



**FY25-069**  
**Soliz Paving Inc.**  
**Supplier Response**

**Event Information**

Number: FY25-069  
Title: FY25-069 Laredo Uniroyal Lift Station Elimination – Utilities  
Department  
Type: Invitation For Bid  
Issue Date: 6/26/2025  
Deadline: 7/17/2025 05:00 PM (CT)  
Notes: \*\*If the bidder submits both an electronic bid and a properly completed manual bid, the Purchasing Division will use the electronic bid to determine the total bid amount of the bid. If the bidder submits an electronic bid and a manual bid that is not complete, the Purchasing Division will use the electronic bid to determine the total bid amount of the bid. Bid forms can be downloaded and printed through Cit-E-Bid. Mailed Proposals (i.e. USPS, FedEx, UPS), telegraphic, or facsimile proposals will not be considered. \*\*

\*\*\*Bidders for the manhole level 2 inspection must submit a satisfactory cashier's or certified check, or bidder's bond, payable without recourse to the order of the City of Laredo, