

# FY25-070 hydrahose sevices Supplier Response

#### **Event Information**

Number:

FY25-070

Title:

FY25-070 Fabrication of Specialized Heavy Hydraulic Hoses

W/Fittings

Type:

Invitation For Bid

Issue Date: 7/1/2025

Deadline:

7/22/2025 05:00 PM (CT)

Notes:

Vendors/contractors submitting hand-delivered bids to the City Secretary's Office on the due date must allow sufficient time for check-in at the City Hall reception desk. The City is not responsible for any delays caused by the check-in process. Bids will not be accepted after the specified deadline. regardless of circumstances. Please plan accordingly to ensure timely

submission.

The City of Laredo reserves the right to reject any and all bids, and to waive

any minor irregularities.

\*\*\*\*\*\* If the bidder submits both an electronic bid and a properly completed manual bid, the Purchasing Division will use the electronic bid to determine

Bid forms can be downloaded and printed through Cit-E-Bid. \*\*\*\*\*Mailed Proposals (i.e. USPS, FedEx, UPS), telegraphic, or facsimile proposals will not be considered. \*\*\*\*\*\*\*\*

#### **Contact Information**

Contact: Enrique Aldape III
Address: Purchasing Division

Public Works Service Center

5512 Thomas Avenue Laredo, TX 78041

Phone: 956 Fax: 956

956 (794) 1733 956 (790) 1805

Email:

ealdape@ci.laredo.tx.us

#### hydrahose sevices Information

Contact: JAVIER JAIME

Address: 1419 San Bernardo Ave

Laredo, TX 78040

Phone: (956) 726-0377

Email: HYDRAHOSE@PRODIGY.NET

By submitting your response, you certify that you are authorized to represent and bind your company.

javier jaime

hydrahose@prodigy.net

Signature

Email

Submitted at 7/1/2025 09:51:49 AM (CT)

#### **Bid Attributes**

#### 1 Questionnaire Description

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct ".

2 Name of Offeror (Business) and Name & Phone Number of Authorized Person to sign bid

HydraHose Services 956-726-0377 Javier Jaime

3 State how long under has the business been in its present business name

23 years

4 If applicable, list all other names under which the Business identified above operated in the last five years

n/a

5 State if the Company is a certified minority business enterprise

The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company.

#### 6 Questions Part 1

1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default?

n/a

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1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, or otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason?

n/a

#### 8 | State if the Company is a certified minority business enterprise

Historically Underutilized Business (HUB)

#### 9 Conflict of Interest Disclosure

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor, The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from http://www.ethics.state.tx.us/whatsnew/conflict forms.htm. The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Leisure Advisory Committee Member, 9. Historic District Land Board Member, 10. Ethics Commission Board Member, 11. The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member If additional information is needed please contact Enrique Aldape III, Interim Purchasing Agent at 956-794-1733.

#### 1 Conflict of Interest Questionnaire Form CIQ

For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

#### Conflict of Interest Questionnaire

Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response?

Yes

#### 1 Disclosure Form

For details on use of this form, see Section 4.01 of the City's Ethics Code.

1 This is a

New Submission

#### 1 Question 1. Name of person submitting this disclosure form

Please include First Name, Middle Initial, Last Name and Suffix (if applicable)

Javier Jaime

#### 1 Question 2. Contract Information

Please include the following: a)Contract or Project Name b)Originating Department

hydrahose services

## $\begin{bmatrix} 1 \\ contract \end{bmatrix}$ Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)

Javier Jaime

1 Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3.

Not Applicable

1 Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3

If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section.

No response

Question 5. List any individuals or entities that will be subcontractors on this contract

Not Applicable

2 Question 5. List any individuals or entities that will be subcontractors on this contract

If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section.

No response

Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract

Not Applicable

2 Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract

If selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.

No response

#### Question 7. Disclosure of political contributions

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner of officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not Applicable

#### 2 Question 7. Disclosure of political contributions

If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.

No response

#### Updates on contributions required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

#### 2 Question 8. Disclosure of Conflict of Interest

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict of interest

#### 8. Disclosure of Conflict of Interest

If you selected I am aware of conflict of interest is question 8, please list them in this section.

No response

#### 2 Question 9. Updates Required

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

✓ I have read and understand this section.

### 2 Question 10. No Contact with City Officials or Staff during Contract Evaluation

I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

☑ I have read and understand this section.

#### 3 | Question 11. Conflict of Interest Questionnaire (CIQ)

Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary.

✓ I have acknowledge that I have been advised

#### Question 11. Oath

Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date

Javier Jaime owner hydrahose services

#### 3 Question 12. Oath

I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

☑ I swear or affirm information is correct

#### 3 | Company Information Questionnaire

☑ I have completed this section

#### 3 | Conflict of Interest Questionnaire

☑ I have completed this section

#### Non-Collusive Affidavit

☑ I have completed and included this form

#### Discretionary Contracts Disclosure

☑ I have completed this section

#### Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided. https://www.ethics.state.tx.us/tec/1295-Info.htm. Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295): In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252,908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295. Filing Process: Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract. The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016. Additional Information: HB 1295 Certificate of Interested Parties (Form 1295) New Chapter 46. Ethics Commission Rules: 46.1, Application 46.3, Definitions 46.5, Disclosure of Interested Parties Form In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

☑ I will comply with this form.

#### Terms and Conditions for Request for Bids

TERMS AND CONDITIONS OF INVITATIONS FOR BIDS GENERAL CONDITIONS Bidders are required to submit bids upon the following expressed conditions:

- (a) Bidders shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to requests additional compensation.
- (b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of materials and equipment as required by the bid conditions. No pleas of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.
- (c) Bidders are advised that City contracts are subject to the all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.
- 1.0 PREPARATION OF BIDS Bids will be prepared in accordance with the following:
- (a) All information required by the bid form shall be furnished. For hand delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on Cit-E-Bid system. If vendor submits both manual and electronic bids, the electronic bid will replace the manual bid and shall be considered the only valid bid.
- (b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (c) Alternate bids will not be considered unless authorized by the invitation for bids or any applicable addendum
- (d) Proposed delivery time must be shown and shall include Sundays and holidays
- (e) Bidders will not include Federal taxes or State of Texas limited sales tax in bid prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.
- (f) The City shall pay no costs or other amounts incurred by any entity in responding to this RFB, or as a result of issuance of this RFB.
- **2.0 DESCRIPTION OF SUPPLIES** Any catalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Bidder is required to state exactly what they intend to furnish; otherwise bidder shall be required to furnish the items as specified.

#### 3.0 SUBMISSION OF BIDS

- (a) Bids and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the bid opening and the material or services bid on shall be typed or written on the face of the envelope. If submitted electronically, this information shall be submitted electronically on Cit-E-Bid system by going to the following link: <a href="https://diagraphi.org/htt
- (b) Unless otherwise noted on the Notice to Bidders cover sheet, all hand delivered bids must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street.
- (c) Bids forms can be downloaded and printed through Cit-E-Bid. Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, email or facsimile bids will not be considered.
- (d) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the bidder's expense.
- (e) Bids must be valid for a minimum period of sixty (60) days. An extension to hold bid pricing for actual quantity bids may be requested by the City.
- 4.0 REJECTION OF BIDS The City may reject a bid if:
- (a) Bidder misstates or conceals any material fact in the bid.
- (b) Bid does not strictly conform to the law or the requirements of the bid.
- (c) Bidder is in arrears on existing contracts or taxes with the City of Laredo.
- (d) If bids are conditional. Bidder may qualify their bid for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis bid must include all items in the specifications.
- (e) In the event that a bidder is delinquent in the payment of City taxes on the day the bids are opened, including state and local taxes, such fact shall constitute grounds for rejection of the bid or cancellation of the contract. A bidder is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes.
- (f) No bid submitted herein shall be considered unless the bidder warrants that, upon execution of a contract with the City of Laredo, bidder will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Bidder will submit such reports as the City may therefore require assuring compliance with said practices.
- (g) The City may reject all bids or any part of a bid whenever it is deemed necessary.
- (h) The City may waive any minor informalities or irregularities in any bid.
- **5.0 WITHDRAWAL OF BIDS** Bids may not be withdrawn after they have been publicly opened, unless approved by the City Council.

- **6.0 LATE BIDS OR MODIFICATIONS** Bids and modifications received after the time set for the bid deadline will not be considered. Late bids will be returned to the bidder unopened.
- 7.0 CLARIFICATION OR OBJECTION TO BID SPECIFICATIONS If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, or other bid documents or any part thereof, they may submit to the City Purchasing Agent on or before seven (7) calendar days prior to the scheduled bid deadline a request for clarification which must be submitted in writing through email seven (7) days prior to the scheduled date for opening to: CITY OF LAREDO PURCHASING AGENT Jaime Zapata 5512, Thomas Ave, Laredo, TX 78041; email: jezapata@ci.laredo.tx.us or Questions & Responses section on Cit-E-Bid system. Any vendor submitting questions shall make reference to a specific bid number, section, page and item of this solicitation. In case there are changes, additions, and/or edits to the original scope of work, and addendum will be issued by the purchasing agent to all vendors through Cit-E-Bid system under Questions and Responses section to clarify any inquiries. The City will not be responsible for any other explanations or interpretations of the proposed bid made or given prior to the bid opening or award of contract.
- (a) Protest Procedures: The purpose of this procedure is to establish procedures whereby a vendor may protest specific procurement actions by the City of Laredo. The following sequence of activities must take place in filing a protest:
- (b) To be performed by protesting vendor: Within ten (10) days prior to the time that the City Council considers the recommendation of the City's Purchasing Officer, the protesting vendor must provide written protest to the City Purchasing Officer. Such protest must include specific reasons for the protest.
- (c) To be performed by City's Purchasing Officer: Shall review the records of procurement and determine legitimacy and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide written response to the protesting vendor of the decision.
- (d) If the protesting vendor is not satisfied with the decision of the City Purchasing Officer, such protesting vendor may appeal to the City Manager of the City of Laredo. If the protesting vendor cannot resolve the issue with the City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures through the City Manager. All protests must be duly submitted via Certified Mail to: City of Laredo Purchasing Agent 5512 Thomas Ave. Laredo, Texas 78041.

#### 8.0 BIDDER DISCOUNTS

- (a) Percent discounts within a certain period of time will be accepted but cannot be used in the bid evaluation. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.
- (b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date the check is mailed.

#### 9.0 INTENT OF CONTRACT

a) ANNUAL SUPPLY/SERVICE CONTRACTS: This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased. All annual contracts shall bound by the terms of the bid documents. In the event a new contract cannot be executed on the anniversary date of the original term or renewal term, the contract may be renewed month to month until a new contract is executed. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

#### 10.0 AWARD OF CONTRACT

- (a) This contract will be awarded to the (lowest responsive responsible bidder), in accordance to the provisions of Chapters 252 and 271 of the State of Texas Local Government Code.
- Definition of lowest responsive and responsible bidder as per the Institute for Public Procurement is:
- "Lowest Responsive and Responsible Bidder: The bidder who fully complied with all of the bid requirements and whose past performance, reputation, and financial capability is deemed acceptable, and who has offered the most advantageous pricing or cost benefit, based on the criteria stipulated in the bid documents."
- (b) The City reserves the right to accept any item or group of items in the bid specifications, unless the bidder qualifies it's bid by specific limitation. Proof: The bidder shall bear the burden of proof of compliance with the City of Laredo specifications.
- (c) A written award of acceptance (a duly approved purchase order or Letter of Award) furnished by the City to the successful bidder results in a binding contract without further action by either party. These Terms and Conditions shall be the basis and governing document of the binding contract.

- (d) A duly authorize purchase orge, number shall reference item/services description, item number, quantity and price. Invoices shall reference the assign purchase order number to avoid any duplication (2 CFR 200.318 (d)).
- (e) Prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to bid. The place of delivery shall be that set forth in the bid specifications and/or purchase order.
- (f) Title & Risk of Loss: The title and risk of loss of goods shall not pass to the City of Laredo until the City actually receives and takes possession of the goods at the point or points of delivery. The terms of this agreement is "no arrival, no sale".
- (g) Delivery time and prompt payment discounts will be considered in breaking ties. In the event of a tie bid, the successful bidder will be determined by choosing lots at the City Council meeting chambers.
- (h) The City of Laredo shall give written notice to the contractor (supplier) if any of the following conditions exist:
- 1. Contractor does not provide materials in compliance with specifications and/or within the time schedule specified in bid.
- 2. Contractor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications.
- 3. The contractor makes an unauthorized assignment for the benefit of any contractor.
- Upon receiving written notification from the City that one of the above conditions has occurred, the contractor must remedy the problem within ten (10) calendar days, to the complete satisfaction of the City, or the contract will be immediately canceled.
- 4. Contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

#### 11.0 ENTIRE AGREEMENT

(a)All covenants, conditions and agreement contained in the solicitation, are hereby made part of the Agreement to the same extent and with the force as is fully set forth herein. If and to the extent of this Agreement and the terms of this solicitation and supplier response conflict Terms & Conditions of this solicitation shall control.

#### 12.0 PAYMENT & INVOICING

- (a) All invoices to the City of Laredo have a 30 day term from receipt of supplies or completion of services.
- (b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.
- (c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule. All invoices shall be mailed to the Accounts Payable Office, City Hall, and PO. Box 210, Laredo, Texas 78042.
- (d) The City of Laredo offers electronic funds transfer (ETF) payments in lieu of check payment when a vendor has filled out an Electronic Funds Transfer Authorization Form issued by the City of Laredo or upon request from the vendor. This ensures prompt payment directly deposited to a bank account. The estimated payment time is up fifteen (15) days from the date payment is processed. (e) For any inquires on payment status or general billing questions please contact: Jorge J. Jolly, Accounts Payable Manager 956-791-7328 jjolly@ci.laredo.tx.us 1110 Houston St. Laredo, TX 78040.
- 13.0 In accordance to State of Texas, the City of Laredo follows State practices when awarding any and all competitive solicitations:

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE ACTS AND RULES CONCERNING PRACTICE AND LICENSURE

OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS

CHAPTER 137: COMPLIANCE AND PROFESSIONALISM

SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS

- §137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT (a) A licensed engineer shall not submit or request, orally or in writing, a competitive bid to perform professional engineering services for a governmental entity unless specifically authorized by state law and
- shall report to the board any requests from governmental entities and/or their representatives that request a bid or cost and/or pricing information or any other information from which pricing or cost can be derived prior to selection based on demonstrated competence and qualifications to perform the services. (b) For the purposes of this section, competitive bidding to perform engineering services includes, but is not limited to, the submission of any monetary cost information in the initial step of selecting qualified engineers. Cost information or other information from which cost can be derived must not be submitted until the second step of negotiating a contract at a fair and reasonable cost. (c) This section does not prohibit competitive bidding in the private sector. Source Note: The provisions of this §137.53 adopted to be effective May 20, 2004, 29 TexReg 4878; amended to be effective June 4, 2007, 32 TexReg 2996.
- ☑ I Agree to the Terms and Conditions

## 3

#### Insurance Terms and Conditions

#### INSURANCE REQUIREMENTS

If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.

- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.
- (d) Professional Liability. Errors & Omissions coverage, with minimum limits of \$1,000,000 per claim/ \$2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.
- (e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.
- (f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.
- (g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
  - 1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
  - 2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
  - 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
  - 4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
  - 5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
  - 6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
  - 7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
  - 8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo
  - 9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:
  - 1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.
  - 2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.

- (i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.
- (j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.
- (k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.
- (I) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.

#### NON-CONSTRUCTION BIDS:

#### Insurance Requirements

The successful bidder(s) shall furnish the City with a Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage. Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.
- (d) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.
- (e) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement.
- (f) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
  - 1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
  - 2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
  - 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
  - 4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
  - 5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
  - 6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
  - 7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
  - 8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
  - 9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (g) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and

shall contain provisions representing and warranting the following:

- 1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
- 2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.
- (h) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

#### CONSTRUCTION BIDS:

#### INSURANCE REQUIREMENTS

When required and specified in the City of Laredo bid specifications, the successful bidder(s) shall furnish the City with Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

- (i) Commercial General Liability insurance at minimum combined single limits of \$1,000.000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/ completed operations aggregate), and XCU (Explosion, Collapse, Underground) hazards. Coverage for products/completed operations must be maintained for at least two (2) years after the construction work has been completed. Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.
- (j) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (k) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.
- (I) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.
- (m) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.
- (n) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
  - 1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
  - 2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
  - 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, Builders Risk, and all liability policies. 13. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
  - 4. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
  - 5. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
  - 6. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
  - 7. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
  - 8. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (o) All insurance must be written on forms filed with and approved by the Texas Department of Insurance.

Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

- 1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
- 2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.
- (p) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

#### 4 Disqualification & Debarment Certification

**DISQUALIFICATION & DEBARMENT CERTIFICATION** By submitting this request for bids, proposal or statement of qualifications, the firm certifies that it is not currently debarred or eligible for debarment from the City of Laredo pursuant to **Ordinance No. 2017-O-098**, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The City will further verify debarment status through use of the federal website SAM.gov. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension."

By executing this agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify it eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification. Additionally, in accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract. S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran, Sudan, or a foreign terrorist organization: and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

☑ I certify to the terms and conditions

Page 14 of 22 pages

#### **Contract Requirements**

- **1.CODE OF ETHICS ORDINANCE** Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics (Ordinance, as amended). Vendors may be required to participate in Code of Ethics trainings.
- 1.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. The City of Laredo reserves the right to contact respondents and may require such contact as part of the evaluation process (for presentation, clarification) of bids and/or negotiation of RFP submittal(s) prior to the award of contract. If contact is required, such contact will be done in accordance with provisions of Chapter 252 and 271 of the Texas Local Government Code and procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.
- 1.3 NON-COLLUSIVE AFFIDAVIT (Form can be downloaded and submitted through Cit-E-Bid system) The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.
- 1.4 CONTRACT DISCLOSURE FORMS (This is submitted through Cit-E-Bid system) The City of Laredo requires the following forms to be completed as a part of this bid for consideration; 1. Company Information Questionnaire, 2. Signed Price Schedule, 3. Conflict of Interest Questionnaire, 4. Non-Collusive Affidavit 5. Discretionary Contracts Disclosure 6. Certificate of Interested Parties (Form 1295) \*\*Upon Award of RFP Only\*\* 1.5 CONFLICT OF INTEREST FORMS (This is submitted through Cit-E-Bid system) Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government
- Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.
- 1.6 TEXAS ETHICS COMMISSION (Form 1295, Form can be downloaded and submitted through Cit-E-Bid system) Certificate of Interested Parties (Form 1295) Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided,

https://www.ethics.state.tx.us.tec/1295-Info.htm\_In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

#### Changes to Form 1295:

Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."

☑ I have read and understand this section.

#### 4 Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

#### Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Contractors that apply or bid for an award exceeding \$100.000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

☑ I have read and understand this section.

#### 4 Ordinace 2018-O-175

The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors.

No response

#### **Bid Lines**

1	Package Header
	Section I: Fabricated Hydraulic Hoses w/Fittings State brand of hoses and fittings: *****Documentation shall be uploaded onto Cit-E-Bid******
	Quantity:         1         UOM:         PKG         Total:         \$26,473.65
	Package Items
	1.1 Orifice Size: 2 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Quantity: 35 UOM: Cost Per Linear Foot Price: \$1.50 Total: \$52.50  1.2 Orifice Size: 2 Wires: 4 Approximate number of hoses requested on an annual basis For bid purposes, the average length of
	each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Quantity: 35 UOM: Cost Per Linear Foot Price: \$2.75 Total: \$96.25  1.3 Orifice Size: 2  Wires: 6
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Quantity: 35 UOM: Cost Per Linear Foot Price: \$4.00 Total: \$140.00

1.4 Orifice Size: 4     Wires: 2     Approximate number of hoses requested on each hose shall be 4 feet but the actual leng replacement hose needed.				-
Quantity: 35 UOM: Cost Per Linear Foot  1.5 Orifice Size: 4  Wires: 4	Price:	\$5.42	Total:	\$189.70
Approximate number of hoses requested on each hose shall be 4 feet but the actual leng replacement hose needed.				
Quantity: 35 UOM: Cost Per Linear Foot  1.6 Orifice Size: 4	Price:	\$6.88	Total:	\$240.80
Wires: 6 Approximate number of hoses requested on each hose shall be 4 feet but the actual leng replacement hose needed.				-
Quantity: 35 UOM: Cost Per Linear Foot  1.7 Orifice Size: 6	Price:	\$8.55	Total:	\$299.25
Wires: 2 Approximate number of hoses requested on each hose shall be 4 feet but the actual leng replacement hose needed.		· · ·		
Quantity: 40 UOM: Cost Per Linear Foot  1.8 Orifice Size: 6	Price:	\$6.88	Total:	\$275.20
Wires: 4 Approximate number of hoses requested on each hose shall be 4 feet but the actual leng replacement hose needed.				
Quantity: 80 UOM: Cost Per Linear Foot  1.9 Orifice Size: 6	Price:	\$11.25	Total:	\$900.00
Wires: 6 Approximate number of hoses requested on each hose shall be 4 feet but the actual leng replacement hose needed.				
Quantity: 35 UOM: Cost Per Linear Foot	Price:	\$14.25	Total:	\$498.75

1.10	Orifice Size: 8 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Quantity: 50 UOM: Cost Per Linear Foot Price: \$8.20 Total: \$410.00  Orifice Size: 8  Wires: 4
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Quantity: 80 UOM: Cost Per Linear Foot Price: \$13.87 Total: \$1,109.60  Orifice Size: 8  Wires: 6
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.13	Quantity:80UOM:Cost Per Linear FootPrice:\$15.63Total:\$1,250.40Orifice Size:10
	Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1,14	Quantity:     35     UOM:     Cost Per Linear Foot     Price:     \$11.25     Total:     \$393.75       Orifice Size:     10
	Wires: 4  Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.15	Quantity: 35 UOM: Cost Per Linear Foot       Price: \$16.58       Total: \$580.30         Orifice Size: 10
	Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Quantity: 35 UOM: Cost Per Linear Foot Price: \$18.74 Total: \$655.90

1.16	• •	umber II be 4	of hoses request feet but the actua eeded.			•	•	_	~
1.17	Orifice Size: 12		Cost Per Linear Fo	ot	Price:	\$13.9	4 Total:		\$487.90
	• •	ll be 4	of hoses request feet but the actua eeded.			•		•	•
1.18	Orifice Size: 12		Cost Per Linear Fo	ot	Price:	\$16.9	4 Total:		\$592.90
	• •	ll be 4	of hoses requestor feet but the actual eeded.			•	-		-
1.19	Orifice Size: 1		Cost Per Linear Fo	ot	Price:	\$19.8	5 Total:		\$694.75
	· •	ll be 4	of hoses requestor feet but the actual reded.			•		-	~
1.20	Orifice Size: 1		Cost Per Linear Fo	ot	Price:	\$17.5	2 Total:		\$613.20
		ll be 4	of hoses requestor feet but the actual eeded.						
1.21	Orifice Size: 1		Cost Per Linear Fo	ot	Price:	\$20.63	3 Total:		\$722.05
	• •	ll be 4	of hoses requestor feet but the actual seded.			•	•	_	-
	Quantity: 35	UOM:	Cost Per Linear Fo	ot	Price:	\$24.7	4 Total:		\$865.90

	Orifice Size: 16 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.23	Quantity: 35 UOM: Cost Per Linear Foot Price: \$18.54 Total: \$648.90  Orifice Size: 16  Wires: 4
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.24	Quantity: 35 UOM: Cost Per Linear Foot Price: \$21.50 Total: \$752.50  Orifice Size: 16
	Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Quantity: 35 UOM: Cost Per Linear Foot Price: \$28.45 Total: \$995.75  Orifice Size: 18
	Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.26	Quantity: 35 UOM: Cost Per Linear Foot Price: \$20.52 Total: \$718.20  Orifice Size: 18
	Wires: 4 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.27	Quantity: 35 UOM: Cost Per Linear Foot Price: \$30.65 Total: \$1,072.75  Orifice Size: 18
	Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Quantity: 35   UOM: Cost Per Linear Foot   Price: \$36.55   Total: \$1,279.25

	\ ,	Orifice Size: : Wires: 2 Approximate each hose sh replacement	number all be 4	feet but the a							-
	(	Quantity: 35	UOM:	Cost Per Line	ar Foot	Price:		\$33.70	Total:		\$1,179.50
	/	Orifice Size: : Wires: 4 Approximate		of hoses req	uested on a	n annual	basis For	bid purpo	oses, the	e average	e lenath of
	6	each hose sh replacement	all be 4	feet but the a						_	_
		Quantity: <u>35</u> Orifice Size: :	*	Cost Per Line	ar Foot	Price:		\$35.18	Total:		\$1,231.30
	<i>A</i>	Wires: 6 Approximate each hose sh replacement	all be 4	feet but the a						~	~
	1.31 (	Quantity: <u>35</u> Orifice Size: 3		Cost Per Line	ar Foot	Price:		\$45.88	Total:		\$1,605.80
	<i>F</i>	Wires: 6 Approximate each hose sh replacement	all be 4	feet but the a							
	1.32 (	Quantity: <u>35</u> Orifice Size: 3 Wires: 6		Cost Per Line	ar Foot	Price:		\$39.70	Total:		\$1,389.50
	$\epsilon$	Approximate each hose sh replacement	all be 4	feet but the a						-	
	(	Quantity: <u>35</u>	UOM:	Cost Per Line	ar Foot	Price:		\$54.21	Total:		\$1,897.35
		Orifice Size: : Wires: 6	36								
	6	Approximate each hose she replacement	all be 4	feet but the a						_	_
	(	Quantity: 35	UOM:	Cost Per Line	ar Foot	Price:		\$75.25	Total:	-	\$2,633.75
2	Pac	kage Head	der								
		on II: Mobile		and the second s							
		ate if mobile		s available.							
- 1											

Quantity: 1 UOM: PKG		Total:	\$27.00
Package Items			
2.1 Labor Rate Services.			
Quantity: 1 UOM: Hourly Rate	Price:	\$25.00 Total:	\$25.00
2.2 Mileage Rate per Hour.			
Quantity: 1 UOM: Mileage Rate/Hour	Price:	\$2.00 Total:	\$2.00

Response Total: \$26,500.65

# B:13#F/235-070

From Hydrallose Services

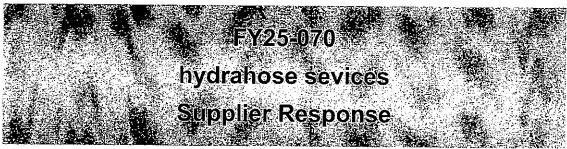
Andrallose Services

METERINE

hydrahose@ Prodigy, net

956) 726-0377





#### **Event Information**

Number:

FY25-070

Title:

FY25-070 Fabrication of Specialized Heavy Hydraulic Hoses

W/Fittings

Туре:

Invitation For Bid

Issue Date: 7/1/2025

Deadline:

7/22/2025 05:00 PM (CT)

Notes:

Vendors/contractors submitting hand-delivered bids to the City Secretary's Office on the due date must allow sufficient time for check-in at the City Hall reception desk. The City is not responsible for any delays caused by the check-in process. Bids will not be accepted after the specified deadline, regardless of circumstances. Please plan accordingly to ensure timely

submission.

