

## **Request for Qualifications (RFQ)**

Wildlife Management Professionals or Firms- Animal Care Services

RFQ-2026-003

Laredo, Texas

December, 2025



**Prepared by:**

Brewster Environmental Quality Services, LLC.

1303 Alan Lane

Laredo, Texas 78045

## **Brewster Environmental Quality Services LLC**

1303 Alan Ln  
Laredo, Texas 78045  
brewsterEQS.Bianca@gmail.com | 956.898.2886  
December 2025

## **City of Laredo**

Tania Herrera  
Purchasing Division  
5512 Thomas Ave  
Laredo, TX 78041

**Subject:** Letter of Interest – Wildlife Management Services for Wild Hog and Javelina Control

To whom it may concern,

Brewster Environmental Quality Services LLC is pleased to submit this letter of interest in response to the City's bid invitation for Wildlife Management Services related to the assessment, planning, and implementation of a humane and effective wild hog and javelina control program. Our firm is eager to contribute our environmental expertise, field experience, and commitment to ethical wildlife management to this important initiative.

We understand that the City seeks a qualified firm to:

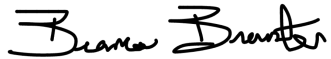
- Assess current conditions through field surveys, mapping, and behavioral analysis of wild hog and javelina populations;
- Develop a comprehensive Wildlife Management Plan (WMP) incorporating both lethal and contraceptive control methods, in full compliance with local, state, and federal regulations;
- Implement approved control measures with trained and certified personnel; and
- Monitor outcomes, maintain detailed records, and prepare progress and final reports for City staff and stakeholders.

Our team has hands-on experience in wildlife biology, habitat assessment, and humane population management throughout South Texas. We are familiar with coordination requirements under Texas Parks and Wildlife Department and USDA Wildlife Services regulations, and we prioritize community safety, transparency, and environmental ethics in all project phases.

Brewster Environmental Quality Services' approach will ensure that all work—from baseline population assessments and data collection to control implementation and public education—is conducted efficiently, safely, and in accordance with the City's expectations and applicable laws.

We appreciate the opportunity to express our interest in this project and look forward to the possibility of collaborating with the City to address the challenges posed by wild hog and javelina populations. Please feel free to contact me directly at 956.898.2886 or BrewsterEQS.Bianca@gmail.com with any questions or to discuss our qualifications further.

Sincerely,

A handwritten signature in black ink that reads "Bianca Brewster". The signature is written in a cursive, flowing style.

**Bianca Brewster**

Wildlife Scientist/Owner

Brewster Environmental Quality Services LLC

956.898.2886 | BrewsterEQS.Bianca@gmail.com

## Firm Profile

### Brewster Environmental Quality Services LLC

#### Company Background

Brewster Environmental Quality Services, LLC is a Texas-based environmental consulting firm committed to delivering practical, science-based solutions that promote environmental stewardship and sustainable land management. Established to meet the growing need for ethical and data-driven environmental services in South Texas, Brewster Environmental Quality Services LLC provides a full range of professional consulting and field services designed to help communities, landowners, and agencies manage natural resources responsibly.

The firm's foundation is built on hands-on experience in environmental science, wildlife management, and habitat assessment. Our work integrates field data collection, geospatial analysis, and regulatory compliance to develop comprehensive strategies tailored to each project's unique ecological and community context. Brewster Environmental Quality Services LLC operates with a strong emphasis on collaboration, transparency, and adherence to all local, state, and federal environmental regulations.

#### Years in Business

Brewster Environmental Quality Services LLC has been in operation since 2017, supported by a leadership team with more than a decade of combined experience in environmental assessment, wildlife management, and ecological restoration. The firm has successfully completed numerous projects for public entities, private landowners, and community organizations across South Texas.

#### Office Locations

Headquartered in Laredo, Texas, Brewster Environmental Quality Services LLC serves clients throughout Webb County and neighboring regions of South Texas. Our local presence allows us to maintain strong working relationships with municipal governments, state agencies, and community stakeholders while providing responsive and cost-effective field support.

#### Areas of Expertise

- Wildlife Management and Population Control – Development and implementation of humane, science-based strategies to manage invasive and native species populations, including wild hogs and javelinas.
- Environmental Site Assessments (Phase I & II ESA) – Comprehensive environmental due diligence and compliance documentation.
- Habitat and Ecological Assessments – Surveying, mapping, and analysis of terrestrial and aquatic habitats.
- Invasive Species Mitigation – Planning and field execution of ethical control measures, including trapping, monitoring, and habitat modification.

- Environmental Compliance and Permitting – Assistance with regulatory requirements under Texas Parks and Wildlife Department, TCEQ, and USDA Wildlife Services.
- Community and Stakeholder Outreach – Development of educational materials and public communications to support project transparency and community engagement.
- Technology-Driven Field Monitoring – Utilization of trail cameras, drones, and GIS-based mapping tools for data collection and project reporting.

## **Summary Statement**

Brewster Environmental Quality Services LLC combines scientific expertise, field experience, and a strong ethical foundation to deliver dependable results for wildlife and environmental management projects. Our firm's localized knowledge of South Texas ecosystems, paired with our technical proficiency and regulatory awareness, positions us as a qualified and dedicated partner for the City's wildlife management initiatives.

## **Relevant Experience**

Brewster Environmental Quality Services LLC

### ***Description of Similar Projects Completed***

#### 1. Wildlife Population Assessment and Habitat Mapping

Client: Howland Engineering / Webb/Zapata/Maverick County, Texas

Year: 2023 – Ongoing

Scope: Conducted a comprehensive biological field survey and assessment of federally protected endangered species approximately 200 acres of mixed ranchland and riparian habitat. Utilized trail cameras, drone imagery, and GIS mapping to identify wildlife movement corridors, feeding sites, and breeding areas.

Key Responsibilities:

Collected field data to document frequency, population density, and movement patterns.

Recommended management strategies integrating trapping and habitat modification.

Provided detailed reporting and mapping deliverables for engineering planning and compliance.

#### 2. Invasive Species Control and Wildlife Management Plan Development

Client: Private Ranch / Zapata County, Texas

Year: 2023

Scope: Designed and implemented a humane and legally compliant Wildlife Management Plan focused on reducing feral hog populations impacting grazing lands and natural water sources.

Key Responsibilities:

Conducted field reconnaissance to assess activity and damage levels.

Coordinated trapping and professional removal efforts in compliance with Texas Parks and Wildlife regulations.

Advised landowners on deterrent methods and habitat protection.

Outcome:

The project achieved a measurable reduction in property damage and a sustained decline in hog activity within six months of implementation.

### 3. Environmental Site Assessment (Phase I & II ESA)

Client: Multiple

Year: 2017 – Present

Scope: Conducted Phase I and II Environmental Site Assessments for municipal and private redevelopment projects. Evaluated environmental conditions, wildlife presence, and habitat integrity to ensure compliance with TCEQ and federal environmental standards.

Key Responsibilities:

Performed site reconnaissance and historical data review.

Identified potential ecological constraints and recommended mitigation strategies.

Prepared comprehensive reports supporting permit and compliance submittals.

Outcome:

All assessments were completed on time, with zero compliance deficiencies noted during city and state review.

### 4. Environmental Education and Community Stewardship Program

Client: Laredo Environmental Science Center / Community Initiative

Year: 2021 – Ongoing

Scope: Developed volunteer-based environmental programs emphasizing wildlife conservation, invasive species awareness, and habitat care. Coordinated with schools, college volunteers, and local organizations to engage the community in science-based environmental projects.

Key Responsibilities:

Created and implemented Standard Administrative Procedures for volunteer work and wildlife handling.

Conducted educational outreach on ethical wildlife practices and environmental protection.

Outcome:

The program has improved community understanding of local ecosystems and strengthened partnerships between the Center and local stakeholders.

