

# **City of Laredo**

1110 HOUSTON STREET  
LAREDO, TEXAS 78040

## **REGULAR MEETING AGENDA**

**2024-R-02**

**Monday, February 5, 2024**

**5:30 PM**

**City Council Chambers**

**City Council**

**Recognition and Communication  
5:00 P.M.**

**The Mayor will be presenting the following:**

1. Recognition of the Batting Divas baseball teams.
2. Recognition of Sophia Mejia MVP pitcher.
3. Recognition of youth swimmers for recent accomplishments.
4. Recognition of Mr. Rick Laurel for being appointed as a new board member of the Greater San Antonio Chapter of the American Red Cross, marking the first time a Laredo resident has taken on such an important role within the organization.

The American Red cross is renowned for its humanitarian mission, providing crucial support in times of disaster, health emergencies, and other crises. Its commitment to alleviating human suffering and promoting the well-being of individuals and communities aligns with the values we are trying to pursue.

5. Recognition of the United High School Football Team for making it to the third round of the State playoffs and for playing at the Alamodome in San Antonio, Texas on November 25, 2023 during Thanksgiving weekend, a time of year when very few high school football teams are still playing football. The entire Laredo community is extremely proud of your accomplishments. Go Longhorns!  
(Co-Sponsored by Mayor Pro Tempore Ruben Gutierrez, Jr. and Council Member Vanessa Perez)

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**City of Laredo  
Regular City Council Meeting  
A-2024-R-02  
1110 HOUSTON STREET  
LAREDO, TEXAS 78040  
5:30 P.M.**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. MOMENT OF SILENCE**
- IV. ROLL CALL**

**CITIZEN COMMENTS**

Citizens can participate through in-person and written comments submitted through an online form. Citizens wishing to provide in-person comments are required to fill out a witness card and submit it to the City Secretary no later than 5:45 p.m. and identify themselves at the microphone. Comments are limited to three (3) minutes per speaker. Speakers may not pass their minutes to any other speaker. Citizens wishing to submit a written public comment must submit here or visit <https://www.cityoflaredo.com/council-agendas.html> by 12:00 noon of the Council meeting day. All comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.

**V. RECOGNITION**

1. Recognition of City of Laredo employees celebrating "Milestone" Years of Service during the month of January. [REC.-04](#)
2. Recognition of City of Laredo employees for participating and successfully completing the requirements to graduate from the 2023 Certified Public Manager (CPM) Program offered by Texas A&M International University. These employees received their Certification at a Graduation Ceremony held at the State Capitol on Monday, December 4, 2023. [REC.-05](#)

**VI. COMMUNICATIONS****VII. APPOINTMENTS TO COMMISSIONS, BOARDS AND COMMITTEES**

1. Appointment by Mayor Pro Tempore Ruben Gutierrez Jr. of Gene Belmares to the Planning and Zoning Commission. [APPT. - 09](#)
2. Appointment by Council Member Ricardo "Richie" Rangel Jr. of Roque Vela Jr. to the Charter Revision Commission. [APPT. - 10](#)
3. Appointment by Council Member Ricardo "Richie" Rangel Jr. of Cindy Cantu to the Planning and Zoning Commission. [APPT. - 11](#)
4. Appointment by Council Member Melissa Cigarroa of Mario Lorenzo Lopez to the Library Advisory Committee. [APPT. - 06](#)
5. Appointment by Council Member Melissa Cigarroa of Patty Tijerina San Miguel to the Third Party Funding Advisory Committee. [APPT. - 07](#)

**VIII. PUBLIC HEARING & INTRODUCTORY ORDINANCE**

1. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1, Block 1104, Western Division, located at 120 Houston Street, from B-1 (Limited Business District) to B-3 (Community Business District). [24-0114](#)

The Planning and Zoning Commission recommended approval of the proposed zone change and staff supports the application.

ZC-001-2024  
District VIII

**Attachments:** [ZC-001-2024 - Intro Staff Report](#)  
[ZC-001-2024 - Maps](#)  
[ZC-001-2024 - Signage](#)  
[Draft Ordinance ZC-001-2024](#)

2. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 5, Block 1261, Eastern Division, located at 2219 Plum Street, from R-1 (Single Family Residential District) to R-3 (Mixed Residential District). [24-0133](#)

The Planning and Zoning Commission recommended denial of the proposed zone change and staff does not support the application.

ZC-002-2024  
District IV

**Attachments:** [ZC-002-2024 - Intro Staff Report](#)  
[ZC-002-2024 - Maps](#)  
[ZC-002-2024 - Signage](#)  
[Draft Ordinance ZC-002-2024](#)

3. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 2.65 acres of land, as further described in by metes and bounds in attached Exhibit A, located north of La Terraza Way and east of Ejido Avenue, from R-1A (Single Family Reduced Area District) to B-1 (Limited Business District). [24-0138](#)

The Planning and Zoning Commission recommended approval of the proposed zone change and staff supports the application.

ZC-003-2024  
District I

**Attachments:** [ZC-003-2024 - Intro Staff Report](#)  
[ZC-003-2024 - Maps](#)  
[ZC-003-2024 - Survey](#)  
[ZC-003-2024 - Signage](#)  
[Draft Ordinance ZC-003-2024](#)

4. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 7.043 acres, as further described by metes and bounds in attached Exhibit A, located south of Facultad Boulevard and west of US Highway 83, from AG (Agricultural District) to R-1B (Single Family High Density District). [24-0144](#)

The Planning and Zoning Commission recommended approval of the proposed zone change and staff supports the application.

ZC-004-2024  
District II

**Attachments:** [ZC-004-2024 - Intro Staff Report](#)  
[ZC-004-2024 - Maps](#)  
[ZC-004-2024 - Survey](#)  
[ZC-004-2024 - Signage](#)  
[Draft Ordinance ZC-004-2024](#)

5. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 31.641 acres, as further described by metes and bounds in attached Exhibit A, located south of Facultad Boulevard and west of US Highway 83, from AG (Agricultural District) to R-1MH (Single Family Manufactured Housing District). [24-0146](#)

The Planning and Zoning Commission recommended approval of the proposed zone change and staff supports the application.