The City of Laredo reserves the right to reject any and all bids, and to waive any minor irregularities.

\*\*\*\*\*\*If the bidder submits both an electronic bid and a properly completed manual bid, the Purchasing Division will use the electronic bid to determine

Bid forms can be downloaded and printed through Cit-E-Bid. \*\*\*\*\*Mailed Proposals (i.e. USPS, FedEx, UPS), telegraphic, or facsimile proposals will not be considered. \*\*\*\*\*\*\*

#### **Contact Information**

Contact: Enrique Aldape III
Address: Purchasing Division

Public Works Service Center

5512 Thomas Avenue Laredo, TX 78041

Phone:

956 (794) 1733

Fax:

956 (790) 1805

Email:

ealdape@ci.laredo.tx.us

Please feel free to call me with any questions pertaining to this matter

Thank you
Javier Jaime
HydraHose Services
956-726-0377

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Contacts MAVIER MAINES			AT THE STATE OF	
Sontagn JAVIER JAIME Address 1419 San Bernardo			第2001年第一次的	
Moutess: 14 (9 Sambernargo:	Aversa			
FX 780405				
Phones (956) 726:0377				
			THE PARTY OF THE	
Email : HYDRAHOSE@PRO	BIGY NET 3			
		<b>"我们是我们的人,我们就没有一个人</b>		

By submitting your response, you certify that you are authorized to represent and bind your company.

javier jaime

Signature

Submitted at 7/1/2025 09:51:49 AM (CT)

hydrahose@prodigy.net Email

#### **Bid Attributes**

#### Questionnaire Description

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct."

2 Name of Offeror (Business) and Name & Phone Number of Authorized Person to sign bid

HydraHose Services 956-726-0377 Javier Jaime

3 State how long under has the business been in its present business name

23 years

If applicable, list all other names under which the Business identified above operated in the last five years

n/a

State if the Company is a certified minority business enterprise

The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company.

6 Questions Part 1

1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default?

n/a

1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, or otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason?

n/a

#### State if the Company is a certified minority business enterprise

Historically Underutilized Business (HUB)

Conflict of Interest Disclosure

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250,00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from http://www.ethics.state.tx.us/whatsnew/conflict forms.htm. The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7, Members of the Building Standards Board 8, Parks & Leisure Advisory Committee Member, 9, Historic District Land Board Member, 10, Ethics Commission Board Member, 11, The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member If additional information is needed please contact Enrique Aldape III, Interim Purchasing Agent at 956-794-1733.

#### Conflict of Interest Questionnaire Form CIQ

For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176,006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

#### **Conflict of Interest Questionnaire**

Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response?

Yes



#### Disclosure Form

For details on use of this form, see Section 4.01 of the City's Ethics Code.

#### This is a

New Submission

1	Question 1. Name of person submitting this disclosure form
	Please include First Name, Middle Initial, Last Name and Suffix (if applicable)
	Javier Jaime
1 5	Question 2. Contract Information
ۍ.	Please include the following: a)Contract or Project Name b)Originating Department
	hydrahose services
1	Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)
	Javier Jaime
作 7	Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3.
	Not Applicable
1 8	Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3
	If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section.
, 2	No response
1 9	Question 5. List any individuals or entities that will be subcontractors on this contract
, S. S.	Not Applicable
2	Question 5. List any individuals or entities that will be subcontractors on this contract
O-	If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors
4	in this section.
Į.	No response
2 1	Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract
	Not Applicable
3	Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking
	this contract
	If selected Not Applicable on question 6, please skip this section, if it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.

No response

#### Question 7. Disclosure of political contributions

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner of officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not Applicable

#### Question 7. Disclosure of political contributions

If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.

No response

#### Updates on contributions required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

#### **Question 8. Disclosure of Conflict of Interest**

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict of interest

#### 8. Disclosure of Conflict of Interest

If you selected I am aware of conflict of interest is question 8, please list them in this section.

No response

#### **Question 9. Updates Required**

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

☑ I have read and understand this section.

#### Question 10. No Contact with City Officials or Staff during Contract Evaluation

I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

☑ I have read and understand this section

#### Question 11. Conflict of Interest Questionnaire (CIQ)

Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary.

☑ I have acknowledge that I have been advised

#### Question 11. Oath

Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date

Javier Jaime owner hydrahose services

## 3 Question 12. Oath

I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

☑ I swear or affirm information is correct

#### 3 Company Information Questionnaire

☑ I have completed this section

#### Conflict of Interest Questionnaire

☑ I have completed this section

#### Non-Collusive Affidavit

☑ I have completed and included this form

#### **Discretionary Contracts Disclosure**

☑ I have completed this section

#### Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided. https://www.ethics.state.tx.us/tec/1295-Info.htm. Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295): In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295. Filing Process: Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract. The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016. Additional Information: HB 1295 Certificate of Interested Parties (Form 1295) New Chapter 46, Ethics Commission Rules: 46.1. Application 46.3. Definitions 46.5. Disclosure of Interested Parties Form In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

I will comply with this form

#### Terms and Conditions for Request for Bids

TERMS AND CONDITIONS OF INVITATIONS FOR BIDS GENERAL CONDITIONS Bidders are required to submit bids upon the following expressed conditions:

(a) Bidders shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to requests additional compensation.

- (b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of materials and equipment as required by the bid conditions. No pleas of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.
- (c) Bidders are advised that City contracts are subject to the all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.

1.0 PREPARATION OF BIDS Bids will be prepared in accordance with the following:

- (a) All information required by the bid form shall be furnished. For hand delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on Cit-E-Bid system. If vendor submits both manual and electronic bids, the electronic bid will replace the manual bid and shall be considered the only valid bid.
- (b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (c) Alternate bids will not be considered unless authorized by the invitation for bids or any applicable addendum

(d) Proposed delivery time must be shown and shall include Sundays and holidays

- (e) Bidders will not include Federal taxes or State of Texas limited sales tax in bid prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.
- (f) The City shall pay no costs or other amounts incurred by any entity in responding to this RFB, or as a result of issuance of this RFB.
- 2.0 DESCRIPTION OF SUPPLIES Any catalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Bidder is required to state exactly what they intend to furnish; otherwise bidder shall be required to furnish the items as specified.

#### 3.0 SUBMISSION OF BIDS

- (a) Bids and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the bid opening and the material or services bid on shall be typed or written on the face of the envelope. If submitted electronically, this information shall be submitted electronically on Cit-E-Bid system by going to the following link: <a href="https://cityoflaredo.ionwave.net/Login.aspx">https://cityoflaredo.ionwave.net/Login.aspx</a>
- (b) Unless otherwise noted on the Notice to Bidders cover sheet, all hand delivered bids must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street.
- (c) Bids forms can be downloaded and printed through Cit-E-Bid. Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, email or facsimile bids will not be considered.
- (d) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the bidder's expense.
- (e) Bids must be valid for a minimum period of sixty (60) days. An extension to hold bid pricing for actual quantity bids may be requested by the City.
- 4.0 REJECTION OF BIDS The City may reject a bid if:
- (a) Bidder misstates or conceals any material fact in the bid.
- (b) Bid does not strictly conform to the law or the requirements of the bid.
- (c) Bidder is in arrears on existing contracts or taxes with the City of Laredo.
- (d) If bids are conditional, Bidder may qualify their bid for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis bid must include all items in the specifications.
- (e) In the event that a bidder is delinquent in the payment of City taxes on the day the bids are opened, including state and local taxes, such fact shall constitute grounds for rejection of the bid or cancellation of the contract. A bidder is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes.
- (f) No bid submitted herein shall be considered unless the bidder warrants that, upon execution of a contract with the City of Laredo, bidder will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Bidder will submit such reports as the City may therefore require assuring compliance with said practices.
- (g) The City may reject all bids or any part of a bid whenever it is deemed necessary.
- (h) The City may waive any minor informalities or irregularities in any bid.
- 5.0 WITHDRAWAL OF BIDS Bids may not be withdrawn after they have been publicly opened, unless approved by the City Council.

- 6.0 LATE BIDS OR MODIFICATIONS Bids and modifications received after the time set for the bid deadline will not be considered. Late bids will be returned to the bidder unopened.
- 7.0 CLARIFICATION OR OBJECTION TO BID SPECIFICATIONS If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, or other bid documents or any part thereof, they may submit to the City Purchasing Agent on or before seven (7) calendar days prior to the scheduled bid deadline a request for clarification which must be submitted in writing through email seven (7) days prior to the scheduled date for opening to: CITY OF LAREDO PURCHASING AGENT Jaime Zapata 5512, Thomas Ave, Laredo, TX 78041; email: jezapata@ci.laredo.tx.us or Questions & Responses section on Cit-E-Bid system. Any vendor submitting questions shall make reference to a specific bid number, section, page and item of this solicitation. In case there are changes, additions, and/or edits to the original scope of work, and addendum will be issued by the purchasing agent to all vendors through Cit-E-Bid system under Questions and Responses section to clarify any inquiries. The City will not be responsible for any other explanations or interpretations of the proposed bid made or given prior to the bid opening or award of contract.
- (a) Protest Procedures: The purpose of this procedure is to establish procedures whereby a vendor may protest specific procurement actions by the City of Laredo. The following sequence of activities must take place in filing a protest:
- (b) To be performed by protesting vendor: Within ten (10) days prior to the time that the City Council considers the recommendation of the City's Purchasing Officer, the protesting vendor must provide written protest to the City Purchasing Officer. Such protest must include specific reasons for the protest.
- (c) To be performed by City's Purchasing Officer: Shall review the records of procurement and determine legitimacy and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide written response to the protesting vendor of the decision.
- (d) If the protesting vendor is not satisfied with the decision of the City Purchasing Officer, such protesting vendor may appeal to the City Manager of the City of Laredo. If the protesting vendor cannot resolve the issue with the City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures through the City Manager. All protests must be duly submitted via Certified Mail to: City of Laredo - Purchasing Agent 5512 Thomas Ave. Laredo, Texas 78041.

#### 8.0 BIDDER DISCOUNTS

- (a) Percent discounts within a certain period of time will be accepted but cannot be used in the bid evaluation. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.
- (b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date the check is mailed.

#### 9.0 INTENT OF CONTRACT

a) ANNUAL SUPPLY/SERVICE CONTRACTS: This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased. All annual contracts shall bound by the terms of the bid documents. In the event a new contract cannot be executed on the anniversary date of the original term or renewal term, the contract may be renewed month to month until a new contract is executed. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

#### 10.0 AWARD OF CONTRACT

(a) This contract will be awarded to the (lowest responsive responsible bidder), in accordance to the provisions of Chapters 252 and 271 of the State of Texas - Local Government Code.

Definition of lowest responsive and responsible bidder as per the Institute for Public Procurement is:

- "Lowest Responsive and Responsible Bidder: The bidder who fully complied with all of the bid requirements and whose past performance, reputation, and financial capability is deemed acceptable, and who has offered the most advantageous pricing or cost benefit, based on the criteria stipulated in the bid documents."
- (b) The City reserves the right to accept any item or group of items in the bid specifications, unless the bidder qualifies it's bid by specific limitation. Proof: The bidder shall bear the burden of proof of compliance with the City of Laredo specifications.
- (c) A written award of acceptance (a duly approved purchase order or Letter of Award) furnished by the City to the successful bidder results in a binding contract without further action by either party. These Terms and Conditions shall be the basis and governing document of the binding contract.

- (d) A duly authorize purchase order number shall reference item/services description, item number, quantity and price. Invoices shall reference the assign purchase order number to avoid any duplication (2 CFR 200.318 (d)).
- (e) Prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to bid. The place of delivery shall be that set forth in the bid specifications and/or purchase order.
- (f) Title & Risk of Loss: The title and risk of loss of goods shall not pass to the City of Laredo until the City actually receives and takes possession of the goods at the point or points of delivery. The terms of this agreement is "no arrival, no sale".
- (g) Delivery time and prompt payment discounts will be considered in breaking ties. In the event of a tie bid, the successful bidder will be determined by choosing lots at the City Council meeting chambers.
- (h) The City of Laredo shall give written notice to the contractor (supplier) if any of the following conditions exist:
- 1. Contractor does not provide materials in compliance with specifications and/or within the time schedule specified in bid.
- 2. Contractor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications.
- 3. The contractor makes an unauthorized assignment for the benefit of any contractor.
- Upon receiving written notification from the City that one of the above conditions has occurred, the contractor must remedy the problem within ten (10) calendar days, to the complete satisfaction of the City, or the contract will be immediately canceled.
- 4. Contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

#### 11.0 ENTIRE AGREEMENT

(a)All covenants, conditions and agreement contained in the solicitation, are hereby made part of the Agreement to the same extent and with the force as is fully set forth herein. If and to the extent of this Agreement and the terms of this solicitation and supplier response conflict Terms & Conditions of this solicitation shall control.

#### 12.0 PAYMENT & INVOICING

- (a) All invoices to the City of Laredo have a 30 day term from receipt of supplies or completion of services.
- (b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.
- (c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule. All invoices shall be mailed to the Accounts Payable Office, City Hall, and PO. Box 210, Laredo, Texas 78042.
- (d) The City of Laredo offers electronic funds transfer (ETF) payments in lieu of check payment when a vendor has filled out an Electronic Funds Transfer Authorization Form issued by the City of Laredo or upon request from the vendor. This ensures prompt payment directly deposited to a bank account. The estimated payment time is up fifteen (15) days from the date payment is processed. (e) For any inquires on payment status or general billing questions please contact: Jorge J. Jolly, Accounts Payable Manager 956-791-7328 jjolly@ci.laredo.tx.us 1110 Houston St. Laredo, TX 78040.
- 13.0 In accordance to State of Texas, the City of Laredo follows State practices when awarding any and all competitive solicitations:

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE ACTS AND RULES CONCERNING PRACTICE AND LICENSURE

OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS

CHAPTER 137: COMPLIANCE AND PROFESSIONALISM

SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS

- §137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT (a) A licensed engineer shall not submit or request, orally or in writing, a competitive bid to perform professional engineering services for a governmental entity unless specifically authorized by state law and shall report to the board any requests from governmental entities and/or their representatives that request a bid or cost and/or pricing information or any other information from which pricing or cost can be derived prior to selection based on demonstrated competence and qualifications to perform the services. (b) For the purposes of this section, competitive bidding to perform engineering services includes, but is not limited to, the submission of any monetary cost information in the initial step of selecting qualified engineers. Cost information or other information from which cost can be derived must not be submitted until the second step of negotiating a contract at a fair and reasonable cost. (c) This section does not prohibit competitive bidding in the private sector. Source Note: The provisions of this §137.53 adopted to be effective May 20, 2004, 29 TexReg 4878; amended to be effective June 4, 2007, 32 TexReg 2996.
- ☑ I Agree to the Terms and Conditions

#### Insurance Terms and Conditions

#### **INSURANCE REQUIREMENTS**

If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.

- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.
- (d) Professional Liability, Errors & Omissions coverage, with minimum limits of \$1,000,000 per claim/ \$2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.
- (e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.
- (f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.
- (g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
  - 1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
  - 2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
  - 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
  - 4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
  - 5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
  - 6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
  - 7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
  - 8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
  - 9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:
  - 1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.
  - 2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.

- (i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.
- (j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.
- (k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.
- (I) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.

#### **NON-CONSTRUCTION BIDS:**

#### Insurance Requirements

The successful bidder(s) shall furnish the City with a Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.
- (d) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.
- (e) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement.
- (f) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
  - 1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
  - 2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
  - 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
  - 4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
  - 5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
  - 6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
  - 7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
  - 8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
  - 9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (g) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and

shall contain provisions representing and warranting the following:

- 1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
- 2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.
- (h) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

#### **CONSTRUCTION BIDS:**

#### **INSURANCE REQUIREMENTS**

When required and specified in the City of Laredo bid specifications, the successful bidder(s) shall furnish the City with Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

- (i) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/ completed operations aggregate), and XCU (Explosion, Collapse, Underground) hazards. Coverage for products/completed operations must be maintained for at least two (2) years after the construction work has been completed. Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.
- (j) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (k) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.
- (I) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.
- (m) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.
- (n) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
  - 1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
  - 2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
  - 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, Builders Risk, and all liability policies. 13. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
  - 4. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
  - 5. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
  - 6. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
  - 7. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
  - 8. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (o) All insurance must be written on forms filed with and approved by the Texas Department of Insurance.

Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

- 1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
- 2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.
- (p) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.
- ☑ I agree my insurance meets minumum requirements

#### Disqualification & Debarment Certification

**DISQUALIFICATION & DEBARMENT CERTIFICATION** By submitting this request for bids, proposal or statement of qualifications, the firm certifies that it is not currently debarred or eligible for debarment from the City of Laredo pursuant to **Ordinance No. 2017-O-098**, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The City will further verify debarment status through use of the federal website SAM.gov. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension."

By executing this agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify it eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification. Additionally, in accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract. S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran, Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

✓ I certify to the terms and conditions

#### **Contract Requirements**

- **1.CODE OF ETHICS ORDINANCE** Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics (Ordinance, as amended). Vendors may be required to participate in Code of Ethics trainings.
- 1.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. The City of Laredo reserves the right to contact respondents and may require such contact as part of the evaluation process (for presentation, clarification) of bids and/or negotiation of RFP submittal(s) prior to the award of contract. If contact is required, such contact will be done in accordance with provisions of Chapter 252 and 271 of the Texas Local Government Code and procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.
- 1.3 NON-COLLUSIVE AFFIDAVIT (Form can be downloaded and submitted through Cit-E-Bid system) The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.
- 1.4 CONTRACT DISCLOSURE FORMS (This is submitted through Cit-E-Bid system) The City of Laredo requires the following forms to be completed as a part of this bid for consideration: 1. Company Information Questionnaire, 2. Signed Price Schedule, 3. Conflict of Interest Questionnaire, 4. Non-Collusive Affidavit 5. Discretionary Contracts Disclosure 6. Certificate of Interested Parties (Form 1295) \*\*Upon Award of RFP Only\*\* 1.5 CONFLICT OF INTEREST FORMS (This is submitted through Cit-E-Bid system) Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176.of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.
- 1.6 TEXAS ETHICS COMMISSION (Form 1295, Form can be downloaded and submitted through Cit-E-Bid system) Certificate of Interested Parties (Form 1295) Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided,
- https://www.ethics.state.tx.us/tec/1295-Info.htm In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

#### Changes to Form 1295:

Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."

I have read and understand this section

## Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

#### Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

☑ I have read and understand this section.

#### Ordinace 2018-O-175

The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors.

No response

310	) L	ines
1	Pa	ckage Header
	Sta	ction I: Fabricated Hydraulic Hoses w/Fittings ate brand of hoses and fittings: **Documentation shall be uploaded onto Cit-E-Bid******
	Qua	antity: 1 UOM: PKG Total: \$26,473.65
	Pa	ckage Items
With the Control of t	1.1	Orifice Size: 2 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	1.2	Quantity: 35 UOM: Cost Per Linear Foot Price: \$1.50 Total: \$52.50  Orifice Size: 2  Wires: 4  Approximate number of hoses requested on an annual basis For bid purposes, the average length of
		each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
		Quantity: 35 UOM: Cost Per Linear Foot     Price: \$2.75     Total: \$96.25
	1.3	Orifice Size: 2 Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
		Quantity: 35 UOM: Cost Per Linear Foot Price: \$4.00 Total: \$140.00

一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一	1.4	Orifice Size: 4 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
10 Com	1.5	Quantity: 35 UOM: Cost Per Linear Foot Price: \$5.42 Total: \$189.70 Orifice Size: 4
1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1		Wires: 4 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
110 CH	1.6	Quantity: 35 UOM: Cost Per Linear Foot Price: \$6.88 Total: \$240.80  Orifice Size: 4  Wires: 6
The state of the state of the state of		Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
4	1.7	Quantity: 35 UOM: Cost Per Linear Foot Price: \$8.55 Total: \$299.25  Orifice Size: 6  Wires: 2
		Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
		Quantity: 40 UOM: Cost Per Linear Foot Price: \$6.88 Total: \$275.20 Orifice Size: 6
		Wires: 4 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
		Quantity: 80 UOM: Cost Per Linear Foot Price: \$11.25 Total: \$900.00  Orifice Size: 6
		Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
		Quantity: 35 UOM: Cost Per Linear Foot Price: \$14.25 Total: \$498.75

1.10 Orifice Size: 8 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
Quantity: 50 UOM: Cost Per Linear Foot Price: \$8.20 Total: \$410.00
1.11 Orifice Size: 8 Wires: 4
Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
Quantity: 80 UOM: Cost Per Linear Foot Price: \$13.87 Total: \$1,109.60
1.12 Orifice Size: 8 Wires: 6
Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
Quantity: 80 UOM: Cost Per Linear Foot Price: \$15.63 Total: \$1,250.40
1.13 Orifice Size: 10 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
Quantity: 35 UOM: Cost Per Linear Foot Price: \$11.25 Total: \$393.75
1.14 Orifice Size: 10 Wires: 4
Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
Quantity: 35 UOM: Cost Per Linear Foot Price: \$16.58 Total: \$580.30
Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
Quantity: 35 UOM: Cost Per Linear Foot Price: \$18.74 Total: \$655.90

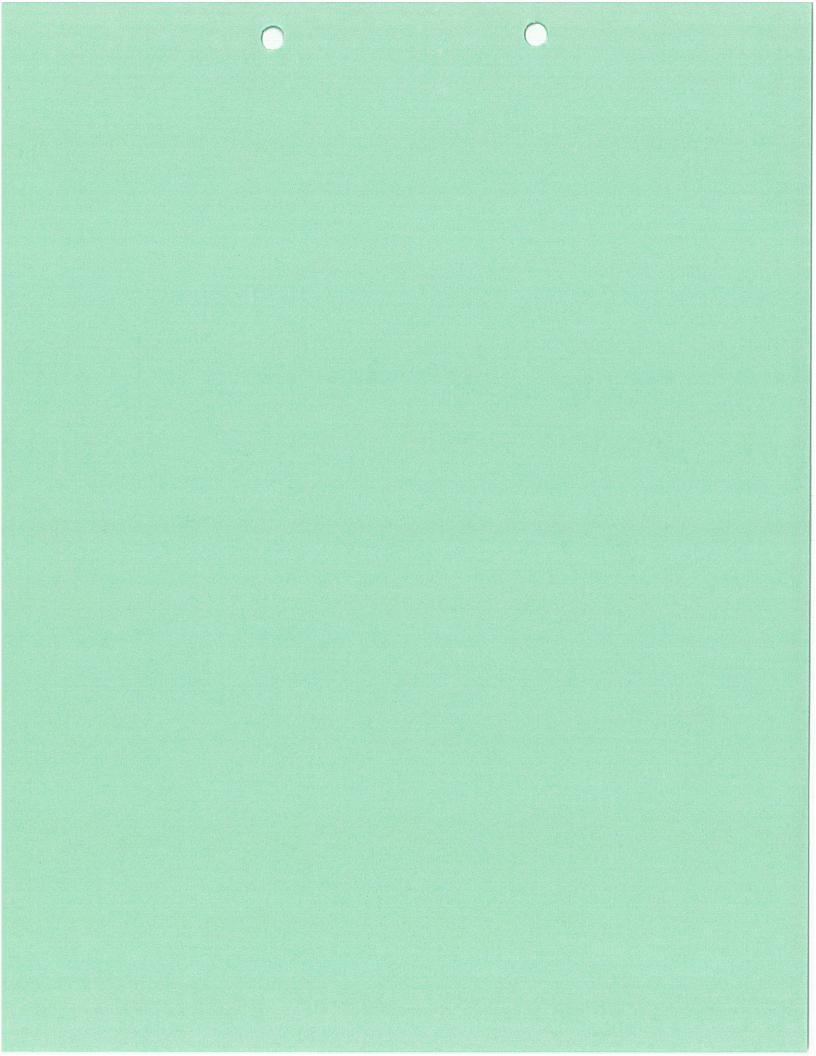
1.1	6 Orifice Size: 12 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.1	Quantity: 35 UOM: Cost Per Linear Foot Price: \$13.94 Total: \$487.90  7 Orifice Size: 12  Wires: 4  Approximate number of hoses requested on an annual basis For bid purposes, the average length of
	each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.18	Quantity: 35 UOM: Cost Per Linear Foot Price: \$16.94 Total: \$592.90  3 Orifice Size: 12  Wires: 6
No. of the last of	Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.19	Quantity: 35 UOM: Cost Per Linear Foot Price: \$19.85 Total: \$694.75  Orifice Size: 14  Wires: 2
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.20	Quantity: 35 UOM: Cost Per Linear Foot Price: \$17.52 Total: \$613.20 Orifice Size: 14 Wires: 4
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.21	Quantity: 35 UOM: Cost Per Linear Foot Price: \$20.63 Total: \$722.05  Orifice Size: 14  Wires: 6
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Quantity: 35 UOM: Cost Per Linear Foot Price: \$24.74 Total: \$865.90

		Orifice Size: 16 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
		Quantity: 35 UOM: Cost Per Linear Foot Price: \$18.54 Total: \$648.90
		Orifice Size: 16 Wires: 4
		Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
		Quantity: 35 UOM: Cost Per Linear Foot Price: \$21.50 Total: \$752.50
		Orifice Size: 16
		Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	-	Quantity: 35 UOM: Cost Per Linear Foot Price: \$28.45 Total: \$995.75
	1.25	Orifice Size: 18 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
N. A.		Quantity: 35 UOM: Cost Per Linear Foot Price: \$20.52 Total: \$718.20
	1.26	Orifice Size: 18
		Wires: 4 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	-	Quantity: 35 UOM: Cost Per Linear Foot Price: \$30.65 Total: \$1,072,75
	1.27	Orifice Size: 18
		Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
		Quantity: 35 UOM: Cost Per Linear Foot Price: \$36.55 Total: \$1,279.25

.54	1.28	Orifice Size: 20 Wires: 2	)								
		Approximate nu each hose shall replacement ho	l be 4 f	eet but the a	uested on a ctual length	an annu n purcha	al basis Fo sed will be	or bid purp determin	oses, the	e average e size of t	e length of he
		Quantity: 35			ır Foot	Price:		\$33.70	Total:		\$1,179.50
	1.29	Orifice Size: 20 Wires: 4									
		Approximate nu each hose shall replacement ho	l be 4 fe	eet but the ad	uested on a ctual length	an annua n purcha	al basis Fo sed will be	r bid purp determine	oses, the	e average e size of t	e length of he
で ジャ	1.30	Quantity: 35 (	_	Cost Per Linea	r Foot	Price:		\$35.18	Total:		\$1,231.30
		Wires: 6 Approximate nu each hose shall replacement ho	be 4 fe	et but the ac	iested on a ctual length	an annua i purcha:	il basis Fo sed will be	r bid purpo determine	oses, the	e average e size of th	e length of ne
	1.31	Quantity: 35 L Orifice Size: 24 Wires: 6				Price:		\$45.88	Total:		\$1,605.80
		Approximate nu each hose shall replacement hose	be 4 fe	eet but the ac	ested on a tual length	n annua purchas	ll basis For sed will be	r bid purpo determine	oses, the ed by the	e average size of th	length of e
		Quantity: 35 U	JOM: <u>C</u>	ost Per Linea	r Foot	Price:		\$39.70	Total:	,	\$1,389.50
		Wires: 6 Approximate null each hose shall replacement hose	be 4 fe	et but the ac	ested on a tual length	n annua purchas	l basis For ed will be	bid purpo determine	oses, the	average size of th	length of le
· · · · · · · · · · · · · · · · · · ·	1.33	Quantity: 35 U	ЈОМ: <u>С</u>	ost Per Linea	Foot	Price:		\$54.21	Total:		\$1,897.35
		Wires: 6 Approximate nul each hose shall replacement hos	be 4 fe	et but the ac							
		Quantity: 35 U	JOM: <u>С</u>	ost Per Linear	Foot	Price:	· · · · · · · · · · · · · · · · · · ·	\$75.25	Total:		2,633.75
	Pac	kage Heade	r		-						
3.11		ion II: Mobile Ser ate if mobile ser		available							
			1100 10	aranapje,				г	<del></del>		

	Quantity: 1 UOM: PKG		Total:	\$27.00
*	Package Items			
	2.1 Labor Rate Services.			
A STATE OF	Quantity:1 UOM: PKG  Package Items  2.1 Labor Rate Services.  Quantity:1 UOM: Hourly Rate  2.2 Mileage Rate per Hour.  Quantity:1 UOM: Mileage Rate/Hour	Duite and	\$25.00 Total:	\$25.00
	Quantity: 1 UOM: Hourly Rate  2.2 Mileage Rate per Hour.	Price:	\$25.00 Total:	\$25.00
	2.2 Wheage Nate per Flour.			
70 - 2	Quantity: 1 UOM: Mileage Rate/Hour	Price:	\$2.00 Total:	\$2.00

Response Total: \$26,500.65





# FY25-070 **Gonzalez Auto Parts** Laredo Gonzalez Auto Parts Ltd **Supplier Response**

### **Event Information**

Number:

FY25-070

Title:

FY25-070 Fabrication of Specialized Heavy Hydraulic Hoses

W/Fittings

Type:

Invitation For Bid

Issue Date: 7/1/2025

Deadline:

7/22/2025 05:00 PM (CT)

Notes:

Vendors/contractors submitting hand-delivered bids to the City Secretary's Office on the due date must allow sufficient time for check-in at the City Hall reception desk. The City is not responsible for any delays caused by the check-in process. Bids will not be accepted after the specified deadline, regardless of circumstances. Please plan accordingly to ensure timely

submission.

The City of Laredo reserves the right to reject any and all bids, and to waive

any minor irregularities.

Bid forms can be downloaded and printed through Cit-E-Bid. \*\*\*\*\*Mailed Proposals (i.e. USPS, FedEx, UPS), telegraphic, or facsimile proposals will not be considered. \*\*\*\*\*\*\*

### **Contact Information**

Contact: Enrique Aldape III
Address: Purchasing Division

Public Works Service Center

5512 Thomas Avenue Laredo, TX 78041

Phone:

956 (794) 1733 956 (790) 1805

Fax: Email:

ealdape@ci.laredo.tx.us

## **Gonzalez Auto Parts Information**

Contact:

Joe Gage Jr.

Address:

4220 San Bernardo Ave.

Laredo, TX 78041

Phone:

(956) 726-9766

Fax:

(956) 726-9760

Email:

bids@gapautoparts.com

Web Address: gapautoparts.com

By submitting your response, you certify that you are authorized to represent and bind your company.

JOE GAGE JR

bids@gapautoparts.com

Signature

Email

Submitted at 7/22/2025 12:47:45 PM (CT)

## **Response Attachments**

## FY25-070 FABRICATION OF SPECIALIZED HEAVY HYDRAULIC HOSES W-FITTINGS PAGES 1-17.pdf

FY25-070 Fabrication of Specialized Heavy Hydraulic Hoses w-Fittings Pages 1-17

## FY25-070 FABRICATION OF SPECIALIZED HEAVY HYDRAULIC HOSES W-FITTINGS PAGES 18-25.pdf

fy25-070 Fabrication of Specialized Heavy Hydraulic Hoses w-Fittings Pages 18-25

#### **Bid Attributes**

#### Questionnaire Description

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct ".

Name of Offeror (Business) and Name & Phone Number of Authorized Person to sign bid

GONZALEZ AUTO PARTS, JOE GAGE JR., 956-726-9766

State how long under has the business been in its present business name

91 years

If applicable, list all other names under which the Business identified above operated in the last five years

N/A

5 | State if the Company is a certified minority business enterprise

The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company.

Page 3 of 22 pages Vendor: Gonzalez Auto Parts FY25-070

#### 6 Questions Part 1

1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default?

NO, 1) NO, 2) NO, 3) NO, 4) NO, 5) NO

#### 7 Questions Part 2

1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, or otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason?

1) NO, 2) NO, 3) NO

## B State if the Company is a certified minority business enterprise

This company is not a certified minority business

#### 9 | Conflict of Interest Disclosure

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo. Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business. or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from http://www.ethics.state.tx.us/whatsnew/conflict forms.htm. The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Leisure Advisory Committee Member, 9, Historic District Land Board Member, 10, Ethics Commission Board Member, 11, The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member If additional information is needed please contact Enrique Aldape III, Interim Purchasing Agent at 956-794-1733.

#### Conflict of Interest Questionnaire Form CIQ

For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg.. Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

#### Conflict of Interest Questionnaire

Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response?

Yes

1 Disclosure For	m
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**2** For details on use of this form, see Section 4.01 of the City's Ethics Code.

1 This is a

New Submission

1 Question 1. Name of person submitting this disclosure form

Please include First Name, Middle Initial, Last Name and Suffix (if applicable)

JOE GAGE JR.

#### 1 | Question 2. Contract Information

Please include the following: a)Contract or Project Name b)Originating Department

a) fy25-070 FABRICATION OF SPECIALIZED HEAVY HYDRAULIC HOSES W/FITTINGS

1 Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)

GONZALEZ AUTO PARTS

1 Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3.

Not Applicable

1 Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3

If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section.

N/A

1 Question 5. List any individuals or entities that will be subcontractors on this contract

Not Applicable

Question 5. List any individuals or entities that will be subcontractors on this contract

If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section.

N/A

2 Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract

Not Applicable

2 Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract

If selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract,

N/A

#### Question 7. Disclosure of political contributions

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner of officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not Applicable

## 2 Question 7. Disclosure of political contributions

If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.

N/A

## 2 Updates on contributions required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

#### 2 Question 8. Disclosure of Conflict of Interest

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict of interest

## 8. Disclosure of Conflict of Interest

If you selected I am aware of conflict of interest is question 8, please list them in this section.

N/A

## Question 9. Updates Required

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

✓ I have read and understand this section

## 2 | Question 10. No Contact with City Officials or Staff during Contract Evaluation

I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

☑ I have read and understand this section.

#### 3 Question 11. Conflict of Interest Questionnaire (CIQ)

Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary.

☑ I have acknowledge that I have been advised.

Page 6 of 22 pages Vendor: Gonzalez Auto Parts FY25-070

#### 3 Question 11. Oath

Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date

1) JOE GAGE JR. 2) DIRECTOR / CEO 3) GONZALEZ AUTO PARTS 4) 07/22/2025

#### 3 Question 12. Oath

I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

✓ I swear or affirm information is correct

## 3 Company Information Questionnaire

☑ I have completed this section

#### Conflict of Interest Questionnaire

☑ I have completed this section

### Non-Collusive Affidavit

☑ I have completed and included this form

## Discretionary Contracts Disclosure

☑ I have completed this section

## 3 | Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided. https://www.ethics.state.tx.us/tec/1295-Info.htm. Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295): In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252,908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295. Filing Process: Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract. The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016. Additional Information: HB 1295 Certificate of Interested Parties (Form 1295) New Chapter 46, Ethics Commission Rules: 46.1, Application 46.3, Definitions 46.5, Disclosure of Interested Parties Form In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

☑ I will comply with this form.

#### Terms and Conditions for Request for Bids

TERMS AND CONDITIONS OF INVITATIONS FOR BIDS GENERAL CONDITIONS Bidders are required to submit bids upon the following expressed conditions:

- (a) Bidders shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to requests additional compensation.
- (b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of materials and equipment as required by the bid conditions. No pleas of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.
- (c) Bidders are advised that City contracts are subject to the all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.
- 1.0 PREPARATION OF BIDS Bids will be prepared in accordance with the following:
- (a) All information required by the bid form shall be furnished. For hand delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on Cit-E-Bid system. If vendor submits both manual and electronic bids, the electronic bid will replace the manual bid and shall be considered the only valid bid.
- (b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (c) Alternate bids will not be considered unless authorized by the invitation for bids or any applicable addendum
- (d) Proposed delivery time must be shown and shall include Sundays and holidays
- (e) Bidders will not include Federal taxes or State of Texas limited sales tax in bid prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.
- (f) The City shall pay no costs or other amounts incurred by any entity in responding to this RFB, or as a result of issuance of this RFB.
- **2.0 DESCRIPTION OF SUPPLIES** Any catalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Bidder is required to state exactly what they intend to furnish; otherwise bidder shall be required to furnish the items as specified.

#### 3.0 SUBMISSION OF BIDS

- (a) Bids and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the bid opening and the material or services bid on shall be typed or written on the face of the envelope. If submitted electronically, this information shall be submitted electronically on Cit-E-Bid system by going to the following link: <a href="https://citvoflaredo.com/wave.net/Login.aspx">https://citvoflaredo.com/wave.net/Login.aspx</a>
- (b) Unless otherwise noted on the Notice to Bidders cover sheet, all hand delivered bids must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street.
- (c) Bids forms can be downloaded and printed through Cit-E-Bid. Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, email or facsimile bids will not be considered.
- (d) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the bidder's expense.
- (e) Bids must be valid for a minimum period of sixty (60) days. An extension to hold bid pricing for actual quantity bids may be requested by the City.

#### 4.0 REJECTION OF BIDS The City may reject a bid if:

- (a) Bidder misstates or conceals any material fact in the bid.
- (b) Bid does not strictly conform to the law or the requirements of the bid.
- (c) Bidder is in arrears on existing contracts or taxes with the City of Laredo.
- (d) If bids are conditional, Bidder may qualify their bid for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis bid must include all items in the specifications.
- (e) In the event that a bidder is delinquent in the payment of City taxes on the day the bids are opened, including state and local taxes, such fact shall constitute grounds for rejection of the bid or cancellation of the contract. A bidder is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes.
- (f) No bid submitted herein shall be considered unless the bidder warrants that, upon execution of a contract with the City of Laredo, bidder will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Bidder will submit such reports as the City may therefore require assuring compliance with said practices.
- (g) The City may reject all bids or any part of a bid whenever it is deemed necessary.
- (h) The City may waive any minor informalities or irregularities in any bid.
- 5.0 WITHDRAWAL OF BIDS Bids may not be withdrawn after they have been publicly opened, unless approved by the City Council.

**6.0 LATE BIDS OR MODIFICATIONS** Bids and modifications received after the time set for the bid deadline will not be considered. Late bids will be returned to the bidder unopened.

- 7.0 CLARIFICATION OR OBJECTION TO BID SPECIFICATIONS If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, or other bid documents or any part thereof, they may submit to the City Purchasing Agent on or before seven (7) calendar days prior to the scheduled bid deadline a request for clarification which must be submitted in writing through email seven (7) days prior to the scheduled date for opening to: CITY OF LAREDO PURCHASING AGENT Jaime Zapata 5512, Thomas Ave, Laredo, TX 78041; email: jezapata@ci.laredo.tx.us or Questions & Responses section on Cit-E-Bid system. Any vendor submitting questions shall make reference to a specific bid number, section, page and item of this solicitation. In case there are changes, additions, and/or edits to the original scope of work, and addendum will be issued by the purchasing agent to all vendors through Cit-E-Bid system under Questions and Responses section to clarify any inquiries. The City will not be responsible for any other explanations or interpretations of the proposed bid made or given prior to the bid opening or award of contract.
- (a) Protest Procedures: The purpose of this procedure is to establish procedures whereby a vendor may protest specific procurement actions by the City of Laredo. The following sequence of activities must take place in filing a protest:
- (b) To be performed by protesting vendor: Within ten (10) days prior to the time that the City Council considers the recommendation of the City's Purchasing Officer, the protesting vendor must provide written protest to the City Purchasing Officer. Such protest must include specific reasons for the protest.
- (c) To be performed by City's Purchasing Officer: Shall review the records of procurement and determine legitimacy and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide written response to the protesting vendor of the decision.
- (d) If the protesting vendor is not satisfied with the decision of the City Purchasing Officer, such protesting vendor may appeal to the City Manager of the City of Laredo. If the protesting vendor cannot resolve the issue with the City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures through the City Manager. All protests must be duly submitted via Certified Mail to: City of Laredo Purchasing Agent 5512 Thomas Ave. Laredo, Texas 78041.

#### 8.0 BIDDER DISCOUNTS

- (a) Percent discounts within a certain period of time will be accepted but cannot be used in the bid evaluation. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.
- (b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date the check is mailed.

#### 9.0 INTENT OF CONTRACT

a) ANNUAL SUPPLY/SERVICE CONTRACTS: This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased. All annual contracts shall bound by the terms of the bid documents. In the event a new contract cannot be executed on the anniversary date of the original term or renewal term, the contract may be renewed month to month until a new contract is executed. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

#### 10.0 AWARD OF CONTRACT

(a) This contract will be awarded to the (lowest responsive responsible bidder). in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code.

Definition of lowest responsive and responsible bidder as per the Institute for Public Procurement is:

"Lowest Responsive and Responsible Bidder: The bidder who fully complied with all of the bid requirements and whose past performance, reputation, and financial capability is deemed acceptable, and who has offered the most advantageous pricing or cost benefit, based on the criteria stipulated in the bid documents."

- (b) The City reserves the right to accept any item or group of items in the bid specifications, unless the bidder qualifies it's bid by specific limitation. Proof: The bidder shall bear the burden of proof of compliance with the City of Laredo specifications.
- (c) A written award of acceptance (a duly approved purchase order or Letter of Award) furnished by the City to the successful bidder results in a binding contract without further action by either party. These Terms and Conditions shall be the basis and governing document of the binding contract.

- (d) A duly authorize purchase order number shall reference item/services description, item number, quantity and price. Invoices shall reference the assign purchase order number to avoid any duplication (2 CFR 200.318 (d)).
- (e) Prices must be quoted F.O.B. Destination, Laredo. Texas, unless otherwise specified in the invitation to bid. The place of delivery shall be that set forth in the bid specifications and/or purchase order.
- (f) Title & Risk of Loss: The title and risk of loss of goods shall not pass to the City of Laredo until the City actually receives and takes possession of the goods at the point or points of delivery. The terms of this agreement is "no arrival, no sale".
- (g) Delivery time and prompt payment discounts will be considered in breaking ties. In the event of a tie bid, the successful bidder will be determined by choosing lots at the City Council meeting chambers.
- (h) The City of Laredo shall give written notice to the contractor (supplier) if any of the following conditions exist:
- 1. Contractor does not provide materials in compliance with specifications and/or within the time schedule specified in bid.
- 2. Contractor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications.
- 3. The contractor makes an unauthorized assignment for the benefit of any contractor.
- Upon receiving written notification from the City that one of the above conditions has occurred, the contractor must remedy the problem within ten (10) calendar days, to the complete satisfaction of the City, or the contract will be immediately canceled.
- 4. Contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

#### 11.0 ENTIRE AGREEMENT

(a)All covenants, conditions and agreement contained in the solicitation, are hereby made part of the Agreement to the same extent and with the force as is fully set forth herein. If and to the extent of this Agreement and the terms of this solicitation and supplier response conflict Terms & Conditions of this solicitation shall control.

#### 12.0 PAYMENT & INVOICING

- (a) All invoices to the City of Laredo have a 30 day term from receipt of supplies or completion of services.
- (b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.
- (c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule. All invoices shall be mailed to the Accounts Payable Office, City Hall, and PO. Box 210, Laredo, Texas 78042.
- (d) The City of Laredo offers electronic funds transfer (ETF) payments in lieu of check payment when a vendor has filled out an Electronic Funds Transfer Authorization Form issued by the City of Laredo or upon request from the vendor. This ensures prompt payment directly deposited to a bank account. The estimated payment time is up fifteen (15) days from the date payment is processed. (e) For any inquires on payment status or general billing questions please contact: Jorge J. Jolly, Accounts Payable Manager 956-791-7328 jjolly@ci.taredo.tx.us 1110 Houston St. Laredo. TX 78040.
- 13.0 In accordance to State of Texas, the City of Laredo follows State practices when awarding any and all competitive solicitations:

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE ACTS AND RULES CONCERNING PRACTICE AND LICENSURE

OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS

CHAPTER 137: COMPLIANCE AND PROFESSIONALISM

SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS

§137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT (a) A licensed engineer shall not submit or request, orally or in writing, a competitive bid to perform professional engineering services for a governmental entity unless specifically authorized by state law and shall report to the board any requests from governmental entities and/or their representatives that request a bid or cost and/or pricing information or any other information from which pricing or cost can be derived prior to selection based on demonstrated competence and qualifications to perform the services. (b) For the purposes of this section, competitive bidding to perform engineering services includes, but is not limited to, the submission of any monetary cost information in the initial step of selecting qualified engineers. Cost information or other information from which cost can be derived must not be submitted until the second step of negotiating a contract at a fair and reasonable cost. (c) This section does not prohibit competitive bidding in the private sector. Source Note: The provisions of this §137.53 adopted to be effective May 20, 2004, 29 TexReg 4878; amended to be effective June 4, 2007, 32 TexReg 2996.

☑ I Agree to the Terms and Conditions

#### Insurance Terms and Conditions

#### **INSURANCE REQUIREMENTS**

If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.

- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.
- (d) Professional Liability, Errors & Omissions coverage, with minimum limits of \$1,000,000 per claim/ \$2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.
- (e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.
- (f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.
- (g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
  - 1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
  - 2. All fiability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
  - 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
  - 4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
  - 5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
  - 6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
  - 7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
  - 8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
  - 9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:
  - 1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.
  - 2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.

- (i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.
- (j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.
- (k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.
- (I) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.

#### **NON-CONSTRUCTION BIDS:**

#### Insurance Requirements

The successful bidder(s) shall furnish the City with a Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.
- (d) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.
- (e) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement.
- (f) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
  - 1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
  - 2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
  - 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
  - 4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
  - 5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
  - 6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
  - 7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
  - 8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
  - 9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (g) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and

shall contain provisions representing and warranting the following:

- 1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
- 2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.
- (h) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

#### CONSTRUCTION BIDS:

#### **INSURANCE REQUIREMENTS**

When required and specified in the City of Laredo bid specifications, the successful bidder(s) shall furnish the City with Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

- (i) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1.000,000 products/ completed operations aggregate), and XCU (Explosion, Collapse, Underground) hazards. Coverage for products/completed operations must be maintained for at least two (2) years after the construction work has been completed. Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.
- (j) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (k) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.
- (I) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.
- (m) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1.000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.
- (n) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
  - 1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
  - 2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
  - 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, Builders Risk, and all liability policies. 13. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
  - 4. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
  - 5. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
  - 6. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
  - 7. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
  - 8. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (o) All insurance must be written on forms filed with and approved by the Texas Department of Insurance.

Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

- 1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
- 2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.
- (p) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.
- ☑ I agree my insurance meets minumum requirements

## 4 Disqualification & Debarment Certification

**DISQUALIFICATION & DEBARMENT CERTIFICATION** By submitting this request for bids, proposal or statement of qualifications, the firm certifies that it is not currently debarred or eligible for debarment from the City of Laredo pursuant to **Ordinance No. 2017-O-098**, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The City will further verify debarment status through use of the federal website SAM.gov. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. "Debarment and Suspension."

By executing this agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify it eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification. Additionally, in accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract. S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran, Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

☑ I certify to the terms and conditions.

Page 14 of 22 pages Vendor: Gonzalez Auto Parts FY25-070

#### **Contract Requirements**

- **1.CODE OF ETHICS ORDINANCE** Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics (Ordinance, as amended). Vendors may be required to participate in Code of Ethics trainings.
- 1.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. The City of Laredo reserves the right to contact respondents and may require such contact as part of the evaluation process (for presentation, clarification) of bids and/or negotiation of RFP submittal(s) prior to the award of contract. If contact is required, such contact will be done in accordance with provisions of Chapter 252 and 271 of the Texas Local Government Code and procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.
- 1.3 NON-COLLUSIVE AFFIDAVIT (Form can be downloaded and submitted through Cit-E-Bid system) The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.
- 1.4 CONTRACT DISCLOSURE FORMS (This is submitted through Cit-E-Bid system) The City of Laredo requires the following forms to be completed as a part of this bid for consideration; 1. Company Information Questionnaire, 2. Signed Price Schedule, 3. Conflict of Interest Questionnaire, 4. Non-Collusive Affidavit 5. Discretionary Contracts Disclosure 6. Certificate of Interested Parties (Form 1295) \*\*Upon Award of RFP Only\*\* 1.5 CONFLICT OF INTEREST FORMS (This is submitted through Cit-E-Bid system) Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.
- 1.6 TEXAS ETHICS COMMISSION (Form 1295, Form can be downloaded and submitted through Cit-E-Bid system) Certificate of Interested Parties (Form 1295) Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, by the texas we state to the state of Texas website, please use this link provided.
- https: www.ethics.state.tx.us/tec/1295-Info.htm. In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

#### Changes to Form 1295:

Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."

☑ I have read and understand this section

## Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

#### Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Contractors that apply or bid for an award exceeding \$100.000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

☑ I have read and understand this section

#### Ordinace 2018-O-175

The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors.

I have read and understand this section.

## **Bid Lines**

		· · · · · · · · · · · · · · · · · · ·
1	Package Header	
	Section I: Fabricated Hydraulic Hoses w/Fittings State brand of hoses and fittings: *****Documentation shall be uploaded onto Cit-E-Bid******	
	Quantity:         1         UOM:         PKG         Total:         \$29,7	722.90
	Package Items	
	1.1 Orifice Size: 2 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average leng each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.	jth of
	Quantity: 35 UOM: Cost Per Linear Foot  1.2 Orifice Size: 2 Wires: 4	No Bid
	Approximate number of hoses requested on an annual basis For bid purposes, the average length each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.	jth of
	Quantity: 35 UOM: Cost Per Linear Foot	No Bid
	1.3 Orifice Size: 2 Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average leng each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.	jth of
	Quantity: 35 UOM: Cost Per Linear Foot	No Bid

1.4	Wires: 2
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of
	each hose shall be 4 feet but the actual length purchased will be determined by the size of the
	replacement hose needed.
	Quantity:   35   UOM:   Cost Per Linear Foot   Price:   \$7.86   Total:   \$275.10
	Supplier Notes: GAT 85037
1.5	Orifice Size: 4
	Wires: 4
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of
	each hose shall be 4 feet but the actual length purchased will be determined by the size of the
	replacement hose needed.
	Quantity: 35 UOM: Cost Per Linear Foot No Bio
16	Orifice Size: 4
1.0	Wires: 6
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of
	each hose shall be 4 feet but the actual length purchased will be determined by the size of the
	replacement hose needed.
	Quantity: 35 UOM: Cost Per Linear Foot No Bid
1.7	Orifice Size: 6
	Wires: 2
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the
	replacement hose needed.
	Topidosinona noceda.
	Quantity: 40 UOM: Cost Per Linear Foot Price: \$9.18 Total: \$367.20
	Supplier Notes: GAT 85047
1 2	Orifice Size: 6
1.0	Wires: 4
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of
	each hose shall be 4 feet but the actual length purchased will be determined by the size of the
	replacement hose needed.
	Quantity:   80   UOM:   Cost Per Linear Foot   Price:   \$16.48   Total:   \$1,318.40
	Supplier Notes: GAT 85011
1.9	Orifice Size: 6
	Wires: 6
	Approximate number of hoses requested on an annual basis For bid purposes, the average length of
	each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	теріасетелі пове песосо.
	Quantity: 35 UOM: Cost Per Linear Foot Price: \$26.82 Total: \$938.70
	Supplier Notes: GAT 85465
1	Supplied (1970) Octob

1.10		number o	et but the actual		• •		ne average length of ne size of the
	Quantity: 50	HOM: Co	ost Per Linear Fo	ot Price:	\$10.50	Total:	\$525.00
	Supplier Notes:			7 7100.	0,0.00		4020.00
1.11	Orifice Size: 8 Wires: 4 Approximate n	number of	hoses requeste				ne average length of se size of the
	Quantity: 80	UOM: Co	st Per Linear Fo	ot Price:	\$18.94	Total:	\$1,515.20
	Supplier Notes:						
1.12	Orifice Size: 8 Wires: 6						
		all be 4 fe	et but the actual				ne average length of ne size of the
	Quantity: 80	UОМ: <u>С</u>	st Per Linear Fo	ot Price:	\$30.92	Total:	\$2,473.60
	Supplier Notes:	GAT 854	66				
1.13		number of all be 4 fe	et but the actual				ne average length of ne size of the
	Quantity: 35	UOM: Co	ost Per Linear Fo	ot			No Bid
1.14	each hose sha	number of all be 4 fe	et but the actual				ne average length of se size of the
	replacement h Quantity: 35		ied. ost Per Li <u>near Fo</u>	ot			No Bid
1.15	• •	number o	et but the actual				ne average length of ne size of the
	Quantity: 35	UOM: <u>C</u>	ost Per Linear Fo	ot			No Bid

**1.16** Orifice Size: 12 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed. No Bid Quantity: 35 UOM: Cost Per Linear Foot **1.17** Orifice Size: 12 Wires: 4 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed. No Bid Quantity: 35 UOM: Cost Per Linear Foot 1.18 Orifice Size: 12 Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed. No Bid Quantity: 35 UOM: Cost Per Linear Foot 1.19 Orifice Size: 14 Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed. No Bid Quantity: 35 UOM: Cost Per Linear Foot **1.20** Orifice Size: 14 Wires: 4 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.

Quantity: 35 UOM: Cost Per Linear Foot

No Bid

1.21 Orifice Size: 14

Wires: 6

Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.

Quantity: 35 UOM: Cost Per Linear Foot

No Bid

	Office Size: 1	O						
	Wires: 2	v upa b o r	of booon requested	00 00 000	al basis Es	يصييح لمنطء		oucean longith of
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	replacement h			igui pui cha	iseu wiii be	determine	a by the s	size of the
	ropiacomenti	1036 116	Guca.					
	0 - 111 25	LIONA	Coat Darlinger Foot	Dilin		000.74	<b>-</b> [	#70C 00
	Quantity: <u>35</u>		Cost Per Linear Foot	Price:		\$22.74	Total:	\$795.90
	Supplier Notes:	GAT 8	5053	<del> </del>				
1.23	Orifice Size: 1	6						
	Wires: 4							
	• •		of hoses requested			, ,		
			feet but the actual ler	ngth purcha	ised will be	determine	ed by the s	aze of the
	replacement h	iose ne	eueu.					
					· · · · · · · · · · · · · · · · · · ·	***		•
	· —		Cost Per Linear Foot	Price:		\$30.62	Total:	\$1,071.70
	Supplier Notes:	GAT 8	5015				····	
1.24	Orifice Size: 1	6						
	Wires: 6							
			of hoses requested					
			feet but the actual ler	ngth purcha	sed will be	determine	ed by the s	ize of the
	replacement h	iose ne	eded.					
	Quantity: <u>35</u>	UOM: _	Cost Per Linear Foot	Price:		\$96.04	Total:	\$3,361.40
	Supplier Notes:	GAT 8	5469					
1.25	Orifice Size: 1	8						
	Wires: 2							
			of hoses requested					• •
			feet but the actual ler	ngth purcha	sed will be	determine	d by the s	ize of the
	replacement h	iose ne	eded.					
	Quantity: 35	UOM: _	Cost Per Linear Foot					No Bid
1.26	Orifice Size: 1	8						
	Wires: 4							
		umher	of hoses requested of					
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	replacement h	all be 4 lose ne	feet but the actual ler					
1.27	replacement h Quantity: 35 Orifice Size: 1	all be 4 foose ne	feet but the actual ler eded.					ize of the
1.27	replacement h Quantity: 35 Orifice Size: 1 Wires: 6	all be 4 fose ne UOM: _	feet but the actual ler eded. Cost Per Linear Foot	ngth purcha	sed will be	determine	d by the s	ize of the  No Bid
1.27	replacement h Quantity: 35 Orifice Size: 1 Wires: 6 Approximate r	all be 4 fose ne  UOM: _ 8	feet but the actual lereded.  Cost Per Linear Foot  of hoses requested of	ngth purcha	sed will be	determine	oses, the a	ize of the  No Bid  average length of
1.27	replacement h Quantity: 35 Orifice Size: 1 Wires: 6 Approximate r each hose sha	all be 4 flose ne  UOM: _ 8  number all be 4	feet but the actual lereded.  Cost Per Linear Foot  of hoses requested of	ngth purcha	sed will be	determine	oses, the a	ize of the  No Bid  average length of
1.27	replacement h Quantity: 35 Orifice Size: 1 Wires: 6 Approximate r	all be 4 flose ne  UOM: _ 8  number all be 4	feet but the actual lereded.  Cost Per Linear Foot  of hoses requested of	ngth purcha	sed will be	determine	oses, the a	ize of the  No Bid  average length of
1.27	replacement h Quantity: 35 Orifice Size: 1 Wires: 6 Approximate n each hose sha	all be 4 flose ne  UOM: _ 8 number all be 4 flose ne	feet but the actual lereded.  Cost Per Linear Foot  of hoses requested of	ngth purcha	sed will be	determine	oses, the a	ize of the  No Bid  average length of

1.3	Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
١	3 Orifice Size: 36
	Quantity: 35 UOM: Cost Per Linear Foot Price: \$182.40 Total: \$6,384.00 Supplier Notes: GAT 71100
1.3	2 Orifice Size: 32 Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Supplier Notes: GAT 85426
	Quantity: 35 UOM: Cost Per Linear Foot Price: \$164.14 Total: \$5,744.90
1.3	Quantity: 35 UOM: Cost Per Linear Foot Price: \$141.48 Total: \$4,951.80  Supplier Notes: GAT 85470  1 Orifice Size: 24  Wires: 6  Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
1.3	Orifice Size: 20 Wires: 6 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.  Output the 35 LIOM: Cost Parkingar Foot Price: \$141.48 Total: \$4.951.80
4.0	Quantity: 35 UOM: Cost Per Linear Foot No Bid
1.2	Quantity: 35 UOM: Cost Per Linear Foot  9 Orifice Size: 20 Wires: 4 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
	Wires: 2 Approximate number of hoses requested on an annual basis For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.

2	Package Header	
	Section II: Mobile Service Indicate if mobile service is available.	
	Quantity: 1 UOM: PKG	No Bid
	Package Items	
	2.1 Labor Rate Services.	
	Quantity: 1 UOM: Hourly Rate	No Bid
	2.2 Mileage Rate per Hour.	
	Quantity: 1 UOM: Mileage Rate/Hour	No Bid

Response Total: \$29,722.90

#### CITY OF LAREDO PURCHASING DIVISION



## CITY OF LAREDO FINANCE DEPARTMENT PURCHASING DIVISION FORMAL INVITATION FOR BIDS

## FABRICATION OF SPECIALIZED HEAVY HYDRAULIC HOSES WIFITTINGS FLEET DEPARTMENT

#### Public Notice

Notice is hereby given that the City of Laredo is now accepting scaled bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions, for awarding a two-year contract for the fabrication of hydraulic hoses with fittings for the Fleet Department.

Copies of the specifications may be obtained from the Finance Department – Purchasing Division, 5512 Thomas Ave., Laredo, Texas 78041 or by downloading from our website; <a href="https://cityoflaredo.com">www.cityoflaredo.com</a> or through Cit-E-Bid: <a href="https://cityoflaredo.ionwave.net/Login.aspx">https://cityoflaredo.ionwave.net/Login.aspx</a>

Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3th, floor, Laredo, Texas 78040 until 5:00 P.M on July 22, 2025; and all bids received will be opened and read publicly at 10:00 A.M. at the Office of the City Secretary on July 23, 2025.

Hand delivered bids are to be submitted in a sealed envelope clearly marked:

Bid: Fabrication of Specialized Heavy Hydraulic Hoses W/Fittings – Fleet Department FY25-070

Bids can be downloaded and submitted through Cit-E-	Hand Delivered:
Bid:	City of Laredo - City Secretary
	C/O Mario I Maldonado Jr.
https://cityoflaredo.ionwaye.net/Login,aspx	City Hall - Third Floor
	1110 Houston Street
	Laredo, Texas 78040

Vendors contractors submitting hand-delivered bids to the City Secretary's Office on the due date must allow sufficient time for check-in at the City Hall reception desk. The City is not responsible for any delays caused by the check-in process. Bids will not be accepted after the specified deadline, regardless of circumstances. Please plan accordingly to ensure timely submission.

## The City of Laredo reserves the right to reject any and all bids, and to waive any minor irregularities

Bid forms can be downloaded and printed through Cit-E-Bid. \*\*\*\*\*Mailed Proposals (i.e. USPS, FedEx, UPS), telegraphic, or facsimile proposals will not be considered. \*\*\*\*\*\*\*\*



## City of Laredo Purchasing Division

#### Notice to Bidders

Notice is hereby given that the City of Laredo is now accepting sealed bids, subject to the Terms and Conditions of this Request for Bid and other contract provisions, for awarding a two-year contract for the fabrication of hydraulic hoses with fittings for the Fleet Department. Copies of the specifications may be obtained from the Finance Department – Purchasing Division, 5512 Thomas Ave., Laredo, Texas 7804 or by downloading from our website: <a href="https://cityoflaredo.com">www.cityoflaredo.com</a> or through Cit-F-Bid: <a href="https://cityoflaredo.ionwave.net/Login.aspx">https://cityoflaredo.ionwave.net/Login.aspx</a> Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3rd. floor, Laredo, Texas 78040 until 5:00 P.M. on July 22, 2025; and all bids received will be opened and read publicly at 10:00 A.M. at the Office of the City Secretary on July 23, 2025.

Hand delivered bids are to be submitted in a sealed envelope clearly marked:

Bid: Fabrication of Specialized Heavy Hydraulic Hoses W/Fittings ~ Fleet Department FY25-070

Bids can be downloaded and submitted through Cit-E-Bid:

https://cityoflaredo.ionwaye.net/Login.aspx

Hand Delivered:

City of Laredo - City Secretary C/O Mario I. Maldonado Jr. City Hall - Third Floor 1110 Houston Street Laredo, Texas 78040

Vendors/contractors submitting hand-delivered bids to the City Secretary's Office on the due date must allow sufficient time for check-in at the City Hall reception desk. The City is not responsible for any delays caused by the check-in process. Bids will not be accepted after the specified deadline, regardless of circumstances. Please plan accordingly to ensure timely submission.

The City of Laredo reserves the right to reject any and all bids, and to waive any minor irregularities.

WITNESS MY HAND AND SEAL, ON THIS 30th DAY OF JUNE 2025.

Mario I. Maldonado Jr.

Kol City Secretary

## CITY OF LAREDO PURCHASING DIVISION

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"Lowest Responsive and Responsible Bidder: The bidder scho fully complied with all of the bid requirements and whose past performance, reputation, and financial capability is deemed acceptable, and who has offered the most advantageous pricing or cost benefit, based on the criteria stipulated in the bid documents."

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#### 12.0 PAYMENT & INVOICING

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13.0 In accordance to State of Texas, the City of Laredo follows State practices when awarding any and all competitive solicitations:

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE. ACTS AND RULES CONCERNING PRACTICE AND LICENSURE OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTULE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS. CHAPTER 137: COMPLIANCE AND PROFESSIONALISM SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS \$137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT

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## 14.0 INSURANCE REQUIREMENTS (NON-CONSTRUCTION)

The successful bidder(s) shall furnish the City with a Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage. Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident \$1,000,000 by disease aggregate.
- (c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.
- (d)Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.
- (e) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 eachoccurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement.
- (f) With reference to the foregoing insurance requirement. Contractor shall specifically endorse applicable insurance policies as follows:

- The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
- 2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
- A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
- 4. All insurance policies shall be endorsed to require the insurer to immediately notify. The City of Laredo of any material change in the insurance coverage.
- All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty (60) days' notice prior to cancellation or non-renewal of the insurance.
- All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
- 7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
- 8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
- 9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo, Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (g)All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:
  - 1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
  - 2.Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.
- (h)Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

# 15.0 CONTRACT REQUIREMENTS

# 15.1 CODE OF ETHICS ORDINANCE 2012-0-126

Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethies.

# 15.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD

A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid. Request for Proposal (RFP). Request for Qualification (RFQ) or other solicitation has been released. This no contact provision shall conclude when the contract is awarded. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

# 15.3 NON-COLLUSIVE AFFIDAVIT (Attached)

The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

# 15.4 CONTRACT DISCLOSURE FORMS (Attached)

The City of Laredo requires the following forms to be completed as a part of this bid for consideration:

Company Information Questionnaire.

- Signed Price Schedule.
- 3. Conflict of Interest Questionnaire,
- 3. Non-Collusive Affidavit
- 5. Discretionary Contracts Disclosure
- Certificate of Interested Parties (Form 1295) \*\*Upon Award of Bid Only\*\*

# 15.5 CONFLICT OF INTEREST FORMS (Attached)

Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be tiled after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

# 15.6 IEXAS ETHICS COMMISSION (Form 1295, Attached)

Certificate of Interested Parties (Form 1295)

Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, https://www.ethics.state.tx.us/tec/1295-Info.htm

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252,908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this will result in the cancellation of the contract.

# 16.0 DISQUALIFICATION & DEBARMENT CERTIFICATION

By submitting this Statement of Qualifications, the firm certifies that it is not corrently debarred or eligible for debarment from the City of Laredo pursuant to Ordinance No. 2017-O-098, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify it eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification.

Additionally, in accordance with Chapter 2270. Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not hoyeoft Israel; and (2) will not hoyeoft Israel during the term of the contract. The signatory executing this contract on behalf of company verifies that the company does not boyeoft Israel and will not boyeoft Israel during the term of this contract.

S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran. Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any

federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

# Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification, hach tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1382. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

#### 17.0 Addendum

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# Important Notice:

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# Formal Invitation for Bids Fabrication of Hydraulic Hoses W/Fittings Fleet Department

# 18.0 Scope of Work

The City of Laredo is requesting bid pricing from qualified vendors for awarding a two-year contract for the fabrication of hydraulic hoses with fittings for the Fleet Department. Copies of the bid specifications may be obtained from the Finance Department – Purchasing Division, 5512 Thomas Ave., Laredo, Texas 78041 or by downloading from our website: <a href="www.cityotlaredo.com">www.cityotlaredo.com</a> or through Cit-L-Bid. <a href="https://cityoflaredo.ionwaye.net/Login.aspx">https://cityoflaredo.ionwaye.net/Login.aspx</a>

- 18.1 All questions for this bid shall be submitted through Cit-E-Bid no later than, July 10, 2025 before 2:00 P.M.
- 18.2 Point of Contact: Ronald W. Miller at 956-727-6455, miller@ci.laredo.tx.us

# 19.0 General Requirements

Hoses shall be available for pickup or delivery on the same day they are ordered. However, there may be occasions when the hoses must be ordered and those hoses should be quoted F.0.B., Laredo, TX. Allowances for special freight charges will be acceptable only when expedited delivery is approved by the City of Laredo.

- 19.1 Hoses will be ordered during regular working hours Monday through Friday
- 19.2 When vendors cannot abide by the terms and conditions in fulfilling their contract, the City reserves the right to purchase contract materials on the open market and charge the contract vendor the price difference.

# 20.0 Insurance Requirements

The successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract. Said insurance policies shall comply with all requirements set forth in section 14.0 of these specifications. Contractor(s) shall keep a current certificate of insurance in the City of Laredo Purchasing Division at all times and shall immediately report any changes to the Purchasing Office Administration.

#### 21.0 Term of Contract

The term of this contract shall be for a period of two (2) years beginning as of the date of its execution. The contract may be extended for three, additional one (1) year periods. Should the vendor desire to extend the contract for the additional one-year period, it must so notify the City in writing no later than sixty (60) days before the expiration of the prior term. Such notification shall be effective upon actual receipt by the City. Renewals shall be in writing and signed by the City's Purchasing Manager & City Manager or his designee, without further action by the Laredo City Council, subject to and contingent upon appropriation of funding therefore. All annual contracts shall bound by the terms of the bid documents. The City shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 3 months. Said month to month extensions shall be in writing, signed by the City's Purchasing Manager & City Manager or his designee, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefore. The City reserves the right to renew or rebid this contract, if the appropriated funds initially approved by City Council are exhausted before the contract expiration date.

21.1 This contract will shall be the responsibility of and administered by the vendor and the City of Laredo Fleet Department.

## 22.0 Award of Contract

This contract will be awarded to the lowest responsible bidder or bidders based on the evaluation factors listed in the request for bid document, in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code. This contract will be awarded to the three lowest bidders. Definition of lowest responsive and responsible bidder as per the Institute for Public Procurement is:

"Lowest Responsive and Responsible Bidder: The bidder who fully complied with all of the bid requirements and whose past performance, reputation, and financial capability is deemed acceptable, and who has offered the most advantageous pricing or cost benefit, based on the criteria stipulated in the bid documents."

Annual Supply/Service Contract: This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased and change orders shall not be applicable.

# 22.1 Disclosure of Interested Parties

Section 2252.908 of the Fexas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury.

Section 2252,908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252,908 provides definitions of certain terms occurring in the section

Section 2252,908 applies only to a contract entered into on or after Jan. 1, 2016. (Only if awarded contract is approved by City Council). The form must be submitted electronically through the <u>Texas Ethies Commission</u> website. Once the form is submitted and given a unique registration number, the business entity must manually sign the form and have it notarized. The form should be sent to the government entity which will then verify the form on the Texas Ethies Commission website.

# 23.0 Price Adjustment\*\*\*\*

The City of Laredo will allow unit price adjustments upwardly or downwardly when correlated with an industry wide adjustment. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and be supported by appropriate documentation. A written notice stipulating in detail the price revision must be furnished to the City no less than 30 days before revised prices go into effect. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and he supported by appropriate documentation. The City will not take action to intentionally delay legitimate manufacturer unit price increases. The City of Laredo reserves the right to cancel the contract if the price increase is deemed excessive; a new contract vendor will be selected on the basis of competitive bids. Documentation may be emailed to <u>caldapo@ci.laredo.tx.us</u>

## 24.0 Termination of Contract

This contract shall be for an initial period of two years or twenty-four months from the commencement date. Either party will have the right to terminate the contract by giving written notice to the other party at least 3 months before the end of the initial period of the contract or at least 30 days at any point after the end of the initial period. Either party may terminate this contract by written notice to the other at any time if the other party:

- 24.1 Commits a breach of this contract and, in the case of a breach capable of remedy, fails to remedy the breach within 10 days of being required to do so in writing:
- 24.2 or becomes insolvent, or has a liquidator, receiver, manager or administrative receiver appointed.

# 25.0 Required Format and Contents of Bid Submission

For a bid to be considered it must contain the following information:
Company Information Questionnaire
Signed Price Schedule
Conflict of Interest Questionnaire
Non-Collusive Affidavit
Discretionary Contract Disclosure
Certificate of Interested Parties (Form 1295)

# 26.0 Bidder Information Questionnaire

# Bidder Information/Business Questionnaire: Please complete all information requested below and submit with your bid package

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct."

Name of Offeror (Business) GONZALEZ AUTO PAR	rs		
Signature of person authorized to sign bid		Date	07/22/2025
Print Name JOE GAGE JR. of person authorized to sign bid			
Title: DIRECTOR / CEO			
Business Address: 4220 SAN BERNARDO AVE.			
City, State, Zip Code: <u>LAREDO, TX</u> 78041			
Telephone Number: 956-726-9766 Fax	Number: 95	6-726 <b>-</b> 9	9760
Contact Person Email Address: bids@gapautoparts.co	m .		
Federal Tax ID Number: 20-2071342			
Bidders Principal/Corporate Place of Business Address: 4220	San Bernardo	Ave	Laredo, TX 78041
Indicated Status of Business:			
Corporation Partnership 📝 Sole Propriet	orship		Other
If other state business status: N/A			
State how long under its present business name: 91 Years			
If applicable, list all other names under which the Business identified abo	ove operated in th	e last five	years.
Will bidder proposer provide a copy of its financial statements for the las	residente de la composición de la comp		
the first of the formation of the first than the first	costryums, it be	lucated ph	and City of Palegor, 344, 20

Has the business, or any officer or partner thereof, failed to complete a contract? Yes $N_{0,-}$
Is any litigation pending against the Business? Yes No.
Is offeror currently for sale or involved in any transaction to expand or to become acquired by another business entity? Yes No. If yes, offer need to explain the expected impact both in organizational and directional terms.
Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? Yes No.
Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or otherwise disqualified from bidding, proposing, or contracting? Yes vol
Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? Yes No.
Hs the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in fieu of declaring the Business in default! Yes No
Is the Business in arrears in any contract or debt! Yes No
Has the Business been a defaulter, as a principal, surety, or otherwise" - Yes (50)
Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or for any other reason? Yes So
State if company is a certified minority business enterprise:
storically Underutilized Business (HUB): Yes No Disadvantaged Business Enterprise (DBL): Yes No
tall Disadvantaged Business Enterprise (SDBC) Yes (No) Other: Please specify
is company is not a certified minority business:
he above minority information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the  City will make with any given company

# 27.0 Tab Price Schedule

# 27.1 Section I: Fabricated Hydraulic Floses w Fittings

Orifice Size	Wires	Co	ist per Linear Font	r - Approximate number of hoses requested on an annual basis
		1 2 2 1		For bid purposes, the average length of each hose shall be 4 feet but the actual length purchased will be determined by the size of the replacement hose needed.
<u> </u>	<u> </u>	§ .		<u>33</u>
***	4	S		<u>. 35</u> 35
	6	S		35
	ב	S S	7.86	. 3 <u>5</u> 35
	4			35
-	6	S		35
6 .	2	3	9.18	40
6	1	S	16.48	80
6	6	S	26.82	35
8	1	\$	10.50	50
S	-1	·S	18.94	80
8	6	S	30.92	80
10	2	S		35
10	- [	\$	<u> </u>	35
01	6	S		35
12		S		35
12	4	Ş		35
12	6	Š		35
14	2	5		. 35
I+	4	S		, 35
14	6	\$		
16		S	22.74	35 35
16	4	5	30.62	35
16	6	.\$ 	96.04	. 3 <u>5</u> 3 <u>5</u>
18		\$	50.04	35
18	4	5		35
18	6	5		35
20		- <del></del>		
<u></u>	<del>-</del>	<u>\$</u>		35 35
20	6	S	141.48	
74	6	Š		35 35
32	<u> </u>	<u> </u>	164.14	33
36	6	\$ \$	182.40	35 35
20	0	. 3		53

State brand of hoses and fittings:

# GATES

Quantities are approximate on yearly basis.

# CHA OF LAREDO PERCHASING DIVISION

Company Name: GONZA	ALEZ AUTO PARTS
Owner-President Name: JA	AMES L. GONZALEZ
Company Address: _ 4220 8	SAN BERNARDO AVE.
City, State, Zip Code: LAR	REDO, TX 78041
Company Authorized Representa	ative's Signature:
Company Representative's Name	JOE GAGE JR.
Signature on this form indicates all specifications listed on this do	agreement with "Instructions to Bulder   General Terms and Conditions, pricing and cument."
.2 <u>Section II: Mobile Service</u> Indicate if mobile service is avail	able
Labor Rate for Services	S NO BID Per Hour
Mileage Rate (if any)	S NO BID Per Hour
Company Name: GON	ZALEZ AUTO PARTS
Owner-President Name: JA	MES L. GONZALEZ
Company Address: 4220 S	SAN BERNARDO AVE.
City: State: Zip Code: LAR	EDO, TX 78041
Company Authorized Representat	ive's Signature:
Company Representative's Name:	JOE GAGE JR.
	greement with "Instructions to Bidder - General Terms and Conditions, priology and

# 28.0 Conflict of Interest Disclosure

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250,00 or more to the listed City of Laredo officer (s) or certain family members.

The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdementor.

The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from <a href="http://www.ethics.state.tx.us/whatsnew/conflict forms.htm">http://www.ethics.state.tx.us/whatsnew/conflict forms.htm</a>.

The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include:

- 1. Mayor
- 2. Council Members
- 3. City Manager
- 4. Members of the Fire Fighters and Police Officers Civil Service Commission.
- 5. Members of the Planning and Zoning Commission.
- 6. Members of the Board of Adjustments
- 7. Members of the Building Standards Board
- 8. Parks & Leisure Advisory Committee Member,
- 9. Historic District Land Board Member,
- 10. Ethics Commission Board Member,
- 11. The Board of Commissioners of the Laredo Housing Authority
- 12. The Executive Director of the Laredo Housing Authority
- 13. Any other City of Laredo decision making hoard member

If additional information is needed please contact the Purchasing Agent at 956-794-1731

JOE GAGE JR.	07/22/2025	
Name Signature	e Bate	
CONFLICT OF INTEREST OF vendor or other person doing t	QUESTIONNAIRE pusiness with local governmental entity	FORM CIQ
ils questionnaire reflects changes r gular Session.	nade to the law by H.B. 1491, 80th Leg.,	OFFICE USE ONLY
de by a person who has a business relat	ordance with Chapter 176. Local Government iconship as defined by Section 176 001(1-a) with a neets requirements under Section 176 006(a).	2010 222,002
tity not later than the 7th business day at	he records administrator of the local governmental fter the date the person becomes aware of facts Section 176,006, Local Government Code	
A person commits an offense if the per Government Code. An offense under the	son knowingly violates Section 176 006, Local his section is a Class C misdemeanor	
Name of person who has a business GONZALEZ A	relationship with local governmental entity. UTO PARTS	
Check this box if you are filing an a	update to a previously filed questionnaire.	
(The law requires that you file an upda	update to a previously filed questionnaire.  Ited completed questionnaire with the appropriate y filed questionnaire becomes incomplete or inaccurate.	filing authority not later than the
(The law requires that you file an upda 7th business day after the date the onginal	ted completed questionnaire with the appropriate	l
(The law requires that you file an upda 7th business day after the date the original	ted completed questionnaire with the appropriate y filed questionnaire becomes incomplete or inaccurate.	l
(The law requires that you file an upda 7th business day after the date the original.)  Name of local government officer with a This section (item 3 including subparts	ted completed questionnaire with the appropriate y filed questionnaire becomes incomplete or inaccurate in whom filer has employment or business relationship N/A	o.
This section (item 3 including subparts an employment or other business relations Form CIQ as necessary.	ted completed questionnaire with the appropriate y filed questionnaire becomes incomplete or inaccurate, whom filer has employment or business relationship N/A  Name of Officer  S.A. B. C. & D) must be completed for each officer tionship as defined by Section 176 001(1-a). Loc	r with whom the filer has at Government pages to
This section (item 3 including subparts an employment or other business relatins Form CIQ as necessary.  A. Is the local government officer named in the income, from the filter of the questionnaire receiving	ted completed questionnaire with the appropriate y filed questionnaire becomes incomplete or inaccurate.)  whom filer has employment or business relationship N/A  Name of Officer  S.A. B. C. & D) must be completed for each officer tionship as defined by Section 176 001(1-a). Localis section receiving or likely to receive taxable income, income taxable income, income taxable income, income taxable income.	or with whom the filer has at Government pages to me other than investment No
This section (item 3 including subparts an employment of the local government officer with a modern to the local government officer with a modern to the local government officer named in the income, from the filer of the questionnaire.  B is the filer of the questionnaire receiving direction of the local government officer governmental entity?  C is the filer of this questionnaire employed.	ted completed questionnaire with the appropriate y filed questionnaire becomes incomplete or inaccurate, whom filer has employment or business relationship N/A.  Name of Officer  S.A. B. C. & D.) must be completed for each officer tionship as defined by Section 176 001(1-a). Loc his section receiving or likely to receive taxable income, income and the property of	or with whom the filer has at Government pages to time other than investment income. From or at the ot received from the local
This section (item 3 including subparts an employment of the local government officer with this Form CIQ as necessary.  A. Is the local government officer named in the income, from the filer of the questionnaire direction of the local government officer governmental emity?  C. Is the filer of this questionnaire employed government officer serves an officer or direction of the local government officer or direction.	ted completed questionnaire with the appropriate y filed questionnaire becomes incomplete or inaccurate; whom filer has employment or business relationship N/A Name of Officer  S.A. B. C. & D.) must be completed for each officer tionship as defined by Section 176 001(1-a). Loc his section receiving or likely to receive taxable income, income and in this section AND the taxable income is now. N/A	or with whom the filer has at Government pages to the other than investment No ment income, from or at the other received from the local to which the local Yes No N/A

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Ρį	R	$\Box$	l.¥	SIN	C	DD	ISION

29.0

AFFIDAVIT

Project:

Form of Non-Collusive Affidavit

AFFIDAVIT

STATE OF TEXAS COUNTY OF WEBB

Being first duly sworn, deposes and says;

That he/she is JOE GAGE JR.

(a Partner of officer of the firm of, etc.)

The party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or shame; that said Bidder has not colluded, conspired, connived or agreed directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed Contract; and that all statements in said proposal or bid are true.

Signature of:

Bidder, if the Bidder is an individual Partner, if the Bidder is a Partnership Officer, if the Bidder is a Corporation

Subscribed and sworn before me this 22nd day of July 20 25



GUADALUPE R. CASTILLO My Notary ID # 7159852 Expires January 29, 2026

My commission expires:

January 29, 2026

Muadalege Plastillo

30.0



# City of Laredo Discretionary Contracts Disclosure

Please fill out this form online, print completed form and submit with proposal to originating department.

I. Name of person subm	nitting this disclosure	iorm.	
JOE		GAGE	JR.
175		M.I. Last	Suffix
. Contract Information	n.		
Contract or Project nam	e(s): <u>FY25-070 F</u> <u>HOSES W/F</u>	ABRICATION OF SPEC TITTINGS	CIALIZED HEAVY HYDRAUI
Originating Department	FLEET DE	PARTMENT	
3 Name of individual(s)	or entity(les) seeking	a contract with the city (i.e	:. parties to the contract)
3 Name of individual(s)  JOE GAGE JR.  Same (Print)	or entity(ies) seeking	a contract with the city (i.e.) Name (Print)	s. parties to the contract) Signature
JOE GAGE JR.	Jak G	7	
JOE GAGE JR. Name (Print)	Signature	Name (Print)	Signature
JOE GAGE JR. Same (Print) Same (Print)	Signature Signature	Name (Print) Name (Print)	Signature Signature
JOE GAGE JR. Same (Print) Same (Print) Same (Print)	Signature Signature Signature Signature ity(ies) that is a partne	Name (Print)  Name (Print)  Name (Print)	Signature Signature Signature

Sub	ontractors may be retained, but have not been selected at the time of this submission.
List	of subcontractors:
	any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.
/ Not	applicable. No attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.
List	of attorneys, lobby ists, or consultants that have been retained to assist in seeking this contract:
	closure of political contributions.
han \$1	campaign or officeholder contributions made by the following individuals in the past 24 months totaling mor 30 to any current member of City Council, former member of City Council, any candidate for City Council, or obtical action committee that contributes to City Council elections.
	Any individual seeking contract with the city (Question 3)
	Any owner or officer of entity seeking contract with the city (Question 3).  Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business.
	(Question 4)
(1)	Any subcontractor or owner office of subcontracting entity retained for the contract (Question 5)
ĥ	The spouse of any individual listed in response to (a) through (d) above.  Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)
₹ Not ndivid	pplicable. No campaign or officeholder contributions have been made in the preceding 24 months by these hals.
List	of contributors:
	s on Contributions Required
of this	tion regarding contributions must be updated by submission of a revised form from the date of the submission form, up through the time City Council takes action on the contract identified in response to Question 2 and ing for 30 calendar days after the contract has been awarded.
	closure of conflict of interest
2.01 01	aware of any facits) with regard to this contract that would raise a "conflict of interest" issue under Section the Ethics Code for any City Council member or board commission member that has not or will not be raised city officials?

eq Lam not aware of any conflict(s) of interest issues und Council or a city board commission.	er Section 2.01 of the Ethies Code for members of City
I am aware of the following conflict(s) of interest:	
*Ackne	wledgements
Updates Required	and femena
I understand that this form must be updated by submission before the discretionary contract is the subject of action by	n of a revised form if there is any change in the information by the City Council, and no later than five (5) business days his include information about political contributions made ar days after the contract has been awarded.
No Contract with City Officials or Staff during Confunction of understand that a person or entity who seeks or applies a person or entity is prohibited from contracting city official Proposal (RFP). Request for Qualifications (RFQ), or other	for a city contract or any other person acting on behalf of that its and employees regarding the contract after a Reduest for
This no-contract provision shall conclude when the contract ontact is required with city officials or employees, the ecincorporated into the solicitation documents. Violation of the Ethics Code by respondents or their agents may lead to	ontact will take place in accordance with procedures this prohibited contacts provision set out in Section 2.09 of
*Conflict of Interest Questionnaire (CIQ) Chapter 176 of the Local Government Code requires cont CIQ) to the Office of the City Secretary.	ractor and vendors to submit a Conflict of Interest Form
I acknowledge that I have been advised of the requirem Government Code.	ent to file a CIQ form under Chapter 176 of the Local
*	Oath
I swear or affirm that the statements contained in this I attachments, to the best of my knowledge and belief argur	Discretionary Contracts Disclosure Form, including any
JOE GAGE JR.	DIRECTOR / CEO
	Little
Tame (Trine)	
Same (Print) Signature GONZALEZ AUTO PARTS	07/22/2025

Please fill this form out online, print and submit completed form with proposal to origination department. All questions must be answered. If necessary to mail, send to:

City of Laredo

P.O. Box 579 Taredo, TX 78042-0579

# 31.0 Certificate of Interested Parties (Form 1295)

in an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided. <a href="https://www.ethics.state.tx.us/tec/1295-Info.htm">https://www.ethics.state.tx.us/tec/1295-Info.htm</a>.

# Implementation of House Bill 1295

# 31.1 Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252,908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business emity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

# 31.2 Filing Process:

Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

Additional Information:

HB 1295

Certificate of Interested Parties (Form 1295)

New Chapter 46. Ethics Commission Rules:

46.1. Application

46.3. Definitions

46.5. Disclosure of Interested Parties Form

# CERTIFICATE OF INTERESTED PARTIES **FORM 1295** 1 of 1 OFFICE USE ONLY Complete Nos. 1 - 4 and 6 if there are interested parties. CERTIFICATION OF FILING Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties. 1 Name of business entity filing form, and the city, state and country of the business entity's place Certificate Number: of business. 2025-1340024 **GONZALEZ AUTO PARTS** Date Filed: LAREDO, TX United States 07/22/2025 2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed. Date Acknowledged: CITY OF LAREDO 3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract. FABRICATION OF SPECIALIZED HEAVY HYDRAULIC HOSES WIFITTINGS Nature of interest City, State, Country (place of business) (check applicable) Name of Interested Party Controlling Intermediary 5 Check only if there is NO Interested Party. $\overline{\mathbf{x}}$ 6 UNSWORN DECLARATION My name is \_\_\_\_\_ JOE GAGE JR. \_\_\_\_\_\_, and my date of birth is <u>12/29/1975</u> My address is 4220 SAN BERNARDO AVE. LAREDO US (country) (city) (state) (zip code) I declare under penalty of perjury that the foregoing is true and correct. TEXAS \_\_\_, on the 22nd tay of \_\_JULY \_\_, 20\_25\_. **WEBB** \_\_\_\_\_County, State of Executed in (month) (year)

Forms provided by Texas Ethics Commission

www.ethics.state.tx.us

lature of authorized agent of contracting business entity

(Declarant)

Version V4.1.0.f10d0fd8

# 32.0 Vendors Instructions:

Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3%, floor, Laredo, Texas, 78040 antil 5:00 P.M on July 22, 2025; and all bids received will be opened and read publicly at 10:00 A.M. at the Office of the City Secretary on July 23, 2025.

Hand delivered Bids are to be submitted in a scaled envelope clearly marked:

Bid: Fabrication of Specialized Heavy Hydrunlic Hoses W/Fittings - Fleet Department FY25-070

Bids can be downloaded and submitted through Cit-E-Bid: https://oityoflaredo.jonwaye.net/Login.aspx

OF

Hand Delivered:

City of Laredo - City Secretary C'O Mario I, Maldonado Jr. City Hall - Third Floor 1110 Houston Street Laredo, Texas 78040

JOE GAGE JR.	Nighture Sight	07/22/2025	
CONFLICT OF INTER or vendor or other person	REST QUESTIONNAIR	E	FORM CIQ
his questionnaire reflects charge	anges made to the law by	H.B. 1491, 80th Leg.,	OFFICE USE ONLY
his questionnaire is being filed ode by a person who has a busin cal governmental entity and the p	ess relationship as defined by	Section 176 001(1-a) with a	Date Received
y law this questionnaire must be fil ntity not later than the 7th busines lat require the statement to be file	ss day after the date the perso	on becomes aware of facts	
A person commits an offense it Government Code. An offense	f the person knowingly violate under this section is a Class	es Section 176 006, Local C misdemeanor	
Name of person who has a bu	usiness relationship with lo	cal governmental entity.	
	**** ***** * *	r filed questionnaire.	
Check this box if you are f	iling an update to a previously an updated completed questi	ionnaire with the appropriate	filing authority not later than the
Check this box if you are f (The law requires that you file 7th business day after the date the	iling an update to a previously an updated completed questi conginally filed questionnaire be	ionnaire with the appropriate comes incomplete or inaccurate.	J
Check this box if you are f	iling an update to a previously an updated completed questi conginally filed questionnaire be	ionnaire with the appropriate comes incomplete or inaccurate.	J
Check this box if you are f (The law requires that you file 7th business day after the date the	an update to a previously an updated completed questice onginally filed questionnaire become with whom filer has employ N/A Name of Officer subparts A. B. C & D) must	connaire with the appropriate comes incomplete or inaccurate, yment or business relationship be completed for each office	o. I with whom the filer has
Check this box if you are f (The law requires that you file 7th business day after the date the Name of local government offic  This section (item 3 including an employment or other busin	an update to a previously an updated completed question or a previously an updated completed question or an updated question or an update	onnaire with the appropriate comes incomplete or inaccurate.  yment or business relationship to the completed for each office by Section 176 001(1-a). Loc	o.  If with whom the filer has tall Government pages to
Check this box if you are for the law requires that you file 7th business day after the date the Name of local government office.  This section (item 3 including an employment or other busin this Form CIQ as necessary.  A. Is the local government officer name of the section o	an update to a previously an updated completed questic onginally filed questionnaire better with whom filer has employ N/A Name of Officer  subparts A. B. C & D) must less relationship as defined to this section receiving crisk tionnaire?  receiving or likely to receive tax	onnaire with the appropriate comes incomplete or inaccurate, when the properties relationship to the completed for each office by Section 176 001(1-a). Locally to receive taxable income, income. N/A stable income, other than anyestress.	r with whom the filer has ral Government pages to the other than investment No
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29.0

AFFIDAVIT

Project:

Form of Non-Collusive Affidavit

**AFFIDAVIT** 

STATE OF TEXAS COUNTY OF WEBB

Being first duly sworn, deposes and says:

That he/she is

JOE GAGE JR.

(a Partner of officer of the firm of, etc.)

The party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or shame; that said Bidder has not colluded, conspired, connived or agreed directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed Contract; and that all statements in said proposal or bid are true.

Signature of:

Bidder, if the Bidder is an individual Partner, if the Bidder is a Partnership Officer, if the Bidder is a Corporation

Subscribed and sworn before me this 22nd day of July 20 25

A.

GUADALUPE R. CASTILLO My Notary ID # 7159852 Expires January 29, 2026

My commission expires:

January 29, 2026

Auadolepe R Castillo

30.0



# City of Laredo Discretionary Contracts Disclosure

Please fill out this form online, print completed form and submit with proposal to originating department.

rename or beigen an	bmitting this disclosure	form.	
JOE		GAGE	JR.
irst		M.L. Last	Sutfix
2. Contract Informat	ion.		
) Contract or Project na	ame(s): FY25-070 FA	ABRICATION OF SPECIAL ITTINGS	LIZED HEAVY HYDRAULI
r) Originating Departme	ent(s): FLEET DEF	PARTMENT	
'3 Name of individual	(s) or entity(ies) seeking	a contract with the city (i.e. pa	irties to the contract)
*3 Name of individual( JOE GAGE JR. Name (Print)	(s) or entity(ies) seeking  Signature	a contract with the city (i.e. pa	Signature
JOE GAGE JR. Name (Print)	Jako G	<b>7</b> 	
JOE GAGE JR.	Signature	Name (Print)	Signature
JOE GAGE JR. Name (Print) Name (Print)	Signature Signature	Name (Print) Name (Print)	Signature Signature
JOE GAGE JR.  Name (Print)  Name (Print)  Name (Print)	Signature Signature Signature Signature stity(ies) that is a partner	Name (Print)  Name (Print)  Name (Print)  Name (Print)	Signature Signature Signature

*5. List any individuals or entities that will be subcontractors on this contract.  Not applicable. No subcontractors will be retained for this contract.						
Subcontractors may be retained, but have not been selected at the time of this submission.						
List of subcontractors:	<b></b>					
	<del> </del>					
*6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contri Not applicable. No attorneys, lobbyists, or consultants that have been retained to assist in seeking this con-						
List of attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract:						
*7. Disclosure of political contributions.  List any campaign or officeholder contributions made by the following individuals in the past 24 months to than \$100 to any current member of City Council, former member of City Council, any candidate for City Council action committee that contributes to City Council elections.	taling more Touncil, or					
<ul> <li>a) Any individual seeking contract with the city (Question 3)</li> <li>b) Any owner or officer of entity seeking contract with the city (Question 3)</li> <li>c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary busine (Question 4)</li> <li>d) Any subcontractor or owner office of subcontracting entity retained for the contract (Question 5)</li> <li>e) The spouse of any individual listed in response to (a) through (d) above</li> <li>f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)</li> </ul>	:88					
$\sqrt{N}$ Not applicable. No campaign or officeholder contributions have been made in the preceding 24 months by individuals.	y these					
List of contributors:						
Updates on Contributions Required Information regarding contributions must be updated by submission of a revised form from the date of the so of this form, up through the time City Council takes action on the contract identified in response to Question continuing for 30 calendar days after the contract has been awarded.	ubmission r 2 and					
*8. Disclosure of conflict of interest  Are you aware of any facits) with regard to this contract that would raise a "conflict of interest" issue under 2.01 of the Ethics Code for any City Council member or board commission member that has not or will not by these city officials?	Section be raised					

eq Lum not aware of any conflict(s) of interest issues a Council or a city board commission.	nider Section 2.01 of the Ethics Code for members of City
Lam aware of the following conflict(s) of interest:	
*Ack	nowledgements
Updates Required I understand that this form must be updated by submiss before the discretionary contract is the subject of action	sion of a revised form if there is any change in the information in by the City Council, and no later than five (5) business days. This include information about political contributions made
√ No Contract with City Officials or Staff during C	instruct Evaluation
I understand that a person or entity who seeks or applic	es for a city contract or any other person acting on behalf of that icials and employees regarding the contract after a Request for
contact is required with city officials or employees, the	ntract is posted as a City of Laredo Council agenda item. If a contact will take place in accordance with procedures of this prohibited contacts provision set out in Section 2.09 of ad to disqualification of their offer from consideration.
*Conflict of Interest Questionnaire (CIQ) Chapter 176 of the Local Government Code requires e (CIQ) to the Office of the City Secretary.	ontractor and vendors to submit a Conflict of Interest Form
√ I acknowledge that I have been advised of the require Government Code.	rement to file a CIQ form under Chapter 176 of the Local
	*Oath
I swear or affirm that the statements contained in this attachments, to the best of my knowledge and belief are	s Discretionary Contracts Disclosure Form, including any extrue, correct, and complete.
JOE GAGE JR. Jan	DIRECTOR / CEO
Name (Print) Signature	Litte
GONZALEZ AUTO PARTS	07/22/2025
Company or DBA	Date
Diagon (III this from the total of the	I submit a marketed them a in more set is

Please fill this form out online, print and submit completed form with proposal to origination department. All questions must be answered. If necessary to mail, send to:

City of Laredo P.O. Box 579 Laredo, TX 78042-0579

# 31.0 Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided. https://www.ethics.state.tx.us/tec/1295\_Info.htm.

# Implementation of House Bill 1295

## 31.1 Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252,908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

# 31.2 Filing Process:

Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

Additional Information:

HB 1295

Certificate of Interested Parties (Form 1295)

New Chapter 46. Ethics Commission Rules:

46.1. Application

46.3. Definitions

46.5. Disclosure of Interested Parties Form

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

		<u> </u>			1 of 1		
•	Consider No. 1 A and 6 if there are interested carties			OFFICE USE	ONLY		
	Complete Nos. 1 - 4 and 6 if there are interested parties.  Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.			CERTIFICATION OF FILING			
Name of business entity filing form, and the city, state and country of the business entity's place of business.			4	Certificate Number: 2025-1340024			
	GONZALEZ AUTO PARTS						
	LAREDO, TX United States		4	Date Filed:			
2	Name of governmental entity or state agency that is a party to the contract for which the form is			07/22/2025			
being filed. CITY OF LAREDO			Date Acknowledged:				
_	Provide the identification number used by the governmental entit	ty or state agency to track or ident	ify the co	ontract, and prov	ride a		
3	description of the services, goods, or other property to be provide	led under the contract.	•				
	FY25-070						
	FABRICATION OF SPECIALIZED HEAVY HYDRAULIC HOS	SES WIFIT HNGS					
_				Nature of interest			
4	Name of Interested Party	City, State, Country (place of busi		· · · · · · · · · · · · · · · · · · ·			
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5	Check only if there is NO Interested Party.						
	Check only if there is No interested Party.	<u> </u>					
6	UNSWORN DECLARATION						
	My name isJOE GAGE JR.	, and my date	of birth is	<u> 12/29/197</u>	5		
	My address is 4220 SAN BERNARDO AVE.	LAREDO	_IX	<u> 78041</u>	<u>_US</u> _		
١		(city)	(state)	(zip code)	(country)		
	I declare under penalty of perjury that the foregoing is true and correct.						
	Executed in WEBB Count	ty. State of TEXAS on	<sub>ba</sub> ggna	Hayof IIIV	20 25		
	Executed in VVLDD Count	ty. State of, on t	.ne <u>ZZ11</u> L	month)			
		$\bigcap$ $II$					
		Land Ly					
	Signature of authorized agent of contracting business entity						
1	(Declarant)						

# 32.0 Vendors Instructions:

Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3%, floor, Laredo, Texas, 78040 until 5:00 P.M on July 22, 2025; and all bids received will be opened and read publicly at 10:00 A.M. at the Office of the City Secretary on July 23, 2025.