## **References or Client Testimonials**

Brewster Environmental Quality Services LLC is proud to maintain strong partnerships and positive relationships with local governments, educational institutions, and private landowners. References are available upon request and include:

Howland Engineering

Contact: Sergio Galindo, Engineer, 956.286.5975

Texas Parks and Wildlife Department

Contact: Ruby Ayala, Biologist, 956.471.5009

City of Laredo – Environmental Services Department

Contact: Ruby Miranda, Keep Laredo Beautiful Director, 956.285.8500

South Texas Advancement Resources – Land Management Board

Contact: Bill Raney, Ranch Manager, Contact information available upon request

Testimonials and letters of recommendation can be provided to demonstrate project performance, communication, and adherence to regulatory standards.

## **Project Outcomes**

Through its recent and ongoing work, Brewster Environmental Quality Services LLC has achieved measurable and sustainable results across its environmental and wildlife management projects:

Reduced feral hog activity by up to 40% within targeted South Texas ranchlands through ethical trapping and habitat management methods.

Delivered comprehensive mapping and data analysis products used by landowners and municipalities to inform wildlife policy decisions.

Ensured full compliance with Texas Parks and Wildlife Department, USDA Wildlife Services, and TCEQ guidelines across all control and assessment activities.

Provided clear, data-driven reports and recommendations supporting public safety and ecological balance.

Strengthened regional collaboration through community outreach, stakeholder education, and transparent communication practices.

## Team Qualifications

### **Bianca Brewster**

#### **Project Manager / Lead Wildlife Specialist**

**Experience:** 10+ years in wildlife management, environmental consulting, and public education

Bianca Brewster is the Managing Member of Brewster Environmental Quality Services LLC and will serve as the Project Manager for this contract. She has extensive hands-on experience in wildlife rehabilitation, invasive species control, environmental field surveys, and ecological project management. Her background includes overseeing wildlife programs, conducting population assessments, coordinating with regulatory agencies, developing Standard Administrative Procedures, and preparing technical reports for municipal and private clients. She has led multiple multi-stakeholder environmental initiatives in South Texas and is trained in humane capture and handling protocols.

#### **Specialties:**

- Wildlife rehabilitation and humane capture
  - Feral hog and invasive species control
  - Wildlife population surveys and habitat assessment
  - Technical report writing and regulatory compliance
  - Community and stakeholder environmental education
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### **Alexis Flores**

#### **Field Technician / Wildlife Control Specialist**

**Experience:** 5 years in wildlife field operations, hog trapping, and environmental surveying

Mr. Flores, Field Technician, has direct experience deploying and monitoring wildlife traps, operating trail cameras and bait stations, collecting environmental field data, and assisting with humane wildlife handling. His background includes supporting feral hog removal projects, conducting trail and habitat surveys, and utilizing GIS and drone tools under supervision. He is trained in field safety, wildlife deterrent techniques, and proper carcass handling in accordance with Texas Parks and Wildlife standards.

#### **Specialties:**

- Wildlife trapping and control methods
- Trail camera deployment and behavioral monitoring
- Field surveying and site data collection
- Safe and humane animal handling

## **Jonathan Prado**

### **Field Technician / Wildlife Control Specialist**

**Experience:** 5 years in wildlife field operation

Mr. Prado, Field Technician, has direct experience surveying, trapping and rehabilitating wildlife. He is trained in field safety, wildlife deterrent techniques, and proper carcass handling in accordance with Texas Parks and Wildlife standards.

#### **Specialties:**

- Wildlife trapping and control methods
  - Trail camera deployment and behavioral monitoring
  - Field surveying and site data collection
  - Safe and humane animal handling
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## **Jorge Perez**

### **Project Support / Documentation Coordinator**

**Experience:** 3+ years in environmental administrative support and data management

Mr. Perez, Documentation Coordinator, ensures accurate recordkeeping, progress logging, and timely report preparation. His role includes consolidating field logs, mapping updates, compliance documentation, and communication support for public information materials. He assists with stakeholder communication, scheduling, and assembling all data required for weekly and final reports.

#### **Specialties:**

- Technical documentation and reporting
  - Data logging and quality control
  - Coordination with City staff and property owners
  - Public education material preparation
  - Administrative compliance support
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## **Roles and Responsibilities**

### **Project Manager / Lead Wildlife Specialist – Bianca Brewster**

- Serve as primary point of contact for the City
- Oversee field operations and ensure regulatory compliance

- Lead development of the Wildlife Management Plan (WMP)
- Conduct population assessments and site evaluations
- Review and approve all project data, logs, and reports
- Coordinate with TPWD, USDA Wildlife Services, and local authorities
- Manage public education content and community outreach efforts

## **Field Technicians / Wildlife Control Specialist**

- Deploy and monitor trail cameras, bait stations, and traps
- Collect field data (movement patterns, population density, damage assessment)
- Assist with humane trapping, transport, and removal operations
- Maintain equipment and ensure field safety
- Provide on-site updates to the Project Manager
- Support mapping and behavioral analysis through data collection

## **Project Support / Documentation Coordinator**

- Compile and maintain daily/weekly field logs
- Prepare draft reports, maps, notices, and educational materials
- Coordinate resident and stakeholder communication as directed
- Schedule site visits and property access
- Maintain secure documentation of all control activities
- Support final report preparation and data archiving

## EDUCATION

PhD, Environmental Engineering, Texas A&M University-Kingsville, On-going  
M.S., Biology, Texas A&M International University, 2015  
B.S., Environmental Science, Texas A&M International University, 2012  
A.S., Laredo Community College, 2010

## CERTIFICATIONS AND TRAINING

OSHA 40-Hour Hazwoper, 2012-2014	Certified Avian Rehabilitator, 2017
Hazardous Materials Awareness, 2013	Surface Water Quality Monitoring, 2012
Hazardous Materials Operations, 2013	Biological Surveys, 2014
Designated Representative, 2013	Fish Identification, 2014
On-Site Sewage Facility-Site Evaluator, 2013	GPS Basic Data Collection GIS Mapping, 2010
Basic Water Works Operations, 2014	GIS/Arcview, 2010
Surface Water Production, 2014	Wetland Delineation Training, 2014
TXDot NEPA Assignment, 2016	Mold Consultant Certification, 2016
	Hazardous Materials Transport, 2017

## RELEVANT EXPERIENCE

**Migratory Bird Survey, Environmental Protection Plan, Threatened Endangered Species Report, Texas Border Infrastructure (Border Wall), Comanche/Tovar, Eagle Pass, Texas, Maverick County (2025)** Prepared environmental documentation required for environmental clearance of approximately 10 miles of border wall.

**Migratory Bird Survey, Environmental Protection Plan, Threatened Endangered Species Report, Texas Border Infrastructure (Border Wall), La Perla Ranch, San Ygnacio, Texas, Zapata County (2024-2025)** Prepared environmental documentation required for environmental clearance of approximately 8 miles of border wall.

**USACE Permitting (408, 58), Jurisdictional Determination, Wetland Delineation, ESA Phase I, City of Laredo Water Main Line Project, Laredo, Texas, Webb County (2021-2023)**

**Phase I Environmental Assessment, N US HWY 83 (Amplified Properties), Laredo, Texas, Webb County (2023)**- Prepared an environmental site assessment for a 5-acre property.

**Phase I Environmental Assessment, 602 Union Pacific, Laredo, Texas, Webb County (2022)**- Prepared an environmental site assessment for a 1-acre property.

**Wetland Delineation, Las Fincas Subdivision, Laredo, Texas, Webb County (2021)**- Conducted a wetland delineation for a 270+ acre property for a new residential subdivision.

**Wetland Delineation, AEP Service Center, Laredo, Texas, Webb County (2021)**- Conducted a wetland delineation for 36+ acre property proposed to be used as AEP's service center.

**Phase I Environmental Site Assessment, 8918 Mines Road, Laredo, Texas, Webb County (2020)**- Prepared an environmental site assessment for a 1-acre property.

**Phase I Environmental Site Assessment, Sinatra Parkway, Laredo, Texas, Webb County (2020)**- Prepared an environmental site assessment for the new US Border Patrol Union Hall.

