

FY24-084 RFQ-Architectural and Engineering Service

Redline Architecture, LLC Supplier Response

Event Information

Number: FY24-084 RFQ-Architectural and Engineering Service

Title: Department of Community Development - Housing Programs

Type: Request For Qualifications

Issue Date: 6/21/2024

Deadline: 7/15/2024 05:00 PM (CT)

Notes: Bidders are strongly encouraged to submit their proposals

electronically through use of Cit-E-Bid or in person - hand delivery. Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, emails or facsimile

bids will not be considered.

The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors.

Contact Information

Contact: Azenneth Contreras

Address: Community Development - Housing Rehab

1301 Farragut St.

3rd Floor

Laredo, TX 78040

Phone: (956) 795-5704

Email: acontreras@ci.laredo.tx.us

Redline Architecture, LLC Information

Contact: Telissa Lueckenotte Molano

Address: 119 Flores Ave.

Suite 200

Laredo, TX 78040

Phone: (956) 727-5391

Email: tmolano@redlinearchitecture.com
Web Address: www.redlinearchitecture.com

By submitting your response, you certify that you are authorized to represent and bind your company.

Telissa Molano tmolano@redlinearchitecture.com

Signature

Email

Submitted at 7/12/2024 02:53:40 PM (CT)

Response Attachments

240724 Community Dev RFQ.pdf

Redline RFQ Submittal

Conflict of Interest Questionnaire-Revised 1-1-2021.pdf

COI Questionnaire

COI 1295 and Non Collusion.pdf

COI 1295 and Non-Collusion statement

Bid Attributes

1 Award by Best Value

Proposal will be awarded based on evaluated criteria and to the bidder who provides the best value to the City of Laredo and who's proposed price and other factors have been considered in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code.in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code

✓ I agree

2 Terms and Conditions for Request for Qualifications

GENERAL TERMS AND CONDITIONS FOR STATEMENT OF QUALIFICATIONS

- 1. GENERAL CONDITIONS Interested firms (Respondents) are required to submit statements upon the following expressed conditions: A. Respondents shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a Respondent to request additional compensation. B. Respondents shall make all investigations necessary to thoroughly inform themselves regarding the services being requested. No pleas of ignorance by the Respondent of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the Respondent to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the Respondent. C. Respondents are advised that City contracts are subject to all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.
- **2. PREPARATION OF SUBMITTALS** Submittals shall be prepared in accordance with the following: A. For hand delivered submittals only, all information required by the RFQ form shall be furnished. The Respondent shall print or type the business name and manually sign the schedule. For Electronic submittals, this

information shall be submitted electronically on Cit-E-Bid system. If vendor submits both manual and electronic bids, the electronic bid will replaced the manual bid and shall be considered the only valid bid. B. Alternate Proposals will not be considered unless authorized by the invitation for proposals or any applicable addendum.

- 3. **DESCRIPTION OF SUPPLIES** Not applicable for this request.
- **4. SUBMISSION OF HAND DELIVERED STATEMENTS** A. Statement of qualifications and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the opening. B. Unless otherwise noted on the Notice to Respondents cover sheet, all hand delivered statements of qualifications must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street, Laredo, Texas 78040. C. SOQ forms can be downloaded and printed through Cit-E-Bid. **Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, emails or facsimile bids will not be considered**. D. The City shall pay no costs or other amounts incurred by any entity in responding to this RFQ, or as a result of issuance of this RFQ.
- **5. REJECTION OF STATEMENT OF QUALIFICATIONS**. The City may reject an SOQ if: A. Respondent misstates or conceals any material fact in the SOQ. B. SOQ does not strictly conform to the law or the requirements of the SOQ. C. Respondent is in arrears on existing contracts or taxes with the City of Laredo. D. In the event that a Respondent is delinquent in the payment of City of Laredo taxes on the day the SOQ is opened, including state and local taxes, such fact may constitute grounds for rejection of the SOQ or cancellation of the contract. A Respondent is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes E. No SOQ submitted herein shall be considered unless the Respondent warrants that, upon execution of a contract with the City of Laredo, Respondent will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Respondent will submit such reports as the City may therefore require assuring compliance with said practices. F. The City may reject all SOQs or any part of an SOQ whenever it is deemed necessary. **6. WITHDRAWAL OF STAMENT OF QUALIFICATIONS** SOQs may not be withdrawn after they have been publicly opened, unless approved by the City Council.
- **7. LATE PROPOSALS OR MODIFICATIONS** SOQs and modifications received after the time set for the proposal receiving deadline will not be considered. Late proposals will be returned to the Respondent unopened.
- 8. CLARIFICATIONS OR OBJECTION TO STATEMENT OF QUALIFICATIONS If any person contemplating submitting an SOQ for this contract is in doubt as to the true meaning of the specifications, or other SOQ documents or any part thereof, they may submit to the City Purchasing Agent. All requests for information shall be made in writing through email or Question & Response section on Cit-E-Bid system no later than seven (7) days prior to the scheduled date for opening to: CITY OF LAREDO PURCHASING AGENT Enrique Aldape III 5512 Thomas Avenue Laredo, TX 78041; email: ealdape@ci.laredo.tx.us Any vendor submitting questions shall make reference to a specific RFQ number, section, page and item of this solicitation. Questions untimely submitted may not elicit a response. It is the bidder's responsibility to follow up and make certain that the request was received. In case there are changes, additions, and/or edits to the original scope, an addendum will be issued by the Purchasing Agent to all vendors through Cit-E-Bid system under Questions and Responses section to clarify any inquiries. The City will not be responsible for any other interpretations of the SOQ during the RFQ process, bidder, or any persons acting on their behalf, shall not contact any City official or employee staff except those specifically designated in this or another subsequent solicitation document. The following sequence of activities must take place in filing a protest: To be performed by protesting Respondent: Within ten (10) calendar days prior to the time that the City Council considers the recommendation of the City's Purchasing Officer, the protesting Respondent must provide written protest to the City Purchasing Officer. Such protest must include specific reasons for the protest. To be performed by City's Purchasing Officer: Shall review the records of procurement and determine legitimacy and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide written response to the protesting Respondent of the decision. If the protesting Respondent is not satisfied with the decision of the City Purchasing Officer, such protesting Respondent may appeal to the City Manager of the City of Laredo. If the protesting Respondent cannot resolve the issue with the City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures through the City Manager. All protests must be duly submitted via Certified Mail to: City of Laredo - Purchasing Agent 5512 Thomas Ave. Laredo, Texas 78041.
- 9. RESPONDENT DISCOUNTS Not applicable for this contract.
- 10. AWARD OF CONTRACT The selection and award shall be based on the basis of demonstrated competence and qualifications to perform the services; and for a fair and reasonable price. The firm selected will be the firm which, in the opinion of the City, is the best qualified. The professional fees under the contract may not exceed any maximum established by law. The Respondent shall bear the burden of proof of

compliance with the City of Laredo specifications. A duly authorize purchase order number shall reference item/services description, item number, quantity and price. Invoices shall reference the assign purchase order number to avoid any duplication (2 CFR 200.318 (d)). Contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