Hand delivered Bids are to be submitted in a scaled envelope clearly marked:

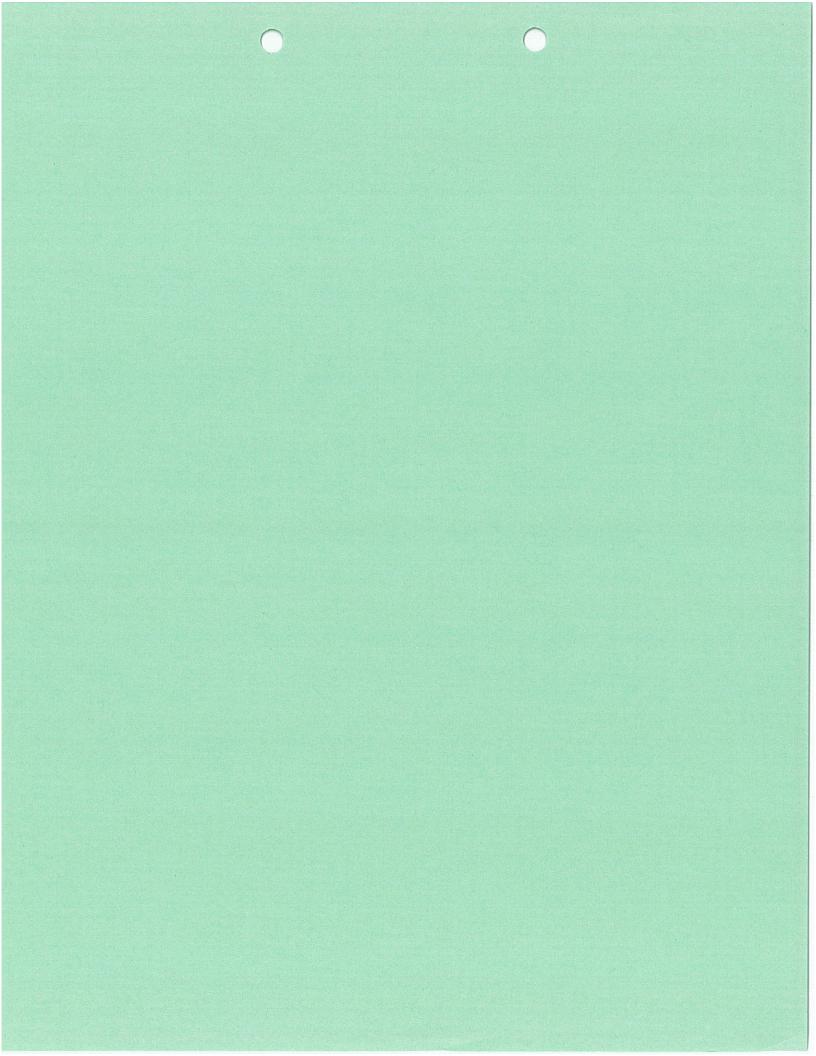
Bid: Fabrication of Specialized Heavy Hydraulic Hoses W/Fittings – Fleet Department FY25-070

Bids can be downloaded and submitted through Cit-E-Bid. https://cityoflaredo.jonwave.net/Login.aspx

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Hand Delivered:

City of Laredo - City Secretary C'O Mario I, Maldonado Jr. City Hall - Third Floor 1110 Houston Street Laredo, Texas 78040



City of Lando - City Secretary

C/O Mario I Maldonado Jr.

City Hall - Third Floor

Laredo, TX 18040

Laredo, TX 18040

VELCO INC 1 G SSC .C.M



# CITY OF LAREDO FINANCE DEPARTMENT PURCHASING DIVISION FORMAL INVITATION FOR BIDS

# FABRICATION OF SPECIALIZED HEAVY HYDRAULIC HOSES WIFITTINGS FLEET DEPARTMENT

## Public Notice

Notice is hereby given that the City of Laredo is now accepting scaled bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions; for awarding a two-year contract for the fabrication of hydraulic hoses with fittings for the Fleet Department.

Copies of the specifications may be obtained from the Finance Department – Purchasing Division, 3512 Thomas Ave., Laredo. Texas 78041 or by downloading from our website: <a href="https://eityoflaredo.com">www.eityoflaredo.com</a> or through Cit-E-Bid: <a href="https://eityoflaredo.ionwave:net/Login.aspx">https://eityoflaredo.ionwave:net/Login.aspx</a>

Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3rd, floor, Laredo, Lexas, 78040 until 5:00 P.M on July 22, 2025; and all hids received will be opened and rend publicly at 10:00 A.M. at the Office of the City Secretary on July 23, 2025.

Hand delivered hids are to be submitted in a scaled envelope clearly marked.

Bid: Fabrication of Specialized Heavy Hydraulic Hoses W/Fittings - Fleet Department FY25-070

Bids can be downloaded and submitted through Cit-E- Bid:	Hand Delivered: City of Laredo – City Secretary
https://citvofluredo.ionwave.net/Login.asox	C/O Mario I Maldonado Jr. City Hall - Third Floor
	1110 Houston Street Laredo, Texas 78040

Vendors contractors submitting hand-delivered bids to the City Secretary's Office on the due date must allow sufficient time for check-in at the City Hall reception desk. The City is not responsible for any delays caused by the check-in process. Bids will not be accepted after the specified deadline, regardless of circumstances. Please plan accordingly to ensure timety submission.

The City of Laredo reserves the right to reject any and all bids, and to waive any minor irregularities.

Bid forms can be downloaded and printed through Cit-E-Bid. \*\*\*\*\* Mailed Proposals (i.e. USPS, FedEx, UPS), telegraphic, or facsimile proposals will not be considered. \*\*\*\*\*\*\*\*



# City of Laredo Purchasing Division

# Notice to Bidders

Notice is hereby given that the City of Laredo is now accepting scaled bids, subject to the Terms and Conditions of this Request for Bid and other contract provisions, for awarding a two-year contract for the fabrication of hydraulic hoses with fittings for the Fleet Department. Copies of the specifications may be obtained from the Finance Department – Purchasing Division, 5512 Thomas Ave., Laredo, Texas 7804 or by downloading from our website; <a href="www.cityoflaredo.com">www.cityoflaredo.com</a> or through Cit-E-Bid: <a href="https://cityoflaredo.ionwave.net/Login.aspx">https://cityoflaredo.ionwave.net/Login.aspx</a> Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3rd. floor, Laredo, Texas 78040 until 5:00 P.M. on July 22, 2025; and all bids received will be opened and read publicly at 10:00 A.M. at the Office of the City Secretary on July 23, 2025.

Hand delivered bids are to be submitted in a sealed envelope clearly marked:

Bid: Fabrication of Specialized Heavy Hydraulic Hoses W/Fittings - Fleet Department FY25-070

Bids can be downloaded and submitted through Cit-E-Bid:

https://cityoflaredo.ionwave.net/Login.aspx

Hand Delivered:

City of Laredo – City Secretary C/O Mario I. Maldonado Jr. City Hall – Third Floor 1110 Houston Street Laredo, Texas 78040

Vendors/contractors submitting hand-delivered bids to the City Secretary's Office on the due date must allow sufficient time for check-in at the City Hall reception desk. The City is not responsible for any delays caused by the check-in process. Bids will not be accepted after the specified dendline, regardless of circumstances. Please plan accordingly to ensure timely submission.

The City of Laredo reserves the right to reject any and all bids, and to waive any minor irregularities.

WITNESS MY HAND AND SEAL, ON THIS 30th DAY OF JUNE 2025,

Mario I. Maldonido Jr.

46 City Secretary

# HERMS AND CONDITIONS OF INVITATIONS FOR BIDS GUNERAL CONDITIONS

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# 9.0 INTENT OF CONTRACT

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### 12.0 PAYMENT & INVOICING

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13.0 In accordance to State of Texas, the City of Euredo follows State practices when awarding any and all competitive solicitations:

FEXAS ENGINEERING AND LAND SURVEYING PRACTICE. ACTS AND RULEN CONCERNING PRACTICE AND LICENSURE OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 100L TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS. CHAPTER 137: COMPLIANCE AND PROFESSIONALISM SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS \$137.53 LINGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SURVICES PROCURIMENT ACT

A Volcarsed engineer shall not amond or request, so by a no writing a compensational operation professional engineering services for a governmental entitle and or from representations that report to the board any requests from 200 commental entities and or from representations that removes that report to the board any requests from 200 commental entities and or from representations of that reduces that or selection based or known strated competence and quantifications to perform the service of the purposes of this section competitive building to obtain a gauging services includes that is not limited to the submit soon of an momentum and notionality or a gauging service and must not require positive anotherwise those information of other information from which is strongly and must not require another service of the submit of the properties of the information of other information from which is strongly and must not require the service of the confidence o

### 14JUINSURANCE REQUIREMENTS (NON-CONSTRUCTION)

The successful bidder(s) shall furnish the City with a Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

- (a) Commercial General Liability insurance at faintinum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage. Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident \$1,000,000 by disease each-occurrence \$1,000,000 by disease accregate.
- (c)Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.
- (d)Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or back of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.
- te1A Comprehensive General Liability insurance form may be used in fieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement.
- (f) With reference to the foregoing insurance requirement. Contractor shall specifically endorse applicable insurance policies as follows:

- The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
- 2. All liability policies shall contain no cross-flability exclusions or insured versus insured restrictions.
- A waiver of subrogation in rayor of the City of Euredo shall be contained in the Workers compensation, and all liability policies.
- All insurance policies shall be endorsed to require the insurer to manediately nority. The City of Laredo of any material change in the insurance coverage.
- All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (n0) days' notice prior to cancellation or non-renewal of the insurance.
- 6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
- 7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
- Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
- Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Fexas Department of Insurance.
- (g)All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:
  - 1. Sets forthall endorsements and insurance coverages according to requirements and instructions contained herein.
  - 2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.
- (b) Upon receipt of a verified claim and at the request of the City of Laredo. Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

# 15.0 CONTRACT REQUIREMENTS

# 15.1 CODE OF ETHICS ORDINANCE 2012-0-126

Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethies.

# 15.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD

A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Birl, Request for Proposal (RFP). Request for Qualification (RFQ) or other solicitation has been released. This no contact provision shall conclude when the contract is awarded. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

# 15.3 NON-COLLUSIVE AFFIDAVIT (Attached)

The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or shant that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from Bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract, and that all statements in said proposal or bid are true.

# 15.4 CONTRACT DISCLOSURE FORMS (Attached)

The City of Laredo requires the following forms to be completed as a part of this bid for consideration:

Company Information Questionnaire.

- Signed Price Schedule.
- 3. Conflict of Interest Questionnaire.
- 4. Non-Collusive Affidavir
- 5. Discretionary Contracts Disclosure
- 6. Certificate of Interested Parties (Form 1205) \*\* Upon Award of Bid Only\*\*

# 15.5 CONFLICT OF INTEREST FORMS (Attached)

Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, eities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

# 15.6 IEXAS ETHICS COMMISSION (Form 1295, Attached)

Certificate of Interested Parties (Form 1295)

Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, <a href="https://www.ethics.state.tx.us/tec/1295-Info.htm">https://www.ethics.state.tx.us/tec/1295-Info.htm</a>

In 2015, the Texas Regislature adopted House Bill 1295, which added section 2252,908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action of vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the besays Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this will result in the cancellation of the contract.

# 16.0 DISQUALIFICATION & DEBARMENT CERTIFICATION

By submitting this Statement of Qualifications, the firm certifies that a is not currently debarred or eligible for debarrient from the City of Laredo pursuant to Ordinance No. 2017-O-098, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the finginger-certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order inwarded under this contract to certify it eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification.

Additionally, in accordance with Chapter 2270. Lexas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract.

S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the computofler and that does business with Iran, Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Iran, or any

federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

# Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification, Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by \$145.8.0. 1382. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

# C 0 Addendum

The city of Europe reserves the right cosmonlessman cool explain a long court of the Court need to come resist or otherwise most be sometiments on become my Villenburg memory of the representation of teaching and explained are receipted each added the result fraction in the sum of the sum of the representation of the sum of the

# Important Notice:

Addendum is tiffications will be sent to the cinari address associated with each schemes in this residence party is responsibility to monitor the increased cinari subress and an increase it in the address are received and select whedged. Falliage to telepower by an issued addression. There is the monitor in thing returned and considered mesoplete.

# Formal Invitation for Bids Fabrication of Hydraulic Hoses W/Fittings Fleet Department

# 18.0 Scope of Work

The City of Laredo is requesting bid pricing from qualified vendors for awarding a two-year contract for the fabrication of hydraulic hoses with fittings for the Fleet Department. Copies of the bid specifications may be obtained from the Finance Department – Purchasing Division, 5512 Thomas Ave., Laredo, Texas 7804) or by downloading from our website: <a href="www.cityoflaredo.com">www.cityoflaredo.com</a> or through Cit-E-Bid: <a href="https://cityoflaredo.innwave.net/Logintaspx">https://cityoflaredo.innwave.net/Logintaspx</a>

- 18.1 All questions for this bid shall be submitted through Cit-fi-Bid no later than, July 10, 2025 before 2:00 P.M.
- 18.2 Point of Contact: Royald W. Miller at 956-727-6455, smiller@c.claredo.tx.us

### 19.0 General Requirements

Hoses shall be available for pickup or delivery on the same day they are ordered. However, there may be occasions when the hoses must be ordered and those hoses should be quoted F.O.B., Laredo, I.N. Allowances for special freight-charges will be acceptable only when expedited delivery is approved by the City of Laredo.

- 19.1 Hoses will be ordered during regular working hours Monday through Friday.
- 19.2 When vendors cannot abide by the terms and conditions in fulfilling their contract, the City reserves the right to purchase contract materials on the open market and charge the contract vendor the price difference.

# 20.0 Insurance Requirements

The successful bidder(s) shall turnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract. Said insurance policies shall comply with all requirements set forth in section 14.0 of these specifications. Contractor(s) shall keep a current certificate of insurance in the City of Laredo Purghasing Division at all times and shall immediately report any changes to the Purchasing Office Administration.

### 24.0 Term of Contract

The term of this contract shall be for a period of two (2) years beginning as of the date of its execution. The contract may be extended for three, additional one (1) year periods. Should the vendor desire to extend the contract for the additional one-year period, it must so notify the City in writing no later than sixty (60) days before the expiration of the prior term. Such notification shall be effective upon actual receipt by the City. Renewals shall be in writing and signed by the City's Purchasing Manager & City Manager or his designee, without further action by the Laredo-City Conneil, subject to and contingent upon appropriation of funding therefore. All annual contracts shall bound by the terms of the bid documents. The City shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 3 months. Said month to month extensions shall be in writing, signed by the City's Parchasing Manager & City Manager or his designee, and shall not require City Conneil approval, subject to and contingent upon appropriation of funding therefore. The City reserves the right to renew or rebid this contract, if the appropriated funds initially approved by City Council are exhausted before the contract expiration date.

21.1 This contract will shall be the responsibility of and administered by the vendor and the City of Laredo Fleet Department.

### 22.0 Award of Contract

This contract will be awarded to the lowest responsible bidder or bidders based on the evaluation factors fisted in the request for bid document, in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code. This contract will be awarded to the three lowest bidders. Definition of lowest responsive and responsible bidder as per the Institute for Public Procurement is:

"Lowest Responsive and Responsible Bidder: The bidder who fully complied with all of the bid requirements and whose past performance, reputation, and financial capability is deemed acceptable, and who has offered the most advantageous pricing or cost benefit, based on the criteria stipulated in the bid documents."

Annual Supply/Service Contract: This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased and change orders shall not be applicable.

# 22.1 Disclosure of Interested Parties

Section 2252,908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to like with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252,908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under outh and under penalty of perjury.

Section 2252,908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252,908 provides definitions of certain terms occurring in the section.

Section 2252,908 applies only to a contract entered into on or after Jan. 1, 2016, (Only if awarded contract is approved by City Council). The form must be submitted electronically through the <u>Texas-Ethics Commission</u> website. Once the form is submitted and given a unique registration number, the business entity must manually sign the form and have it notarized. The form should be sent to the government entity which will then verify the form on the Texas Ethics Commission website.

# 23:0 Price Adjustment\*\*\*\*\*

The City of Laredo will allow unit price adjustments upwardly or downwardly when correlated with an industry wide adjustment. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and be supported by appropriate documentation. A written notice stipulating in detail the price revision must be furnished to the City no less than 30 days before revised prices go into effect. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and be supported by appropriate documentation. The City will not take action to intentionally delay legitimate manufacturer unit price increases. The City of Laredo reserves the right to cancel the contract if the price increase is deemed excessive; a new contract vendor will be selected on the basis of competitive bids. Documentation may be emailed to ealdape@ci.laredo.tx.us

### 24.0 Termination of Contract

This contract shall be for an initial period of two years or twenty-four months from the commencement date. Either party will have the right to terminate the contract by giving written notice to the other party at least 3 months before the end of the initial period of the contract or at least 30 days at any point after the end of the initial period. Either party may terminate this contract by written notice to the other at any time if the other party:

- 24.1 Commits a breach of this contract and, in the case of a breach capable of remedy, fails to remedy the breach within 10 days of being required to do so in writing:
- 24.2 or becomes insolvent, or has a liquidator, receiver, manager or administrative receiver appointed.

# 25.0 Required Format and Contents of Bid Submission

For a bid to be considered it must contain the following information: Company Information Questionnaire Signed Price Schedule Conflict of Interest Questionnaire Non-Collusive Affidavit Discretionary Contract Disclosure Certificate of Interested Parties (Form 1295)

# 26.0 Bidder Information Questionnaire

# Bidder Information/Business Questionnaire: Please complete all information requested below and submit with your bid package

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid is to prices, terms of conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vender agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct."

Name of Offerer Business) Velco, Irc.	· · · · · · · · · · · · · · · · · · ·
N	ale 7/22/25
Print Name Arturo G. Vela of person authorized to sign bid	
Fille: President	
Business Address: 1705 Market St.	
City, State, Zip Code: <u>Laredo</u> , TX 78043	
Telephone Number: (956) 726-1030 Fax Number	,
Contact Person Limsil Address: velcoinc 1@ 5bcglobal.net	
Federal Lax II) Number: 14-2295196	
Bidders Principal/Corporate Place of Business Address:	
Indicated Status of Business:	
Corporation Partnership Sole Proprietorship	(Alter:
If other state business status:	
State how long under its present business name: 44 years	· · · · · · · · · · · · · · · · · · ·
If applicable, list all other names under which the Business identified above operated in the la	st five years
Will Bidder proposer provide a copy of its financial statements for the last two years, if respec	iled by the City of Laredo? Yes No

Has the business, or any officer or paraner ther	લ્કાં. ક્ષિણ	d in comp	dete a contract! Yes Su	
Is any litigation pending against the Business?	Yes	(%)	-	
Is offeror currently for sale or involved in any If yes, offer need to explain the expected impa			nd or to because acquired by another business entity? tional and directional terms.	Yes No
Has the Business ever been declared mor response	onsive" h	or the purp	pose of any governmental agency contract award. Y	es No
Has the Business been debarred, suspended, provoluntarily excluded, or otherwise disqualified	opused fi From bid	յւ մշերյու մուց, <b>բ</b> ող	ent, suspended, proposed for debarment, declared inc posing, or contracting? Yes So	digible.
Are there any proceedings; pending relating to qualification to receive a public contract? Ye	the Busin	ivas ruspu )	nsibility, debarment, suspension, voluntary exclusion	u or
Hs the government or other public entity reque basis of default or in lieu of declaring the Busin			forcement of any of its rights under a surety agreementes. (No.)	nt on the
Is the Business in arrears in any contract or del	я? Yes	Nu		
Has the Business been a defaulter, as a principa	al, surety.	or others	use? Yes (No)	
State if company is a certified minority husiness er	<del></del>			
storically Undermilized Business (HUB):	(Y cy)	No	Disadvantaged Business Enterprise (DBE): Yes	No
iall Disadvantaged Business Enterprise (SDBC). Yes	No	Other:	Please specify	
is company is not a certified minority business:				
he above minority information is requested for statistic			urposes only and will not influence the amount of earny given company	xpenditure the
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# 17.0 Tab Price Schedule

# 17.1 Section I: Fabricated Hydraulic Floses w/Fittings

Orifice Size	Wires	Cust per Linear	
		Foot	annual basis
			For bid purposes, the average length of each
			hose shall be 4 feet but the actual length
			purchased will be determined by the size of the
			replacement hose needed.
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7	6	3	33
.[			35
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4	6	S	35
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12	6	\$	35
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32	6	5	**************************************
36	Ġ	15	

State brand of hoses and fittings: Tex/AGC

Quantities are approximate on yearly basis.

Company Name: Velco, Inc.		
Owner: President Name: Arturo G. Vela		
Company Address: 1705 Market St.		·
City, State, Zip Code: Laredo, TX 7804	3	
Company Authorized Representative's Signature:	25	Dol
Company Representative's Name: Arturo G. Vela		
Signature on this form indicates agreement with "Instructions to Bidder - all specifications listed on this document"	General Ferms :	and Conditions, pricing and
Section II: Mobile Service Indicate if mobile service is available		
Labor Rate for Services 5	Per Hour	
Miléage Rate (illany)	Per Hour	
Cornean Numer		
Company Name:		
Owner/President Name:		•
Company Address:		**************************************
City, State, Zip Code:	· •	· · · · · · · · · · · · · · · · · · ·
Company Authorized Representative's Signature:		
Company Representative's Same:		
Signature on this form indicates agreement with "Instructions to Bidder + Call specifications listed on this document."	reneral Terms ar	nd Conditions, pricing and

27.3

# 28.0 Conflict of Interest Disclosure

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo. Texas 78040, a Conflict of Interest Questionnaire that describes alliliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250,000 or more to the listed City of Laredo officer (s) or certain family members.

The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor.

The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from <a href="http://www.ethics.state.tx.us/whatsnew/conflict forms.htm.">http://www.ethics.state.tx.us/whatsnew/conflict forms.htm.</a>

The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include:

- I. Mayor
- 2. Council Members
- 3. City Manager
- 4. Members of the Fire Fighters and Police Officers Civil Service Commission.
- 5. Members of the Planning and Zoning Commission.
- 6. Members of the Board of Adjustments
- 7. Members of the Building Standards Board
- 8. Parks & Leisure Advisory Committee Member.
- 9. Historic District Land Board Member,
- 10. Ethics Commission Board Member.
- 11. The Board of Commissioners of the Laredo Housing Authority
- 12. The Executive Director of the Laredo Housing Authority
- 13. Any other City of Laredo decision making hoard member

If additional information is needed please contact the Purchasing Agent at 956-794-1731

CONFLICT OF INTEREST QUESTIONNAIRE or vendor or other person doing business with local governmental entity	FORM CIQ
ils questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., gular Session.	OFFICE USE ONLY
is questionnaire is being filed in accordance with Chapter 176. Local Government ode by a person who has a business relationship as defined by Section 176.001(1-a) with a cal governmental entity and the person meets requirements under Section 176.006(a)	
law this questionnaire must be filed with the records administrator of the local governmental titly not later than the 7th business day after the date the person becomes aware of facts at require the statement to be filed. See Section 176,006, Local Government Code	
A person commits an offense if the person knowingly violates Section 176 005. Local Government Code. An offense under this section is a Class C misdemeanor	
Name of person who has a business relationship with local governmental entity.	
Check this box if you are Ming an update to a previously filed questionnaire.  (The law requires that you file an updated completed questionnaire with the appropriate to 7th business day after the date the originally filed questionnaire becomes incomplete ar inaccurate.)  Name of local government officer with whom filer has employment or business relationship	
(The law requires that you file an updated completed questionnaire with the appropriate to 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)	
(The law requires that you file an updated completed questionnaire with the appropriate to 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)  Name of local government officer with whom filer has employment or business relationship	with whom the filer has
(The law requires that you file an updated completed questionnaire with the appropriate to 7th business day after the date the originally filed questionnaire becomes incomplete ar inaccurate.)  Name of local government officer with whom filer has employment or business relationship.  Name of Officer  This section (item 3 including subparts A. B. C. & D.) must be completed for each officer an employment or other business relationship as defined by Section 176.001(1-a). Local	with whom the filer has it Government pages to
(The law requires that you file an updated completed questionnaire with the appropriate to 7th business day after the date the originally filed questionnaire becomes incomplete ar inaccurate, it is the local government officer with whom filer has employment or business relationship.  Name of Officer  This section (item 3 including subparts A. B. C. S. D.) must be completed for each officer an employment or other business relationship as defined by Section 176.001(1-a). Local this Form CIO as necessary.  A. Is the local government officer named in this section receiving or likely to receive taxable income, income.	with whom the filer has at Government pages to me, other than investment No
(The law requires that you file an updated completed questionnaire with the appropriate to 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate, and business day after the date the originally filed questionnaire becomes incomplete or inaccurate, and the section (item 3 including subparts A. 8. C. 8. D.) must be completed for each officer an employment or other business relationship as defined by Section 176.001(1-a). Local this Form CIO as necessary.  A. Is the local government officer named in this section receiving or likely to receive taxable income, incoming the filer of the questionnaire?  B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investing direction of the local government officer named in this section AND the taxable income is not direction of the local government officer named in this section.	with whom the filer has at Government pages to me, other than investment No entincome, from or at the it received from the local to which the local
(The law requires that you file an updated completed questionnaire with the appropriate to 7th business day after the date the originally filed questionnaire becomes incomplete ar inaccurate, j.  Name of local government officer with whom filter has employment or business relationship.  Name of Officer.  This section (item 3 including subparts A. 8. C. 8. D.) must be completed for each officer an employment or other business relationship as defined by Section 176.001(1-a). Local this Form CIO as necessary.  A. Is the local government officer named in this section receiving or likely to receive taxable income, income, from lihe filer of the questionnaire?  Yes  B. Is the filer of the questionnaire receiving or likely to receive taxable income, incomposition of the local government officer named in this section. AND the taxable income is not governmental entity?  Yes  C. Is the filer of this questionnaire employed by a corporation or other business entity with respect	with whom the filer has at Government pages to me, other than investment No entincome, from or at the it received from the focal to which the local Yes No

	( HY OF LAREDO PURCHASING DIVISION
29.0	AFFIDAVIT
Project:	
Form of Non-Collusive Affidavit	A CELIDANUT
STATE OF TEXAS	AFFIDAVIT
Being tirst duly sworn; deposes and says;	
That he/she is Arturo G. Vela (a Partner of officer of the firm of s	ete.)
that said Bidder has not colluded, conspired, con- to put in a sham bid or to refrain from biddin agreement or collusion, or communication or co- other Bidder or to fix any overhead, profit or co-	that such proposal or bid is genuine and not collusive or shame; unived or agreed directly or indirectly, with any Bidder or Person, g, and has not in any manner, directly or indirectly, sought by afference, with any person, to fix the bid price or affiant or of any ist element of said bid price, or of that of any other Bidder, or to or any person interested in the proposed Contract; and that all
•	1 to 1 to 1
	Signature of:
	Bidder, if the Bidder is an individual Partner, if the Bidder is a Partnership
	Officer, if the Bidder is a Corporation
Subscribed and sworn before me this	day of20
	Notary Public
My commission expires:	



# City of Laredo Discretionary Contracts Disclosure

Please fill out this form online, print completed form and submit with proposal to originating department.

