDIUM SIZE TRAI	LERS
b) Originating Departme	ntel FLEET DEPA	RTMENT			
A Originature Debattite	om(s):				
Norma attication		and the first of the second			
3 Name of individual(s) de amplification seek	ing a cont	tiet with the city (i.e. p	rdies in the contract	
UAN ENRIQUE GONZALEZ	s) de amelio (lea) des	idg á cónti	act with the city (i.e. p	urliës in the contract)
UAN ENRIQUE GONZALEZ	Signature	isy a squi)
UAN ENRIQUE GONZALEZ		isg a cont	Name (Print)	Signature)
VAN ENRIQUE GONZALEZ Name (Print)	Signature	ieg a spati	Name (Print)	Signature	
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Van Enrique GONZALEZ Name (Print) Jame (Print)	Signature	is a cont	Name (Print)	Signature	
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VAN ENRIQUE GONZALEZ Name (Print)	Signature Signature	is a cont	Name (Print) Name (Print) Name (Print)	Signature Signature Signature)
Van Enrique Gonzalez Name (Print) Vanne (Print) Vanne (Print) Vanne (Print)	Signature Signature Signature		Name (Print) Name (Print) Name (Print)	Signature Signature Signature	
JAN ENRIQUE GONZALEZ Jame (Print) Jame (Print) Jame (Print) Jame (Print)	Signature Signature Signature		Name (Print) Name (Print) Name (Print)	Signature Signature Signature	
iame (Print) ame (Print) ame (Print) ame (Print) ame (Print) (List any basiness en	Signature Signature Signature Signature	ner, pare	Name (Print) Name (Print) Name (Print)	Signature Signature Signature Signature	

City of Luredo Purchasing Division, 5512 Thomas Ave., Laredo, Texas 78041 (956) 794-1733 Fax (956) 790-1805 or B-mail saldape@ci.laredo.tx.tis
Page 18 of 23

*5. LL	et any individuals or entities that will be subcontractors on this contract.
⊠Not	applicable. No subcontractors will be retained for this contract.
	contractors may be retained, but have not been selected at the time of this submission.
Į	of subcontractors:
*6. Lis	any attorneys, lobbylists; or consultants that have been retained to assist in secking this contract.
☑ Not a	applicable. No attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.
☐ List	of attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract:
*7. Disc	losure of political contributions.
	campaign or officeholder contributions made by the following individuals in the past 24 months totaling more to any current member of City Council, former member of City Council, any candidate for City Council, or olitical action committee that contributes to City Council elections.
υ).	Any individual seeking contract with the city (Question 3) Any owner or officer of entity seeking contract with the city (Question 3)
υ,	Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4)
d) .	Any subcontractor or owner/office of subcontracting setting se
-,	ABAMAA AT MAT THIRTHIN HARROLD BE LY (B) through (M) "P"
1,	Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)
⊠ Not eg individu	plicable. No campaign or officeholder contributions have been made in the preceding 24 months by these
☐ List of	contributors:
Jpdates	on Contributions Required
nformati	on regarding contributions must be undeted by exhauston of a residual form of
	m, up through the time City Council takes action on the contract identified in response to Question 2 and g for 30 calendar days after the contract has been awarded.
8. Discle	isure of conflict of interest
tre you a	ware of any fact(s) with repart to this contract that would raise a "too-file of in-
	e Bthics Code for any City Council member or board/commission member that has not or will not be raised ity officials?

		HASING DIVISION
☑ I am not aware of any conflict(s Council or a city board/commissio) of interest issues under Se n.	ection 2.01 of the Ethics Code for members of City
☐ I am aware of the following cor	ıflict(s) of interest:	
	*Acknowledg	gements
☑ Undates Required		
I understand that this form must be before the discretionary contract is after any changes has occurred who	ichever comes from This in-	a revised form if there is any change in the information of City Council, and no later than five (5) business days aclude information about political contributions made ye after the contract has been awarded.
No Contract with City Officials I understand that a person or entity person or entity is prohibited from c Proposal (RFP), Request for Qualifi	Who seeks or applies for a contracting city officials and	city contract or any other person acting on behalf of that
incorporated into the solicitation do	s or employees, the contact cuments. Violation of this n	posted as a City of Laredo Council agenda item. If t will take place in accordance with procedures prohibited contacts provision set out in Section 2.09 of qualification of their offer from consideration.
*Conflict of Interest Questionnair Chapter 176 of the Local Governme (CIQ) to the Office of the City Score	nt Code requires contractor	r and vendors to submit a Conflict of Interest Form
⊠ I acknowledge that I have been ad Government Code.	vised of the requirement to	o file a CIQ form under Chapter 176 of the Local
	*Oath	
☑ I swear or affirm that the statement attachments, to the best of my knowledge.	its contained in this Discreti edge and polief are true, co	tionary Contracts Disclosure Form, including any orrect, and complete.
JUAN ENRIQUE GONZALEZ	W	PRESIDENT
Name (Print)	Signature	Title
LAREDO MECHANICAL INDUSTRIA	AL SERVICES, INC	2/15/2021
Company or DBA		Date

Please fill this form out online, print and submit completed form with proposal to origination department. All questions must be answered. If necessary to mail, send to:

City of Laredo P.O. Box 579 Laredo, TX 78042-0579

29.0 Tab F - Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided, https://www.ethicastate.tx.us/tex/1295-Info.htm.

Implementation of House Bill 1295

29.1 Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

29.2 Filing Process:

Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

Additional Information:

HB 1295

Certificate of Interested Parties (Form 1295)

New Chapter 46, Ethics Commission Rules:

46.1. Application

46.3. Definitions

46.5. Disclosure of Interested Parties Form

CERTIFICATE OF INTE	ERESTED PARTIES			FORM 1295
L.	if there are no interested parties.		OFF	ICE URE ONLY
LAREDO MECHANICAL INDUST	and the city, state and country of the busi RIAL SERVICES, INC			
Name of governmental antity or state which the form is balks filed. CITY OF LAREDO	e agency that is a party to the contract fo	r		,
Provide the identification number us and provide a description of the good 69152	ed by the governmental entity or state ag do or setvices to be provided under the or	ency to entract,	frack or ide	entify life contract,
4 Name of Interested Party	City, State, Country	Natur	e of Interes	t (uheck applicable)
	(place of husiness)	Car	gpillorf	Intermediary
· · · · · · · · · · · · · · · · · · ·				
Check only if there is NO Intersected P	nrtu.			
AFFIDAVIT	<u> </u>			
	I sweet, or affirm, under penalty of perjusy,	inat the	tibove disclos	ure la true and correct.
	Signature of authorized ag	ant of car	itracting busin	less entity
APPIX NOTARY STAMP / SEAL ABOVE			•	,
Sworn to and subscribed before me, by the sel of, to certify	d		this the _	day
Signature of officer administring onth	Printed here of officer administering cath		Title of ciffee	ir administaring path
ADD	ADDITIONAL PAGES AS NECES	SARY		
m provided by Toyes Stoles Commission				

BIL,xj.alate.aoirife.www

Adopted 10/5/2016

30.0 Vendors Instructions:

Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3rd. floor, Laredo, Texas 78040 until 5:00 P.M on February 16, 2021; and all bids received will be opened and read publicly at 10:00 AM at the Office of the City Secretary on February 17, 2021.

Hand delivered Bids are to be submitted in a scaled envelope clearly marked:

Bid: Trailer Repairs For Small & Medium Size Trailers – Fleet Department FY21-038

Bids can be downloaded and submitted through Cit-E-Bid: https://cityoflaredo.ionwave.net/Login.aspx

or

Hand Delivered:

City of Laredo - City Secretary C/O Jose A. Valdez Jr. City Hall - Third Floor 1110 Houston Street Laredo, Texas 78040

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/OD/YYYY)

12/11/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND ON ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in fleu of such endorsement(s).

REDUCER

CONTACT Mos Cubriel CIC**

c	UBRIEL INSURANCE AGENCY LL	.c			NAME	Nos Ci (956)	ipuel CIC	FAY	
	010 McPherson Rd Unit D2				ALC.	(4.5)); (956)	555-5290 .	Arc. No. (956	568-5294
	aredo, TX 78041				ADDR	SE IIIIAKK	<u>inniiaiiusni</u>	rance.com	
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Į	LAREDO MECHANICAL I	NDL	JSTR	I L SERVICE	1			NSURANCE	<u> </u>
•	4619 SAN DARIO STE#	542					MOASK INSC	IRANCE COMPANY	
	LAREDO, TX 78041	- 198			INSURI INSURI		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
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					İ			MED EXP (Any one person) \$	5.000
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400	RD 25 (2016/03)	72	- 40	000		Ø 198	8-2015 ACO	RD CORPORATION. All righ	ts reserved.

