



LAREDO JOB CORPS CENTER

P. O. BOX 1819 – 1701 ISLAND ST. – LAREDO, TX 78044-1819 – (956) 727-5147 – FAX (956) 727-1937

MEMORANDUM OF UNDERSTANDING AGREEMENT BETWEEN

THE LAREDO POLICE DEPARTMENT
AND

THE LAREDO JOB CORPS CENTER
RELATING TO CAMPUS LAW ENFORCEMENT SERVICES

THIS AGREEMENT, made and entered on the 1st day of June, 2024, by and between the Laredo Police Department and the Laredo Job Corps Center witnessed that:

WHEREAS, the parties have determined that as entities which have certain responsibilities for the safety of the staff, students and visitors of the campus, and the citizens of Webb County, and that the common good would be served by an Agreement the parties outlining responsibilities with respect to the buildings and grounds located at the Laredo Job Corps Center.

NOW, THEREFORE, the parties agree as follows:

I. PARTIES

The parties to this Agreement are the Laredo Police Department and the Laredo Job Corps Center.

II. PURPOSE

The Laredo Police Department and the Laredo Job Corps Center have certain responsibilities for the safety of staff, students and visitors of the Laredo Job Corps Center. They recognize that cooperative and effective interaction is imperative to the successful accomplishment of their collaborative mission. This Agreement serves as an operational framework for their ongoing and cooperative public safety efforts.

III. THE CAMPUS

The campus is generally defined as property owned, leased, or used by the Laredo Job Corps Center in furtherance of its educational purpose located on 1701 Laredo Street, Laredo, Texas 78041.

IV. THE LAREDO POLICE DEPARTMENT RESPONSIBILITIES

The Laredo Police Department agrees to:

1. Respond to call for service in both emergency and non-emergency situations including situations of missing minors as stated in the National Child Search Assistance Act of 1990. This Act requires each Federal, State, and Local law enforcement agency to enter each case of a missing child under the age of 18 into the National Crime Information Center (NCIC). The Federal Bureau of

Investigation's NCIC telephone contact numbers is (304) 625-2000.
The requirements of Act, as stated in the Congressional Record dated 11/02/1990,

indicate that "each state reporting under the provisions of this Act shall:

Ensure that no law enforcement agency within the state establishes or maintains any policy that requires the observance of any waiting period before accepting missing child or unidentified person report."

2. Investigate all crimes reported to have occurred on the Center or crime against government property.
3. Take custody of weapons or illegal substances that are confiscated by center Safety personnel.
4. Provide training to Center Staff in regards to public safety and gang recognition to include, the wearing of gang clothing, colors; using signs or handshakes associated with known gangs identified by law enforcement; using gang names or displaying gang symbols or slogans.
5. Provide training to center staff and students in regards to the active shooter emergency plan created by the center with the support of law enforcement.
6. Participate and observe center practice drills to ensure the effectiveness of the active shooter center plan.
7. Upon discovery of an active shooter situation, as soon as it is safe to do so, law enforcement (911) will be called and advised there is an Active Shooter event in progress. Safety and Security Officers and/or the person in charge must be prepared to meet and guide law enforcement officers if possible. The goal of law enforcement is to locate, isolate, and neutralize the shooter as quickly as possible to prevent additional deaths or injuries.
8. Continue to follow COVID19 regulations and abide by all CDC and center requirements.

V. LAREDO JOB CORPS CENTER RESPONSIBILITIES

Laredo Job Corps Center agrees to:

1. Provide full cooperation with request for information made by authorized representatives of the Laredo Police Department when not prohibited by law.
2. Provide proactive security services to the Laredo Job Corps Center buildings and surrounding grounds to deter criminal activity. All suspicious acts will be referred to the proper authority.
3. Provide access to all facilities on the Laredo Job Corps Center for the Laredo Police Department when requested to deter and at a time does not interfere with student education and training.
4. Provide floor plans of all the buildings on the Laredo Job Corps Center campus.
5. Search and Seizure: Laredo Job Corps Center shall not conduct strip searches of students. If the Center Director believes a strip search of a student is necessary, local law enforcement authorities must be contacted and requested to perform the search. Searches for evidence of crime may be conducted for evidence in

criminal prosecution. These must always be done by a law enforcement officer with a search warrant, except when delay would endanger the physical well-being of the students.

6. Disposal of Unauthorized Good

Laredo Job Corps Center shall dispose of unauthorized good; i.e., prohibited items/drugs/drug paraphernalia, as follows:

Once a prohibited item, drugs, drug paraphernalia is seized, Safety personnel will notify the Laredo Police Department within the hour of confiscation. The seized item(s) will be released to the Laredo Police Department in the form of a receipt. This receipt will include time, date and Laredo Police Officer taking custody of seized item(s).

7. Unauthorized Absences

If the investigation fails to identify the missing minor or adult student's location, the Laredo Job Corps Center shall contact the Laredo Police Department and adhere to their guidelines for reporting of missing persons.

8. Sexual Assaults

All sexual assaults will be reported to law enforcement authorities as required by state and local laws, and to Job Corps administration as significant incidents.

SPECIAL EVENTS

From time to time large events are planned on the Laredo Job Corps Center campus to include visits from Elected Officials and other dignitaries that may have an impact on greater Laredo Community. The Laredo Job Corps Center will provide timely communication and information in advance of planned events to ensure that the event is appropriately staffed and public safety is ensured. The Laredo Job Corps Center Safety & Security Department Manager or Center Director will contact the Laredo Police Department as early as practical to initiate the planning process.

1. CALL FOR SERVICE

The Laredo Police Department shall be summoned for assistance by calling (956) 795-2800 for non-emergency calls.

Requests directed to the Laredo Job Corps Center shall be directed to the Safety & Security Department Manager at (956) 236-7104 or the Center Director's office at (956) 727-5147 ext. 164-1716.

2. SEVERABILITY

If any provisions of this Agreement shall be deemed invalid by count of competent jurisdiction, the remainder of this Agreement, to the extent practicable, shall remain in full force and effect.

3. ANNUAL REVIEW

This Agreement shall be reviewed annually by the involved parties during the month of August. Changes may be made at time by mutual Agreement of the Laredo Job Corps Center and the Laredo Police Department designee.

4. TERMS OF AGREEMENT

This Agreement remains in effect indefinitely upon execution by both parties. Either party may terminate this Agreement upon 30 day written notice to other.

5. DUPLICATE ORIGINALS

This Agreement is executed in two counterparts, each one of which shall be deemed an original for each party.

IN WITNESS WHEREOF, the parties have set their hand sand date heretofore set forth.

Rafael Marzan, Center Director
Laredo Job Corps Center

City of Laredo Police Department
Miguel A. Rodriguez Jr
Chief of Police

City of Laredo
Joseph Neeb
City Manager

ATTESTED:

Jose A. Valdez, Jr.
City Secretary

Approved as to Form:
Doanh "Zone" T. Nguyen
City Attorney

Joaquin A. Rodriguez
First Assistant City Attorney