For details on use of this form, see Section 4.01 if the City's Ethics Code,  "This is a New Submission or Correction or I pdate to previous submission."  *I. Name of person submitting this disclosure form.  Arturo G Vela  First Suffix  *Z. Contract Information.  a) Contract or Project name(s):  FY25-DTO  Fobricotion of Specialized Heavy Agdrawlic Hose  Welthros  b) Originating Department(s):  Fleet Dept.  *3 Name of intividual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)  Arturo G. Vela  Signature Name (Print) Signature  Name (Print) Signature Name (Print) Signature  Name (Print) Signature Name (Print) Signature  *4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual of entity listed in Question 3  Not applicable. Contracting partytics) does not have partner, parent, or subsidiary business entities.		F. 121	All questions must be answered.	
*1. Name of person submitting this disclosure form.  Arturo  G  Vela  M.I. Last  Suffix  *2. Contract Information.  a) Contract or Project name(s):  FY25-070  Fabrication of Specialized Heavy Hydraulic Hose W/Eithras  b) Originating Department(s):  FY25-070  Fabrication of Specialized Heavy Hydraulic Hose W/Eithras  b) Originating Department(s):  FY25-070  Fabrication of Specialized Heavy Hydraulic Hose W/Eithras  h) Originating Department(s):  FY25-070  Fabrication of Specialized Heavy Hydraulic Hose W/Eithras  h) Originating Department(s):  FY25-070  Fabrication of Specialized Heavy Hydraulic Hose W/Eithras  None of individual (s) or entity (ies) seeking a contract with the city (i.e., parties to the contract)  Arturo C, Ve la Signature  Name (Print)  Signature  *4. List any business entity (ies) that is a partner, parent, subsidiary business entities.  Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.	*This	ror delads on use of s is a <u>New Submissi</u>	this form, see Section 4.01 if the on orCorrection orUpd	City's Ethics Code, late to previous submission.
First  M.I. Last  Suffix  2. Contract Information.  a) Comract or Project name(s):  FY25-070  Fabrication of Specialized Heavy Agdraulic Hoses W/Fittings  h) Originating Department(s):  Fleet Dept.  *3 Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)  Arturo C. Ue la Signature  Name (Print)  Signature  Signature  Name (Print)  Signature				•
*2. Contract Information.  a) Contract or Project name(s): FY25-070  Eabrication of Specialized Heavy Hydraulic Hose W/Eithings  b) Originating Department(s): Fleet Dept.  *3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)  Arturo C. Ve la Sultantial Name (Print) Signature  Name (Print) Signature Name (Print) Signature  Name (Print) Signature Name (Print) Signature  Name (Print) Signature Name (Print) Signature  *4. List any business entity(ies) that is a partner, parent, subsidiary husiness entity(ies) of the individual openity listed in Question 3  Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.	_			
*2. Contract Information.  a) Contract or Project name(s): FY25-070  Eabrication of Specialized Heavy Hydraulic Hose W/Eithings  b) Originating Department(s): Fleet Dept.  *3 Name of initividual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)  An turo C. Ve la Solding Tellal Name (Print) Signature  Name (Print) Signature Name (Print) Signature  Name (Print) Signature Name (Print) Signature  Name (Print) Signature Name (Print) Signature  *4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual openity listed in Question 3  Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.	Arturo		G Vela	
Exprincation of Specialized Heavy Hydraulic Hoses W/Eithras  b) Originating Department(s): Fleet Dept.  *3 Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)  Name (Print) Signature Name (Print) Signature  *4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual optity listed in Question 3  Not applicable. Contracting partyties) does not have partner, parent, or subsidiary business entities.	FITS		M.I. East	Suffix
Page (Print)  Signature  Name (Print)  Signature  Signature  Name (Print)  Signature  Signature  Signature  Signature  Name (Print)  Signature  Signature  Signature  Signature  Signature  Name (Print)  Signature  Signature  Signature  Signature  Name (Print)  Signature  Signature  Name (Print)  Signature  Signature  Signature  Signature  A. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual of entity listed in Question 3  Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.	*2. Contract Informa	dion.		
*3 Name of individual(s) or entity(ies) seeking a contract with the city (i.e., parties to the contract)  Artero C. Ve la Signature  Name (Print)  Signature	a) Contract or Project (	namersis FY25-	DA D	
*3 Name of individual(s) or entity(ies) seeking a contract with the city (i.e., parties to the contract)  Artero C. Ve la Signature  Name (Print)  Signature		Fabrication	on of Specialized He	my Hydraulic Hoses
*3 Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)  Artero C. Ve la Signature  Name (Print)  Signature		W/Eithor	2	
Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)  Arthro C. Ve la Signature Name (Print) Signature  Name (Print) Signature Name (Print) Signature  Name (Print) Signature Name (Print) Signature  Same (Print) Signature Name (Print) Signature  Same (Print) Signature Name (Print) Signature  4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual ontity listed in Question 3  Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.	y) Originating Departm	nemis: Fleet T	Sept.	
Arturo C. Ve la Signature Name (Print) Signature  Same (Print) Signature Name (Print) Signature  4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual ontity listed in Question 3  Not applicable, Contracting party(ies) does not have partner, parent, or subsidiary business entities.		<del></del>		
Name (Print)  Signature  Signature  Name (Print)  Signature  Signature  Name (Print)  Signature  And (Print)  Signature  Signature  And (Print)  Signature  And (Print)  Signature  Name (Print)  Signature				
Name (Print)  Signature  Signature  Name (Print)  Signature  Signature  Name (Print)  Signature  At List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual opatity listed in Question 3  Not applicable, Contracting party(ies) does not have partner, parent, or subsidiary business entities.	ራን ዜና - / _ ድላ.  ተ. ን ነ	March 18 Constant of the Constant		
Name (Print)  Signature  Name (Print)  Signature  Signature  Name (Print)  Signature		~	•	irties to the contract)
Name (Print) Signature Name (Print) Signature  Same (Print) Signature Name (Print) Signature  Same (Print) Signature Name (Print) Signature  54. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual outify listed in Question 3  Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.	Arturo G. Ve	la Volten &	lal	
Same (Print)  Signature  Same (Print)  Signature  Name (Print)  Signature  4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual ontity listed in Question 3  Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.	Name (Print)	Signature	Name (Print)	Signature
Name (Print) Signature Name (Print) Signature  Name (Print) Signature Name (Print) Signature  4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual orbity listed in Question 3  Not applicable. Contracting party(ies) does not have parmer, parent, or subsidiary business entities.			· ·	
Name (Print) Signature Name (Print) Signature  4. List any business entity (ies) that is a partner, parent, subsidiary business entity (ies) of the individual of entity listed in Question 3  Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.	Name (Print)	Signature	Name (Print)	Signature
Same (Print) Signature Name (Print) Signature  4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual optity listed in Question 3  Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.				
*4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3  Not applicable. Contacting party(ies) does not have partner, parent, or subsidiary business entities.	Same (Print)	Signature	Name (Print)	Zignature
4. List any business entity(ies) that is a partner, parent, subsidiary husiness entity(ies) of the individual or entity listed in Question 3  Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.				
Not applicable. Contacting party(ies) does not have parmer, parent, or subsidiary business entities.	same (Print)	Signature	Name (Frint)	Signature
Not applicable. Contracting party(ies) does not have parmer, parent, or subsidiary business entities.	4. List any basiness e	entity(ies) that is a parti	ner, parent, subsidiary husiness	entity(ies) of the individual or
	ntity listed in Questic	on 3		
New of sevenie one of semilarities by in	Not applicable. Cont	facting party(ies) does a	a have parmer, parent, or subsidia	iry business entities.
Manager at manager a commercial and addison the contract of th				
Name of partner, parent, or subsidiary business entity(ies):	Name of partner, par	ent, or subsidiary busine.	ss entity (les):	

Not applicable. No subcontractors will be retained for this contract.  Subcontractors may be retained, but have not been selected at the time of this submission.	
Subcontractors may be retained, but have not been selected at the time of this submission.	
List of subcontractors:	
	·-····
*6. List any atturneys, lobbyists, or consultants that have been retained to assist in seeking this contra	et.
Not applicable. No attorneys, lobbyists, or consultants that have been retained to assist in seeking this con-	tract.
List of attorneys, lobby ists, or consultants that have been remined to assist in seeking this contract;	
<ul> <li>*7. Disclosure of political contributions.</li> <li>List any campaign or officeholder contributions made by the following individuals in the past 24 months total than \$100 to any current member of City Conneil, former member of City Conneil, any candidate for City Council any political action committee that contributes to City Council elections.</li> <li>a) Any individual seeking contract with the city (Question 3)</li> <li>b) Any owner or officer of entity seeking contract with the city (Question 3)</li> <li>c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary busines (Question 4)</li> </ul>	ouncil, or
d) Any subcontractor or owner/office of subcontracting entity retained for the contract (Question 5) c). The spouse of any individual listed in response to (a) through (d) above	
<ul> <li>d) Any subcontractor or owner/office of subcontracting entity retained for the contract (Question 5)</li> <li>e) The spouse of any individual listed in response to (a) through (d) above</li> <li>f) Any attorney, lobby ist, or consultant retained to assist in seeking contract (Question 6)</li> </ul>	
e) The spouse of any individual listed in response to (a) through (d) above	these

# Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded

# \*8. Disclosure of conflict of interest

Are you aware of any facits) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board commission member that has not or will not be raised by these city officials?

I am not aware of any conflict(s) of interest issues under Section 2.01 of the Effics Code for members of City Council or a city board/commission.
farm aware of the following conflict(s) of interest:
*Acknowledgements
Updates Required I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.
No Contract with City Officials or Staff during Contract Evaluation
I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contracting city officials and employees regarding the contract after a Request for Proposal (RFP). Request for Qualifications (RFQ), or other solicitation has been released.
This no-contract provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city of ficials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.
*Conflict of Interest Questionnaire (CIQ) Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office of the City Secretary.
I acknowledge that Phave been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.
*Oath
I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.
Arturo G. Vela Signature Bolal President Title
Velco, Inc.  John Date  Signature  7 22 25  Date

Please fill this form out online, print and submit completed form with proposal to origination department. All questions must be answered. If necessary to mail, send to:

City of Laredo P.O. Box 579 Laredo, TX 78042-0579

# 31.0 Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided. https://www.ethics.state.tx.us/tec/1295-info.htm.

# Implementation of House Bill 1295

# 31.1 Certificate of Interested Parties (Form 1295):

In 2015, the Texas I egislature adopted House Bill 1295, which added section 2252,008 of the Government Code. The law states that a governmental emity or state agency may not enter into certain contracts with a business emity unless the business emity submits a disclosure of interested parties to the governmental entity or state agency at the time the business emity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

# 31.2 Filing Process:

Storing on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 3thh day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven husiness days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016

Additional Information:

# HB 1295

Certificate of Interested Parties (Form 1295)

New Chapter 46. Ethics Commission Rules:

46.1. Application

46.3. Definitions

46.5. Disclosure of Interested Parties Form

CERTIFICATE OF INTER	RESTED PARTIES		FORM 1295
Complete Nos. 1 - 4 and 6 if ther Complete Nos. 1, 2, 3, 5, and 6 if	e are interested parties. There are no interested parties.	OFF	ICE USE ONLY
Name of business entity filing form, an entity's place of business.	d the city, state and country of the bu	siness	
Velco, Inc.  Name of governmental entity or state which the form is boing filed.	agoney that is a party to the contract	or .	
3 Provide the identification number used and provide a description of the goods	d by the governmental entity or state : cor services to be provided under the	goncy to track or ide contract.	ontify the contract,
Nome of Interested Party	City, State, Country	Mature of Interes	t (check applicable)
,	(place of business)	Controlling	intermediary
			_ <del></del>
		-	
	* *************************************		
5 Check only if there is NO interested Par	rty.		
6 AFFIDAVIT	I savear or nitimo upder centally of pers	iry that the above discise	ture is true and correct
			, , , , , , , , , , , , , , , , , , , ,
	Constitute of adjustment	argent of contracting busi	and antity
AFFIX NOTAHY STAMP DEAL ADDVE	Diffusion C On This parties	wind the second property prope	10033 Street
Sworn to one subscribed before me, by the said		ihis tha	
	which, will easy my band and soul or other	- Mes and	плу
Signitive of atteur administering outp	Punted कारक ये वर्गन्तन श्वयातकारणकु क्या	Title of other	សា ១៤១(ស្រែវមាស្សា ៤ភូវ)
ADD A	ADDITIONAL PAGES AS NECE	SSARY	
form provided by Texas Ethios Commission	youry athics state. It was		Adopted 10/5 2015

# 32.0 Vendors Instructions:

Hand delivered bids will be received at the City Secretary Office. 1110 Houston St., 32, floor, Laredo, Jexas. 78040 until 5:00 P.M on July 22, 2025; and all bids received will be opened and read publicly at 10:00 A.M. at the Office of the City Secretary on July 23, 2025.

Hand delivered Bials are to be submitted in a sealed envelope clearly marked:

Bid: Fabrication of Specialized Heavy Hydraulic Hoses W/Fittings - Fleet Department FY25-070

Bids can be downloaded and submitted through Cit-1-Bid https://citvoflaredo.ionwaye.net/Login.aspx

H

Hand Delivered:

City of Laredo - City Secretary C/O Mario I. Maldonado Jr. City Hall - Third Floor 1110 Houston Street Laredo, Texas 78040

# **AFFIDAVIT**

Project:	
Form of Non-Collusive Affidavit	YETO A VICE
STATE OF TEXAS {} COUNTY OF WEBB {}	FFIDAVIT
Being first duly sworn, deposes and says:	
That he/she is (a Partner of officer of the firm of, etc.)	S.)
said Bidder has not colluded, conspired, connived of to put in a sham bid or to refrain from bidding, an agreement or collusion, or communication or confe any other Bidder or to fix any overhead, profit of	cuch SOQ or bid is genuine and not collusive or sham; that or agreed directly or indirectly, with any Bidder or Person, d has not in any manner, directly or indirectly, sought by rence, with any person, to fix the bid price or affiant or of r cost element of said bid price, or of that of any other city of Laredo or any person interested in the proposed are true.
	Signature of: Bidder, if the Bidder is an individual Partner, if the Bidder is a Partnership Officer, if the Bidder is a Corporation
Subscribed and sworn before me thisda	y of20
	Notary Public
My commission expíres:	

# **CONFLICT OF INTEREST QUESTIONNAIRE**

FORM CIQ

For vendor doing business with local governmental entity	
This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.	OFFICE USE ONLY
This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).	Date Received ·
By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.	
A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.	
Name of vendor who has a business relationship with local governmental entity.	
N/A	
Check this box if you are filing an update to a previously filed questionnaire. (The law re completed questionnaire with the appropriate filing authority not later than the 7th busines you became aware that the originally filed questionnaire was incomplete or inaccurate.)	
Name of local government officer about whom the information is being disclosed.	
Name of Officer	•
Describe each employment or other business relationship with the local government officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with Complete subparts A and B for each employment or business relationship described. Attack CIQ as necessary.  A. Is the local government officer or a family member of the officer receiving or life other than investment income, from the vendor?  Yes No  B. Is the vendor receiving or likely to receive taxable income, other than investment of the local government officer or a family member of the officer AND the taxable in local governmental entity?  Yes No	the local government officer.  In additional pages to this Form  Rely to receive taxable income,  income, from or at the direction
Describe each employment or business relationship that the vendor named in Section 1 months other business entity with respect to which the local government officer serves as an of ownership interest of one percent or more.	aintains with a corporation or ficer or director, or holds an
Check this box if the vendor has given the local government officer or a family member of as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a)(b).	
7	
Signature of vendor doing business with the governmental entity	ate

# CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

<u>Local Government Code § 176.001(1-a)</u>: "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

# Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:
  - (2) the vendor:
    - (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
      - (i) a contract between the local governmental entity and vendor has been executed; or
      - (ii) the local governmental entity is considering entering into a contract with the vendor;
    - (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
      - (i) a contract between the local governmental entity and vendor has been executed; or
      - (ii) the local governmental entity is considering entering into a contract with the vendor.

# Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:
  - (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
  - (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
  - (3) has a family relationship with a local government officer of that local governmental entity.
- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:
  - (1) the date that the vendor:
    - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
    - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
  - (2) the date the vendor becomes aware:
    - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
    - (B) that the vendor has given one or more gifts described by Subsection (a); or
    - (C) of a family relationship with a local government officer.





# CITY OF LAREDO FINANCE DEPARTMENT PURCHASING DIVISION FORMAL INVITATION FOR BIDS

# FABRICATION OF SPECIALIZED HEAVY HYDRAULIC HOSES WIFITTINGS FLEET DEPARTMENT

# Public Notice

Notice is hereby given that the City of Laredo is now accepting scaled bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions, for awarding a two-year contract for the fabrication of hydraulic hoses with fittings for the Fleet Department.

Copies of the specifications may be obtained from the Finance Department - Purchasing Division, 5512 Thomas Ave., Laredo, Lexas 78041 or by downloading from our website: <a href="www.cityoflaredo.com">www.cityoflaredo.com</a> or through Cit-E-Bid: <a href="https://cityoflaredo.com">https://cityoflaredo.com</a> or through Cit-E-Bid:

Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3<sup>rd</sup>, floor, Laredo, Texas, 78040 until 5:00 P.M on July 22, 2025; and all bids received will be opened and read publicly at 10:00 A.M. at the Office of the City Secretary on July 23, 2025.

Hand delivered bids are to be submitted in a scaled envelope clearly marked

Bid: Fabrication of Specialized Heavy Hydraulic Hoses W/Fittings - Fleet Department FY25-070

Bids can be downloaded and submitted through Cit-E- Bid:	Fland Delivered
	City of Laredo - City Secretary
https://eitvoflaredo.ionwave.net/Login.aspx	C/O Mario I Maldonado Ar.
	City Hall - Third Floor
	1110 Houston Street
	Laredo, Texas 78040

Vendors contractors submitting hand-delivered bids to the City Secretary's Office on the due date must allow sufficient time for check-in at the City Hall reception desk. The City is not responsible for any delays caused by the check-in process. Bids will not be accepted after the specified deadline, regardless of circumstances. Please plan accordingly to ensure timely submission.

The City of Laredo reserves the right to reject any and all bids, and to waive any minor irregularities.

Bid forms can be downloaded and printed through Cit-E-Bid. \*\*\*\*\*\*Mailed Proposals (i.e. USPS, FedEx, UPS), telegraphic, or facsimile proposals will not be considered. \*\*\*\*\*\*\*\*



# City of Laredo Purchasing Division

# Notice to Bidders

Notice is hereby given that the City of Laredo is now accepting sealed bids, subject to the Terms and Conditions of this Request for Bid and other contract provisions, for awarding a two-year contract for the fabrication of hydraulic hoses with fittings for the Fleet Department. Copies of the specifications may be obtained from the Finance Department – Purchasing Division, 5512 Thomas Ave., Laredo, Texas 7804 or by downloading from our website: <a href="www.eitvoflaredo.com">www.eitvoflaredo.com</a> or through Cit-E-Bid: <a href="https://eityoflaredo.ionwave.net/Login.aspx">https://eityoflaredo.ionwave.net/Login.aspx</a> Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3rd. floor, Laredo, Texas 78040 until 5:00 P.M. on July 22, 2025; and all bids received will be opened and read publicly at 10:00 A.M. at the Office of the City Secretary on July 23, 2025.

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Hand Delivered:

City of Laredo - City Secretary C/O Mario I. Maldonado Jr. City Hall - Third Floor 1110 Houston Street Laredo, Texas 78040

Vendors/contractors submitting hand-delivered bids to the City Secretary's Office on the due date must allow sufficient time for check-in at the City Hall reception desk. The City is not responsible for any delays caused by the check-in process. Bids will not be accepted after the specified deadline, regardless of circumstances. Please plan accordingly to ensure timely submission.

The City of Laredo reserves the right to reject any and all bids, and to waive any minor irregularities.

WITNESS MY HAND AND SEAL, ON THIS 30th DAY OF JUNE 2025.

Mario I. Maldonado Jr

¢of City Secretary

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13.0 In accordance to State of Lexas, the Common fore do not us State processes being wording any and all competitive officinations.

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A Notice of engagement shall be a not a second content of the property of the

# 14.0 INSURANCE REQUIREMENTS (NON-CONSTRUCTION)

The successful bidder(s) shall furnish the City with a Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily minry and property damage, t overage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.
- (b) Workers Compensation insurance at statutory famils, including I imployers I jubility coverage a minimum fimit of \$1,000,000 each-occurrence each accident \$1,000,000 by disease aggregate.
- (c) Commercial Automobile I jability insurance at minimum combined single limits of \$1.000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hiredean coverage.
- (d)Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct or fack of conduct of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.
- (c) A Comprehensive General Lability insurance form may be used in Ben of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 eachoccurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement.
- (f) With reference to the foregoing insurance requirement. Contractor shall specifically endorse applicable insurance policies as follows:

- The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in fixed for a period of 10 years.
- 2. All habitity policies shall contain no cross-habitity exclusions or matted versus insured restrictions
- A warver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all hability policies.
- All insurance policies shall be endorsed to require the insurer to immediately nority. The City of Laredo of any material change in the insurance coverage.
- All insurance policies shall be embraed to the effect that The City of Laredo will receive in least sixty-1603 days'
  notice prior to emicellation or non-renewal of the mourance.
- 6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to tend as primary coverage regardless of the application of other insurance.
- Required limits may be satisfied by any combination of primary and umbrella fiability insurances.
- Commeter may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
- 9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo, Insurer must be rated A- or greater by AM Best Rating with an admitted carrier ficensed by the Texas Department of Insurance.
- (g)All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:
  - 1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
  - 2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of I aredo for each required type of insurance.
- th Upon receipt of a verified claim and at the request of the City of Laredo. Contractor shall furnish The City of Laredo with certified copies of all required insurance policies

# 15.0 CONTRACT REQUIREMENTS

### 13.3 CODE OF ETHICS ORDINANCE 2012-0-126

Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethies.

# 15/2 PROHIBITED CONTACTS DERING CONTRACT SOLICITATION PERIOD

A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP). Request for Qualification (RFQ) or other solicitation has been released. This no contact provision shall conclude when the contract is awarded. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

# 15.3 NON-COLLUSIVE AFFIDAVII (Attached)

The City may require that vendors submit a Non-Collusive Allidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to pit in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or alliant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

# 3.4 CONTRACT DISCLOSURE FORMS (Attached)

The City of Laredo requires the following forms to be completed as a part of this bid for consideration:

Company Information Constionnaire,

- 3. Signed Price Schedule.
- Conflict of Interest Questionnaire.
- Non-Collinsive Affidavir
- 5. Discretionary Contracts Disclosure
- Certificate of Interested Parties (Form )295) \*\* Upon Award of Bid Only \*\*

# 15.5 CONFLICT OF INTEREST FORMS (Attached)

Conflict of Interest Disclosure. A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 3, 2006, by vendors or potential vendors to local government entities. The new requirements are set touth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

# 45.6 JEXAS ETHICS COMMISSION (Form 1295, Attached)

Certificate of Interested Parties (Form 1295)

Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, <a href="https://www.ethics.state.ex.us/tec/1295-info.htm">https://www.ethics.state.ex.us/tec/1295-info.htm</a>

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252,908 of the Covernment Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

In order to comply with state law the Certificate of Interested Parties (Form 1205) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this will result in the cancellation of the contract.

# 16.0 DISQUALIFICATION & DEBARMENT CERTIFICATION

By submitting this Statement of Qualifications, the firm certifies that it is not currently debarred or eligible for debarment from the City of Laredo pursuant to **Ordinance No. 2017-O-098**, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The contract parties are further probabiled from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify it eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification

Additionally, in accordance with Chapter 2270. Lexas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the commet contains a written verification from the company that it: (1) does not boycott Israel, and (2) will not boycott Israel during the term of the contract. The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract.

S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the computoffer and that does business with Iran. Sudan, or a foreign terrorist organization; and (2) a company that the 1 inted States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any

federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

# Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier vertifies to the tier above that it will not and has not used Federal appropriated finds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by \$1.1.84 \tag{1.182}. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

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# Formal Invitation for Bids Fabrication of Hydraulic Hoses W/Fittings Fleet Department

# 18.0 Scope of Work

The City of Laredo is requesting bid pricing from qualified vendors for awarding a two-year contract for the fabrication of hydraulic hoses with fittings for the Fleet Department. Copies of the bid specifications may be obtained from the Finance Department – Purchasing Division, 5510 Thomas Ave., Laredo, Texas 78041 or by downloading from our website: <a href="www.eitvotlaredo.com">www.eitvotlaredo.com</a> or through Cit-E-Bid: <a href="https://eitvotlaredo.jonwave.net/Login.aspx">https://eitvotlaredo.jonwave.net/Login.aspx</a>

- 18.1 All questions for this buf shall be submitted through Cut-C-Bid no later than, July 10, 2025 before 2:00 P.M.
- 18.2 Fourt of Contact: Ronald W. Miller at 956-727-6455, miller@ci.laredo.tx.us

# 19.0 General Requirements

Hoses shall be available for pickup or delivery on the same day they are ordered. However, there may be occasions when the hoses must be ordered and those hoses should be quoted I 0.B., Laredo, IX. Allowances for special freight charges will be acceptable only when expedited delivery is approved by the City of Laredo.

