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On agenda: 4/2/2024

Final action:

Title: Consideration to renew contract FY21-048 for the purchase of general electrical supplies with the following vendors: 1. 3-G Electrical Supply, Laredo, Texas in an amount up to \$300,000.00 (Primary Vendor) and; 2. Consolidated Electric Distribution, Laredo, Texas in an amount up to \$150,000.00 (Secondary Vendor). This contract establishes discount percentage pricing for those electrical supplies most commonly utilized by city departments. The term of this contract shall be for a period of one year beginning as of the date of its execution and subject to future appropriations. There was no price increase during the last extension period. The contract may be extended for one, additional one-year period each upon mutual agreement of the parties. All items will be purchased on an as needed basis and operational funding will be secured from various departments included but not limited to Public Works, Parks and Recreation, Traffic, Utilities, etc.

Attachments: 1. [Bid Tab FY21-048](#), 2. [FY21-048 Contracts](#)

History (0)

Text

SUBJECT

Consideration to renew contract FY21-048 for the purchase of general electrical supplies with the following vendors:

1. 3-G Electrical Supply, Laredo, Texas in an amount up to \$300,000.00 (Primary Vendor) and;
2. Consolidated Electric Distribution, Laredo, Texas in an amount up to \$150,000.00 (Secondary Vendor).

This contract establishes discount percentage pricing for those electrical supplies most commonly utilized by city departments. The term of this contract shall be for a period of one year beginning as of the date of its execution and subject to future appropriations. There was no price increase during the last extension period. The contract may be extended for one, additional one-year period each upon mutual agreement of the parties. All items will be purchased on an as needed basis and operational funding will be secured from various departments included but not limited to Public Works, Parks and Recreation, Traffic, Utilities, etc.

PREVIOUS COUNCIL ACTION

Approved a one-year contract on 4/17/23.

BACKGROUND

This contract establishes the fixed base pricing for electrical supplies most commonly utilized by city departments. One primary and one secondary vendor will be contracted. It is estimated that approximately \$400,000.00 will be spent on electrical supplies by all city departments on annual basis. All items will be purchased on an as needed basis. There was no price increase during the last extension period. This is the second of three extension periods. The City of Laredo Purchasing Department shall obtain quotes from the primary and secondary vendor for all electrical supplies that exceed \$5,000.00; also, in the event that Primary vendor does not have items requested in stock, the city may utilize secondary vendor. The term of this contract shall be for a period of one (1) year

beginning as of the date of its execution.

Current Pricing:

	3-G Electric	C.E.D Inc.
Percent of Discount Offered	20 to 90% Off Trade List	45% Off Trade List

A complete bid tabulation is attached.

COMMITTEE RECOMMENDATION

None.

STAFF RECOMMENDATION

It is recommended that these contracts be renewed.

Fiscal Impact

Fiscal Year:	2024.
Budgeted Y/N?:	Yes.
Source of Funds:	Various Department Funds.
Account #:	Various Department Funds.
Change Order: Exceeds 25% Y/N:	No.

FINANCIAL IMPACT:

Electrical Supplies will be purchased for the various departments from their budgets and will be purchased on an as need basis. The purpose of this contract is to establish prices for the commodities or services needed should the City need to purchase these commodities or services. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.