



**City of Laredo  
Purchasing Division  
Renewal Notice**

November 12, 2024  
Mr. Alejandro Esparza  
Ruby's Air Conditioning, Inc.  
5806 East Dr.  
Laredo, TX. 78041

Re: HVAC Maintenance & Repairs – Laredo Bridge System  
Contract FY24-027  
Extension 1

Dear Mr. Alejandro Esparza,

Contract for HVAC Maintenance & Repairs for the City of Laredo Bridge System was awarded to your company on January 12, 2024. This award provided for the possible extension of this contract for (2) two additional, (1) one-year periods. This is the first extension.

Please indicate your desire to request a contract extension. Should your company desire a contract extension, it is expressly understood by the parties that any such extension of this contract is entirely revocable at the City's discretion and is contingent upon the agreement and acceptance by the City Council. If there are any questions regarding the renewal extension, please feel free to call me at (956) 794-1731.

Sincerely,

Jaime E. Zapata  
Purchasing Agent

Xc: Purchasing File

Ruby's Air Conditioning, Inc.	
Request a contract extension <u>yes</u>	Not request a contract extension _____
Authorized Signature: <u>Rosie Lozano</u>	_____
Print Name: <u>Rosie Lozano</u>	_____
Date: <u>11/12/24</u>	_____