• 11. ENTIRE AGREEMENT

- (a)All covenants, conditions and agreement contained in the solicitation, are hereby made part of the Agreement to the same extent and with the force as is fully set forth herein. If and to the extent of this Agreement and the terms of this solicitation and supplier response conflict Terms & Conditions of this solicitation shall control.
- 12.. PAYMENTS & INVOICING All invoices to the City of Laredo have a 30-day term from receipt of completion of services. All invoices must show the purchase order number and invoices shall be legible. Invoices shall be mailed to the Accounts Payable Office, City Hall, P.O. Box 210, Laredo, Texas 78042. Electronic Funds Transfer (EFT) payments are also available; if electronic payments are preferred, an Electronic Funds Transfer (EFT) Authorization form needs to be completed and returned via e-mail to: jjolly@ci.laredo.tx.us. For more information, please contact Mr. Jorge Jolly, Accounts Payable Manager at (956) 791-7328.
- 13. PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person entity is prohibited from contacting city officials and employees regarding such a contract after a Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.
- **14. TITLE VI ASSURANCE** The City of Laredo along with the Texas Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S. C. ss 2000d to 2000d-4) and the Regulations, hereby notifies all providers that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit Statements of Qualifications in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.
- 15. In accordance to State of Texas, the City of Laredo follows State practices when awarding any and all competitive solicitations:

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE ACTS AND RULES CONCERNING PRACTICE AND LICENSURE

OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS CHAPTER 137: COMPLIANCE AND PROFESSIONALISM

SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS

§137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT

(a) A licensed engineer shall not submit or request, orally or in writing, a competitive bid to perform professional engineering services for a governmental entity unless specifically authorized by state law and shall report to the board any requests from governmental entities and/or their representatives that request a bid or cost and/or pricing information or any other information from which pricing or cost can be derived prior to selection based on demonstrated competence and qualifications to perform the services. (b) For the purposes of this section, competitive bidding to perform engineering services includes, but is not limited to, the submission of any monetary cost information in the initial step of selecting qualified engineers. Cost information or other information from which cost can be derived must not be submitted until the second step of negotiating a contract at a fair and reasonable cost. (c) This section does not prohibit competitive bidding in the private sector. Source Note: The provisions of this §137.53 adopted to be effective May 20, 2004, 29 TexReg 4878; amended to be effective June 4, 2007, 32 TexReg 2996.

I Agree to the Terms and Conditions

3 Insurance Terms and Conditions

- **INSURANCE REQUIREMENTS** If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.
- (a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.
- (b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
- (c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.
- (d) Professional Liability, Errors & Omissions coverage, with minimum limits of \$1,000,000 per claim/ \$2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.
- (e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.
- (f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.
- (g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:
- 1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
- 2. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions.
- 3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
- 4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
- 5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
- 6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
- 7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
- 8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
- 9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.
- (h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:
- 1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.
- 2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.
- (i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.
- (j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.
- (k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.
- (I) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.
- ✓ I agree my insurance meets minumum requirements

4 Contract Requirements

- **1.CODE OF ETHICS ORDINANCE** Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics (Ordinance, as amended). Vendors may be required to participate in Code of Ethics trainings.
- 1.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. The City of Laredo reserves the right to contact respondents and may require such contact as part of the evaluation process (for presentation, clarification) of bids and/or negotiation of RFP submittal(s) prior to the award of contract. If contact is required, such contact will be done in accordance with provisions of Chapter 252 and 271 of the Texas Local Government Code and procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.
- 1.3 NON-COLLUSIVE AFFIDAVIT (Form can be downloaded and submitted through Cit-E-Bid system) The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.
- **1.4 CONTRACT DISCLOSURE FORMS (This is submitted through Cit-E-Bid system)** The City of Laredo requires the following forms to be completed as a part of this bid for consideration; 1. Company Information Questionnaire, 2. Signed Price Schedule, 3. Conflict of Interest Questionnaire, 4. Non-Collusive Affidavit 5. Discretionary Contracts Disclosure 6. Certificate of Interested Parties (Form 1295) **Upon Award of RFP Only** **1.5 CONFLICT OF INTEREST FORMS (This is submitted through Cit-E-Bid system)** Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.
- 1.6 TEXAS ETHICS COMMISSION (Form 1295, Form can be downloaded and submitted through Cit-E-Bid system) Certificate of Interested Parties (Form 1295) Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, https://www.ethics.state.tx.us/tec/1295-Info.htm In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

Changes to Form 1295:

Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."

✓ I have read and understand this section.

5 Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

✓ I have read and understand this section

6 Questionnaire Description

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct ".

7 Name of Offeror (Business) and Name & Phone Number of Authorized Person to sign bid

Redline Architecture c/o Telissa L Molano 956.727.5391

8 State how long under has the business been in its present business name

2003

9 If applicable, list all other names under which the Business identified above operated in the last five years

n/a

1 State if the Company is a certified minority business enterprise

The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company.

1 Questions Part 1

1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default?

No, No, No, No, No

1 Questions Part 2

1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, or otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason?

No, No, No

1 State if the Company is a certified minority business enterprise

Historically Underutilized Business (HUB)

Conflict of Interest Disclosure

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from http://www.ethics.state.tx.us/whatsnew/conflict forms.htm. The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Leisure Advisory Committee Member, 9. Historic District Land Board Member, 10. Ethics Commission Board Member, 11. The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member If additional information is needed please contact Enrique Aldape III, Interim Purchasing Agent at 956-794-1733.

Conflict of Interest Questionnaire Form CIQ

For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

Conflict of Interest Questionnaire

Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response?

Yes

Disclosure Form

For details on use of this form, see Section 4.01 of the City's Ethics Code.

This is a

New Submission

Question 1. Name of person submitting this disclosure form

Please include First Name, Middle Initial, Last Name and Suffix (if applicable)

Telissa L Molano

Question 2. Contract Information

Please include the following: a)Contract or Project Name b)Originating Department

FY24-084 Architectural and Engineering Services, Dept. of Community Development Housing Programs

Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)

Redline Architecture

2 Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3.

Not Applicable

Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3

If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section.

No response

Question 5. List any individuals or entities that will be subcontractors on this contract

Not Applicable

Question 5. List any individuals or entities that will be subcontractors on this contract

If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section.

No response

Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract

Not Applicable

Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract

If selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.

No response

Question 7. Disclosure of political contributions

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner of officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not Applicable

Question 7. Disclosure of political contributions

If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.