**Wetland Delineation, Emerald Industrial Park, Laredo, Texas, Webb County (2020)**- Conducted a wetland delineation for 21+ acre property proposed to be developed for industrial/warehouse use.

**Wetland Delineation, Lomas del Sur, Laredo, Texas, Webb County (2019)**- Conducted a wetland delineation for a 23+ acre property that was proposed for a middle school.

**Phase I Environmental Site Assessment, US Express Transport Facility, Laredo, Texas, Webb County (2019)**- Prepared environmental site assessment for 10-acre property.

**Phase I Environmental Site Assessment, Wormser Road Ranch, Laredo, Texas, Webb County (2019)**- Prepared the environmental site assessment for 21+ acre property.

**Chacon Creek Killam Lake Wetland Mitigation Project, City of Laredo, Webb County (2019)** -Prepared the bid and specification for the mitigation work to be conducted on 21+ wetland acres. Together with the city of Laredo, Mrs. Brewster helped organize and coordinate the meeting for bidder and supervised project as it was executed. In 2017, Mrs. Brewster took on the mitigation survey and will be overseeing the process conducting wetland delineations until 2021.

**Environmental Assessment for Albert Martin Road, La Salle County Texas (2017)** - As an Environmental Scientist, Bianca was responsible for the preparation of the ESA and Wetland Delineation for the proposed extension of Albert Martin Road to provide improved access. Major issues included endangered and threatened species, migratory birds, ROW acquisition, and cumulative impacts.

**Environmental Assessment for Cameron Road, La Salle County Texas (2015)** - As an Environmental Scientist, Bianca was responsible for the preparation of the Environmental Assessment, Wetland Delineation, habitat assessment, cumulative and indirect analysis for

the proposed re-alignment of Cameron Road to provide improved access. Major issues included endangered and threatened species, migratory birds, ROW acquisition, and cumulative impacts.

**Environmental Assessment for Espejo Gates Road, Webb County Texas (2015)** - As an Environmental Scientist, Bianca was responsible for the preparation of the Environmental Assessment, Wetland Delineation, habitat assessment, cumulative and indirect analysis for the proposed re-alignment of Espejo Gates Road to provide improved access. Major issues included endangered and threatened species, migratory birds, ROW acquisition, and cumulative impacts.

**Environmental Assessment for FM 157, City of Mansfield/Venus Town, Johnson County, (2014)** – As an Environmental Scientist, Bianca was responsible for the preparation of the Env. Assessment, Wetland Delineation, Ambient Noise Analysis, habitat assessment, cumulative and indirect analysis for the proposed re-alignment of FM 157 to provide improved access. Major issues included endangered and threatened species, migratory birds, ROW acquisition, and cumulative impacts.

**Wildlife Hazard Assessment for the McAllen Miller International Airport, City of McAllen, Hidalgo County (2014)** – Under the supervision of Mr. Mark Iglesias, Project Manager and Airport Wildlife Biologist, Bianca prepared a Wildlife Hazard Assessment (WHA) for the McAllen Miller International Airport. The assessment required bird count surveys utilizing the point count protocol twice a month at 10 different locations within and around the airport. A WHA report was prepared at the end of the 12-month period which contained recommendations on how to minimize attractants at the airport and the recommendation to prepare a Wildlife Hazard Management Plan (WHMP).

**Biological Assessment for the Laredo Gravel Pits near Laredo Community College (2009-2010)**

Work consisted of establishing all biotic and abiotic aspects of the area for a total time length of a year. Research included the identification and survey of birds, mammals, reptiles, amphibians, fish and vegetation as well as an evaluation of the total water bodies located within the area.

# ALEXIS J. FLORES

407 E Peach Ln Laredo, TX, 78041 (956) 319-5524 11alexflo@gmail.com

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## CAREER OBJECTIVE

Adaptable individual with 16 years of work experience. Aiming to leverage a proven knowledge of wildlife control and removal, public interaction and educating, staff training and development skills to successfully fill the **wildlife animal control officer** position at your company. Frequently praised as hard-working by my peers, I can be relied upon to help your company achieve its goals.

## EDUCATION

Laredo College  
Texas A&M international University  
Cal Poly Pomona University

## PROFESSIONAL EXPERIENCE

Texas Parks and Wildlife, Laredo, TX  
*Operations Ranger, Jun 2020 – Present*

- Certified Feral hog and nuisance removal through Texas Parks and Wildlife
- Working with wildlife including wild hogs, dogs, cats along with native species of reptiles, birds and mammals.
- Relocation and removal of wildlife including wildhogs, dogs, cats, snakes, raccoons and wasp nests.
- Ability to fire and manipulate multiple weapon systems accurately to hunt nuisance animal population.
- Educate the public about wildlife conservation, interactions and park etiquette.
- Ability to setup and maintain hog traps
- Establishing, working and maintaining an effective team environment.
- Filing and reporting vehicle, building, and hunting logs.
- Staying up to date with employee safety courses and park regulations.
- Building and facility repair techniques such as basic carpentry, plumbing, electrical and mechanical.
- Ability to operate machinery and power tools for multiple tasks, such as operating a mini excavator, all-terrain vehicles, and chainsaws along with many other power tools.
- Maintenance, janitorial and sanitation of building, facilities and vehicles.
- Application of various cleaning products and chemicals to sanitize and disinfect surfaces, facilities, tools and equipment.

Casa Reptile, Laredo, TX  
*Owner, 2021 - present*

- Knowledge of multiple species of native and exotic reptiles.
- Ability to handle, relocate and transport various reptile species including snakes, lizards and alligators
- Ability to educate the community on wildlife interactions through in person programs, printed material or social media.
- Ability to supervise programs and manage a team.
- Skilled in public speaking

United States Marine Corps, Pendleton, CA

*Supervisor Infantry Squad Leader, Apr 2015 – Apr 2019*

- Attended live tissue course (re-occurring) which consisted of medical procedures and surgeries and application of euthanasia on pigs.
- Attended combat life- saving course (re-occurring) which consisted of treatment to combat injuries.
- Maintain government-issued certifications, as required.
- Maintain order, discipline, and security within assigned areas in accordance with relevant rules, regulations, policies, and laws.
- Complete administrative paperwork or supervise the preparation or maintenance of records, forms, or reports.
- Instruct employees or provide on-the-job training.
- Conduct roll calls of correctional officers.

Laredo Animal Care Services , Laredo, TX

*Kennel Worker, 2021*

- Knowledge of dog and cat anatomy, body language, and care.
- Knowledge of zoonotic diseases
- Ability to clean and maintain kennels of multiple animals and different species using various sanitizers and chemicals in a safe manner.
- Ability to restrain, handle and transport dogs, cats, reptiles and other mammals.
- Ability to identify multiple different species mammals

**ADDITIONAL SKILLS**

- I am bilingual in Spanish & English.
- Computer Literate in Microsoft Word, Excel, and PowerPoint.
- Strong public speaker and proven ability to interact and educate the public.

**CREDENTIALS AND LICENSES**

- Feral Hog and nuisance removal (Texas Parks and Wildlife 2024 & 2025)
- Rattlesnake Conservancy Venomous Snake Handling Certificate
- Angler Educator Certified (Texas Parks and Wildlife 2025)
- Zoo Med Associate Certificate (2021 Reptile Husbandry)
- Leave No Trace (2020 Center For Outdoor Ethics)
- Texas Project Wild Certificate of Professional Development (2020 Growing Up Wild)
- The Small Business Management Certificate Program (Texas A&M International University SBDC)
- Sustainable Agriculture Training Program (2019 California State Polytechnic University, Pomona)

## REFERENCES

1. Querubin Guerra  
Lake Casa Blanca Superintendent  
(956)573-9710  
[kiroguerra@hotmail.com](mailto:kiroguerra@hotmail.com) or [querubin.guerra@tpwd.texas.gov](mailto:querubin.guerra@tpwd.texas.gov)  
5102 Bob Bullock Loop, Laredo, TX 78041
2. Joe Casiano  
Lead Ranger/ Maintenance Supervisor  
(956)308-9215  
[joe.casiano@tpwd.texas.gov](mailto:joe.casiano@tpwd.texas.gov)  
5102 Bob Bullock Loop, Laredo, TX 78041
3. Masi Serna  
Manager of education progams, East Foundation  
(956)962-0173  
[mmejia@eastfoundation.net](mailto:mmejia@eastfoundation.net)  
310 Galbraith Street Hebronville Texas 78361

**Jonathan Prado****Work History**

Lamar Bruni Vergara Environmental Science Center (2013): I was a tour guide there at the facility for about 9 months. My job was to take different schools or groups around the center and show them native animals and teach them about the wildlife.