United ISD - Tax Office 3501 E. Saunders Laredo, TX 78041

Electronic Check - Payment Receipt

Payment To: United (SD Tax Office Payment For: Property Taxes

Account Number: 80112011117

Name: Laredo Mechanical Industrial Serve, Inc

4.7

Billing Address: 4618 San Darlo Ave. #542

LAREDO TX 78041

Payment Date: 01/28/2021

Payment Time: 02:02:11 PM, CST

Reference Number: 8210052811

Payment Method: INTER NATL BK OF MCALLEN-

XXXXX8253

Check Number: 3320 Transaction ID: 21625533 Payment Amount: \$1,095.74

Service Fee: \$32.87 Total Amount: \$1,128.61

Please Note:

The payment amount above will appear on your bank statement, notated by the words: GOVERNMENT

A copy of this receipt has been sent to the following email address; [aredomechanical@yahoo.com If you do not receive this email receipt, please check your Spam or Junk fotclers. In addition, you may search your The state of the s

entered and the second Thank you for your paymenti Your transaction will appear as Government Payments if you have any questions regarding this transaction, you may call Government Payments - EZNETPAY at (958)882-3466 during our business hours of 8:00 am to 5:00 pm Central Standard Time, Monday through Friday, or you may call United ISD Tax Office at (956)473-7900.

UNITED INDEPENDENT SCHOOL DISTRICT

THIS IS YOUR TAX BILL

Monica Madrigal, RTA

Pay To:

United I.S.D. Tax Office

3501 E. Saunders Laredo, Texas 78041

ALTH: 000000459247

10/01/2020 841-12011-117 Date: P. I.D. :

BILL#:

գերքներների ներ այսում գորին ընկանին իրեն ընթանին իրեն անագահանակության անում անում անում անում անում անում ան LAREDO MECHANICAL INDUSTRIAL SERVI 7305 SAN DARIO AVE # 307 LAREDO, TX 78045-7295

2020 TAX STATEMENT

Phone (950) 473-7800 Fex (956) 473-7840

MARIJARY 31, 2021 S YNE LABT DATE TO PAY 2021. TAXES WITHOUT PENALTY AND INTEREST

L. PAID	Вγ	AMOUNT DUE
OCTOBER NOVEMBER DECEMBER JANUARY FEBRUARY FEBRUARY MARCH MARCH MAY JUNE JULY	31, 2020 30, 2020 31, 2020 31, 2021 28, 2021 31, 2021 30, 2021 30, 2021 31, 2021	1,095.74 1,095.74 1,095.74 1,095.74 1,172.46 1,194.36 1,216.27 1,2260.10 1,499,85

2020 L990L1 0000109574 D

UCY MANY THE PORTION WITH PAYMENT, THANK YOU

UNITED LS.D. 2020 TAX STATEMENT AND REMOTE ALM ST

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91,400 PERSONAL ٥

91,480

699061

IUN -UNITED ISD

91,400

V. P 80 11 91,400 1.198840 10人名英国伊克克斯特 1,095.74

SCHOOL DISTRICT MAC/DEBT RATE INFORMATION

TAXING 2028

2019

UNIT MEG DEBT MED DEBT TUN .966400 .232440 . 970000 .228840

IMPORTANT TAX INFORMATION, PLEASE REDEA

ON FEBRUARY 1, 2021 UNPAID 2020 PERBONAL PROPERTY TAXIES WILL PROPERTY TAXIES WILL PROPERTY TO THE PROPERTY OF

* ON FEBRUARY 1, 2021 UNPAID 2020 PERBONAL PROPERTY TAXES WILL FEWER TWO WARRINGS OF ISSUED/COLLECTION CLAIM PILED & COLLECTION FEES WILL BE APPLIED.

**WHEN A LAWSUIT HAS BEEN FILED ON PRIOR YEAR TAXES AND THE 2020 TAXES DESAMINATION OF FEES WILL BE IMPOSED PURBUANT TO THE TOTAL TO ITSUED TAXES.

