



City of Laredo Purchasing Division

RENEWAL NOTICE

October 09, 2024

Mr. Moises Gutierrez
Gutierrez Machine & Welding Shop
201 W. Ryan Street
Laredo, Texas 78041

RE: Contract FY22-009 Welding Services for Landfill Ext. III

Dear Mr. Gutierrez:

This letter is a formal request by the City of Laredo to extend contract FY22-009 for an additional one year period for Welding Services for Landfill, all items will be purchased on an as-needed basis. This is the Ext. 3 and last extensions period.

Please indicate your desire to request a contract extension. Should your company desire a contract extension, it is expressly understood by the parties that any such extension of this contract is entirely revocable at the City's discretion and is contingent upon the agreement and acceptance by the City Council.

Compliance with the contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

If there are any questions regarding this notification, please feel free to call me at (956) 794-1731.

Sincerely,

Jaime Zapata
Purchasing Agent

XC: Purchasing File

Gutierrez Machine & Welding Shop

Request a contract extension: ☒ Not request a contract extension: ☐

Authorized Signature: Moises Gutierrez Jr.

Print Name: Moises Gutierrez Jr.

Date: 10-10-24