Laredo Animal Care Facility (2017-2018): I worked here as a kennel technician for 1 year and 3 months. My duties included cleaning, disinfecting kennels, helping with animal intake/census, helping with animal restraint and heartworm testing. I also obtained an Animal Control Officer certification there at the shelter.

Laredo Animal Clinic (2018-2020): Here was my first experience working in a veterinary setting. I worked here as a kennel technician for 1 year and 8 months. My duties were cleaning, disinfecting, bathing dogs/cats, nail trims, expressing anal glands, ear cleaning, animal restraint, preparing vaccines, etc. Here I also got the chance to start learning venipuncture (heartworm testing.) Other duties included running fecal exams, assisting in patient x-rays, and administering subcutaneous fluids.

Valley Animal Hospital (2020-2021): I worked here for about a year when I lived in McAllen. I was a veterinary assistant and I had the opportunity to work with many avian patients here as well as some hedgehogs and reptiles. My duties included drawing blood, running bloodwork, running and reading fecal exams, ear cytology, preparing urinalysis slides, conducting x-rays, administering laser therapy, hydrotherapy, medicating patients, preparing vaccines, entering charges, preparing estimates, nail trims, monitoring patient vitals signs during surgeries and dentals.

Critter Care Veterinary Clinic (2021-2023): I've been a veterinary technician since March 2021. Here I received a lot of training and experience. At first I was working in cleaning kennels, patient triage and animal restraint as well as assisting the doctors. Eventually I started vaccinating patients, drawing blood( cephalic, jugular, saphenous/femoral veins), running bloodwork( CBC, blood chemistry, SDMA, thyroid panels, progesterone panels, cpl tests, bile acids), sending out biopsies and blood panels to labs, running and conducting x-rays, running and reading fecals, (including giraffe fecals), urinalysis. Other duties include needle biopsy slides, skin cytology, hospitalizing patients, phlebotomy( iv catheters on dogs, cats and goats. Other duties included treating and medicating patients, assisting with ultrasound. I have a bit of experience conducting cystocentesis, and inserting urinary catheters. I also have experience with abdominocentesis, and blood transfusions. I have been an on-call emergency technician for over a year and a half. I also have training in pt. Sedation and anesthesia, surgical assisting and some training doing dental cleaning and extractions. I've had the chance here to work with javelinas, opossums, Patagonian maras, deer, hawks, falcons, owls, snakes, hamsters, hedgehogs, ferrets, sugar gliders, iguanas, tortoises, coatimundi, ovine, porcine, bovine, caprine and even horses. I've also been trained in taking phone calls, inputting hospital bills, charging clients, doing estimates, checking in/out pts and filling and administering medications. I have had experience as well in the field assisting with CWD testing of deer, and have done ranch calls with Dr. Leyendecker working with cattle, ( ear tags, tattoos).

I also worked at Laredo Safari for about a month as a zookeeper/vet tech and had the chance to work with many species of exotic wildlife,(primates, cervids, African hoofstock, mongoose etc.

I have experience in humane animal capture and release (as well as slow release).

I also have worked for about 18 months as a wildlife technician at LBVESC where I learned slow animal release techniques as well as received more hand on experience with reptiles, fish, insects and avian species.(before being promoted to Wildlife Education Coordinator.

Education: I went to United High School and graduated with my diploma in 2012.

I currently have an Associates degree of Science with a major in Biology.

### **Certificates**

Humane Animal Euthanasia Tech Certification (2018)

Animal Control Officer Certification (2018-2021)

Kennel Technician Certification (2018)

Chemical Immobilization and Sedation Certification (2024-2027)

I also took a course in taxidermy and in the near future will be sent to obtain a Certification in Wildlife Rehabilitation.

# Jorge A Perez

Wildlife Control Specialist

956-744-6933

[Jorgeperez0409@yahoo.com](mailto:Jorgeperez0409@yahoo.com)

Laredo, TX

## Professional Summary

Wildlife Control Specialist with a strong background in managing, mitigating, and safely removing wildlife in residential, commercial, and natural environments. I am also skilled in identifying animal behavior, implementing humane control methods, and ensuring compliance with local, state, and federal wildlife regulations. Strong communicator with a proven ability to educate the public on wildlife prevention and promote coexistence with local ecosystems.

## Education

Lamar University  
Bachelor of Science – Criminal Justice  
5201 University Blvd, Laredo, TX 78041

Laredo College  
Associates of Science – Criminal Justice  
West End Washington Street, Laredo, TX 78040

## Professional Skills

Wildlife identification and behavior assessment

Habitat evaluation and ecosystem impact awareness

Humane animal capture, relocation, and exclusion techniques

Emergency response to wildlife-related incidents

Pest control and prevention strategies for homes and businesses

Equipment operation for trapping, removal, and sanitation

Risk assessment and safety protocol implementation

Record keeping, reporting, and documentation of wildlife activity

Knowledge of local, state, and federal wildlife regulations

## Work Experience

Dedicated Wildlife Control Specialist with comprehensive training from Laredo College and Texas A&M International University (TAMIU). Experienced in the safe removal, relocation, and prevention of nuisance wildlife in residential, commercial, and natural environments. Skilled in wildlife identification, habitat assessment, and implementation of humane control techniques while ensuring compliance with local, state, and federal regulations and combining academic knowledge with hands-on experience to provide effective and environmentally responsible wildlife management solutions.

August 2019 - Present

Laredo College  
Wildlife Technician Contractor

August 2020 - May 2022

Laredo College  
Research Assistant

August 2022 - May 2024

Texas A&M International University  
Research Assistant

# Jorge A Perez

Wildlife Control Specialist

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## References

Available upon request.

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## **Approach or Methodology**

### **Brewster Environmental Quality Services LLC**

#### ***How the Firm Would Approach the Scope of Services***

Brewster Environmental Quality Services LLC will implement a phased, science-based, and ethical approach to managing wild hog and javelina populations within the city limits and surrounding areas. Our methodology emphasizes accurate population assessment, humane control measures, regulatory compliance, and transparent reporting.

Our process will include the following key phases:

#### Phase 1 – Assessment of Current Conditions

Conduct an initial site visit and reconnaissance survey to evaluate impacted areas, confirm wildlife activity, and identify damage indicators.

Deploy trail cameras, bait stations, and drone surveys to capture behavioral data, movement patterns, and population density.

Use GIS mapping and data analysis to define high-traffic corridors, feeding zones, and breeding areas.

Engage with property owners and City staff to gather historical sightings, complaints, and conflict data.

#### Phase 2 – Development of a Wildlife Management Plan (WMP)

Compile all collected data into a baseline population assessment and use findings to guide the Wildlife Management Plan.

Evaluate control options—including lethal (trapping, sharpshooting, professional removal) and non-lethal (immunocontraceptives, sterilization, deterrence) measures—based on site conditions, safety, and community perception.

Define clear objectives, timelines, personnel assignments, and humane handling procedures.

Coordinate with Texas Parks and Wildlife Department (TPWD) and USDA Wildlife Services to ensure regulatory compliance before implementation.

#### Phase 3 – Implementation of the Control Plan

Execute approved control measures using licensed and trained field personnel equipped with appropriate trapping and monitoring systems.

Ensure all animal handling, transport, and disposal procedures adhere to state and federal humane standards.

Maintain detailed activity logs, including trap locations, captures, and removal counts, for inclusion in progress reports.