**MAILED PAYMENTS ARE APPLIED ACCORDING TO U.S. POST DIFFOR POSTMENT.

**MAILED PAYMENTS ARE APPLIED ACCORDING TO U.S. POST DIFFOR POSTMENT.

**MAILED PAYMENTS ARE APPLIED ACCORDING TO U.S. POST DIFFOR POSTMENT.

* PAYMENT WILL BE REVERSED ON ALL CHECKS RETURNED BY THE BANK. AGREET FROM WELL DETACTOR TO.

Total Property Taxes:

FUEL MARKET VALUE

1,095.74

91,400

on February 1, 2021 all unpaid :920 Takes become delinguem

Legal Description

PERSONAL PROPERTY FURN FIX EQUIP 0121 HANCH RD 6086C SSOUTH TEXAS IND PARK RP#900-00001-046 (IMP ONLY)

"BYTCAI ARRUM YEARS OF AGE OR OLDER OR ARE DISABLING
AND YOU COOLING THE PROPERTY DESURED IN THE BOOLINGING
AN YOUR RESURENCE HOMESTEAN, YOU SHOULD CONTACT THE
APPRICAGE LEGALISMS ANY ENTRE HEART YOU MAY MAKE
TO A PROPER BROKEN IN THE PROPERTY OF THESE YAKES!" CECTO (Rott \$3,1MB)

 ropedy ID Number	The state of the s
601-12011-117	121 RANCH RD LAREDO

Pay Monice Madrigal, RTA Yor United I.S.D. Tax Office 3501 E. Seunders Laredo, Texas 78041 (956) 473-7900

> HOURS OF OPERATION: MONDAY - PRIDAY 8,00 A.M. - 4:30 P.M.

iox information & online payments are uvalletide et wurmtlettetimet A 3% FEE is applied to online paymonts or \$2.00 if lose than \$100.00

ONLY PROPERTY WITH AN OVER 65 HUMBOTHAD FERENTIAM, OF DIBABLED HOMESTEAD ENGINEERING AND VETERIAN OR HOMESTEAD CHARLEY FOR GUARTERLY PAYMENTS. (2) WOOD BENGTA VND WASSEL SE HOTT WANT FALSE OF

let Payment and Payment ard Payment 4th Payment JAN. 31st MARCH 31st HAY 31et JULY 31et

F MIL	F3**	1	AMOUNT DUE
OCTOBER HOVENBER DECEMBER JAMUARY FEBRACH MARCH APRIL MAY JUNE JULY	30, 2 31, 2 31, 2 31, 2 31, 2 31, 2 31, 2	020 020 020 021 021 021 021 021	1,095.74 1,095.74 1,095.74 1,095.74 1,172.44 1,194.36 1,214.27 1,238.19 1,260.10 1,499.85

PENALTY A INTEREST WILL BE IMPOSED AT THE PULLDWING STATUTORY RATED,

FEB 7% | MAR 9% | APR 11% | HAY 13% | JUNE 15% | JULY 18%

IN ADDITION, APPLICABLE COLLECTION FREE AND OR CHARGES WILL BE INPOSED, IF 2020 TAKES ARE NOT PAID IN FULL BY JANUARY 31st 2021

KLEP THE COPY FOR YOUR RECORDS.

EzNetPay; Payment Processing Sarvice - Payment Receipt

Webb County Tax Office P. O. Box 420128 Laredo, TX 78042

Electronic Check - Payment Receipt

Payment To: Webb County Tax Office Payment For: Property Taxes

Account Number: 80112011117

Mame: Laredo Mechanical Industrial Servs, Inc.

Billing Address: 4819 San Dario Avs #542

LAREDO TX 78041 Payment Date: 01/28/2021 Payment Time: 02:14:43 PM, CST Reference Number: 8270087267

Payment Method: INTER NATL BK OF MCALLEN -

XXXXXXQ253 Check Number: 3397 Transaction ID: 21626703 Payment Amount: \$874.09 Service Fee: \$20.22 Total Amount: \$694.31

Please Note:

The payment amount above will appear on your bank statement, notated by the words: GOVERNMENT

A copy of this receipt has been sent to the following email address; isredomechanical@yahoo.com If you do not receive this email receipt, please check your Spam or Junk folders. In addition, you may search your inbox for the words: "Government Paymonts".

Payment Successful, Click Here to make another Payment.

Thank you for your paymenti Your transaction will appear as Government Payments If you have any questions regarding this transaction, you may call Government Payments - EZNETPAY at (956)682-3466 during our business hours of 8:00 am to 5:00 pm Central Standard Time, Monday through Friday, or you may call Webb County Tax Office at (958) 523-4200.