ZC-005-2024  
District II

**Attachments:** [ZC-005-2024 - Intro Staff Report](#)  
[ZC-005-2024 - Maps](#)  
[ZC-005-2024 - Survey](#)  
[ZC-005-2024 - Signage](#)  
[Draft Ordinance ZC-005-2024](#)

6. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 2.38 acre tract of land, as further described by metes and bounds in attached Exhibit A, located south of State Highway 359 and east of Ranch Road 6086 D, from R-1 (Single Family Residential District) to M-1 (Light Manufacturing District). [24-0148](#)

The Planning and Zoning Commission recommended approval of the proposed zone change and staff supports the application.

ZC-006-2024  
District III

**Attachments:** [ZC-006-2024 - Intro Staff Report](#)  
[ZC-006-2024 - Maps](#)  
[ZC-006-2024 - Survey](#)  
[ZC-006-2024 - Signage](#)  
[Draft Ordinance ZC-006-2024](#)

7. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by authorizing the issuance of a Conditional Use Permit for a Child Development Center - Daycare Center on Lots Number 1, 2, and the West 15 feet of Lot 3, Block 1573, Eastern Division, located at 2601 Cleveland Street. [24-0151](#)

The Planning and Zoning Commission recommended approval of the proposed conditional use permit and staff did not support the application.

ZC-007-2024  
District III

**Attachments:** [ZC-007-2024 - Intro Staff Report](#)  
[ZC-007-2024 - Maps](#)  
[ZC-007-2024 - Narrative](#)  
[ZC-007-2024 - Site Plan](#)  
[ZC-007-2024 - Signage](#)  
[Draft Ordinance- ZC-007-2024](#)

8. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 4 and the East 1/3 of Lot 3, Block 426, Eastern Division, as further described by metes and bounds in attached Exhibit A, located at 119 East Saunders Street, from B-3 (Community Business District) to B-4 (Highway Commercial District). [24-0149](#)

The Planning and Zoning Commission recommended denial of the proposed zone change and staff does not support the application .

ZC-008-2024  
District IV

**Attachments:** [ZC-008-2024 - Intro Staff Report](#)  
[ZC-008-2024 - Maps](#)  
[ZC-008-2024 - Survey](#)  
[ZC-008-2024 - Signage](#)  
[Draft Ordinance ZC-008-2024](#)

9. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 0.138 acres as further described by metes and bounds in attached Exhibit A, located at 3511 Pine Street, from R-1 (Single Family Residential District) to R-1A (Single Family Reduced Area District). [24-0150](#)

The Planning and Zoning Commission recommended approval of the proposed zone change and staff supports the application.

ZC-009-2024

District I

**Attachments:** [ZC-009-2024 - Intro Staff Report](#)

[ZC-009-2024 - Maps](#)

[ZC-009-2024 - Survey](#)

[ZC-009-2024 - Signage](#)

[Draft Ordinance ZC-009-2024](#)

10. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 40.1622 acres, as further described by metes and bounds in attached Exhibit A, located south of FM 1472 and north of Kraus Loop, from AG (Agricultural District) to M-1 (Light Manufacturing District). [24-0143](#)

The Planning and Zoning Commission recommended approval of the proposed zone change and staff supports the application.

ZC-012-2024

District VII

**Attachments:** [ZC-012-2024 - Intro Staff Report](#)

[ZC-012-2024 - Maps](#)

[ZC-012-2024 - Survey](#)

[ZC-012-2024 - Signage](#)

[Draft Ordinance ZC-012-2024](#)

11. Public Hearing and Introductory Ordinance amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 1.144 acres, as further described in metes and bounds in attached Exhibit A, located east of Ejido Avenue and north of Cielito Lindo Boulevard, from AG (Agricultural District) to B-1 (Limited Business District). [24-0145](#)

The Planning and Zoning Commission recommended approval of the proposed zone change and staff supports the application.

ZC-013-2024  
District I

**Attachments:** [ZC-013-2024 - Intro Staff Report](#)  
[ZC-013-2024 - Maps](#)  
[ZC-013-2024 - Survey](#)  
[ZC-013-2024 - Signage](#)  
[Draft Ordinance ZC-013-2024](#)

12. Public Hearing and Discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) on a tract of land totaling 151.19 acres, more or less, as described by metes and bounds in the attached Exhibit "A", and known as Annexation Tract 1 (Bastrop RM Investments Tract) located north of FM 1472 and West of FM 3338. [24-0042](#)

The Planning and Zoning Commission recommended approval of the annexation and initial zoning. Staff supports the application and initial zoning.

AN-001-2023  
District VII - Cm. Vanessa Perez

**Attachments:** [Maps](#)  
[Annexation Agreement & Service Plan](#)  
[Ordinance](#)  
[Study](#)

13. Public Hearing and Discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) and B-4 (Highway Commercial District) on a tract of land totaling 303.02 acres, more or less, as described by metes and bounds on the attached Exhibit "A", and known as Annexation Tract 9 (Needmore Dolores Tract) located north of State Highway 255 and east of FM 1472. [24-0075](#)

The applicant originally requested an initial zoning of M-1 (Light Manufacturing District) and B-4 (Highway Commercial District), but amended the application in favor of an M-1 (Light Manufacturing District) and B-3 (Community Business District).

The Planning and Zoning Commission recommended approval of the annexation and recommended approval of the initial zoning of the area proposed as M-1 (Light Manufacturing District) and denial of the initial zoning of the area proposed as B-4 (Highway Commercial District), and instead recommended approval of B-3 (Community Business District) for said area.

Staff supports the annexation and amended initial zoning.