No response

3 Updates on contributions required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

Question 8. Disclosure of Conflict of Interest

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict of interest

8. Disclosure of Conflict of Interest

If you selected I am aware of conflict of interest is question 8, please list them in this section.

No response

3 Question 9. Updates Required

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

✓ I have read and understand this section

Question 10. No Contact with City Officials or Staff during Contract Evaluation

I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This nocontact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

✓ I have read and understand this section

Question 11. Conflict of Interest Questionnaire (CIQ)

Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary.

☑ I have acknowledge that I have been advised

Question 11. Oath

Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date

Telissa L Molano, President, Redline Architecture 7-12-2024

Question 12. Oath

I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

✓ I swear or affirm information is correct

Bid Lines

1 The City of Laredo is seeking Statement of qualifications from qualified architectural firms interested in providing a professional complete design product to include surveys, testing, and preparation of plans and specifications for Department of Community Development Housing Programs.

Interested consultant firms should submit qualifications through Cit-E-Bid:

https://cityoflaredo.ionwave.net/Login.aspx or hand delivered to the Office of the City Secretary at the City Hall Building 1110 Houston Street, 3rd Floor Laredo Texas 78040 until 5:00 P.M. on July 15, 2024 and all statements

received will be opened and publicly acknowledged at 10:00 A.M. on July 16, 2024.

SCOPE OF SERVICES Professional architectural design services for plans and specifications including but not limited to schematic Design Phase Services, Design Development Phase Services, Construction Document Phase, and Construction Phase Services and other related services for the project including normal structural, mechanical and plumbing design, electrical design, cross sections, roofing, geotechnical investigation, foundation design, and survey ordinarily required in connection with the reconstruction of a single family dwelling. During the Construction Phase, the Architect shall act as the Homeowner's representative and provide administration of the contract between the Homeowner and Contractor. Unless agreed, the Architect's services during construction include visiting the site, reviewing and certifying payments, reviewing the Contractor's submittals, rejecting nonconforming work, and interpreting the contract documents. Architect shall furnish Homeowners with sets of plans and specifications.

STATEMENT OF QUALIFICATIONS The statement of qualifications shall include in the firms RFQ:

- 1. Firm name, address, phone number, and persons to contact regarding the statement of qualifications. Include names of sub-consultants, address, and contact person.
- 2. Qualifications and recent experience of the firm and key personnel relative to the performance of similar services comparable to the proposed project with dates of project, and information regarding cost over-runs on previous projects.

PROJECT SPECIFICATIONS Architectural service for a reconstruction of an existing single family dwelling ranging from 600 square feet to approximately 1100 square feet. In some specific occasions a slightly larger square footage might be required due to family size.

EVALUATION CRITERIA The following criteria will generally be used in evaluating consultant 's submitting proposals:

- 1. Capability to perform all or most of the services required for the immediate and future projects. **15 points**
- 2. Recent experience in projects comparable to the proposed project with date of completion or status of project. **15 points**
- 3. Reputation for personnel and professional integrity and competence/professional background and caliber of key personnel. **15 points**
- 4. Current workload / Capability to meet schedules and deadlines. 15 points
- 5. Capability to complete projects without having major escalation or overruns. 15 Points
- 6. Qualifications and experience of outside consultant regularly engaged by the consultant under consideration.

10 Points

- 7. Quality of projects previously undertaken. 10 points
- 8. Familiarity with the geographic location of the project. 5 points

Total: 100 Points

Construction plans by recipient of award are to be signed and sealed by a registered professional engineer and/or architect licensed to practice in the State of Texas. Local participation is encouraged, and the City of Laredo on behalf of the assisted homeowner reserves the right to reject and/or all proposals received, award one or more contracts based on specific tasks, to award a contract to the principal company submitting their statement of qualifications, or to a secondary firm named therein, and to award contract only upon availability of funding.

AWARD OF CONTRACT This contract shall be awarded to up to two (2) top selected firms as a rotation/as needed bases. The selection and award shall be based on the basis of demonstrated competence and qualifications to perform the services. The top firm(s) selected will be the firms which, in the opinion of the City, is the best qualified. The vendor shall bear the burden of proof of compliance with the City of Laredo specifications.

TERM OF CONTRACT The term of this contract shall be for a period of one (1) year beginning as of the date of its execution. The contract may be extended for three (3) additional one (1) year periods upon mutual agreement of parties. Should the city and vendor desire to extend the contract for the additional one year period, it must so

notify the City in writing no later than thirty (60) days before the expiration of the prior term. Such notification shall be effective upon actual receipt by the City. Renewals shall be in writing and signed by the City's Purchasing Manager & City Manager or his designee, without further action by the Laredo City Council, subject to and contingent upon appropriation of funding therefore. All annual contracts shall bound by the terms of the bid documents. The City shall also have the right to extend or terminate this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 3 months. Said month to month extensions shall be in writing, signed by the City's Purchasing Manager & City Manager or his designee, and shall not require City Council approval, subject to and contingent upon appropriation of funding therefore.

Response Total: 0



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San Simeon Ranch

Monaco Development

Lago Del Mar Condos

Poolside Palapa

Widsor Palapa

Jog Falls Residence

Glover Loop Residence

Gutierrez Barndominium

Community Development Housing Rehabilitation

Similar Projects Table 27





REDLINE TO WORK WITH COMMUNITY DEVELOPMENT TO CONTINUE VISION

Through the years, we have had the opportunity to work on many houses. The smallest one being a container home and the largest being thousands of square feet. Each one has its own identity, its own driving factors attributed to the family that is going to inhabit this house and make it their home. It is profound joy to bring that vision to life.

<u>CUSTOM HOMES</u>: For 20+ years, we have personally worked with homeowners to complete over 45 custom homes to suit THEIR needs and wants ranging from 300 SF to over 10,500 SF along with palapas, pools, landscaping and site planning.

TECHNOLOGY: Invested in our technology, our 3D programs work in tandem with each other and help give the owner a better vision of their project from the beginning.

SPECULATIVE HOMES AND STOCK PLANS: We have worked with builders to standardize and assist with ease of construction in the field. We recently have begun work with a local home builder for 4 prototypes with 4 to 5 variations for a total of 50 homes.

<u>CONSTRUCTION OVERSIGHT:</u> In working with a lot of builders and developers in the private segment, we have learned and been able to implement a lot of time and cost saving details in relation to constructibility as well as energy saving concepts.

<u>COST-EFFECTIVE DESIGN:</u> We have worked with Habitat for Humanity, Webb County Self-Help and others to design homes that are modulated, have stock materials. For the City of Laredo Community Development, we have completed over seven custom houses.

<u>REGIONAL SUSTAINABILITY:</u> With LEED accreditation and design in mind, our designs include daylighting buildings, shading for environmental factors along with low maintenance materials to survive the harsh Laredo and regional weather factors and longevity.