Rosie Cuellar

WEBB COUNTY TAX ASSESSOR . COLLECTOR

1110 VICTORIA ST., SUITE 107 - LAREDO, TEXAS 78040 PHONE (958) 523-4200

2020 TAX STATEMENT

Payments via internet: www.webbcountytax.com

Wail payments to: P.O. BOX 420128 LAREDO, TX 78042-8128

Ri.b.: 10/01/2020 80112011117

LAREDO MECHANICAL INDUSTRIAL SERVI 7305 SAN DARIO AVE, # 307 LAREDO, TX 78045-7295

		AMOUNT DUE
NOVENBER		674.09 674.09
DECEMBER JANUARY FEBRUARY	31, 2020 31, 2021 28, 2021	674.09 674.09 721.28
MARCH APRIL MAY	31, 2021 30, 2021 31, 2021	734.76 748.24
JUNE JULY	30, 2021 31, 2021	761.72 775.21 914.73

PROPERTY AND RESS TOES CRIPTION

PERSONAL PROPERTY FURN FIX EQUIP 8121 RANCH RD 6086C 830UTH TEXAS IND PARK RP#900-08081-046 (IMP ONLY)

121 RANCH RD LAREDO

Advisory as ALC	of the company of the	cours (iii dan	MI Maria	·	
91,400	0	C Jacks	91,400	of these to the party	-1 · (.
PAXING INTE	en en en en en en en en en en en en en e				251082
WEBB COUNTY	The second secon	a Caracagains as year	faz en:	Locustration of the second	ra expented one
LAREDO COLLEGE	91,400 91,400	91,400 91,400	.412000 .325509		376.57 297.52
1/2× s	ales Tax Reduced COUNTY	FAXES BY ¢	75.39		674.09
IMPORTANT TAY INDOM	LEANTER AND AND LOND TO THE REST.	l	Į į	1	J. 1707

important tax information, please read.

ON FURNIARY 2, 2021 UNIFAC 2820 PERSONAL PROPERTY TAXES WILL HAVE A TAXYOLOGOMY
ON FURNIARY 2, 2021 UNIFAC 2820 PERSONAL PROPERTY TAXES WILL HAVE A TAXYOLOGOMY
ON FURNIARY LANGUAGE THAN BEEN FILED ON PRIOR YEAR TRYES AND THE 2221 TAXES REMAIN GRAD OR
FERRIARY 2, 2021 COLLECTION FEES WILL BE IMPOSED AND THE 2221 TAXES REMAIN GRAD OR
FERRIARY 2, 2021 COLLECTION FEES WILL BE IMPOSED OR THE JOHN HAVE TO THE THE CUTOTIES AND THE ADMINISTRATIVE OF THE THE CUTOTIES AND THE ADMINISTRATIVE OF THE ADMINISTRATIV

IN ADDITION, APPLICABLE COLLECTION FEELS AND OR CHARGES WILL BE EMPOSED,
IF 2820 TAKES ARE NOT PAID IN FULL BY PERSUARY 1, 2021.



YOUR CHECK WILL SERVE AS YOUR RECEIPT

THY YOU ARE 65 YEARS OF AGE OR COLOR FOR RE DISABLED, AND YOU GOOLING THE PROPERTY CHIEGRAED IN THE DECLIMENT AS YOUR RESIDENCE HOMESTAD, YOU SHOULD CONTACT THE APPRUSE, DETRICT REGRESTAD, YOU SHOULD CONTACT THE APPRUSE, DETRICT REGREST AT THE PROPERTY OF THE TAKES.

TO A POSTPONEMENT AT THE PROPERTY OF THE TAKES.

THY COLOR SECOND.

ON FEBRUARY 2, 2021 ALL UNPAID 2020 TAXES SECOME DELINQUENT

CAMP TO SHAME

2020 TAX STATEMENT

LAREDO MECHANICAL INDUSTRIAL SERVI 7305 SAN DARIO AVE, # 307 LAREDO, TX 78045-7295

<u>Return this portion with</u> PAYMENT 231462

Make checks payable to: WEBB COUNTY TAX OFFICE

AMO	DUN FOULTO	OR MONT # P	AYMENIIS M	WIDE
674.09	MOVENIBER	DECMMMER	JANUARY	FEBRUARY
	674.09	674.09	674.09	721.28
NIARCH	APRIL	MAY	JUNE	JULY
734.76	748.24	761.72	775.21	914.78

TAKES ARE DUE UPON RECEIPT, TAKES WILL BEGÖNE DELINGUENT FEIGRUARY 3, 2023, PENALTY AND HYPERUST WILL BE ADDED GIOTTELY BROKWING PERRUARY 3, 2821, ADDITIONAL COLLECTION PER ADDITIO ON JULY 4, 2021.