AN-007-2023

District VII - Cm. Vanessa Perez

**Attachments:** [Maps](#)  
[Annexation Agreement & Service Plan](#)  
[Ordinance](#)  
[Study](#)

14. Public Hearing and Discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) on a tract of land totaling 0.598 acres, more or less, as described by metes and bounds in the attached Exhibit "A", and known as Annexation Tract 2 (PARGON Group Tract) located north of FM 1472 and west of Copper Mine Road. [24-0043](#)

The Planning and Zoning Commission recommended approval of the annexation and initial zoning. Staff supports the application and initial zoning.

AN-010-2023

District VII - Cm. Vanessa Perez

**Attachments:** [Maps](#)  
[Annexation Agreement & Service Plan](#)  
[Ordinance](#)  
[Study](#)

15. Public Hearing and Discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) on a tract of land totaling 8.15 acres, more or less, as described by metes and bounds in the attached Exhibit "A", and known as Annexation Tract 3 (Needmore Ranch II Tract) located north of State Highway 255 and West of FM 1472. [24-0128](#)

The Planning and Zoning Commission recommended approval of the annexation and initial zoning. Staff supports the application and initial zoning.

AN-011-2023  
District VII - Cm. Vanessa Perez

**Attachments:** [Maps](#)  
[Annexation Agreement & Service Plan](#)  
[Ordinance](#)  
[Study](#)

16. Public Hearing and Discussion on the voluntary annexation and initial zoning of R-1 (Single Family Residential District) on a tract of land totaling 289.72 acres, more or less, as described by metes and bounds on the attached Exhibit "A", and known as Annexation Tract 4 (Killam-Coves Tract) located north of East Del Mar Boulevard and east of Bob Bullock Loop. [24-0057](#)

The Planning and Zoning Commission recommended approval of the annexation and initial zoning. Staff supports the application and initial zoning.

AN-012-2023  
District VI - Cm. Dr. David Tyler King

**Attachments:** [Maps](#)  
[Annexation Agreement & Service Plan](#)  
[Ordinance](#)  
[Study](#)

17. Public Hearing and Discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) on a tract of land totaling 13.15 acres, more or less, as described by metes and bounds in the attached Exhibit "A", and known as Annexation Tract 5 (J&H Rentals Tract).

[24-0058](#)

The applicant originally requested an initial zoning of M-1 (Light Manufacturing District) but amended the application in favor of a B-4 (Highway Commercial District) and B-3 (Community Business District).

The Planning and Zoning Commission recommended approval of the annexation and initial zoning of the areas proposed as B-4 (Highway Commercial District) and B-3 (Community Business District). Staff supports the application and amended initial zoning.

AN-013-2023

District III - Cm. Melissa R. Cigarroa

**Attachments:** [Maps](#)

[Annexation Agreement & Service Plan](#)

[Ordinance](#)

[Study](#)

18. Public Hearing and Discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) on a tract of land totaling 58.3345 acres, more or less, as described by metes and bounds in the attached Exhibit "A", and known as Annexation Tract 6 (Pinnacle Mines Investments II Tract) located west of FM 1472 and north of Vidal Cantu Road.

[24-0071](#)

The Planning and Zoning Commission recommended approval of the annexation and initial zoning. Staff supports the application and initial zoning.

AN-014-2023

District VII - Cm. Vanessa Perez

**Attachments:** [Maps](#)

[Annexation Agreement & Service Plan](#)

[Ordinance](#)

[Study](#)

19. Public Hearing and Discussion on the voluntary annexation and initial zoning of M-1 (Light Manufacturing District) on a tract of land totaling 50.72 acres, more or less, as described by metes and bounds in the attached Exhibit "A" and known as Annexation Tract 7 (USATSM Tract) located east of FM 1472 and north of Pinto Valle Dr. [24-0072](#)

The Planning and Zoning Commission recommended approval of the annexation and initial zoning. Staff supports the application and initial zoning.

AN-015-2023

District VII - Cm. Vanessa Perez

**Attachments:** [Maps](#)  
[Annexation Agreement & Service Plan](#)  
[Ordinance](#)  
[Study](#)

20. Public Hearing and Introductory Ordinance authorizing the City Manager to accept and execute a grant for the Energy Efficiency and Conservation Block Grant (EECBG) Program - Bipartisan Infrastructure Law 2021 to the United States Department of Energy (DOE) in the amount of \$271,290.00, with no matching funds. And amending the City of Laredo's FY 2024 annual budget for the Environmental Services Fund by appropriating revenues and expenditures in the amount of \$271,290.00. Funds will be utilized for upgrading the decorative street lighting and solar trash compactors in downtown. [24-0236](#)

**Attachments:** [EECBG 2023 ORD](#)

21. Public Hearing and Introductory Ordinance re-adopting Guidelines & Criteria Governing Tax Abatements by the City of Laredo in accordance with the requirements in Section 312.002 of the Texas Property Tax Code; adding a new section of investment levels to the Guidelines for the Central Business District (CBD), Section 3.6(D); providing for severability; providing for an effective date of February 22, 2024 through February 21, 2026; and providing for publication. [24-0239](#)

**Attachments:** [EXHIBIT B .pdf](#)  
[INTRODUCTORY ORDINANCE](#)  
[GUIDELINES.pdf](#)

(Recess)  
(Press Availability)

## IX. FINAL READING OF ORDINANCES

22. An ordinance repealing Ordinance Number 2023-O-202, which authorized the City Manager to accept and enter into a contract with The Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), amended the FY23-24 budget, and amended the FY23-24 full time equivalent (FTE) listing for the City of Laredo Health Department; such ordinance must be repealed because SAMHSA has recommended voluntary relinquishment of the funds. [2024-O-002](#)

**Attachments:** [2024-O-002](#)

23. Authorizing the City Manager to execute a First Amendment to the ground lease between the City of Laredo ("Landlord") and American Towers LLC, a Delaware limited liability company ("Tenant"), as predecessor in Interest to Nextel WIP Lease Corp., for ground space at 3019 Cortez, Laredo, Webb County, Texas, for the continued maintenance and operation of a 100 ft. high self-supporting type tower and related ground facilities for use in their communications business. Term of the Amendment is one (1) initial term of five (5) years commencing November 21, 2025 and ending November 20, 2030, with four (4) additional five (5) year renewal options. The annual fee will increase from \$15,652.91 to \$45,000.00 with a three percent (3%) annual escalator. The City will also receive a \$25,000.00 one-time payment within 30 days of Licensee's receipt of this amendment executed by Landlord for processing and documenting this Amendment. [2024-O-003](#)