<u>HANDS-ON DESIGN:</u> City staff and homeowners will be working with the firm's owners from the original design through design development and finally through construction.

Sincerely,

T. pur

Juan J. Molano, Jr.

Telissa Lueckneotte Molano





MANY PLAYERS, ONE TEAM

ARCHITECT

Redline Architecture 1119 Flores Avenue Suite 200 Laredo, Texas 78040 956.727.5391 Contact: Telissa Lueckenotte Molano, AIA, NCARB, LEEDBD+C



CIVIL ENGINEER | SURVEY-ING|FOUNDATION

Howland Engineering 7615 N. Bartlett Ave. Laredo, Texas 78041 956.722.4411 Contact: Roberto Martinez, P.E.



STRUCTURAL ENGINEER (IF REQUIRED FOR MULTI-FAMILY OR SIMILAR PROJECTS)

Synergy Structural Engineering, 1119 Flores Ave. Suite 300 Laredo, Texas 78040 956.753.5860



Contact: Victor De Anda, Jr, BSCE, P.E.

MEP ENGINEER (IF REQUIRED FOR MULTI-FAMILY OR SIMILAR PROJECTS)

EED Engineering 1119 Flores Ave., Suite 300 Laredo, TX 78040 956.645.4750 Contact: Edgar DeAnda, P.E.



REDLINE ARCHITECTURE

Since 2001, Redline Architecture has been serving the Laredo Community for over 20 years. Initially, the firm concentrated on serving a market segment that had not been dominated - the private sector.

After serving 90% of our clients on a repeat basis, we have grown to serve the civic and government segments as well. While we have completed projects in Missouri, San Antonio and the Valley, we have localized and focused our efforts on regional + relevant architecture.

We have successfully completed over 40 single family projects along with hotel and multi-family projects...

All team members are hands on and there is no segragation of services. With LEED accredidation, we strive to turn around energy conscious, environmentlaly aware, functional projects that are cost effective and meet today's energy and code standards.

As a firm, we work on around 50 projects a year. Albeit while some projects are small tenant finish-outs, we also complete large scale renovations, industrial, government work as well as feasibility and master planning with developers. We are active in our community as volunteers as well.

We pride ourselves in total project immersion from day one, as we strive to keep projects in scope, in budget and constructed in a timely manner.

We are registered in the State of Texas as a Historically Underutilized Business (HUB) and are minority Hispanic and Woman owned business. Our staff are all graduates of architectural programs and are in training for taking their architectural exams.

FIRM RESUMES

HOWLAND ENGINEERING & SURVEYING

Howland Engineering & Surveying Co. Inc., established in 1922, started out surveying for the Oil & Gas Industry and has grown to include Professional Civil Engineering, Geoscience Testing and Foundation services today. Our focus has always been "getting the work done" and this remains our approach to providing efficient and quality service today's fast-paced environment. Our geographic knowledge and databases are unsurpassed with historical survey facts dating back to the 1890's. This valuable database allows our team ready access to pertinent information about the territory in turn providing a detailed and accurate product for clients.

We are committed to efficiently providing our clients with timely and accurate products while staying within budgets. Our goal is to provide service and answers. Communication is key for project management and we make being available to our clients a priority. Making the choice to use Howland gives clients a way to get multiple components of any project finished by using one complete team. We are working for you.

The Health, Safety, & Environment (HSE) department at Howland offers full time dedication to being SAFE while working. Regularly scheduled safety meetings that are mandatory provide for training and auditing of field employees. Our membership in various contractor management systems, including ISNetworld, provides clients with a window into our policies and procedures.

EED ENGINEERING

EED Engineering, Inc, has been in existence since 2013 in Laredo, Texas. They have performed Electrical Design, Analysis and Construction Management for Lift Stations with generators, pump stations, industrial installations for warehouses and assembly lines, restaurants, apartments and condominiums.

Prior to forming EED, Edgar was a project manager for the City of Laredo Utilities Department. As a Project Management and Inspection activities for upgrading 65 MGD Water Plant. Concentrated on power utility installation, power distribution, generators, instrumentation, and SCADA. Project Management and Inspection activities for the installation of 21 generators on different booster stations and lift stations facilities. ProjectManagerforwasterwaterexpansionofupto12 MGD for electrical and instrumentation installations.

Projects include the following government facilities:

- Texas Workforce Commission
- Webb County Bruni Public Health Facility
- Webb County Quad City Fire Station Expansion
- Webb County and City of Laredo Detoxification Facility

SYNERGY STRUCTURAL ENGINEERING

Synergy continues to successfully collaborate with architects, owners, developers & private clients to provide innovative structural engineering services with the most cost efficient engineering solutions for today's construction environment. Working in both the private and public sector, our firm has grown steadily due to our high quality standards and responsiveness to our clients.

Our expertise and specialization includes all aspects of structural design and engineering. Clients and owners are provided with an experienced professional engineer, personal attention and dedication to each project, and an innovative, cost-conscious design. Services range from the conceptual phase through construction administration.

Projects includes recreational facilities, public and private schools, university facilities, government ports of entry and highway checkpoints, office buildings, retail facilities, restaurants, medical facilities, commercial and industrial warehouses, religious facilities, single and multi-family housing and a variety of other structures. We have experience working with concrete and steel structures, brick and masonry, wood and cold formed framed structures. We have designed both shallow and deep foundations to accommodate the different soil profiles encountered throughout South Texas while working closely with Geotechnical engineers to select the most appropriate foundation system. Synergy Structural Engineering focuses on the application of the current building codes to assure that the buildings have a high standard in the design as well as in the construction administration of each project. We believe that while it is necessary that project's conform to applicable codes, it is also important that codes are not applied improperly.



OUR LAREDO THEATER GUILD
INTERNATIONAL SET BUILD FOR
THE DIARY OF ANNE FRANK
TURNED INTO PALAPA FOR AN
ACTRESS WHO MADE
DONATION TO USE RECYCLED
WOOD



TELISSA LUECKENOTTE MOLANO AIA, NCARB, LEED BD+C

PROJECT ARCHITECT

University of Kansas School of Architecture and Urban Design with studies at the European Institute of Architecture and Planning (1995) – Rouen, France and Ecole Cammando for Urban Housing (1996) – Paris, France

REGISTRATION: Texas Architect #18224

Having started her career as an intern architect for Berkebile, Nelson, Immenschuh & McDowell Architects out of Kansas City, MO, Telissa focused on gaining experience on a multitude of projects including renovations, architecture and interiors. After relocating to Dallas, Texas she worked at Collins, Reisenbichler Architects which became Perkins + Will and managed her first \$45 million hospital renovation and new construction along with team members. She continued contract work for medical and hospitals with Perkins + Will.