Coordinate site access and scheduling with property owners to minimize public disruption.

## Phase 4 – Monitoring and Reporting

Continue field monitoring to evaluate population trends and the effectiveness of implemented measures.

Provide weekly progress updates to City staff, including maps, photos, and data summaries.

Deliver a final comprehensive report summarizing outcomes, data findings, and long-term recommendations for maintaining population control.

Support the City in preparing public information materials (FAQs, safety notices, and outreach content) to promote understanding and cooperation among residents.

## **Tools, Methods, or Innovations Used**

Brewster Environmental Quality Services LLC combines traditional field biology techniques with modern technology to enhance accuracy, safety, and efficiency.

### *Tools and Equipment:*

**Trail Cameras & Bait Stations:** Used to monitor animal movement and population density without disturbance.

**Drone Surveys:** Provide aerial visibility of terrain features, access points, and wildlife corridors.

**GIS Mapping Software:** Allows spatial analysis of animal activity, conflict zones, and control site planning.

**Live Trapping Systems:** Including corral and drop-net designs for humane and effective capture.

**Remote Data Collection Devices:** Used for environmental monitoring and trap notifications.

## *Methods and Innovations:*

**Data-Driven Planning:** All management actions are guided by field data and GIS analytics, ensuring targeted and efficient interventions.

**Integrated Control Strategy:** A balanced use of lethal and non-lethal methods designed to achieve long-term population reduction while minimizing ecological disruption.

**Ethical and Regulatory Compliance:** All operations adhere strictly to TPWD and USDA Wildlife Services regulations, ensuring humane treatment and legal compliance.

**Community Communication:** The firm emphasizes proactive outreach—educating residents about project goals, safety, and the ecological benefits of population management.

## **Summary Statement**

Through this structured, technology-enhanced, and ethically guided methodology, Brewster Environmental Quality Services LLC will provide the City with a reliable and defensible Wildlife Management Program that achieves measurable results while maintaining public trust and ecological integrity.

## Legal / Administrative Information

### Brewster Environmental Quality Services LLC

#### Business Licenses or Certifications

Brewster Environmental Quality Services LLC maintains all required business licenses and professional certifications necessary to perform wildlife management, environmental fieldwork, and related consulting services within the State of Texas. The firm holds:

- **Texas Limited Liability Company Registration** (Active & in Good Standing)
- **City of Laredo Business License**
- **Texas Parks and Wildlife Department (TPWD) Certifications** as required for wildlife handling, trapping, and removal activities
- **Professional Wildlife Control Operator Training** (varies by staff member)
- **Environmental and safety training compliance** (e.g., OSHA field safety, humane handling)

*Copies of licenses and certifications can be provided upon request or attached as an appendix to this proposal.*

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#### Insurance Documentation

Brewster Environmental Quality Services LLC maintains current insurance coverage suitable for performing wildlife management and environmental consulting services for municipal clients. Standard coverage includes:

- **General Liability Insurance**
- **Professional Liability / Errors & Omissions Insurance**
- **Worker's Compensation Insurance**
- **Commercial Auto Insurance** (for fieldwork involving travel to project sites)

All coverages meet or exceed minimum requirements for municipal contracting.

*Certificates of Insurance (COI) will be provided to the City upon award of contract or upon request. Brewster Environmental Quality Services LLC is prepared to add the City as an additional insured party if required.*



# Laredo

T E X A S

**RFQ 2026-003**

**Wildlife Management Professionals or Firms - Animal Care Services**

Issue Date: 10/8/2025

Questions Deadline: 10/28/2025 11:00 AM (CT)

Response Deadline: 12/8/2025 05:00 PM (CT)

City of Laredo Purchasing

**Contact Information**

Contact: Tania Herrera

Address: Purchasing Division

5512 Thomas Ave

Laredo, TX 78041

Phone: (956) 794-1734

Email: [therrera1@ci.laredo.tx.us](mailto:therrera1@ci.laredo.tx.us)

## Event Information

Number: RFQ 2026-003  
Title: Wildlife Management Professionals or Firms - Animal Care Services  
Type: Request For Qualifications  
Issue Date: 10/8/2025  
Question Deadline: 10/28/2025 11:00 AM (CT)  
Response Deadline: 12/8/2025 05:00 PM (CT)  
Notes: Bidders are strongly encouraged to submit their statement of qualifications electronically through use of Cit-E-Bid or in person - hand delivery. Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, emails or facsimile bids **will not be considered.**

While electronic submission is preferred, hand-delivered bids will also be accepted. If submitting in person, statement of qualifications will also be received at City Hall. Hand-delivered statement of qualifications will be accepted until **5:00 p.m. on December 8, 2025**. All statement of qualifications received, whether electronically or in person, will be opened and publicly acknowledged on **December 9, 2025, at 10:00 a.m.**

**\*\*Note\*\*** Vendors/contractors submitting hand-delivered bids to the City Secretary's Office on the due date must allow sufficient time for check-in at the City Hall reception desk. The City is not responsible for any delays caused by the check-in process. Bids will not be accepted after the specified deadline, regardless of circumstances. Please plan accordingly to ensure timely submission.

The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors.

The City of Laredo reserves the right to reject any and all bids and to waive any minor irregularities.

## Ship To Information

Contact: Mario Maldonado Jr.  
Address: City Secretary  
City Hall  
1110 Houston St  
3rd floor  
Laredo, TX 78043  
Phone: (956) 791-7312

## Billing Information

Contact: Jorge Jolly  
Address: Accounts Payable  
City Hall  
2nd  
PO Box 210  
Laredo, TX 78042  
Phone: (956) 791-7326  
Email: [jjolly@ci.laredo.tx.us](mailto:jjolly@ci.laredo.tx.us)

## Bid Attachments

**Conflict of Interest Questionnaire-Revised 1-1-2021.pdf**

[Download](#)

Conflict of Interest Questionnaire (CIQ)

## COQ FORM AND INSTRUCTIONS.pdf

[Download](#)

COI Form Instructions

## Non-Collusive Affidavit Form.pdf

[Download](#)

Non-Collusive Affidavit Form

## Form 1295- Certificate of Interested Parties.pdf

[Download](#)

Form 1295

## Figure 1. Organizational Chart.pdf

[Download](#)

Attachment A

## RFQ-2026-003 Notice to Bidders.pdf

[Download](#)

Notice to Bidders

## Requested Attachments

### Conflict of Interest Form

*(Attachment required)*

Vendor needs to address if there is a conflict of interest, CIQ form has to be submitted with your response.

### Non-Collusive Affidavit Form

*(Attachment required)*

This form must be notarized and submitted with your response.

### Certificate of Interested Parties

Form 1295 is to be submitted upon award of bid.

### RFQ

*(Attachment required)*

Statement of Qualifications must be submitted

## Bid Attributes

### 1 Award by Best Value

Proposal will be awarded based on evaluated criteria and to the bidder who provides the best value to the City of Laredo and who's proposed price and other factors have been considered in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code.

I agree

*(Required: Check if applicable)*

### 2 Terms and Conditions for Request for Qualifications

#### • GENERAL TERMS AND CONDITIONS FOR STATEMENT OF QUALIFICATIONS

**1. GENERAL CONDITIONS** Interested firms (Respondents) are required to submit statements upon the following expressed conditions: A. Respondents shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a Respondent to request additional compensation. B. Respondents shall make all investigations necessary to thoroughly inform themselves regarding the services being requested. No pleas of ignorance by the Respondent of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the Respondent to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the Respondent. C. Respondents are advised that City contracts are subject to all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.

**2. PREPARATION OF SUBMITTALS** Submittals shall be prepared in accordance with the following: A. For

hand delivered submittals only, all information required by the RFQ form shall be furnished. The Respondent shall print or type the business name and manually sign the schedule. For Electronic submittals, this information shall be submitted electronically on Cit-E-Bid system. If vendor submits both manual and electronic bids, the electronic bid will replaced the manual bid and shall be considered the only valid bid. B. Alternate Proposals will not be considered unless authorized by the invitation for proposals or any applicable addendum.