**Attachments:** [First Amendment - 3019 Cortez St \(CLEAN\)-c1.docx](#)  
[Ordinance ATC - Cortez & India.doc](#)  
[CC-American Tower Cortez and India First Amendment.doc](#)

24. An Ordinance of the City of Laredo, Texas, amending Chapter 15, "Health and Sanitation," Article I, "In General", Section 15-4. "Health Department," of the City of Laredo Code of Ordinances providing clarification on the public health department name and services; providing that this ordinance shall be cumulative; providing a severability clause; providing for publication; and declaring an effective date. [2024-O-004](#)

**Attachments:** [2024-O-004 ORD Ch 15 Laredo Public Health](#)

25. Authorizing the City Manager to execute a First Amendment to Ground Lease (Lease”) between the City of Laredo (“Landlord”) and NCWPCS MPL 30 - Year Sites Tower Holdings LLC, a Delaware limited liability company, by and through CCATT LLC, a Delaware limited liability company, its attorney in fact, (“Tenant”) for ground space at 1501 East Lyons St., Laredo, Webb County, Texas, for the continued maintenance and operation of a 80 ft. high self-supporting tower and related ground facilities. Term of the Amendment is for (3) consecutive renewal terms of five (5 years); effective October 21, 2027. The annual rent will increase from \$19,141.00 to \$45,000.00 with a four percent (4%) annual escalator. The City will also receive a conditional signing bonus of \$25,000.00.

**[2024-O-005](#)**

**Attachments:** [Crown Castle - First Amendment 1501 Lyon St..docx](#)  
[Ordinance Crown Castle - 1501 E. Lyon St..doc](#)  
[CC-Crown Castle 1501 E. Lyon St..doc](#)

26. Authorizing the City Manager to amend the City of Laredo Police Department Special Police Fund FY 2023-2024 Full Time Equivalent (FTE) Position listing by adding fifteen police cadet positions under the COPS Hiring Program (CHP). Funding will be provided by the U.S. Department of Justice, Community Oriented Policing Service (COPS) Program for a period of thirty-six months. The COPS CHP grant portion will fund \$1,875,000.00 (max. federal share - \$125,000.00 per position) and the City of Laredo is required to match \$2,481,905.00. Funding is available under the Special Police Fund - COPS Hiring Program.

**[2024-O-006](#)**

**Attachments:** [Ordinance - 15 COPS FTEs](#)

27. An Ordinance amending the City of Laredo Municipal Housing Fund FY2023-2024 annual budget by increasing revenues and expenditures in the amount of \$38,000.00. Also, establishing the rental rates as follows: \$440.00 for efficiency units and \$460.00 for 1 bedroom units; the rental amount fee includes water service cost; to form tenant policies for the Market St. elderly affordable rental housing project, an elderly affordable rental housing project located at 810 Sanders Avenue; to provide for rents to be in compliance and charged at HOME program rent limits and occupancy to be limited to elderly individuals/household with incomes at or below 60% of the area median income, as set annually by the U.S. Department of Housing and Urban Development; and leasing the units on a first-come, first-serve basis.

**[2024-O-007](#)**

**Attachments:** [Market Tiny Homes Final Reading - Ordinance](#)

28. Authorizing the City Manager to amend the FY2023-2024 Full-Time Equivalent (FTE) Position Listing by adding twenty-four Firefighter cadets, FA2 positions and amending fire strength from 407 to 431 for the City of Laredo Fire Department for a total of \$1,800,000.00. Funding is available through the American Rescue Plan Act Fund. [2024-O-009](#)

**Attachments:** [Amending Fire Strength Ordinance Revised 2024-O-009](#)

## **X. CONSENT AGENDA**

All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member.

### **AIRPORT: STAFF SOURCE GILBERTO SANCHEZ, AIRPORT DIRECTOR**

29. Consideration to approve the purchase of one (1) Oshkosh Striker 6x6 3000 from Siddons Martin Emergency Group, LLC in the amount of \$1,546,906.00 through H-GAC Contract No. FS12-19. Funding is available in the 2023 Certificate of Obligation Bond for the Laredo International Airport. [24-0280](#)

**Attachments:** [Laredo Striker 6x6 Specification Pre-Construction 11022023 Proposal](#)

### **ECONOMIC DEVELOPMENT: STAFF SOURCE MIRIAM CASTILLO, ECONOMIC DEVELOPMENT DIRECTOR**

30. A Resolution of the City Council of the City of Laredo, Texas authorizing the City Manager to submit a grant application in the amount of \$8,100,000.00 to the U.S. Department of Transportation, under the Rebuilding American Infrastructure with Sustainability & Equity (RAISE) Grant Program for the River Road Planning Project to conduct schematics, alignments, traffic analysis, stakeholder outreach, economic impact analysis, environmental analysis, plans specifications and estimates. Grant has no match at the time of application, but up to 20% for \$1,600,000.00 may be required at the time of award. Funding will be allocated for FY 24-25. This notice of funding opportunity is on a reimbursement basis. [2024-R-055](#)

**Attachments:** [RESOLUTION 2024-R-055](#)  
[River Road Site Map](#)

### **ENGINEERING: STAFF SOURCE RAMON E. CHAVEZ P.E., CITY ENGINEER**

31. Consideration for approval of Amendment No. 3, an increase in the amount of \$4,358,964.00 to the professional services contract with Structural Engineering Associates, San Antonio, Texas for the World Trade Bridge Expansion Project Phase 1, which will include additional coordination and consultation services, overall project management, plans and specifications, bid and construction phase services, and final project permitting. Current contract amount with this amendment is \$7,143,515.01. Partial funding for this amendment was originally allocated for the World Trade Bridge U.S. Customs and Border Protection Existing Lanes Weigh-In-Motion. Funding is available in the Bridge-Construction Fund and the Bridge 2022 Revenue Bond.