SPLIT PAYMENT 1/2 PAYMENT DUE BY: NOV 30, 2020

357.15

DISABLED OR OVER 65 OR VETERAN HOMESTEAD 1/4 PAYMENT DUE BY:

FEB. 1, 2021 MAR. 31, 2021 MAY 31, 2021 AUG. 2, 2021

. 00

.I.b.: 80112011117

1. Payment

2. Charges

J. Review

4. Receipt

Payment Receipt

Thank you for your payment.

Transaction Results:

Transaction Status

Success

Auth Code

000867

Reference Number

118554897

Payment Method:

Charged To

Master Card ****6857

Account Holder

GONZALEZ, JUAN E

Billing Address

4619 SAN DARIO AVE SUITE 542, LAREDO, TX 78041

Transaction Overview:

Total Amount

\$596.87

Payment Date

01/28/2021 02:07 PM

Charge Details



CITY OF LAREDO

DORA A. MALDONADO, RTA TAX ASSESSOR - COLLECTOR 1102 Bob Bullook Loop • P. O. Box 6548 LAREDO, TEXAS 78042-8548

A PAYMENT STATION REMAINS AT 1110 HOUSTON STREET PROPERTY OWNER ON RECORD

LAREDO MECHANICAL INDUSTRIAL S

For questions expanding switerally, mailing address and value chan VVelbb County Appraisal District at (956) 718-4091

7305 SAN DARIO AVE # 307 LAREDO TX 78045-7295

FOR INFORMATION CALL

PHONE (956) 727-6403 FAX (950) 727-6404

AND THE DECOME RELINGUENT FRENCAY 4, 2024 COURT SAMONTESON WILL BY ADDED BACK MONTH THEREAFORK

HOURS OF OPERATION MONDAY - FRIDAY 8:00 A.M. - 5:00 P.M

Date of Notice OCTORER 1 2020

	COTODUTE TI MATE	
TAX ACCT ID		LOAN CODE
643288	801-12011-117-	СОЛИСОРЕ
		1 1

PUM PROPERTY TAX STATEMENT

TARRES MARI BUIL UPON RECEIPT

PROPERTY ADDRESS / DESCRIPTION

121 RANCH RD PERSONAL PROPERTY FURN FIX EQU IP @121 RANCH RD 6086C @SOUTH TEXAS IND PARK RP#900

DESCRIPTION		TRANSPO TIME	PARK KP	1 900-00001-	04
		6 IF (FAMERINO)	LY)pg:%	PALAMOUNT	
APPRAISED/ASSESSED VALUE LAND IMPROVEMENT AGRICULTURE PERSONAL PROPERTY TOTAL BEFORE EXEMPTIONS (100% ASSESSMENT RATIO) LESS EXEMPTIONS CODES: NET TAXABLE VALUE TAX RATE (PER \$100) TAX AMOUNT DUE (+) LATE PENALTY (-) CREDIT ON ACCOUNT	91,400 91,400 91,400 91,400 91,400 \$.634000 \$579.48 \$.00 \$.00	OCT 2020 THRU JAN 2021 FEB 2021 MAR 2021 APR 2021 MAY 2021 JUN 2021 JUL 2021 AUG 2021 SEP 2021	0% 7% 9% 11% 13% 15% 18+15% 19+15% 20+15%	.00 40.56 52.15 63.74 75.33 86.92 206.88 213.54 220.21	579.48 620.04 631.63 643.22 654.81 666.40 786.36 793.02
TOTAL MAY MAY MAY	*	·		·	410

TOTAL TAX DUE UPON RECEIPT

\$579.48

the transmission of the penalty and their The matter year or new percent and the control of the TARPAYER of the TARPAYER of the TARPAYER of the tarpayor will have a series able to the payor will have a series able to the sea provided by Sawilon and the tarpayer of the tarpayor will have a series and the sea provided by Sawilon and the tarpayer and the sea provided by Sawilon and the tarpayer and the sea provided by Sawilon and the tarpayer and the sea provided by Sawilon and the sea

All and a substitutions are additional tilly inventil, will be a substitute on a additional tilly internal for a substitute of biorease each month theresing.