**3. DESCRIPTION OF SUPPLIES** Not applicable for this request.

**4. SUBMISSION OF HAND DELIVERED STATEMENTS** A. Statement of qualifications and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the opening. B. Unless otherwise noted on the Notice to Respondents cover sheet, all hand delivered statements of qualifications must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street, Laredo, Texas 78040. C. SOQ forms can be downloaded and printed through Cit-E-Bid. **Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, emails or facsimile bids will not be considered.** D. The City shall pay no costs or other amounts incurred by any entity in responding to this RFQ, or as a result of issuance of this RFQ.

**5. REJECTION OF STATEMENT OF QUALIFICATIONS.** The City may reject an SOQ if: A. Respondent misstates or conceals any material fact in the SOQ. B. SOQ does not strictly conform to the law or the requirements of the SOQ. C. Respondent is in arrears on existing contracts or taxes with the City of Laredo. D. In the event that a Respondent is delinquent in the payment of City of Laredo taxes on the day the SOQ is opened, including state and local taxes, such fact may constitute grounds for rejection of the SOQ or cancellation of the contract. A Respondent is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes E. No SOQ submitted herein shall be considered unless the Respondent warrants that, upon execution of a contract with the City of Laredo, Respondent will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Respondent will submit such reports as the City may therefore require assuring compliance with said practices. F. The City may reject all SOQs or any part of an SOQ whenever it is deemed necessary.

**6. WITHDRAWAL OF STATEMENT OF QUALIFICATIONS** SOQs may not be withdrawn after they have been publicly opened, unless approved by the City Council.

**7. LATE PROPOSALS OR MODIFICATIONS** SOQs and modifications received after the time set for the proposal receiving deadline will not be considered. Late proposals will be returned to the Respondent unopened.

**8. CLARIFICATIONS OR OBJECTION TO STATEMENT OF QUALIFICATIONS** If any person contemplating submitting an SOQ for this contract is in doubt as to the true meaning of the specifications, or other SOQ documents or any part thereof, they may submit to the City Purchasing Agent. All requests for information shall be made in writing through email or Question & Response section on Cit-E-Bid system no later than seven (7) days prior to the scheduled date for opening to : CITY OF LAREDO PURCHASING AGENT Jaime Zapata 5512 Thomas Avenue Laredo, TX 78041; email: jezapata@ci.laredo.tx.us Any vendor submitting questions shall make reference to a specific RFQ number, section, page and item of this solicitation. Questions untimely submitted may not elicit a response. It is the bidder's responsibility to follow up and make certain that the request was received. In case there are changes, additions, and/or edits to the original scope, an addendum will be issued by the Purchasing Agent to all vendors through Cit-E-Bid system under Questions and Responses section to clarify any inquiries. The City will not be responsible for any other interpretations of the SOQ during the RFQ process, bidder, or any persons acting on their behalf, shall not contact any City official or employee staff except those specifically designated in this or another subsequent solicitation document. The following sequence of activities must take place in filing a protest: To be performed by protesting Respondent: Within ten (10) calendar days prior to the time that the City Council considers the recommendation of the City's Purchasing Officer, the protesting Respondent must provide written protest to the City Purchasing Officer. Such protest must include specific reasons for the protest. To be performed by City's Purchasing Officer: Shall review the records of procurement and determine legitimacy and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide written response to the protesting Respondent of the decision. If the protesting Respondent is not satisfied with the decision of the City Purchasing Officer, such protesting Respondent may appeal to the City Manager of the City of Laredo. If the protesting Respondent cannot resolve the issue with the City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures through the City Manager. All protests must be duly submitted via Certified Mail to: City of Laredo - Purchasing Agent 5512 Thomas Ave. Laredo, Texas 78041.

**9. RESPONDENT DISCOUNTS** Not applicable for this contract.

- **10. AWARD OF CONTRACT** The selection and award shall be based on the basis of demonstrated competence and qualifications to perform the services; and for a fair and reasonable price. The firm selected

will be the firm which, in the opinion of the City, is the best qualified. The professional fees under the contract may not exceed any maximum established by law. The Respondent shall bear the burden of proof of compliance with the City of Laredo specifications. A duly authorize purchase order number shall reference item/services description, item number, quantity and price. Invoices shall reference the assign purchase order number to avoid any duplication (2 CFR 200.318 (d)). Contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

• **11. ENTIRE AGREEMENT**

(a) All covenants, conditions and agreement contained in the solicitation, are hereby made part of the Agreement to the same extent and with the force as is fully set forth herein. If and to the extent of this Agreement and the terms of this solicitation and supplier response conflict Terms & Conditions of this solicitation shall control.

**12.. PAYMENTS & INVOICING** All invoices to the City of Laredo have a 30-day term from receipt of completion of services. All invoices must show the purchase order number and invoices shall be legible. Invoices shall be mailed to the Accounts Payable Office, City Hall, P.O. Box 210, Laredo, Texas 78042. Electronic Funds Transfer (EFT) payments are also available; if electronic payments are preferred, an Electronic Funds Transfer (EFT) Authorization form needs to be completed and returned via e-mail to: [jjolly@ci.laredo.tx.us](mailto:jjolly@ci.laredo.tx.us) . For more information, please contact Mr. Jorge Jolly, Accounts Payable Manager at (956) 791-7328.

**13. PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD** A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person entity is prohibited from contacting city officials and employees regarding such a contract after a Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

**14. TITLE VI ASSURANCE** The City of Laredo along with the Texas Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S. C. ss 2000d to 2000d-4) and the Regulations, hereby notifies all providers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit Statements of Qualifications in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

**15. In accordance to State of Texas, the City of Laredo follows State practices when awarding any and all competitive solicitations:**

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE ACTS AND RULES CONCERNING PRACTICE AND LICENSURE

OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS

CHAPTER 137: COMPLIANCE AND PROFESSIONALISM

SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS

§137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT

(a) A licensed engineer shall not submit or request, orally or in writing, a competitive bid to perform professional engineering services for a governmental entity unless specifically authorized by state law and shall report to the board any requests from governmental entities and/or their representatives that request a bid or cost and/or pricing information or any other information from which pricing or cost can be derived prior to selection based on demonstrated competence and qualifications to perform the services. (b) For the purposes of this section, competitive bidding to perform engineering services includes, but is not limited to, the submission of any monetary cost information in the initial step of selecting qualified engineers. Cost information or other information from which cost can be derived must not be submitted until the second step of negotiating a contract at a fair and reasonable cost. (c) This section does not prohibit competitive bidding in the private sector.

Source Note: The provisions of this §137.53 adopted to be effective May 20, 2004, 29 TexReg 4878; amended to be effective June 4, 2007, 32 TexReg 2996.

I Agree to the Terms and Conditions

(Required: Check if applicable)

**3 Insurance Terms and Conditions**

**INSURANCE REQUIREMENTS**

If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.

(a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.

(b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.

(c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.

(d) Professional Liability, Errors & Omissions coverage, with minimum limits of \$1,000,000 per claim/ \$2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.

(e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.

(f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.

(g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.
2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.

(i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.

(j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.

(k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.

(l) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.

**NON-CONSTRUCTION BIDS:**

Insurance Requirements

The successful bidder(s) shall furnish the City with a Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

(a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.

(b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.

(c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.

(d) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.

(e) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement.

(f) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(g) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.

2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.

(h) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

**CONSTRUCTION BIDS:**

**INSURANCE REQUIREMENTS**

When required and specified in the City of Laredo bid specifications, the successful bidder(s) shall furnish the City with Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

(i) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/ completed operations aggregate), and XCU (Explosion, Collapse, Underground) hazards. Coverage for products/completed operations must be maintained for at least two (2) years after the construction work has been completed. Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.

(j) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.

(k) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.

(l) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.

(m) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.

(n) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, Builders Risk, and all liability policies. 13. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
4. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
5. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
6. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
7. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
8. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(o) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverages according to requirements and instructions

contained herein.

2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.