- 19.1 Hoses will be ordered during regular working hours Monday through briday
- 19.2 When vendors cannot abide by the terms and conditions in fulfilling their contract, the City reserves the right to purchase contract materials on the open market and charge the contract vendor the price difference.

# 20.0 Insurance Requirements

The successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract. Said insurance policies shall comply with all requirements set firth in section 14.0 of these specifications. Contractor(s) shall keep a current certificate of insurance in the City of Laredo Purchasing Division at all times and shall immediately report any changes to the Purchasing Office Administration.

# 24.0 Term of Contract

The term of this contract shall be for a period of two (2) years beginning as of the date of its execution. The contract may be extended for three, additional one (1) year periods. Should the vendor desire to extend the contract for the additional one-year period, it must so notify the City in writing no later than sixty (60) days before the expiration of the prior term. Such notification shall be effective upon actual receipt by the City Renewals shall be in writing and signed by the City's Purchasing Manager & City Manager or his designee, without further action by the Laredo City Council, subject to and contingent upon appropriation of funding therefore. All annual contracts shall bound by the terms of the bid documents. The City shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 3 months. Said month to month extensions shall be in writing, signed by the City's Purchasing Manager & City Manager or his designee, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefore. The City reserves the right to renew or rebid this contract, if the appropriated funds initially approved by City Council are exhausted before the contract expiration date.

21.1 This contract will shall be the responsibility of and administered by the vendor and the City of Laredo Fleet Department.

### 22.6 Award of Contract

This contract will be awarded to the lowest responsible balder of bidders based on the evaluation factors listed in the request for bid document, in accordance to the provisions of Chapters 252 and 274 of the State of Texas – Local Government Code. This contract will be awarded to the three lowest bidders. Definition of lowest responsive and responsible bidder as per the Institute for Public Procurement is:

"Lowest Responsive and Responsible Bidder: The bidder who fully complied with all of the bid requirements and whose past performance, reputation, and financial capability is deemed acceptable, and who has offered the most advantageous pricing or cost benefit, based on the criteria stipulated in the bid documents."

Annual Supply Service Comment: This comment does not commin the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased and change orders shall not be applicable.

# 22.4 Disclusure of Interested Parties

Section 2252.908 of the Lexas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form (205) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury

Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252.908 provides definitions of certain terms occurring in the section.

Section 2252.908 applies only to a contract entered into on or after Jan. 1, 2016, (1) mly if awarded contract is approved by City Conneil). The form must be submitted electronically through the <u>Texas Ethics Commission</u> website. Once the form is submitted and given a unique registration number, the business entity must manually sign the form and have it notarized. The form should be sent to the government entity which will then verify the form on the Texas Ethics Commission website.

# 23.0 Price Adjustment\*\*\*\*\*

The City of Laredo will allow unit price adjustments upwardly or downwardly when correlated with an industry wide adjustment. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and be supported by appropriate documentation. A written notice stipulating in detail the price revision must be furnished to the City no less than 30 days before revised prices go into effect. Any request for reasonable price adjustments will be considered. Justification for the requested adjustment on original fixed pricing must have mutual consent from both parties and be supported by appropriate documentation. The City will not take action to intentionally delay legitimate manufacturer unit price increases. The City of Laredo reserves the right to cancel the contract if the price increase is deemed excessive, a new contract vendor will be selected on the basis of competitive bids. Documentation may be emailed to ealdapoing.laredo.tx.us

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### 24.0 Termination of Contract

This contract shall be for an initial period of two years or twenty-four months from the commencement date. Either party will have the right to terminate the contract by giving written notice to the other party at least 3 months before the end of the initial period of the contract or at least 30 days at any point after the end of the initial period. Either party may terminate this contract by written notice to the other at any time if the other party:

- 24.1 Commits a breach of this contract and, in the case of a breach capable of remedy, fails to remedy the breach within 10 days of being required to do so in writing:
- 24.2 or becomes insolvent, or has a liquidator, receiver, manager or administrative receiver appointed.

# 25.0 Required Format and Contents of Rid Submission

For a bid to be considered a must comain the following information Company Information Questionnaire Signed Price Schedule Conflict of Interest Questionnaire Non-Collusive Affidavit Discretionary Contract Disclosure Certificate of Interested Parties (Form 1298)

## 26.0 Bilder Information Questionnaire

# Bidder Information/Business Questionnaire: Please complete all information requested below and submit with your bid package

"The undersigned affirms that they are duly authorized to execute this comract, that this company, corporation, firm, partnership or individual has not prepared this bid in collission with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged or this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct."

Name of Offeror Business) Velco, Irc.	`
Signature A Sign bid Sign bid	Date 7/22/25
Print Name Artuvo G. Vela of person authorized to sign bid	
Tille: President	
Business Address: 1705 Market St.	
City, State, Zip Code Laredo, TX 78043	
Telephone Sumber: (956) 726-1030 Las Sumb	ยยา
Contact Person Limit Address: Velcoinc 1@ Sbcglobal.ne	4
Federal Lax II) Number: 14-2295196	
Bidders Principal/Corporate Place of Business Address	
Indicated Status of Business:	
Corporation Partnership Sole Preprietorship	Culter
If other state business status:	
State how long under its present business name: 44 years	
If applicable, fist all other names under which the Business identified above ope	rated in the last five years
·	
Will bidder proposer provide a copy of its financial statements for the last two vi	ours, if requested by the City of Latedo? Yes - N

S. S. of Langle Physical physical (1987) Physics New Execute Association (1987) (19

Has the business, or any officer or parmer thereof, tailed to complete a contract? Yes (1)
Is any litigation pending against the Business <sup>1</sup> - Yes - No
Is offeror currently for sale or involved in any transaction to expand or to become acquired by another business entity? Yes (No. 11) yes, offer need to explain the expected impact both in organizational and directional terms
Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award. Yes So
Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared meligible, columnarily excluded, or otherwise disqualitied from bidding, proposing, or contracting?— Yes— So
Are there any proceedings, pending relating to the Business responsibility deburment, suspension, voluntary exclusion, or qualification to receive a public contract? Yes
He the government or other public entity requested or required enforcement of any of he celus under a surery agreement on the basis of default or in freu of declaring the Business in default? Yes (20)
Is the Business in arrears in any contract or debt! Yes No
Has the Business been a defaulter, as a principal, surety, or otherwise? Yes No
Have fiquidated damages or penalty provisions been assessed against the Business for fadure to complete work on time or for any other reason? Yes So
State it company is a certified minority business enterprise
storically Underutilized Business (HUB): Yes No Disadvantaged Business Enterprise (DBL): Yes No
iall Distalyuntaged Business Unterprise (SDBC). Yes No. Other: Please specify
is company is not a certified minority husiness:
he above minority information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company

## 27.0 Tab Price Schedule

## 7.1 Section I: Fubricated Hydraulic Hoses w Fittings

Orifice Size	Wires	Cost per Linear Foot	Approximate number of hoses requested on an annual basis
		* <b>1344</b>	antum (dists
		!	I or bid purposes, the average length of each
		• •	lose shall be 4 feet but the actual length
		!	purchased will be determined by the size of the
			replacement has needed.
- -	<del>"</del>	\$	<u> </u>
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-	ťı	3	335
	<del>-</del> .	3,55	35 35
			35
	<u>(a</u>	\$	35
6	3 <del>-</del>	5 4.41	40
()		Š	80
ħ	Ď	Š	35
8	<u>"</u>	5 5,04	<u> </u>
8	- <del> </del>	Ś	80
8	Ď	\$	80
[4]	<u>ካ</u>	\$ 6.59	35
(1)	- [	5	35
10	b	5	3,5
12	2	\$ 6.82	35
12	-}	5 16.04	15
12	6	\(\frac{1}{\}\)	<u>35</u> 35
14	3	S	35
1-1	4	2	335
1.1	ń	\$	35
16	7 2	\$ 9.04	35 <del>5</del> 5
16	1	5 16,38	33
10	<u></u>	10,00	35 35 35 35
18	<u> </u>	<del></del>	2 <u>9</u> 2
18		\$	-1,6 <sup>1</sup>
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i 8 20	3		3.0 88
20	-	5 11.12 5 20.25	22 · · · · · · · · · · · · · · · · · ·
	6	<u> </u>	39
20		•	릧
24	6	- 5	<u> </u>
32	<u>6</u>	<b>S</b>	35 35 35 35 35 35 35
36	6	18	35

State brand of hoses and fittings: Tex/AGC

Quantities are approximate on yearly basis.

Company Name: Velco, Inc.
Owner President Name: Arturo G. Vela
Company Address: 1705 Market St.
City, State, Tip Code: Laredo, TX 78043
Company Anthorized Representative's Signature: Delta EDI
Company Representative's Name: Arturo G. Vela
Signature on this form indicates agreement with "Instructions to Bulder - General Terms and Conditions, pricing and all specifications listed on this document."
Section II: Mobile Service Indicate if mobile service is available
Labor Rate for Services
SPer Hour
Vileage Rate (if any)
Company Same:
Owner President Name:
Company Address:
City, State, Zip Code:
Company Authorized Representative's Signature.
Company Representative's Name
Signature on this form indicates agreement with "Instructions to Bidder - General Terms and Conditions, pricing and all specifications listed on this document."

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## 28.0 Conflict of Interest Disclosure

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government emities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo. Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250,000 or more to the listed City of Laredo officer (s) or certain family members.

The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor.

The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from <a href="http://www.ethics.state.tx.us/whatsnew/conflict forms.htm">http://www.ethics.state.tx.us/whatsnew/conflict forms.htm</a>.

The City of Laredo officials who come within Chapter 176 of the Local Covernment Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include:

- 1. Mayor
- 2. Council Members
- 3. City Manager
- 4. Members of the Fire Fighters and Police Officers Civil Service Commission.
- 5. Members of the Planning and Zoning Commission.
- 6. Members of the Board of Adjustments
- 7. Members of the Building Standards Board
- 8. Parks & Leisure Advisory Committee Member.
- 9. Historic District Land Board Member,
- 10. Ethics Commission Board Member,
- 11. The Board of Commissioners of the Laredo Housing Authority
- 12. The Executive Director of the Laredo Housing Authority
- Any other City of Lareda decision making hoard member
   If additional information is needed please contact the Purchasing Agent at 956-794-1731

Acturo G. Vela Signature Park	VIOLATION OF SECTION 176.006
CONFLICT OF INTEREST QUESTIONNAIRE for vendor or other person doing business with local governmental entity	FORM CIQ
his questionnaire reflects changes made to the law by H.B. 1491, 80th Leg.,	OFFICE USE ONLY
his questionnaire is being filed in accordance with Chapter 176 Local Government ode by a person who has a business relationship as defined by Section 176 001(1-a) with a call governmental entity and the person meets requirements under Section (76 006ra)	Suls Received
law this questionnaire must be filed with the records administrator of the local governmental littly not later than the 7th business day after the date the person becomes aware of facts at require the statement to be filed. See Section 176,006, Local Government Code.	
A person commits an offense if the person knowingly violates Section 176 005. Local Government Code. An offense under this section is a Class C misdemeanor.	
Name of person who has a business relationship with local governmental entity.	
Check this box if you are filing an update to a previously filed questionnaire.  (The law requires that you file an updated completed questionnaire with the appropriate 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.	I
(The law requires that you file an updated completed questionnaire with the appropriate	I
(The law requires that you file an updated completed questionnaire with the appropriate 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.  Name of local government officer with whom filer has employment or business relationship	o. I with whom the liter has
(The law requires that you file an updated completed questionnaire with the appropriate 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.  Name of local government officer with whom filer has employment or business relationship Name of Officer  This section (item 3 including subparts A. B. C. & D.) must be completed for each office an employment or other business relationship as defined by Section 176.001(1-a). Local control of the complete for each office an employment or other business relationship as defined by Section 176.001(1-a).	r with whom the filer has at Government pages to
This section (item 3 including subparts A. B. C. & D.) must be completed for each office an employment or other business relationship as defined by Section 176 001(1-a). Loc this Form CIQ as necessary.	with whom the filer has at Government pages to the investment.
(The law requires that you file an updated completed questionnaire with the appropriate.) This business day after the date the originally filed questionnaire becomes incomplete or inaccurate.  Name of local government officer with whom filer has employment or business relationship.  Name of Officer.  This section (item 3 including subparts A. B. C. & D.) must be completed for each office an employment or other business relationship as defined by Section 176 001(1-a). Locations Form CIO as necessary.  A. Is the local government officer named in this section received taxable income, incrincipment from the filer of the questionnaire?  ———————————————————————————————————	with whom the filer has at Government pages to me, other than investment No ment income, from or at the ot received from the local into which the local
This section (item 3 including subparts A. B. C. & D.) must be completed for each office an employment or other business relationship as defined by Section 178.001(1-a). Loc this Form CIQ as necessary  A. Is the local government officer named in this section receive taxable income, income, from the filter of the questionnaire?  B. Is the local government officer named in this section. AND the revealed income is a governmental entity?  B. Is the filter of the questionnaire receiving or likely to receive taxable income is a governmental entity?  C. Is the filter of this questionnaire employed by a corporation or other business entity with respect.	with whom the filer has at Government pages to the than investment. No ment income, from or at the ot received from the local rito which the local No.

	CUTY OF LAREDO PURCHASING DIVISION
29,0	AFFIDAVIT
Project:	
Form of Non-Collusive Affidavit	
STATE OF TEXAS (1) COUNTY OF WEBB (1)	AFFIDAVII
Being first duly sworn, deposes and says:	
That he she is Arturo G. Variation of the firmer of officer of the firmer o	e la Tu of, etc.)
that said Bidder has not colluded, conspire to put in a sham bid or to refrain from agreement or collusion, or communication other Bidder or to fix any overlead, profi	or bid, that such proposal or bid is genuine and not collusive or shame; ed, connived or agreed directly or indirectly, with any Bidder or Person, bidding, and has not in any manner, directly or indirectly, sought by or conference, with any person, to fix the bid price or affiant or of any t or cost element of said bid price, or of that of any other Bidder, or to Laredo or any person interested in the proposed Contract; and that all
•	atte I ( ) E
	Signature of:
	Bidder, if the Bidder is an individual Partner, if the Bidder is a Partnership
	Officer, if the Bidder is a Corporation
Subscribed and sworn before me this	day of 20
	Notary Public
My commission expires:	



## City of Laredo Discretionary Contracts Disclosure

Please fill out this form online, print completed form and submit with proposal to originating department.

		All questions must be inswered	
#Thi	For details on use of t is is a r - Now Submissio	his form, see Section 4.04 if the on orCorrection orUpd	City's Ethics Code,
	er is a <u>v</u> ert or summersto	armcarrectant orcpc	ane to previous submissing.
*I. Name of person:	submitting this disclosure	e form.	
Arturo		G Vala	
First		G Vela	Suffix
*2. Contract Inform			
a) Comract or Project	name(s): F 125-9	070 - ( Sara' ) - 1 1) co	avy Hydraulic Hoses
	W/Fithra	n d+ specialized Hea s	my Hydraulic Moses
	Fi 1 5		
o) Originaling Depart	ment(s): 1-leet B	sept	
	•		
k2 N'amo «C2122.4	allenia		
		g a contract with the city (i.e. pa	arties to the contract)
			arties to the contract)
	al(s) or entity(ies) secking		orties to the contract) Signature
Arturo C. Ve Name (Print)			Signature
Arturo C. Ve Vame (Print)	la John E	Woll Name (Print)	
Arturo C. Ve Name (Print) Name (Print)	la Soften E Signature	Name (Print)	Signature
Arturo C. Ve Name (Print) Name (Print)	la John E	Woll Name (Print)	Signature
Artwo C. Ve Name (Print) Name (Print)	la Signature Signature Signature	Name (Print) Name (Print) Name (Print)	Signature Signature Signature
	la Soften E Signature	Name (Print)	Signature
Arturo C. Ve Name (Print) Name (Print) Name (Print)	la Softe & Signature Signature Signature	Name (Print)  Name (Print)  Name (Print)	Signature Signature Signature
Arturo C. Ve Name (Print) Name (Print) Name (Print)	Signature Signature Signature Signature entity(ies) that is a partner	Name (Print) Name (Print) Name (Print)	Signature Signature Signature
Arturo C. Ve Name (Print) Name (Print) Name (Print) 4. List any business entity listed in Questi	Signature Signature Signature Signature entity(ies) that is a partn-	Name (Print)  Name (Print)  Name (Print)	Signature Signature Signature Signature entity(ies) of the individual or
Arturo C. Ve Name (Print) Name (Print) Name (Print) A. List any business entity listed in Questi	Signature Signature Signature Signature entity(ies) that is a partn-	Name (Print)  Name (Print)  Name (Print)  Name (Print)  er. parent, subsidiary husiness	Signature Signature Signature Signature entity(ies) of the individual or
Arturo C. Ve Name (Print)  Name (Print)  Name (Print)  4. List any business entity listed in Questi	Signature Signature Signature Signature entity(ies) that is a partn-	Name (Print)  Name (Print)  Name (Print)  Name (Print)  er. parent, subsidiary husiness ( have partner, parent, or subsidiary	Signature Signature Signature Signature entity(ies) of the individual or

•	retained, but have not been selected at the time of this submission.
List of subcontractors:	
	abbyists, or consultants that have been retained to assist in seeking this contract.
Not applicable. No atto	rneys, lobby ists, or consultants that have been retained to assist in seeking this contract.
List of anorneys, Jobby	ists, or consultants that have been retained to assist in seeking this contract:
*7. Disclosure of politica List any campaign or offic	wholder contributions made by the following individuals in the past 24 months totaling more
tions 5100 to any current it to any political action com-	number of City Council, former member of City Council, any candidate for City Council, or unittee that contributes to City Council elections.
	eking contract with the city (Question 3)
<ul> <li>b) Any owner or alli- c) Any individual or (Question 4)</li> </ul>	cer of entity seeking contract with the city (Question 3) owner or officer of any entity fisted above as partner, parent, or subsidiary business
d) Any subcontractor	r or owner office of subcontracting entity retained for the contract (typestion 5)
<ul> <li>a) The spouse of any</li> </ul>	r or owner office of subcontracting entity retained for the contract (Question 5) individual listed in response to (a) through (d) above syist, or consultant retained to assist in seeking contract (Question o)
e) The spouse of any f) Any attorney, lobb  Not applicable. No camp	individual listed in response to (a) through (d) above
e) The spouse of any f) Any attorney, lobb  Not applicable. No camp individuals.	individual listed in response to (a) through (d) above syist, or consultant retained to assist in seeking contract (Question o)
e) The spouse of any f) Any attorney, lobb Not applicable. No camp individuals.  List of contributors:	individual listed in response to (a) through (d) above sylvestion of consultant retained to assist in seeking contract (Question o) paign or officeholder contributions have been made in the preceding 24 months by these

## \*8. Disclosure of conflict of interest

Are you aware of any factes) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Fibres Code for any City Council member or board commission member that has not or will not be ruised by these city officials?

fram not aware of any conflicits) of interest issues under Section 2.01 of the Lithics Code for members of City Council or a city board commission.
Lam aware of the following conthens) of interest.
*Acknowledgements
Undates Required
I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded
No Contract with City Officials or Staff during Contract Evaluation
Lunderstand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contracting city officials and employees regarding the contract after a Request for Proposal (RFP). Request for Qualifications (RFQ), or other solicitation has been released.
This no-contract provision shall conclude when the contract is posted as a City of Laredo Conneil agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.
#Conflict of the great Counting with Class
*Conflict of Interest Questionnaire (CIQ) Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office of the City Secretary.
Lacknowledge that I have been advised of the requirement of file a CIQ form under Chapter 176 of the Local Covernment Code.
*Oath
I swear or affirm that the statements contained in this Discretionary Contracts Dischosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete
Arturo G. Vela Quita de la President Name (Print)  Name (Print)
Name (Print)  Signature  Velco, Inc.  company or DBA  Date

Please fill this form out online, print and submit completed form with proposal to origination department. All questions must be answered. If necessary to mail-send to:

City of Laredo P.O. Box 579

Laredo, EX 78042-0579

## 31.0 Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided. <a href="https://www.ethics.state.tx.us/tec/1295-Info.htm">https://www.ethics.state.tx.us/tec/1295-Info.htm</a>.

#### Implementation of House Bill 1295

#### 31.1 Certificate of Interested Parties (Form 1295).

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252 508 of the Government Code. The faw states that a governmental entity or state agency may not emer into certain contracts with a business entity onless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (3) requires an action or vote by the governme hody of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethies Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Hill 1295.

## 312 Filing Process

Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016

Additional Informations

HB 1295

Certificate of Interested Parties (Form 1295)

New Chapter 46, Ethics Commission Rules:

46.1. Application

46.3. Definitions

16.5. Disclosure of Interested Parties Form

CERTIFICATE OF INTE	RESTED PARTIES		FORM 1295
Complete Nos. 1 - 4 and 6 if the Complete Nos. 1, 2, 3, 5, and 6 i	re are interested parties If there are no interested parties.	OF	FICE USE ONLY
Name of business entity filing form, or entity's place of business.	nd the sity, state and country of the bus	thess	
Velto Inc.  2 Name of governmental entity or state which the form is boing flied.  VA	agoney that is a party to the contract fo	<b>D</b> S	
3 Provide the identification number use and provide a description of the good:	d by the governmental entity or state as a er sorvices to be provided under the c	goncy to track or l contract.	dentify the contract,
Name of interested Party	City, State, Country (place of business)	Nature of Inter	est (check applicable)
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Controlling	Intermediary
<u></u> . :			
		-	
5 Check only if there is NO interested Pa	rty.	•	· · · · · · · · · · · · · · · · · · ·
<sup>8</sup> AFFIDAVIT	I swear an arrors united sensity of seriou	ry teat ise above disc	প্রেরখন (১ (৮৮০ সালে ক্সকরে)
ATEN ENTERV CTAMES THAT EMPIRE	Separative of authorized a	spent of pantinoting by	usinase entity
Sworn to and supsented before metay the back		thes th	α
Supultare of affective relative demang calls	Philippe वक्कार वे की एक अवदात्रकारण हकार	Talia ਲ⁴ ਨਵੇਂ	विका वर्षाम्पामक्षणम् स्वरीर
ADD /	ADDITIONAL PAGES AS NECES	SSARY	

Four provised by Texas Ethics Commission

years other state to us

Adopted 10.5 2915

########DOES NOT NEED TO BE NOTARIZED ##### NA

## 32.0 Vendors Instructions:

Hand delivered bids will be received at the City Secretary Office, 1140 Houston St., 37 floor, Euredo, Texas, 78040 until 5:00 P.M on July 22, 2025; and all bids received will be opened and read publicly at 10:00 A.M. at the Office of the City Secretary on July 23, 2025.

Hand delivered Bids are to be submitted in a sealed envelope clearly marked.

Bid: Fabrication of Specialized Heavy Hydraulic Hoses W/Fittings - Fleet Department FY25-070

flids can be downloaded and submitted through ( ii-1 -Bid ) https://cityoflaredo.ionwave.net/Login.aspx

er

Hand Delivered

City of Laredo - City Secretary C.O Mario I. Maldonado Jr City Hall - Third Floor 1110 Houston Street Laredo, Texas 78040

## **AFFIDAVIT**

Project:
Form of Non-Collusive Affidavit
STATE OF TEXAS {} COUNTY OF WEBB {}
Being first duly sworn, deposes and says:
That he/she is (a Partner of officer of the firm of, etc.)
The party making the foregoing SOQ or bid, that such SOQ or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed Contract; and that all statements in said SOQ or bid are true.
Signature of: Bidder, if the Bidder is an individual Partner, if the Bidder is a Partnership Officer, if the Bidder is a Corporation
Subscribed and sworn before me thisday of
Notary Public
My commission expires:

## FORM CIQ CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session. OFFICE USE ONLY This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who Date Received has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176,006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code. A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor. Name of vendor who has a business relationship with local governmental entity. 2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.) $\frac{3}{2}$ Name of local government officer about whom the information is being disclosed. Name of Officer Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary. A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor? Yes No B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity? No Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more. 6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1). 7

Signature of vendor doing business with the governmental entity

Date

# CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

<u>Local Government Code § 176.001(1-a)</u>: "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

## Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:
  - (2) the vendor:
    - (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
      - (i) a contract between the local governmental entity and vendor has been executed; or
      - (ii) the local governmental entity is considering entering into a contract with the vendor;
    - (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
      - (i) a contract between the local governmental entity and vendor has been executed; or
      - (ii) the local governmental entity is considering entering into a contract with the vendor.

## Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:
  - (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
  - (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
  - (3) has a family relationship with a local government officer of that local governmental entity.
- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:
  - (1) the date that the vendor:
    - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
    - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
  - (2) the date the vendor becomes aware:
    - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
    - (B) that the vendor has given one or more gifts described by Subsection (a); or
    - (C) of a family relationship with a local government officer.