2. OVER 45 OR DISABLED PERSON / VETERAN HOMESTEAD INSTALLMENT

ist. 1/4 payment due by January 31, 2021 (Feb. 28th edit P&i)
2nd. 1/4 payment due by Werch 31, 2021
3rd. 1/4 payment due by May 31, 2021
4th. 1/4 payment due by July 31, 2021
Civer-85 or Disabled Person / Vataran Hamestands have said in their by setallicitant have made by the state of the setallicitant have made by the state of the setallicitant have made by the state of the setallicitant have made by the state of the setallicitant have made by the state of the setallicitant have made by the state of the setallicitant have made by the setallicitant have made by the setallicitant have made by the setallicitant have made by the setallicitant have made by the setallicitant have made by the setallicitant have made by the setallicitant have made by the setallicitant have made by the setallicitant have made by the setallicitant have been setallicitant have been setallicitant have been setallicitant have been setallicitant have been setallicitant have been setallicitant have been setallicitant have been setallicitation of the setallicitant have been setallicitation of the setallicitant have been setallicitation of the setallicitation of

recover, both gublian carby dute no or estection team etreanged memilideal

PAYMENTS MUST BE MADE BY DATES NOTED ABOVE
TO AVOID PENALTY AND INTEREST.
NO PARTIAL PAYMENTS WILL BE ACCEPTED ON SPLIT PAYMENT
OPTION OR ON OVERAS OR MAJBLED PERSON / VETERAN
HOMESTEAD METALLMENT PAYMENTS.

was to an endurance a starting for collection. At this time, an additional tight automass his with his scholar to the prensity and interest notad above. (Sand of 1975) Trisse toos who continue to Increase each a softh throughter

MARL PAYMENT TO: CITY OF LAREDO TAX DEPARTMENT P. O. BOX 6348 LAREDO, TEXAB 78042-8548

MAIL PAYMENTS CREDITED ACCORDING TO U. B. POSTMARK DATE. YOUR CHECK WILL BE YOUR RECEPT UNLESS REQUESTED IN WRITING.
A 3% PROCESSING FIRE VILL BE CHARGED ORALL CREDIT ORRO PAYMENTS. FOR ACCOUNT INFORMATION OR PAY ON LINE WAIT.

IF YOU ARE 65 YEARS OF AGE OR OLDER OR ARE DISABLED AND THE PROPERTY DESCRIBED IN THIS DOCUMENT IS YOUR RESIDENCE HOMESTEAD, YOU SHOULD CONTACT THE APPRAISAL DISTRICT REGARDING ANY ENTITLEMENT YOU MAY HAVE TO A POSTPONEMENT IN THE PAYMENT OF THESE TAXES.

TAX VEAR	APPRAISED VALUE	TAXABLE VALUE	EAR AND THE PREVIOUS FIVE TAX YEARS						
2020		THURSES WHERE	AN SAME	GITYTAX	% CHANGE FROM				
2020 CHANGE FROM	91,400	91,400	.634000	579.48	-14.07%				
2015	-20.52%	-20.52%	47%	-20.89\$					
2019 2018 2017 2016	106,370 120,930 143,190 158,950	106,370 120,930 143,190 158,950	.634000 .634000 .637000	674.39 766.70 912.12 1,012.51	-12.03% -15.94% -9.91% 38.21%				

LAREDO MECHANICAL INDUSTRIAL SERVICES, INC WAS ESTABLISHED 15 YEARS AGO IN LAREDO, TX TO PROVIDE INDUSTRIAL SERVICES TO THE COMMUNITY, OWNER HAVE VAST EXPERIENCE ON THE INDUSTRY AND ARE COMMITTED TO PROVIDE A HIGH QUALITY SERVICES ALL THE TIME.

OUR COMPANY HAS A PROFESSIONAL SUPPORT TEAM AND SUPPLIERS THAT HELP US TO COMPLY WITH OUR ASSIGNMENTS ON A TIMELY AND QUALITY MANNER. DURING THESE YEARS, WE GAIN CUSTOMERS IN DIFFERENT INDUSTRIES LIKE TRANSPORTATION, MAQUILA, AND UTILITIES SERVICES COMPANIES; ALSO WE HAD WORK WITH PRIVATE COMPANIES AND GOVERNMENT AGENCIES.

