

**From:** blanca.trevinocastro@txdot.gov <blanca.trevinocastro@txdot.gov>

**Sent:** Thursday, May 2, 2024 5:28 PM

**To:** Adriana Rodriguez Delgado <adelgado1@ci.laredo.tx.us>; Laura L. Ortiz <lortiz2@ci.laredo.tx.us>; Javier Fernandez <jfernandez@ci.laredo.tx.us>; Celina Arrambide <carrambide@ci.laredo.tx.us>; Erick Garza <egarza6@ci.laredo.tx.us>; Yolanda M. Rodriguez <yrodriguez@ci.laredo.tx.us>

**Cc:** blanca.trevinocastro@txdot.gov

**Subject:** Traffic Safety Project 2024-LaredoPD-CIOT-00027 Approved

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Congratulations, your Traffic Safety Project 2024-LaredoPD-CIOT-00027 has been approved.

The TxDOT Compliance Division has started a monitoring program of other entities' internal ethics and compliance programs as outlined in Texas Administrative Code (TAC) 10.51. This monitoring program includes Traffic Safety Program Subgrantees based on the requirements outlined in Texas Administrative Code 25.906 subparagraph B. Traffic Safety Subgrantees are obligated to comply with 43 TAC 25.906 which necessitates adopting and enforcing an internal ethics and compliance program that satisfies the requirements of 43 TAC 10.51.

If you have not had your ICP approved by TxDOT, as part of processing your STEP Mobilization grant, please complete the [ICP Certification Form](https://www.txdot.gov/apps/eGrants/eGrantsHelp/Instructions/ICPCertificationForm2433.pdf) (<https://www.txdot.gov/apps/eGrants/eGrantsHelp/Instructions/ICPCertificationForm2433.pdf>) to certify your agency's compliance. Completed forms should be emailed to your TxDOT Project Manager, who will upload the form to your Organization page in eGrants.

- \* TxDOT Traffic Safety eGrants allows s to electronically/digitally sign your grant agreement.
- \* You must read the relevant instructions linked below for full details of either process.
- \* If your agency or organization is no longer interested in receiving grant funding, and you would like to have your proposal withdrawn, contact your TxDOT Project Manager.

You must read and follow the "Mobilization Instructions" instructions on the eGrantsHelp webpage for detailed steps and explanations on how to digitally sign your grant agreements in eGrants with Electronic Signatures and follow the award process:

<https://www.txdot.gov/apps/eGrants/eGrantsHelp/Instructions/MobilizationInstructions.pdf>

Also, please be mindful that the grant becomes effective on May 17, 2024, or on the date of final signature by both parties, whichever is later. No costs can be incurred prior to the effective date of the grant.

For questions regarding this notice, contact your TxDOT Project Manager. If you have technical questions, contact your TxDOT Project Manager, or eGrantsHelp at: [eGrantsHelp@txdot.gov](mailto:eGrantsHelp@txdot.gov)

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A Texas Department of Transportation message