Redline Architecture began in 2003. She continues to draft daily in addition to managing duties and excels at master planning and space planning. She sits on multiple boards including Casa Misercordia and Laredo Theater Guild International with whom she completes set designs for.



JUAN JOSE MOLANO, JR. ARCHITECT, MEXICO

PROJECT MANAGER

Universidad Anahuac – Huixquilucan, Edo. Mexico University of Arkansas; Fayetteville, Arkansas – Exchange Studies and University of Houston; Houston, Texas – Exchange Studies

REGISTRATION: Arquitecto Mexico

Juan began working at Collins, Reisenbichler Architects in Dallas, TX until they became Perkins + Will. He gained experience in healthcare, assisted living and commercial/residential construction experience. He was a lead project manager for construction management and construction administration.

As native Laradoan, he returned back to Laredo to gain construction experience at Molano y Compania SA de CV; Nuevo Laredo, Mexico and Molano Construction in Laredo, Texas.

He was a licensed Registered Accessibility Specialist for several years, before concentrating on construction details, regulations and codes in addition to construction administration.



EDGAR E. DE ANDA, PE, MSEE MEP ENGINEER PRINCIPAL

MEP ENGINEER

Masters of Science in Electrical Engineering, University of Texas at Arlington; 2004 Bachelors of Science in Electrical Engineering, Texas A&M University, Kingsville; 1999

Other Licenses: Superior Energy Performance Certification Certified by Department of Energy (DoE) (Energy Management ISO 50001 and ISO 50021) Texas Commission of Environmental Quality (TCEQ) Surface Water Distribution C (WD001560), and Wastewater Treatment Operator C (WW005361).

Areas of Experience:

Construction Project Management /Administration, Electrical Design and Analysis, Illumination Analysis Energy Management, Systems Integration & Equipment Testing.

Mr. Edgar E. De Anda, P.E. M.S.E.E is the president of EED Engineering, Inc. in Laredo, Texas since 2013. Past experience includes working for the City of Laredo, Utilities Department, in construction projects as a Construction Project Manager

and Inspector.



VICTOR M. De ANDA, JR., BSCE, P. E. STRUCTURAL ENGINEER PRINCIPAL

STRUCTURAL ENGINEER

Born and resides in Laredo, TX. Education: TEXAS A & M UNIVERSITY, Kingsville, (May 96, Magna Cumlaude)

Licensed Engineer, State of Texas #92641

With over 21 years of experience in structural engineering design and construction administration. He is experienced in the overall development of projects including preliminary studies, lateral force systems selection criteria, planning design, detailing, drafting, construction administration, contract administration and quality control supervision of school and related projects, investigative engineering, supervision of overall engineering and marketing. Prior to Synergy Structural Engineering, Inc., Victor worked with a Structural Engineering Firm (Lopez Engineering Group) and was a grader at the University for the Structural Analysis Class.

ROBERT P. MARTINEZ, JR. P.E, PARTNER

Texas Registered Professional Engineer



PERSONNEL RESUMES TX Registration No. 87810

A 20 year engineering veteran, Roberto oversees the management, operations and administration for Howland Engineering and Surveying Company. As Geoscience Manager, Roberto heads the development of: civil design, pavement design, geotechnical engineering, construction materials testing, forensic engineering and commercial/post tension

Roberto received his B.S. in Civil Engineering with an emphasis in Structural Engineering from Texas A&M University, College Station, Texas. He received his M.S. in Civil Engineering, specializing in Structural Engineering from Purdue University, West Lafayette, Indiana.

foundation designs (residential and commercial),

When he's not busy ensuring accurate precision on a project, Roberto enjoys exercising and spending time with his family.



City of Laredo Community Development Request for Qualifications



















City of Laredo Community Development Request for Qualifications



















EVALUATION CRITERIA

1. CAPABILITY TO PERFORM SERVICES

Locally, Redline Architecture has over 18 years of regional experience with federal + state government + commercial and medical projects, including over 40 custom homes and multi-family and hotel projects.

This team has been assembled specifically for this RFQ using consultants that are relevant and leaders in their respective industry.

Our team members use the latest technology to incorporate 3D and Building Information and Modeling design from the beginning for better visualization + coordination within the team.

We are LEED certified in Building Design + Construction, so cost-effective environmental elements will be incorporated for ease of building maintenance as well as longevity and promote a healthy environment for the occupants and visitors.

Our consultants are leading experts in their respective fields and have served the Laredo community for as many years and as many organizaitons.

2. RECENT EXPERIENCE (SEE PROJECT PROFILES)



We have collaborated with the City of Laredo Community Development for seven housing rehabilitation projects over the past few years. Each home has had its own unique challenges, but each is rewarding.

In total, over 35 custom homes have been created in our office with owners, developers and builders.

In addition we have multi-family, aged housing and hotel experience. We were contracted with HUD to perform inspections for the Laredo Nursing Home Rehabilitation Center.

3. REPUTATION FOR PERSONNEL + PROFESSIONAL INTEGRITY + COMPETENCE

We uphold the architectural code of ethics in addition to serving our community in an honest and genuine manner. We are conscious about connection to our community and offering our services in a timely and responsible manner.

Our consultants are industry leaders which is a testament to longevity and their continued commitment to their field of expertise.

Redline Architecture has worked with families that have been the cornerstone of the Laredo community and their businesses such as the Gutierrez family /Falcon Bank, LaMantia familiy/L&F Distributors, the Walker Family/Walker Plaza in addition to serving on several non-profit boards and organizations.

We collaborate with several local non-profits in addition to participating on their boards. We work pro-bono with several organizations, for example providing set design for the Laredo Theater Guild International.

We have state licensure along with LEED accredidation. One or our partners is a past Texas Accessibility Specialist as well as taking continued professional education courses with all of our staff.

4. CURRENT WORKLOAD | CAPABILITY TO MEET SCHEDULES + DEADLINES

WE ARE READY TO START IMMEDIATELY upon agreement and signing of contract. Our team has the flexibility to adjust workload to meet project needs. We are currently working on prototypical house plans for one builder/developer and look foward to working on more residential plans.

Our workload is indicative of our hard work and availability to turn projects around in a timely and professional manner using quality, trained staff and the latest technology to streamline and make our process as efficient as possible. In any given year, we work on 50-70 projects of all size, scale and scope. All team members and consultants are held to the same level of coordination and turn around that we agree to on any project.

We can meet the most demanding deadlines due to our talent and equipment which is set up for efficiency. With our previous experience, we are well aware of time being equivelent to money and the necessity to collaborate with owners and make decisions in a timely manner.

5. CAPABILITY TO COMPLETE PROJECTS WITHOUT HAVING MAJOR COST ESCALATION OR OVERRUNS

The expertise of the team is deep and consistant with the ability to use many resources to help educate team to make qualified and timely decisions for

work to progress. With detailed cost and summary information on previous projects, the scope can be adequately recommended for this specific project.