[24-0173](#)

**Attachments:** [WTB Expansion - Amendment No. 3](#)

32. Consideration for approval of FY23-ENG-27 CDBG District 3 Sidewalk Project as complete, release of retainage, and approval of final payment in the amount of \$12,724.75 to ALC Construction Co., Inc., Laredo, Texas. The final construction contract amount is \$127,247.50 with a construction contract time of sixty (60) working days. Funding is available in the 2021 CDBG grant year and 2022 CDBG grant year.

[24-0279](#)

**Attachments:** [FY23-ENG-27 Final Payment](#)  
[FY23-ENG-27 - Progress Report](#)

**FINANCE: STAFF SOURCE ROSARIO CABELLO, ACTING FINANCE DIRECTOR/DEPUTY CITY MANAGER**

33. Consideration to authorize a five-year lease purchase agreement contract with Toshiba Financial Services, San Antonio, Texas, in the estimated annual amount of \$119,561.76 and total five-year amount of \$597,808.80 utilizing Texas Department of Information Resources #DIR-CPO-4426 for the lease of approximately 135 new copiers to be used by various city departments. This contract includes: unlimited black & white copies, technical support, equipment, toners and overall equipment maintenance. The term of this contract shall be for a five-year period. Funding is available in the respective departmental budgets.

[24-0229](#)

**Attachments:** [Toshiba Financial Services - price comparison](#)  
[Toshiba DIR CPO 4226 Contract](#)

**FIRE: STAFF SOURCE GUILLERMO HEARD, FIRE CHIEF**

- 34.** Consideration to award an annual supply/service contract to the sole source vendor Laredo Dodge, Laredo, Texas in the estimated annual amount of \$80,000.00 for the purchase of dodge Original Equipment Manufacturer (OEM) parts and services for the Fire Department dodge vehicles. All emergency units have to be operational at all times. The term of this contract shall be for a period of one year beginning as of the date of execution and may be extended for two additional one-year periods. Funding is available on the General Fund- Fire Department. [24-0266](#)

**Attachments:** [Laredo Dodge](#)

**FLEET MANAGEMENT: STAFF SOURCE RONALD MILLER, FLEET DIRECTOR**

- 35.** Consideration to renew annual supply contract (parts only) FY23-026 for the purchase of Chevrolet/GM Original Equipment Manufacturer (OEM) with the following vendor's: [24-0240](#)
- 1). Gonzalez Auto Parts, Laredo, TX in an amount of up to \$125,000.00 (Primary Vendor);
  - 2). Toro Auto Sales, Laredo, TX in an amount of up to \$75,000.00 (Secondary Vendor);

for the City's fleet vehicle repairs. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution and is subject to future budget appropriations. There was no price increase during the last extension period. This contract can be renewed two (2) additional one (1) year extension periods, upon mutual agreement of the parties. All parts will be purchased on an as needed basis and funding will be secured from the Fleet Management Fund.

**Attachments:** [FY23-026 Bid Tab](#)  
[FY23-026 Contracts](#)

- 36.** Consideration to renew contract FY23-029 with Nueces Power Equipment, Laredo, Texas in an annual amount up to \$250,000.00 for the purchase of Original Equipment Manufacturer (OEM) parts/services for the City's Liebherr heavy equipment. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. There was no price increase during the last extension period. This contract may be extended for two (2) additional one (1) year periods. Funding is available in the Fleet Management Fund. [24-0254](#)

**Attachments:** [FY23-029 Contract](#)  
[FY23-029 Bid Tab](#)

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**HEALTH: STAFF SOURCE, DR. RICHARD A. CHAMBERLAIN, HEALTH DIRECTOR**

37. Authorizing the City Manager to accept and enter into a continuation contract from the Department of State Health Services for \$230,491.00 with a program income of \$144,505.00 for the total amount of \$374,996.00 for the City of Laredo Health Department, Immunization Action Plan Program for the term from September 1, 2024, through August 31, 2025. No grant match required. Funding is available in Health Department, Immunization Action Plan budget. [2024-R-051](#)

**Attachments:** [2024-R-051](#)

38. Authorizing the City Manager to accept and enter into a continuation contract from The Department of Health and Human Services, Autism and Other Developmental Disabilities, Surveillance, Research, and Prevention grant program for the total amount of \$450,000.00 for The City of Laredo Public Health Department for the term period from January 01, 2024 through December 31, 2024. No grant match required. Funding is available in Health Department, Autism Surveillance budget. [2024-R-053](#)

**Attachments:** [2024-R-053](#)  
[NOA- ADDM](#)

39. Authorizing the City Manager to submit a grant application to the Texas Health and Human Services Commission (HHSC), Children and Youth with Special Health Care Needs (CYSHCN) Case Management grant in the estimated amount of \$374,000.00, with no match for the City of Laredo Public Health Department for term period from September 1, 2024 through August 31, 2025, with up to four (4) one-year renewals through August 31, 2029, for a total grant award of up to \$1,870,000.00, and further authorizing the City Manager to execute all documents related to this grant. Any funding as a result of this application will be appropriated to the Health Department CYSHCN fund. [2024-R-054](#)

**Attachments:** [Res- CYSHCN](#)

40. Consideration for the approval of the purchase of network equipment and power supply equipment from Insight Public Sector through the Texas Department of Information Resources (DIR) Purchasing Contract DIR-TSO-4167 and DIR-TSO-4343 in the amount of \$386,756.00 to upgrade the Public Health Department network systems and backup power supply equipment. Funding is available in the American Rescue Plan Act Fund. [24-0185](#)

