

## COUNCIL COMMUNICATION

<b>DATE:</b>  3/16/2026	<b>SUBJECT: Public Hearing and Introductory Ordinance</b>  <b>PUBLIC HEARING AND INTRODUCTORY ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE AGREEMENT BETWEEN THE LAREDO TRANSIT MANAGEMENT, INC., (LESSOR) AND THE CITY OF LAREDO POLICE DEPARTMENT (LESSEE) FOR THE LEASE OF 340.72 SQ. FT. OF BUILDING SPACE LOCATED ON THE FIRST FLOOR WEST WING OF THE LAREDO TRANSIT CENTER, 1301 FARRAGUT STREET, FOR A TOTAL MONTHLY SUM OF \$400.00 FOR A TERM OF THREE (3) YEARS COMMENCING ON JANUARY 1, 2024. LESSOR COVENANTS AND AGREES TO ALLOW THE LESSEE TO OCCUPY THE PREMISES BEGINNING JANUARY 1, 2024 WITHOUT PAYING RENT UNTIL OCTOBER 1, 2024. FUNDING IS AVAILABLE IN THE POLICE GENERAL FUND.</b>
<b>INITIATED BY:</b> Joseph W. Neeb City Manager	<b>STAFF SOURCE:</b> Miguel A. Rodriguez, Jr. Chief of Police
<b>PREVIOUS COUNCIL ACTION:</b> None.	
<b>BACKGROUND:</b>  The Laredo Police Department Bike Unit is seeking to occupy 340.72 sq. ft. office space located on the first (1 <sup>st</sup> ) floor West wing for the term of three (3) years commencing on January 1, 2024 for a monthly rate of \$400.00. Monthly rent payments will commence until October 1, 2024. In exchange of no rental payment from January 1, 2024 to October 1, 2024, the Laredo Police Department will provide security presence for the entire facility located at 1301 Farragut Street.	
<b>FINANCIAL IMPACT:</b> Funding is available in the Police General Fund.	
<b>COMMITTEE RECOMMENDATION:</b>	<b>STAFF RECOMMENDATION:</b> Staff recommends passage of this Introductory Ordinance and Public Hearing.

ORDINANCE No. \_\_\_\_\_

**PUBLIC HEARING AND INTRODUCTORY ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE AGREEMENT BETWEEN THE LAREDO TRANSIT MANAGEMENT, INC., (LESSOR) AND THE CITY OF LAREDO POLICE DEPARTMENT (LESSEE) FOR THE LEASE OF 340.72 SQ. FT. OF BUILDING SPACE LOCATED ON THE FIRST FLOOR WEST WING OF THE LAREDO TRANSIT CENTER, 1301 FARRAGUT STREET, FOR A TOTAL MONTHLY SUM OF \$400.00 FOR A TERM OF THREE (3) YEARS COMMENCING ON JANUARY 1, 2024. LESSOR COVENANTS AND AGREES TO ALLOW THE LESSEE TO OCCUPY THE PREMISES BEGINNING JANUARY 1, 2024 WITHOUT PAYING RENT UNTIL OCTOBER 1, 2024. FUNDING IS AVAILABLE IN THE POLICE GENERAL FUND.**

**Whereas**, the City of Laredo Police Department, hereinafter called "Lessee" covenants and agree to pay Laredo Transit Management, Inc., hereinafter called "Lessor" as rent for the said premises in the sum of \$400.00 monthly; and

**Whereas**, the utilities will be prorated between Lessee and Lessor in which the Lessee will pay 20% of electrical bill, 20% of water utility bill; and

**Whereas**, the rental fee for parking of employee vehicles will be paid monthly at the rate set by City Ordinance by City Council which is \$30.00 per month per vehicle, or as set by City Council, and will be addressed by a separate ordinance; and

**Whereas**, The Lessee shall pay a monthly rental and service fee for a trash compactor, in the amount of \$45.00 per month.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAREDO THAT:**

**Section 1:** Public Hearing and Introductory Ordinance authorizing the City Manager to execute a lease agreement between the Laredo Transit Management, Inc., (Lessor) and the City of Laredo Police Department (Lessee) for the lease of 340.72 sq. ft. of building space located on the first-floor west wing of the Laredo Transit Center, 1301 Farragut Street, for a total monthly sum of \$400.00 for a term of three (3) years commencing on January 1, 2024. Lessor covenants and agrees to allow the Lessee to occupy the premises beginning January 1, 2024 without paying rent until October 1, 2024. Funding is available in the Police General Fund.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.

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DR. VICTOR D. TREVIÑO  
MAYOR

ATTEST:

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MARIO I. MALDONADO, JR.  
CITY SECRETARY

APPROVED AS TO FORM:

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JOAQUIN A. RODRIGUEZ  
FIRST ASSISTANT CITY ATTORNEY