We work with three dimensional drawings with our consultants in order to provide the best possible coordination during design to eleviate conflicts in the field. We work on detailed cost estimates prior to bidding, so that we shore up the drawings and coordinate the details. With that information, we are accurately able to review bids and make sure elements are not overlooked.

We have met strict budgets and looked for cost effective alternatives to meet those budgets and owner expectations. We truly work to stretch the budget as far as it goes, so clients get get value for their money.

6. QUALIFICATIONS AND EXPERIENCE OF OUTSIDE CONSULTANTS (SEE FIRM AND PERSONNEL PROFILES)

We continue to work with the same consultants that we have worked with for a decade or more. These are consultants that we work with on a day to day basis and continue to collaborate and work effectively with one another We coordinate on a daily basis due to our current projects together.

7. QUALITY OF PROJECTS PREVIOUSLY UNDER TAKEN

You will see that Redline has had prominent projects on display across Laredo. Over 90% of our clients are repeat clients due to the fact that we as owners are hands on the projects daily. We lead meetings, draft and make corrections on all projects as well as our staff.

EVALUATION CRITERIA

8. FAMILIARITY WITH GEOGRAPHIC LOCATION

Regionally, the team has worked on a multitude of projects and understands the geographic conditions of the local area.

In addition to working within City limits, we have also recently done several ranch and rural homes in surrounding communities such as Artesia Wells, Oilton, Mirando City, etc.





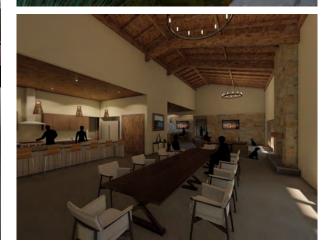




City of Laredo Community Development Request for Qualifications







SAN SIMEON RANCH RESIDENCE Los Botines, Texas

Under Construction Spring 2021

The Laredo homeowner's acquired a ranch just outside of city limits. They wanted a retreat where they could gather as family and spend long weekends enjoying the country in solitude.

The house sits on over 10 acres witin the natural landscape. The house is over 10,900 SF of living area, covered patios and rooftop decks.



City of Laredo Community Development Request for Qualifications



City of Laredo Community Development Request for Qualifications



MONACO DEVELOPMENT Laredo, Texas 2019

The Monaco Development was a series of residences built as speculative housing. Series of different elevations and plan modifications were designed to help families make unique choices personal to them.









City of Laredo Community Development Request for Qualifications







City of Laredo Community Development Request for Qualifications



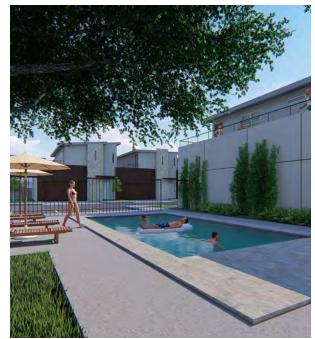
LAGO DEL MAR CONDOMINIUMS Laredo, Texas

2020

The Lago del Mar property sits on the edge of a small lake. Condominiums were planned that took advantage of the lakeside views as well as optimizing the property. The land needed to be maximized for most units to property ratio in order for the project to be feasible.

Two unit types were designed that took advantage of size constraints. Both two story, one unit had master bedroom downstairs to provide for aging in place and families needing the master accessible.





City of Laredo Community Development Request for Qualifications



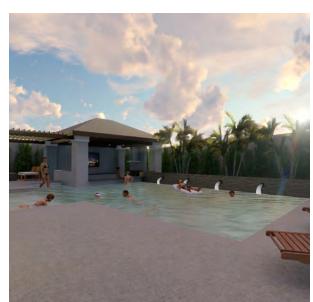
POOLSIDE PALAPA Laredo, Texas 2021

Under Construction

After purchasing the family's dream home, the family needed to expand into their outdoor back yard. The concept was designed around a sunken palapa that allowed a sit-in at the bar area, so the family could entertain from sun-up to sun-down.

Special waterproofing details and retention wall were incorporated into the sunken palapa design.





City of Laredo Community Development Request for Qualifications



WINDSOR PALAPA Regency; Laredo, Texas 2021

In-design and Construction

The existing palapa was an outdoor structure not enclosed. The family wanted an enclosed entertainment area to use for their teenage children and for themselves to entertain outside of their main homestead due to the pandemic.

The existing foundation was enlarged to encompass an enclosed entertaining area, a covered porch to shade windows and a grilling palapa.





City of Laredo Community Development Request for Qualifications



JOG FALLS RESIDENCE Laredo, Texas 2017

This custom home was designed for a client that purchased a Lakeside water front home and wanted an entertaining area for their expanded family.

The open plan concept had large rooms that opened up onto large terrace. The home was driven around a patio that accommodated many activities.

The home was also designed to age in place, so he doors were all 3' wide and allowed the homeowner's to remain in the home throughout their lives. Showers and facilities were planned for accessibility reach ranges and addition of assistance bars.









GLOVER LOOP RESIDENCE

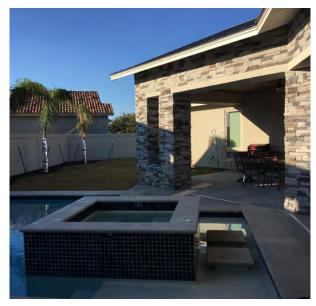
Laredo, Texas

The triangular lot was a challenge for this custom home in North Laredo. The home was designed around the deep courtyard patios which protect against sun exposure in addition to offering an extension of living area in this ample, but modest home. The open plan allows main living area of kitchen, dining and living to communicate with one another, along with bedrooms on opposite sides.

The current three car garage is prepared for an optional guest room as the couple ages for live-in help. This design for the aged, allows the flexibility for the homeowners to not have to move, since all doorways are 3' wide meeting commercial standards. The pantry, master bath and kitchen are made wide for the flexibility with walker or wheelchair and deep drawers in kitchen for ease of use.

Redline made all selections in conjunction with homeowner through the color selections, porcelain tile, lighting and cabinet hardware.