**Attachments:** [QUOTE 1](#)  
[QUOTE 2](#)

41. Consideration to ratify a supply contract with Sourcewell Cooperative vendor, McKesson, Richmond, VA. for a cumulative amount of \$116,000.00 and to further authorize future related expenditures for an additional amount not to exceed \$250,000.00 for the purchase of medical equipment and medical supplies for the Health Department and Employee Wellness Division. This annual contract shall utilize the Sourcewell Cooperative Purchasing Program's contract #022422-MML. The term of the contract shall be for a period of one (1) year with the option to renew for one (1) additional year period. Funding is available in the respective Department budgets. [24-0258](#)

**Attachments:** [Sourcewell Contract McKesson 2024](#)

**HUMAN RESOURCES: STAFF SOURCE LINDA TENIENTE, HUMAN RESOURCES**

42. Consideration to award contract number FY22-065 to provide Temporary Staffing Agency Services to Elite Employment Services, LLC. Vendor will be awarded for set contract services to provide to the City of Laredo with a labor pool for those departments that might require temporary staffing throughout the fiscal year. All services will be secured on an as needed basis and the estimated contract amount should not exceed \$500,000.00 per term. This is the first extension of two extension period options. Funding is available in the respective departmental budgets. [24-0249](#)

**Attachments:** [RFP Submittal Responses](#)  
[Committee Final Tabulation Scores](#)

**INFORMATION SERVICES & TELECOMMUNICATION: STAFF SOURCE JOE C. RIVERA**

43. Authorizing the City Manager to ratify an existing contract between Carbyne, Inc. and the City of Laredo to purchase renewal subscriptions for Carbyne Universe, a solution that helps agencies minimize response times and maximize efficiency during 9-1-1 calls. Features include enhanced location and video call capabilities. Services will be implemented throughout South Texas Region (Jim Hogg, Starr, Webb, and Zapata Counties) and will be purchased through the Houston Galveston Area Council of Governments (HGAC) Cooperative Purchasing Contract No. EC07-23 in the total amount of \$225,456.00 (\$112,728.00 per year) for a two-year period. Funding is available in the Regional 9-1-1 Communication Fund. [24-0241](#)

**Attachments:** [City of Laredo Carbyne Universe Renewal.pdf](#)

**LAREDO ANIMAL CARE SERVICES: STAFF SOURCE, MANUEL CAMPOS GONZALEZ**

44. Consideration to award a contract FY24-032 to the lowest bidder Laredo Ranch Heights, LLC., Laredo, Texas in an amount not to exceed \$450,000.00 for the purchase of dry/wet dog/cat food & cat litter. Term of the contract is two years with three optional one-year renewals upon mutual agreement of both parties. Funding is available in the General Fund - Laredo Animal Care Services.

[24-0278](#)

**Attachments:** [Bid Tabulation by Supplier Spreadsheet \(33\)](#)  
[Supplier Response \(Laredo Ranch Heights LLC\) \(4\)](#)

**POLICE: STAFF SOURCE MIGUEL RODRIGUEZ, CHIEF OF POLICE**

45. Authorizing the City Manager to submit a grant application in the estimated amount of \$201,235.00 to the Texas Department of Transportation for the Road to ZERO Education and Safety Instruction Program. Program will be targeting education curriculum for youth and adults to make safer choices on seatbelt safety, texting and driving, driving under the influence, and responsibilities of pedestrians, motorcyclists, and pedal cyclists. The grant performance period is October 01, 2024 through September 30, 2025. This grant is for salaries and fringe benefits, travel expenditures, supplies, and equipment. The 20% required match for the City of Laredo is approximately \$40,997.00. Funding is available in the General Fund.

[2024-R-046](#)

**Attachments:** [Resolution](#)

46. Authorizing the City Manager to renew a memorandum of understanding between the City of Laredo Police Department and the U.S. Immigration and Customs Enforcement (ICE), Enforcement and Removal Operation (ERO), Harlingen Field Office (HLG), Port Isabel Detention Center (PIDC) for the purpose of providing assistance in the event of an emergency or crisis situation that may warrant additional personnel assistance. The Police Department's participation is part of the community service provided to our citizens and our partner law enforcement agencies with no cost to the City of Laredo.

[2024-R-060](#)

**Attachments:** [2024 Port Isabel Det Center MOU](#)

47. Consideration to authorize the purchase of ten (10) marked police units from Lake Country Chevrolet, Jasper, TX, in the amount of \$504,397.50. The purchase of these vehicles shall be made utilizing the TIPS-USA Pricing Program, Contract No. 210907 Automobiles. Funding is available in the 2023 Certification of Obligation Bond.

[24-0191](#)

**Attachments:** [Lake Country Chevrolet Quote](#)

48. Consideration to authorize the purchase contract with the sole source provider, Utility Associates, Inc., Decatur, Georgia in the amount of \$315,000.00 for the purchase of thirty (30) In-Car-Video and Body Worn Camera Systems for the new Police Department vehicles. Funding is available in the 2023 Certificate of Obligation Bond. [24-0269](#)

**Attachments:** [Utility Quote Q#133909](#)  
[Sole Source Letter](#)

49. Consideration to authorize payment to sole source provider, Utility Associates, Inc., in the amount of \$128,719.00 for renewal of support service fees for sixty-seven (67) body worn camera and fifty-two (52) in-car-video systems. These one hundred nineteen (119) systems have exceeded the five (5) year threshold for device support services included in the initial purchase. Service is needed to continue providing video cloud storage for these systems. Funding is available in the General Fund - Police Department Budget. [24-0277](#)

**Attachments:** [Utility Associates, Inc. Quote Q#133945](#)

**PUBLIC WORKS: STAFF SOURCE JOHN ORFILA, PUBLIC WORKS DIRECTOR**

50. Consideration to award contract number FY24-030 to the sole bidder Rio Bravo Recycling, Laredo, Texas in amount up to \$500,000.00 for the purchase of the following paving, and construction materials: [24-0243](#)

1). Flexible base Type D - Crushed Concrete, F.O.B. Public Works or Utilities Department Compound Job Site - \$28.95/ton;

2). Flexible base Type D - Crushed Concrete, F.O.B. Vendors Plant, Picked up by City Trucks - \$19.95/ton.

