



Centers for Disease Control and Prevention (CDC)
Office of Financial Services/Office of Grant Services
Supplemental Funding Guidance
Catalog of Federal Domestic Assistance (CFDA): 93.998
Notice of Funding Opportunity (NOFO) Number: **CDC-RFA-DD23-2301**

**Enhancing Public Health Surveillance of Autism Spectrum Disorder through the Autism and
Developmental Disabilities Monitoring (ADDM) Network
National Center on Birth Defects and Developmental Disabilities (NCBDDD)**

Purpose:

The purpose of this supplement is to announce that additional funding is available to the current recipients of CDC-RFA-DD23-2301: Enhancing Public Health Surveillance of Autism Spectrum Disorder through the Autism and Developmental Disabilities Monitoring (ADDM) Network. The supplement will fund this cooperative agreement for an additional 12 months (01/01/2027 – 12/31/2027) to allow for completion of program activities and extended evaluation of the program.

Eligibility:

The supplement funds are intended only for recipients currently awarded under CDC-RFA-DD23-2301: Enhancing Public Health Surveillance of Autism Spectrum Disorder through the Autism and Developmental Disabilities Monitoring (ADDM) Network.

Anticipated Funding Level:

For this award, the anticipated award amounts for the extended year 4 are:

- Component A: up to \$751,500
- Component B: up to \$350,000
- CP Surveillance: up to \$459,250

Application Submission:

Please submit the supplemental application, through www.grantsolutions.gov by **April 30, 2026**.

If you encounter any difficulties submitting the supplemental application, please contact GrantSolutions helpdesk at 866-577-0771 or email help@grantsolutions.gov prior to the

submission deadline. If you need further information regarding the supplemental application process, please contact Karen Law, Grants Management Specialist at uep2@cdc.gov. For programmatic information, please contact Anita Washington, Project Officer at addm@cdc.gov.

Applications must be submitted through www.grantsolutions.gov as an amendment:

1. Go to www.grantsolutions.gov
2. Access: My Grants List Screen
3. Click the Link: "Manage Amendments"
4. Click Button: "New"
5. Select Amendment Type: "Supplement"
6. Click Button: "Create Amendment"

Checklist of required contents of application packet:

1. SF-424 Application for Federal Domestic Assistance Version 2 (online form)
2. SF-424A Budget Information-Non-Construction (online form)
3. Project Abstract Summary (online form)
4. Budget Justification (attachment)
5. Performance Narrative or Work Plan

1. SF-424 Application for Federal Domestic Assistance Version 2:

- Instructions on completing the SF-424 Application for Federal Domestic Assistance Version 2 online form are located at <https://www.grants.gov/web/grants/forms/sf-424-family.html>.

2. SF-424A Budget Information:

- Instructions for completing SF-424A Budget Information-Non-Construction online form are located at https://www.grantsolutions.gov/gs/pdf/ophs-1_SF424A_Instruction.pdf
- Analysis of Remaining Time and Funds
 1. If it appears there will be insufficient funds, provide detailed justification of the shortfall. List the actions taken to bring the obligations in line with the authorized funding level.
 2. Based on the current rate of obligation, if it appears there will be un-obligated funds at the end of the current budget period, provide detailed actions that will

be taken to obligate this amount or use the process below to get access to unused funds.

Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of unobligated funds in Section 12 “**Remarks**” of the annual Federal Financial Report (FFR). If the GMO determines that some or all of the unobligated funds are not necessary to complete the project, the GMO may restrict the recipient’s authority to automatically carryover unobligated balances in the future, use the balance to reduce or offset CDC funding for a subsequent budget period, or use a combination of these actions.

In addition to reporting use of unobligated funds in the annual FFR, program requests the submission of an interim FFR as part of the Supplement submission. Submit an interim **hardcopy** FFR as an attachment and title: “Interim FFR” Federal Financial Report (FFR), Standard Form-425, available on the internet at <https://www.grants.gov/forms/forms-repository/post-award-reporting-forms>.