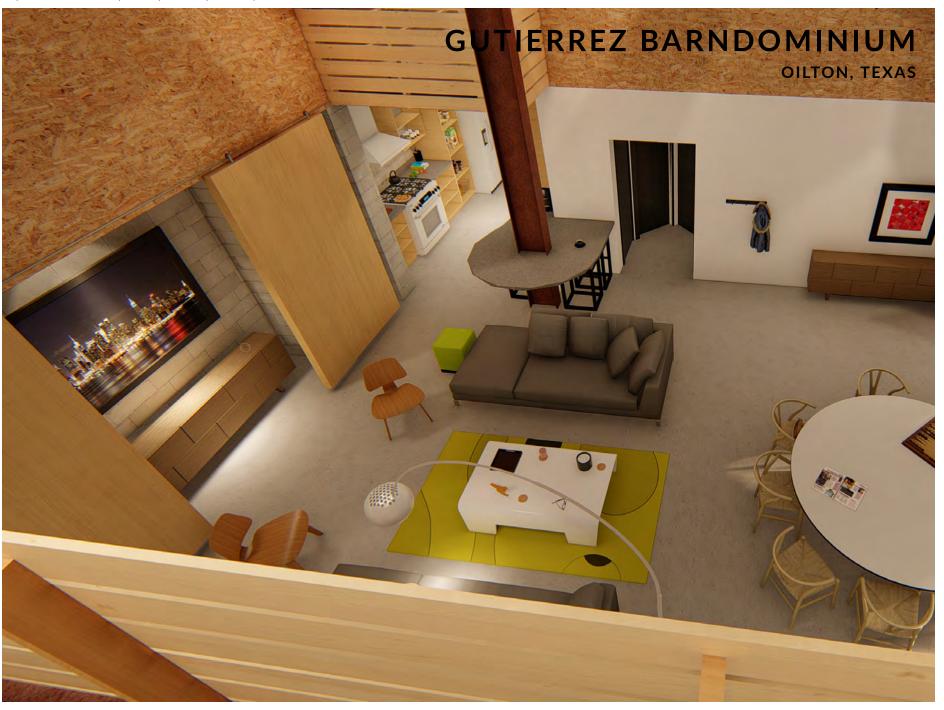








City of Laredo Community Development Request for Qualifications



City of Laredo Community Development Request for Qualifications









GUTIERREZ RANCH BARNDOMINIUM Oilton, Texas

2018

The owner of this ranch property had a vision of a metal box nestled into an area of scrub and native brush in their property. The buldling sits close to the road and is camoflauged by the dark brown metal panels which helps it blend into the shadows.

For the inteiror, we wanted materials that had little to no maintenance and took the abuse of the elements. The owner had a facscination for oriented strand board (OSB), so walls were clad with this stock material and left in its natural state.

A mezzanine was added for additional space for guest beds and became a look-out and perch over the two story great room.

The focal point of the home is the main wall when you walk in, which backs up the garage which is the other side of the bandominium. This wall will become the trophy wall for the chief resident of the house.

The entry vestibule can be locked down for security when residents are away. The large sliding/folding doors also act as sunscreens to help filter light flooding into the main living area.

Custom countertops and table tops out of eclectic pieces of tree were selected by the owner and incorporated into the theme.

In the following project samples, you will see the similarity between actual photos and renderings, s we strive to design and work in three dimensional renderings to get as close to the final concept as possible.

City of Laredo Community Development Request for Qualifications





AFTER







COMMUNITY DEVELOPMENT HOMES

1705 GATES; Laredo, Texas

3018 MIER; Laredo, Texas

2902 MONTGOMERY; Laredo, Texas

1307 GARZA; Laredo, Texas

1919 WOOSTER; Laredo, Texas

806 CORTEZ; Laredo, Texas

503 E. REYNOLDS; Laredo, Texas

3720 CONVENT AVE. Laredo, Texas

416 E. PRICE AVE.; Laredo, Texas

3306 SALINAS; Laredo, Texas

2915 MONTERREY; Laredo, Texas

2301 PHILADELPHIA; Laredo, Texas

2920 SANDERS; Laredo, Texas

160321 SANTA ANITA; Laredo ,Texas



WEBB COUNTY SELF - HELP 2014 | 2017

We started working with Webb County in 2014 in regards to house plans for use within the county. In conjunction with the Webb County Self-Help Center, which is under direction of the Community Action Agency, we came up with plans to provide to prospective homeowners. At the time, the funding was for a one bedroom and a three bedroom prototype to be used by colonia residents.

Webb County serves (5) colonias which receive help from the self-help center, as their goal is transform the colonias into conventional neighborhoods with safe, decent and sanitary living conditions. The services provided to the colonia residents include community development services, infrastructure improvements and outreach and educational services.

Housing Rehabilitation:

This program will assist homeowners with the rehabilitation of their homes. This will alleviate overcrowding and sub-standard living conditions for eligible homeowners. Upon completion of the housing rehabilitation project, the home will meet TDHCA Colonia Housing Standards. Program requirements include income eligibility and other criteria.

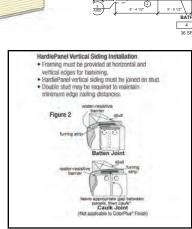
2018 Plan Updates:

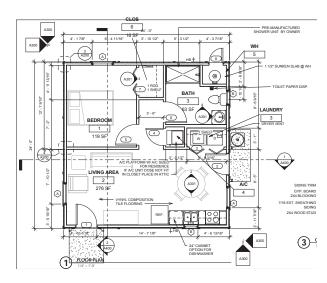
In 2017, we contracted with the county to update the plans to new building codes and energy standards. We worked with them in order to provide details to assist in building homes in compliance using standard details for panel siding and sealing joints. We worked in tandem with Austin to ensure that the plans met State specification standards.

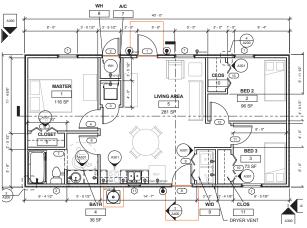


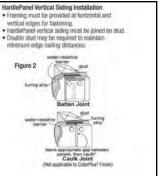
Position fasteners 9.5mm (3/8") from panel edges

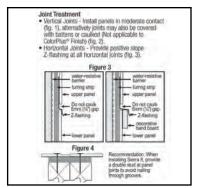
and no closer than 50mm (2") away from corners