This contract is for the purchase of materials required for all city paving and construction projects. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. This contract can be renewed three (3) additional one (1) year extension periods, upon mutual agreement of the parties. All materials shall be purchased on an as needed basis. Funding is available in General Fund-Public Works Department, Waterworks Fund, and respective construction project budgets.

**Attachments:** [FY24-030 Bid Tab](#)  
[FY24-030 Contract](#)

**TRAFFIC SAFETY: STAFF SOURCE ROBERT F. PENA, INTERIM TRAFFIC DIRECTOR**

51. Consideration to award a supply contract [24-0188](#)

**Attachments:** [HGAC Quote Contract PE 05 21](#)

52. Consideration to approve a two-year supply contract with Paradigm Traffic Systems, Houston, TX, in an annual amount of \$150,000.00. This contract allows for future related expenditures for the purchase of traffic signal systems equipment, software, and safety barriers products for the Traffic Safety Department. This annual contract shall utilize the BuyBoard Cooperative Purchasing Contract Program. The term of this contract shall be for a period of two (2) years beginning as of the date of its execution. Funding for this contract is available in the General Fund - Traffic Safety Department. [24-0245](#)

**Attachments:** [Paradigm Buyboard Contract 2024](#)

**UTILITIES: STAFF SOURCE ARTURO GARCIA, P.E., UTILITIES DIRECTOR**

53. Authorizing the City Manager to approve a contract with Environmental Improvements Inc. (EI2), Buda, Texas. in the amount of \$98,160.00 for purchasing Carbsorb media. Activated carbon adsorbent media, which will be replaced in the air scrubber to provide a safe work environment. Funding is available in the Sewer Construction Fund. [24-0180](#)

**Attachments:** [PureAir Filtration Solesource Letter CityofLaredo \(1\).pdf](#)  
[RE PureAir filtration Quote MFP14323237 01032024 1503.msg](#)  
[Correspondance with Brian Phenegar1-3-2024.pdf](#)  
[City of Laredo - South Plant WWTF Media Life Analysis Report 050123.pdf](#)

54. Consideration to authorize the purchase of four (4) 2023 Ford F150's Ext. Cab Trucks in the total amount of \$152,737.00 from Silsbee Ford, Silsbee, Texas through the TIPS Cooperative Purchasing Program's contract pricing. These operations' vehicles are for new utilities employees that will be working out in the field. Funding is available in the 2022 Water Revenue Bond. [24-0190](#)

**Attachments:** [TIPS Coop Price Table](#)  
[TIP Coop Contract Silsbee](#)

- 55.** Consideration to award annual service contract number FY24-021 to the following vendors [24-0235](#)

1. Rafter P. Transport, Floresville, Texas in an amount up to \$100,000.00 (Primary Vendor);

2. Synagro of Texas-CDR, Baltimore, MD in an amount up to \$50,000.00 (Secondary Vendor);

for the removal and disposal of dry sludge from the Jefferson & El Pico Water Treatment Plants to the City of Laredo landfill. The term of these contracts shall be for a period of one (1) year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. These contracts can be renewed three (3) additional one (1) year extension periods, upon mutual agreement of the parties.

Funding is available in the Utilities Department - Water Treatment Division Budget.

**Attachments:** [FY24-021 Evaluation Pricing & Criteria](#)  
[FY24-021 Contracts](#)

- 56.** Consideration to amend and renew annual contract FY23-045 by 25% with Square E. Services LLC, Los Fresnos, Texas, for an amount increase of \$ 375,000.00 and a new contract amount of \$1,875,000.00 to provide services in the maintenance of all the water treatment plants' SCADA monitoring and electrical controls under preventative maintenance and emergency response objectives. Pricing is based on a flat hourly rate for management, a technician, a system integrator, a journeyman electrician, and a professional engineer. All services will be secured on an as needed basis. The term of this contract shall be for a period of one year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. There was no price increase during the last extension period. This contract can be renewed two additional one-year extension periods, upon mutual agreement of the parties. Funding is available in the Utilities Department- Waterworks Fund. [24-0242](#)

**Attachments:** [FY23-045 Contract](#)  
[FY23-045 Pricing Table](#)

57. Consideration to renew six-month supply contract number FY23-031 with Aguaworks Pipe & Supply, Brownsville, Texas in the amount of \$350,000.00 for the purchase of PVC pipe. The term of this contract shall be for a period of six months beginning as of the date of its execution. This contract may be extended for four (4) more additional six-month periods, each upon mutual agreement of the parties and is contingent upon future funding appropriations. There was no price increase during the last extension period. These materials are purchased on an as needed basis for construction and repair projects. Funding is available in the Waterworks Fund. [24-0246](#)

**Attachments:** [FY23-031 Contract](#)  
[FY 23-031 Current Pricing](#)

58. Authorizing the City Manager to approve the purchase of five (5) valves from Municipal Valve and Equipment Company in the amount of \$242,463.00 for the Raw Water Pump System at EL Pico Water Treatment Plant. The valves will protect the raw water pumps from damage caused by water hammer in the event of a power outage or emergency shut down. Funds are available in the 2022 Water Revenue Bond. [24-0250](#)

**Attachments:** [CITY OF LAREDO QUOTE-EL Pico Improvements](#)

59. Consideration to renew supply contract number FY22-032 with the following vendors: [24-0256](#)

1) Section III: Core & Main, St. Louis, Missouri, in an amount up to \$284,888.75;

2) Section I & II: Ferguson Waterworks, Mission, Texas in an amount up to \$1,076,353.90;

for the purchase of brass fittings and valves for the Utilities Department. The term of this contract shall be for a period of one (1) year beginning as of the date of its execution and is contingent upon the availability of appropriated funds. There was no price increase during the last extension period. This contract can be extended one (1) additional one (1) year period, upon mutual agreement of the parties. Funding is available in the Waterworks and Sewer System Funds.