(p) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

I agree my insurance meets minimum requirements

*(Required: Check if applicable)*

#### 4 Disqualification & Debarment Certification

**DISQUALIFICATION & DEBARMENT CERTIFICATION** By submitting this request for bids, proposal or statement of qualifications, the firm certifies that it is not currently debarred or eligible for debarment from the City of Laredo pursuant to **Ordinance No. 2017-O-098**, and that it is not an agent of a person or entity that is currently debarred from receiving contracts from any political subdivision or agency of the State of Texas. The City will further verify debarment status through use of the federal website SAM.gov. The contract parties are further prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension."

By executing this agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify its eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification. Additionally, in accordance with Chapter 2270, Texas Government Code, a governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

The signatory executing this contract on behalf of company verifies that the company does not boycott Israel and will not boycott Israel during the term of this contract. S.B. 252 (V. Taylor/S. Davis) is a bill relating to government contracts with terrorists. The bill provides that: (1) a governmental entity, including a city, may not enter into a governmental contract with a company that is identified on a list prepared and maintained by the comptroller and that does business with Iran, Sudan, or a foreign terrorist organization; and (2) a company that the United States government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, its federal sanctions regime relating to Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition under the bill.

I certify to the terms and conditions

*(Required: Check if applicable)*

## 5 Contract Requirements

**1.CODE OF ETHICS ORDINANCE** Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics (Ordinance, as amended). Vendors may be required to participate in Code of Ethics trainings.

**1.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD** A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. The City of Laredo reserves the right to contact respondents and may require such contact as part of the evaluation process (for presentation, clarification) of bids and/or negotiation of RFP submittal(s) prior to the award of contract. If contact is required, such contact will be done in accordance with provisions of Chapter 252 and 271 of the Texas Local Government Code and procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

**1.3 NON-COLLUSIVE AFFIDAVIT (Form can be downloaded and submitted through Cit-E-Bid system)** The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

**1.4 CONTRACT DISCLOSURE FORMS (This is submitted through Cit-E-Bid system)** The City of Laredo requires the following forms to be completed as a part of this bid for consideration; 1. Company Information Questionnaire, 2. Signed Price Schedule, 3. Conflict of Interest Questionnaire, 4. Non-Collusive Affidavit 5. Discretionary Contracts Disclosure 6. Certificate of Interested Parties (Form 1295) **\*\*Upon Award of RFP Only\*\***

**1.5 CONFLICT OF INTEREST FORMS (This is submitted through Cit-E-Bid system)** Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

**1.6 TEXAS ETHICS COMMISSION (Form 1295, Form can be downloaded and submitted through Cit-E-Bid system)** Certificate of Interested Parties (Form 1295) Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, <https://www.ethics.state.tx.us/tec/1295-Info.htm> In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

Changes to Form 1295:

Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."

I have read and understand this section

(Required: Check if applicable)

**6 Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

**Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

I have read and understand this section

*(Required: Check if applicable)*

**7 Addendum**

The City of Laredo reserves the right to issue addenda to solicitations as necessary. Addenda are used to clarify, revise, or otherwise modify solicitation documents. All submitting parties are responsible for acknowledging receipt of each addendum issued. Failure to acknowledge any issued addendum will result in the submission being returned and considered incomplete.

**Important Notice:**

- Addendum notifications will be sent to the email address associated with each submission.
- It is the submitting party's responsibility to monitor the provided email address and ensure that all addenda are received and acknowledged.
- Failure to acknowledge any issued addendum will result in the submission being returned and considered incomplete.

Acknowledge

*(Required: Check if applicable)*

**8 Questionnaire Description**

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct".

**9 Name of Offeror (Business) and Name & Phone Number of Authorized Person to sign bid**

Brewster Environmental Quality Services LLC, Bianca Brewster, 956.898.2886

*(Required: Maximum 1000 characters allowed)*

**10 State how long under has the business been in its present business name**

Nine years

*(Required: Maximum 1000 characters allowed)*



**16** **Conflict of Interest Disclosure**  
A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from [http://www.ethics.state.tx.us/whatsnew/conflict\\_forms.htm](http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm). The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Leisure Advisory Committee Member, 9. Historic District Land Board Member, 10. Ethics Commission Board Member, 11. The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member If additional information is needed please contact Enrique Aldape III, Interim Purchasing Agent at 956-794-1733.

**17** **Conflict of Interest Questionnaire Form CIQ**  
For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**18** **Conflict of Interest Questionnaire**  
Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response?  
 Yes  No  
*(Required: Check only one)*

**19** **Disclosure Form**  
For details on use of this form, see Section 4.01 of the City's Ethics Code.

**20** **This is a**  
 New Submission  Correction  Update to previous submission  
*(Required: Check only one)*

**21** **Question 1. Name of person submitting this disclosure form**  
Please include First Name, Middle Initial, Last Name and Suffix (if applicable)  
Bianca F Brewster  
  
*(Required: Maximum 1000 characters allowed)*

<b>2</b> <b>2</b>	<b>Question 2. Contract Information</b> Please include the following: a)Contract or Project Name b)Originating Department RFQ 2026-003, Wildlife Management Professionals or Firms (Animal Care Services) <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <i>(Required: Maximum 4000 characters allowed)</i>
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<b>2</b> <b>3</b>	<b>Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)</b> Brewster Environmental Quality Services LLC, Bianca Brewster <hr/> <hr/> <hr/> <hr/> <i>(Required: Maximum 4000 characters allowed)</i>
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<b>2</b> <b>4</b>	<b>Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3.</b> <input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> It applies to my business <i>(Required: Check only one)</i>
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<b>2</b> <b>5</b>	<b>Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3</b> If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section. <hr/> <hr/> <hr/> <hr/> <hr/> <i>(Optional: Maximum 4000 characters allowed)</i>
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<b>2</b> <b>6</b>	<b>Question 5. List any individuals or entities that will be subcontractors on this contract</b> <input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> It applies to my business <i>(Required: Check only one)</i>
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27

**Question 5. List any individuals or entities that will be subcontractors on this contract**

If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section.

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*(Optional: Maximum 4000 characters allowed)*

28

**Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract**

Not Applicable  It applies to my business

*(Required: Check only one)*

29

**Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract**

If selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.

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*(Optional: Maximum 4000 characters allowed)*

30

**Question 7. Disclosure of political contributions**

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner or officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not Applicable  It applies to my business

*(Required: Check only one)*

31

**Question 7. Disclosure of political contributions**

If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.

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*(Optional: Maximum 4000 characters allowed)*

**3**  
**2** **Updates on contributions required**  
Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

**3**  
**3** **Question 8. Disclosure of Conflict of Interest**  
Are you aware of any fact(s) with regard to this contract that would raise a “conflict of interest” issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?  
 I am aware of conflict of interest  I am not aware of any conflict of interest  
*(Required: Check only one)*

**3**  
**4** **8. Disclosure of Conflict of Interest**  
If you selected I am aware of conflict of interest is question 8, please list them in this section.  

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*(Optional: Maximum 4000 characters allowed)*

**3**  
**5** **Question 9. Updates Required**  
I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.  
 I have read and understand this section  
*(Required: Check if applicable)*

**3**  
**6** **Question 10. No Contact with City Officials or Staff during Contract Evaluation**  
I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.  
 I have read and understand this section  
*(Required: Check if applicable)*

**3**  
**7** **Question 11. Conflict of Interest Questionnaire (CIQ)**  
Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary.  
 I have acknowledge that I have been advised  
*(Required: Check if applicable)*

3  
8

**Question 11. Oath**

Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date

Bianca E Brewster

Wildlife Scientist/Owner

Brewster Environmental Quality Services LLC

12/1/2025

*(Required: Maximum 4000 characters allowed)*

3  
9

**Question 12. Oath**

I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

I swear or affirm information is correct

*(Required: Check if applicable)*

**Bid Lines**

1

**General Information:**

The City of Laredo is seeking Statement for Qualifications (SOQ) for Wildlife Management Professionals or Firms with expertise in developing and implementing wildlife population control plans. The primary objective is to reduce the population of wild hogs (*Sus scrofa*) and javelinas (*Pecari tajacu*) within the city limits and surrounding areas, which have increasingly become a threat to public safety, property, and the local ecosystem.