WE PROVIDE SERVICES ON HYDRAULIC CYLINDER REPAIRS AND REPLACEMENT, WATER PUMPS, GENERATOR, AIR COMPRESSORS, BLOWER AND INDUSTRIAL PARTS SALES.

SINCE 2013 WE HAD BEEN AWARDED WITH SEVERAL CITY OF LAREDO CONTRACTS FROM FLEET AND UTILITIES DEPARTMENTS.

PREVIOUS AND ACTUAL CONTRACTS

FY21-022	FY21-021	FY21-009	FY21-001	FY20-025	FY19-053	FY17-034		EV17.003	FY16-054	FY14-046	FY14-042	1000	27.7	CONTRACTS
STATIONARY & PORTABLE GENERATOR PARTS	AUTOMATED SIDE LOADER GS PRODUCTS OFM PARTS & SERIE EFF		RIDADED OF BARDES SERVICE	WATER PUMPS REPAIRS	.1	AUTOMATED SIDE & REAR LOADER OF PARTS & SERVICE	TO TO TO TO TO TO TO TO TO TO TO TO TO T	LYDDAIL O CYLINDED CLAY CONDEX OFM TAX O & SEXVICE	AUTOMATED SIDE & BEAR LOADED OF PARTE A SERVICE	MCNEILUS SIDE I OADERS	WATER PUMPS REPAIRS	INTURAULIC CYLINDER REPAIR		
FLEET	. 195 (4)		O I I I I I I I	1.5001	13 ECT.		FLEET	FLEET	111	טוזרו ובט		FLEET	DEPARTMENT PERIOD	
BEGINS 1/19/2021 3 EXTENSIONS	BECING 1/16/2020 3 EXTENSIONS	IBEGINS 11/02/2020 3 EXTENSIONS	BEGINS 4/6/2020 3 EXTENSIONS	DEGINS U5/04/2019 3 EXTENSIONS	DEGING COVERED IN SEXT ENUS 5/22/	CONTRACTOR OF THE CONTRACTOR	BEGINS 11/21/2016 3 EXT ENDS 11/18/2000	BEGINS 07/18/2016 3 EXT ENDS 2019	BEGINS 02/2014 ENDS	S EXICUSION ENDS 1/22/2020	E CALLING THE TABLE THE TA	BEGINS 11/06/2014 5 FXT ENDS 11/1/2020	PERIOD	
340843 340842	338630	337931	330821	330670	298168		3030				020	130 1		P.O. #

CERTIFICATION OF TRANSLATOR'S COMPETENCE

I, Mercedes Treviño, herby certify that the translation made of the attached document is a TRUE and ACCURATE one made from the Spanish Language to the English Language and that I am competent to translate in both English and Spanish to render such translation:

- 1. Professional Certificate of Juan Enrique Gonzalez Gomez of Mechanical Industrial Engineer.
- 2. Professional Cedula of the Mexican Public Register of Professionals

Date: February 15th, 2021

Mercedes Trevino

402 Gale Apt. 12 Laredo, TX

Phone: (956) 645-2307





La Secretaria de Educación Pública

Secretary of Public Education
By agreement of the Constitutional President of the United
States of Mexico
Grants to



Medical his least of a constitution of the con

Suan Anrique Genzalez Gomez

The Professional Title of Mechanical Industrial Engineer

In order that he had conclude all the required studies according with the plans and programs in force and have been approved in the reception act that he presented on the 10th day of December of 1997 at the

Instituto Tecnologico de Nuevo Naredo

Given at Aexico City, Federal Distric on the 13th day of February of 1998.

C General Director of Secretary of Public Education

Institutor Feonologicos

14.11

Kataban Marmapana Parez

Miguel Limon Rojas

Cedula 2732168



Seal of the Mexican Secretary Of Education



M. II F. GENERAL DE L'OFESIONES CAMERTO DE RECESTRO PEDICION DE CZBULAS

Title

Registred on Page 044-19

Of Book A273Of the Public Register of professionals

Signature of the Professional

RECTO CITY SEC OFF FEB 22 21 AVII:24

> City of Laredo - City Secretary C/O Jose A. Valdez City Hall-Third Floor 1110 Houston Street Laredo, TX 78040

FY21-038

PY21-038

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TOUR STREET

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