**Attachments:** [Bid Tab FY22-032](#)  
[FY22-032 Contracts](#)

- 60.** Consideration to award contract FY24-035 to A-Squared Water Treatment, Laredo, Texas, in an amount up to \$174,385.20 for the pump inspection and alignment of four horizontal split case pumps at the El Pico Water Treatment Plant. Hydro Reliability Services submitted a lower bid and was disqualified because their bid listed thirteen unacceptable exceptions to the bid documents and did not submit licenses engineer documentation. The estimated time for completion of this project is 180 working days upon receipt of order. Funding is available in the Waterworks Construction Fund. **24-0263**

**Attachments:** [FY24-035 Bid Tab](#)  
[FY24-035 Contract](#)

- 61.** Consideration to award a materials testing service contract to Castle Engineering & Testing, LLC of Laredo, Texas in the amount of \$170,975.00 for the TxDOT CSJ 0086-14-075 US 59 Loop 20 Utility Relocations project. Funding is available in the 2020 Water Revenue Bond and 2017 Sewer Revenue Bond. **24-0273**

**Attachments:** [Materials Testing Contract DRAFT 01.19.2024](#)  
[Materials Testing Proposal](#)

**END OF CONSENT AGENDA**

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**XI. STAFF REPORTS**

- 62.** Discussion with possible action on ongoing audits and/or irregularities identified by the Internal Auditor including the potential assignment of other and/or additional auditing duties; and any other matters incident thereto. **24-0331**
- 63.** Status report with possible action by the Utilities Department on the water, including but not limited to quality, infrastructure, level status, improvements, and any other matters incident thereto. **24-0332**

**XII. EXECUTIVE SESSION**

The Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.086 (Economic Development). Following closed session, the open meeting will reconvene at which time action, if any, may be taken.

- 64.** Request for Executive Session under Texas Government Code 551.072 related to acquiring the Hamilton Apartments from the Laredo Housing Finance Corporation, and any matter incident thereto. **24-0291**

65. Discussion with possible action to set goals, priorities, and performance measures for the City Manager; and any other matters incident thereto. [24-0322](#)

**XIII. RECESS AS THE LAREDO CITY COUNCIL AND CONVENE AS THE LAREDO MASS TRANSIT**

66. Consideration to renew annual medical service contract FY23-011 with Laredo Occupational Center, LLC, Laredo, Texas in an amount up to \$40,100.00 to provide occupational medical services for the Laredo Transit Management. The term of this contract shall be for a (1) one-year period beginning as of the date of its execution. This is the first of two extension periods. Funding is available in the Laredo Transit Management Operations Fund. [2024-RT-07](#)

**Attachments:** [Prices for Medical Services](#)

**XIV. ADJOURN AS THE LAREDO MASS TRANSIT BOARD AND RECONVENE AS THE LAREDO CITY**

67. GENERAL COUNCIL DISCUSSIONS AND PRESENTATIONS

**A. Request by Mayor Dr. Victor D. Treviño**

1. Discussion with possible action on the building of a fishing pier and/or dock at Tres Laredos park to promote outdoor river activities; and any matters related thereto. [24-C-023](#)

**Sponsors:** Alyssa Cigarroa

2. Discussion with possible action on relocation of Capitan Tomas Sanchez statue to a pedestrian accessible location that promotes Laredo history and culture and increases the potential of tourism, and any matters related thereto. [24-C-024](#)

**Sponsors:** Alberto Torres Jr.

**C. Request by Council Member Ricardo "Richie" Rangel, Jr.**

1. Discussion with possible action on the naming of the new fishing deck at the Chacon Bat Park to Raul "Chulo" Fanelle Pier and any other matters incident thereto. [24-C-031](#)

**Sponsors:** Gilbert Gonzalez

2. Discussion with Possible Action to provide a status on the activities on what was spent for District II in promotional, travel, and district priority funds from November 28, 2022 to current and any other matters incident thereto. [24-C-030](#)

**D. Request by Council Member Melissa R. Cigarroa**

1. Discussion with possible action to authorize the City Manager to enter into a Lease Agreement between the City of Laredo and Concord Hills Community Association for 25 years for a 2.95-acre tract of land for use by the public; any other matters incident thereto.

[24-C-033](#)

**F. Request by Council Member Ruben Gutierrez, Jr.**

1. Discussion with possible action to instruct City Manager to authorize staff to install speed humps at the following locations under the Special Provision of the Speed Hump Installation Policy and to authorize the use of asphalt type speed humps instead of speed cushions which is currently required under the policy and any other matters incident thereto. City Council District V Priority Funds will be used for this project.

[24-C-027](#)

-100 Lagos Avenue  
-Mayela Drive  
-Josefina Drive  
-Bulldog Blvd

2. Discussion with possible action on the naming of the entrance boulevard of the Sports Complex as Cesar Chavez Blvd and directing the City Manager to have staff amend the current Resolution from IH-35 to the new approved location; and any other matters incident thereto.

[24-C-032](#)

**Sponsors:** Gilbert Gonzalez, Ricardo "Richie" Rangel Jr. and Alyssa Cigarroa

**G Request by Council Member Dr. David Tyler King**

1. Discussion with possible action regarding and a presentation from the Laredo Chamber of Commerce on their new "Elevate Laredo" leadership program, with the first application deadline being February 19th, 2024, and any other matters incident thereto.

[24-C-025](#)

2. Discussion with possible action regarding the ongoing delays and malfunctions with the Laredo International Airport's escalator and elevator, including the maintenance contract, and any other matters incident thereto.

[24-C-026](#)

**H Request by Council Member Vanessa J. Perez**

**76.** 1. Discussion with possible action on the Los Martinez park project, and any other matters incident thereto.

[24-C-014](#)

77. 2. Discussion with possible action on the need to seek funding opportunities at the state and federal level to enhance existing and future infrastructure in the industrial parks and trade corridors. Management will formulate a long term strategy and comprehensive plan detailing funding strategies, recommendations to current policies/ordinances, and any other changes needed to ensure our infrastructure remains adequate as we proactively plan for increased demands of trade in our city, and any other matters incident thereto.

[24-C-016](#)

## **XV. ADJOURN**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Wednesday, January 31, 2024 at 6:45 p.m.