**Background:** The City of Laredo has a population of 258,014 (2021) people and is located in South Texas on the border of the United States and Mexico. The city sits on the western edge of Webb County, Texas (population 267,945 in 2021). Laredo’s economic strength is anchored in logistics and transportation, with corporate services and life sciences rounding out the local business landscape. Laredo is the 11th most populous city in Texas. Most notably, more than 95% of its population identify as Hispanic. Figure 1: City of Laredo Public Health Department Organizational Chart (Attachment A).

**General Requirement:**

The selected individual or firm shall:

**1. Assess Current Conditions**

- ◊ Conduct a site visit and survey of impacted areas within city limits and adjacent properties.
- ◊ Identify the extent of the wild hog and javelina population and analyze their behavior and movement patterns.

**2. Develop a Wildlife Management Plan**

- ◊ Propose a comprehensive, ethical, and legally compliant plan to reduce the population of wild hogs and javelinas.
- ◊ Methods may include:
  - **Lethal Control** (e.g., trapping, sharpshooting, professional removal)
  - **Contraceptive Measures** (e.g., immunocontraceptives, sterilization programs)
- ◊ Detail the estimated timeline, costs, and personnel required for implementation.

**3. Implement the Plan**

- ◊ Coordinate all necessary permits and compliance with local, state, and federal regulations.
- ◊ Collaborate with local authorities, landowners, and relevant agencies as necessary.

**4. Monitor & Report**

- ◊ Track progress and provide regular updates to City staff.
- ◊ Submit a final report with outcomes, data, and recommendations for ongoing management.

### **Scope of Work**

- a. Conduct a baseline population assessment across city-owned land, urban interfaces, and affected private property (with consent).
- b. Use trail cameras, bait stations, drone footage, or other best practices to document wild hog and javelina activity.
- c. Map high-traffic corridors, feeding areas, and potential breeding zones.
- d. Identify human-wildlife conflict hotspots.
- e. Develop a comprehensive Wildlife Management Plan (WMP) that outlines strategies for reducing wild hog and javelina populations.
- f. Propose a combination of lethal and/or contraceptive control measures based on site conditions, legal constraints, public perception, and effectiveness.
- g. Include specific objectives, timelines, resource needs, safety procedures, and humane treatment protocols.
- h. Address coordination with regulatory agencies (e.g., Texas Parks and Wildlife Department, USDA Wildlife Services).
- i. Provide contingency planning for non-target species protection.
- j. Carry out the approved control plan with trained and certified personnel.
- k. Lethal Control Methods may include:
  - 1) Live trapping and euthanasia
  - 2) Ground-based sharpshooting by certified professionals
  - 3) Professional corral or drop net systems
- Contraceptive Measures may include:
  - 1) Use of approved immunocontraceptives (e.g., GonaCon)
- l. Ensure proper handling, transport, and disposal of animals as per legal and ethical standards.
- m. Maintain a detailed log of all actions taken.
- n. Provide information to City officials for dissemination to residents and stakeholders.
- o. Assist the City in preparing public safety notices, FAQs, and educational materials.
- p. Coordinate access with private property owners where necessary.

### **Vendor Qualifications:**

- a) Proven experience in wildlife biology, wildlife management, or a related field.
- b) Successful implementation of similar wildlife population control projects.
- c) Familiarity with Texas Parks and Wildlife and USDA Wildlife Services regulations.
- d) Licenses and certifications required to perform lethal or contraceptive wildlife control.

The responding firm shall provide the following information to demonstrate their qualifications:

#### **A. Cover Letter**

- A.1 Expression of interest
- A.2 Brief summary of the firm's understanding of the project
- A.3 Contact person

#### **B. Firm Profile**

- B.1 Company background
- B.2 Years in business
- B.3 Office locations
- B.4 Areas of expertise

#### **C. Relevant Experience**

- C.1 Description of similar projects completed
- C.2 References or client testimonials
- C.3 Project outcomes

#### **D. Team Qualifications**

D.1 Key personnel who would work on the project

D.2 Resumes or bios

D.3 Roles and responsibilities

E. Approach or Methodology

E.1 How the firm would approach the scope of services

E.2 Tools, methods, or innovations used

F. Legal/Administrative Information

F.1 Business licenses or certifications

F.2 Insurance documentation.

**Evaluation Criteria:**

The City will conduct a comprehensive, fair and impartial evaluation of all SOQ's received in response to this RFQ. The City may appoint a selection committee to perform the evaluation. Each SOQ will be analyzed to determine the overall responsiveness and qualifications under the RFQ.

The Selection committee may select all, some or none of the Respondents for interviews. If the City elects to conduct interviews, Respondents may be interviewed and re-scored based upon the same criteria. The City may also request additional information from Respondents at any time prior to final approval of a selected Respondent. The City reserves the right to select one, or more, or none of the Respondents to provide services. Final approval of a selected respondent is subject to the action of the City of Laredo City Council.

Negotiations may be conducted with the responsible Firm who submits a SOQ determined to be a reasonable susceptible of being selected for award. All Firms will be accorded fair and equal treatment with respect to any opportunity for negotiation and revision of Statement of Qualifications. Revisions to the SOQ's may be permitted after submission and before award for the purpose of obtaining best and final offers.

In determining the best value for the City of Laredo, Statements of Qualifications will be evaluated on the following weighted criteria

a) Experience in public sector (30 points)

b) Staff Qualifications (20 points)

c) Approach & Understanding of Scope (30 points)

d) Licenses & Certifications (10 points)

e) References (10 points)

Total: 100 points

**Term of Contract:** The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. The contract may be extended for one (1), additional one (1) year period. Should the vendor desire to extend the contract for the additional one-year period, it must so notify the City in writing no later than thirty (60) days before the expiration of the prior term. Such notification shall be effective upon actual receipt by the City. Renewals shall be in writing and signed by the City's Purchasing Agent & City Manager or his designee, without further action by the Laredo City Council, subject to and contingent upon appropriation of funding therefore. All annual contracts shall bound by the terms of the bid documents. The City shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 3 months. Said month to month extensions shall be in writing, signed by the City's Purchasing Agent & City Manager or his designee, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefore. The City reserves the right to renew or rebid this contract, if the appropriated funds initially approved by City Council are exhausted before the contract expiration date. This contract will shall be the responsibility of and administered by the vendor and the City of Laredo Health Department. Modifications and/or changes to the contract including but not limited to cost and services, shall be in writing. However, the term of this contract shall be in line with the term limitations of grant(s) funding such activities and may continue contingent on the renewal of funding. It is expressly understood by the parties that any such extension of this contract is entirely revocable at the City's discretion and is contingent upon the agreement subject to budget appropriations and acceptance by the City Council. All annual contracts shall bound by the terms of the RFQ documents. In the event a new contract cannot be executed on the anniversary date of the original term or renewal term, the contract may be renewed month to month until a new contract is executed.

**Award of Contract:**

The contract will be awarded based on (best value criteria) as follow and in accordance with the provisions of Chapter 252 and 271 of the Texas Local Government Code. Definition of best value criteria as per The Institute for Public Procurement is: "Best Value: 1. A procurement method that emphasizes value over price. 2. An assessment of the return that can be achieved over the useful life of the item, e.g., the best combination of quality, service, time, price.

**Termination of Contract:**

This contract shall be for an initial period of six (6) months from the commencement date. Either party will have the right to terminate the contract by giving written notice to the other party at least 3 months before the end of the initial period of the contract or at least 30 days at any point after the end of the initial period. Either party may terminate this contract by written notice to the other at any time if the other party:

a) Commits a breach of this contract and, in the case of a breach capable of remedy, fails to remedy the breach within 10 days of being required to do so in writing; or becomes insolvent, or has a liquidator, receiver, manager or administrative receiver appointed.