- The proposed budget should be based on the federal funding level, which is stated on page one of this document (Anticipated Funding Level).
- In a separate narrative, provide a detailed, line-item budget justification of the funding amount requested, including any request to use unobligated funds, to support the activities to be carried out with those funds. Attach and title it “Budget Narrative”.
- The budget justification must be prepared in the general form, format, and to the level of detail as described in the CDC Budget Preparation Guidelines. The budget guidance is provided on CDC’s internet at: <http://www.cdc.gov/grants/applying/application-resources.html> and the GrantSolutions application control checklist.

For any new, proposed subcontract, provide the information specified in the Budget Guidance.

- When non-federal matching is required, provide a line-item list of non-federal contributions including source, amount, and/or value of third-party contributions proposed to meet a matching requirement.

3. Project Abstract Summary

- Complete the form as part of the application in GrantSolutions. The project abstract summary guidance can be found on GrantSolutions (grant note from Karen Law).
- The project abstract will be subject to review prior to issuance of a Notice of Award.

4. Budget Justification:

- In a separate narrative, provide a detailed, line-item budget justification of the funding amount requested to support the activities to be carried out with those funds. Attach and title it “Budget Narrative”.
- The budget justification must be prepared in the general form, format, and to the level of detail as described in the CDC Budget Preparation Guidelines. The budget guidance is provided on CDC’s internet at: <http://www.cdc.gov/grants/applying/application-resources.html> and the GrantSolutions application control checklist.
- For any new, proposed subcontract, provide the information specified in the Budget Guidance.

5. Performance Narrative and Work Plan:

Supplemental Funding Strategies and Activities:

The recipients are expected to implement the following strategies and activities based on their current awards (Component A, Component B, and CP Surveillance):

Strategy 1: Component A – 4-year-old and 8-year-old ASD Surveillance

Activity 1: Define a surveillance area

Activity 2: Establish agreements for access to data sources

Activity 3: Use standardized ADDM Network methodology to conduct surveillance among 4- and 8-year-old children to estimate the prevalence of ASD

Activity 4: Staff training and data quality assurance

Activity 5: Data collection and data management

Activity 6: Data cleaning and reporting

Strategy 2: Component B – 16-year-old ASD Surveillance

Activity 1: Define a surveillance area

Activity 2: Establish agreements for access to data sources

Activity 3: Use standardized ADDM Network methodology to conduct surveillance among 16-year-old children to describe case characteristics

Activity 4: Staff training and data quality assurance

Activity 5: Data collection and data management

Activity 6: Data cleaning and reporting

Strategy 3: Component A – Community Data for Action

Activity 1: Conduct community education and outreach

Strategy 4: Component A, Component B, and CP Surveillance – Monitoring and Evaluation

Activity 1: Participate in CDC-directed performance monitoring and evaluation

Strategy 5: CP Surveillance

Activity 1: Define a surveillance area

Activity 2: Establish agreements for access to data sources

Activity 3: Use standardized ADDM Network methodology to conduct surveillance among 4- and 8-year-old children to estimate the prevalence of CP

Activity 4: Staff training and data quality assurance

Activity 5: Data collection and data management

Activity 6: Data cleaning and reporting

Performance Narrative: includes the status of current activities and timelines:

- Provide progress report on current strategies and activities.
 - Performance Measures - Each strategy and activity must contain a process and outcome measure that assesses the effectiveness of the project. Recipients must report on process measures for each strategy and activity.

Extended budget period workplan:

- For each strategy that will be conducted:
 - Provide a timeline for accomplishment.
 - List all project staff responsible for each activity
 - Identify and justify any redirection of activities; and
 - Explain the methods you will use to implement the new, redirected activities.

Evaluation Activities:

The recipient is expected to continue activities toward achieving the outcomes of the NOFO, as well as to continuously monitor and report on their related performance measures.