WEBB|LAREDO DETOXIFICATION FACILITY



IBC LAGO DEL RIO FACILITY



CLEAR CHOICE MEDICAL COMPLEX



SANTA RITA COMMERCIAL



IBC BANK SERVICE CENTER



CITY OF LAREDO COMMUNITY DEVELOPMENT



FUEL AMERICA



OLD DOCTOR'S HOSPITAL RENOVATION -104,760 SF WEBB COUNTY BRUNI PUBLIC HEALTH FACILITY

PREVIOUS SIMILAR PROJECTS

PROJECT	OWNER	SF	COST	OVERRUN		
San Simeon Ranch	Mr. and Mrs. Vaswani	10,900 SF	TBD			
8315 Estate Drive	Mr. and Mrs. Allen	7,430 SF	\$1,121,000			
2603 Plantation East	Mr. and Mrs. Arthur	5,675 SF	\$800,000			
109 Azinger Dr.	Mr. and Mrs. Hornedo	4,447 SF	\$640,00			
1006 SE Willow Ridge	Mr. and Mrs. Lueckenotte	5,000 SF	\$557,000			
2301 Middlecoff	Mr. and Mrs. Diaz	3,770 SF	\$510,000			
4006 Cullaton	Domionion Builders	3,640 SF	\$421,000			
3113 Fair Oaks Dr.	Mr. and Mrs. Deallano	3,378 SF	\$410,000			
3310 Pavin Court	Mr. and Mrs. Martinez	2,850 SF	\$386,000			
2910 Glover Loop	Mr. and Mrs. Lueckenotte	2,655 SF	\$385,000			
2707 Burke Dr	InterBuilder	2,781 SF	\$375,000			
301 Lake Clark	Mr. and Mrs. Tijerina	2,988 SF	\$350,000			
210 Lake Powell	Mr. and Mrs. Hughes	2,533 SF	\$330,000			
3301 McAllister	InterBuilder	2,219 SF	\$290,000			
2502 Irwin Drive	Juan and Telissa Molano	2,042 SF	\$150,000			
8319 Estate Drive	Mr. and Mrs. Huang	Not Constructed				
311 Jordan	Mr. and Mrs. Martinez	3,827 SF	\$537,000			
113 Mourning Dove	Mr. and Mrs. Raul Garza	4,200 SF				
Del Rio Ranch Home	Mr. and Mrs. Danny Roberson	3,736 SF				
Ranch Home	Mr. and Mrs. Frederico Longoria					
Ranch Home	Mr. and Mrs. Fredrico Longoria	2,030 SF				
Sonora, MX Home	Edward Brittingham	3,042 SF				
Ranch Home	Joe Schwarz					
Barndominium	Gutierrez Family					
Container Ranch House	Martinez Family					
Prida Residence	Prida Family	3,200 SF				
1919 Wooster Street	,					
1307 Garza Street	Mr. and Mrs. Lara					
806 Cortez	Maria Perez	1,044 SF	\$76,000			
2915 Monterrey	Maria Chaires	1,243 SF	\$70,000			
416 E. Price	Jessica Casarez	1,264 SF	\$106,000			
2301 Philadelphia	Mr and Mrs. Gonzalez	1,239 SF	\$103,000			
2920 Sanders	Enriqueta Cruz	957 SF	\$70,000			
3720 Convent	Amalia Valdez	659 SF	\$59,800			
Lago Del Mart Condomi	niums; Laredo, Texas					
Rosson Lane Apartments; Laredo, Texas						
Las Palmas Apartments; Cotulla, Texas						
The Vineyard Townhomes; Laredo, Texas						
Ancira Inn and Suites; Cotulla, Texas						
Utopia Apartments						
*						









CITY OF LAREDO PURCHASING DIVISION

Certificate of Interested Parties (Form 1295)

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided, https://www.ethics.state.tx.us/tec/1295-Info.htm.

Implementation of House Bill 1295

Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

Additional Information:

HB 1295

Certificate of Interested Parties (Form 1295)

New Chapter 46, Ethics Commission Rules:

46.1. Application

46.3. Definitions

46.5. Disclosure of Interested Parties Form

		OF	FICE USE ONLY		
Complete Nos. 1 - 4 and 6 if the Complete Nos. 1, 2, 3, 5, and 6		IOL GOL OILL			
Name of business entity filing form, a entity's place of business.		pusiness			
Name of governmental entity or state which the form is being filed.	agency that is a party to the contrac	et for			
Provide the identification number use and provide a description of the good	ed by the governmental entity or state is or services to be provided under the	agency to track or id se contract.	entify the contract,		
Name of Interested Party	City, State, Country (place of business)	Nature of Interes	Nature of Interest (check applicable)		
anty anty		Controlling	Intermediary		
Check only if there is NO Interested Pa	rty.				
Ricardo Moctezuma My Commission Expires 7/10/2027 Notary ID 130187242 AFEIX SOLUTION Sworn to and subscribed before me, by the said of UIIY . 20 24 , to certify	Telissa Lueckenotte Mok	agent of contracting busin	male		
		91/11/17	11/6 Water 18 My		
Signature of officer administering oath	Printed name of officer administering oa	th Title of office	er administering oath		

Form provided by Texas Ethics Commission

www.ethics.state.tx.us

Adopted 10/5/2015

CITY OF LAREDO PURCHASING DIVISION

AFFIDAVIT

Project:

Form of Non-Collusive Affidavit

AFFIDAVIT

STATE OF TEXAS COUNTY OF WEBB {}

Being first duly sworn, deposes and says:

That he/she is

Telissa Lueckenotte Molano

(a Partner of officer of the firm of, etc.)

The party making the foregoing SOQ or bid, that such SOQ or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed Contract; and that all statements in said SOQ or bid are true.

in brokent males

Bidder, if the Bidder is an individual Partner, if the Bidder is a Partnership Officer, if the Bidder is a Corporation

Subscribed and sworn before me this 12th day of July

Ricardo Moctezuma My Commission Expires 7/10/2027

Notary ID130187242

Notary Public

My commission expires:

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.	OFFICE USE ONLY
This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).	Date Received
By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.	
A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.	
Name of vendor who has a business relationship with local governmental entity.	
N/A	
Check this box if you are filing an update to a previously filed questionnaire. (The law re completed questionnaire with the appropriate filing authority not later than the 7th busines you became aware that the originally filed questionnaire was incomplete or inaccurate.)	s day after the date on which
Name of local government officer about whom the information is being disclosed.	
Name of Officer	
Describe each employment or other business relationship with the local government officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with Complete subparts A and B for each employment or business relationship described. Attack CIQ as necessary. A. Is the local government officer or a family member of the officer receiving or lighter than investment income, from the vendor? Yes No B. Is the vendor receiving or likely to receive taxable income, other than investment of the local government officer or a family member of the officer AND the taxable income governmental entity? Yes No Yes No	h the local government officer. h additional pages to this Form kely to receive taxable income, income, from or at the direction income is not received from the
Describe each employment or business relationship that the vendor named in Section 1 m other business entity with respect to which the local government officer serves as an o ownership interest of one percent or more. 6 Check this box if the vendor has given the local government officer or a family member	fficer or director, or holds an
as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.0	
Teller best of miles 7-12-20	024
Signature of vendor doing business with the governmental entity	Date Date

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

<u>Local Government Code § 176.001(1-a)</u>: "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:
 - (2) the vendor:
 - (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor:
 - (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:
 - (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
 - (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
 - (3) has a family relationship with a local government officer of that local governmental entity.
- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:
 - (1) the date that the vendor:
 - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
 - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
 - (2) the date the vendor becomes aware:
 - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
 - (B) that the vendor has given one or more gifts described by Subsection (a); or
 - (C) of a family relationship with a local government officer.