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Authorized Signatory	Joseph Neeb	jneeb@ci.laredo.tx.us
Signatory cc	Erika Martinez	emartinez8@ci.laredo.tx.us
Signatory cc	Laura Recio	lrecio1@ci.laredo.tx.us

Thank you,



Claudia G. Sierra

MBA, CTCM, CHW

Budget & Grants Supervisor

City of Laredo Public Health Department

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From: "Williams,Dedra (HHSC)" <Dedra.Williams@hhs.texas.gov>

Date: April 15, 2024 at 9:16:01 AM CDT

To: Christine Reyes <creyes1@ci.laredo.tx.us>, Rosario Cabello <rcabello@ci.laredo.tx.us>, "Joseph W. Neeb" <jneeb@ci.laredo.tx.us>

Cc: "Rosales,Shelby (DSHS)" <Shelby.Rosales@dshs.texas.gov>

Subject: RFA HHS0013921 Children and Youth with Special Health Care Needs (CYSHCN) Case Management - Intent to Award for City of Laredo

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Applicant:

Thank you for applying to the Health and Human Services Commission (HHSC) Request for Applications (RFA), No. HHS0013921, for Children and Youth with Special Health Care Needs Case Management.

I am pleased to inform you that City of Laredo is selected for award for September 1, 2024 - August 31, 2029 in the total amount of \$440,000.

Note: HHSC/DSHS has made a tentative grant award subject to the full execution of the resulting grant agreement. All funding amounts are contingent upon the availability of funds and are subject to change.

HHSC/DSHS will forward the grant agreement to your organization for review and signature through DocuSign. You may contact your assigned contract manager, Shelby Rosales, shelby.rosales@dshs.texas.gov, 512-776-2746 for assistance.

Providers should not begin work prior to receiving an executed grant agreement. Providers may not be reimbursed for services provided outside the term of an executed grant agreement.

Thank you for partnering with HHSC and DSHS and congratulations on being selected for award.

Sincerely,

Dedra Williams, CTCD, CTCM
Grants Specialist
Procurement and Contracting Services
512-406-2412 ****Currently teleworking. Please contact via email****
dedra.williams@hhs.texas.gov
1100 W. 49th Street | Mail Code 2020
Austin, TX 78756



FY24 Procurement Deadlines. For more information, [visit the EOY Resource Center.](#)

DEADLINE	WHAT'S DUE
3/1/2024	FY 2025 HHSC and DSHS Budgets loaded in CAPPS Financials
5/1/2024	All Requisitions for goods and services, including IT purchases required for the remainder of FY24, or FY25 with a start date during September 2024 due.
7/8/2024	FY24 requisitions for office supplies are due for items that are to be used/consumed during FY24. Please see the list of items that PCS accepts as office supplies.
7/15/2024	<u>Recommended</u> - Bilateral Contracts and Amendments Packets. Bilateral contracts and amendment packets submitted to PCS Procurement QA for uploading in DocuSign to ensure timely routing. This allows time for internal approval, routing, and signature by the contractor; many contracts may need a board/council approval before execution.
8/1/2024	Requisitions for additional funding to FY24 ITSAC and new FY25 ITSAC purchase orders are due.
8/15/2024	FY24 and FY25 requisitions with a start date during September 2024 for professional development trainings, membership dues, and individual conference registration fees. This deadline does not apply for conferences planned by program. Requisitions for conference planning are subject to the May 1 deadline.
8/15/2024	Requisitions for new certifications or renewals of existing certifications, including Certified Texas Contract Developer (CTCD) and Certified Texas Contract Manager (CTCM).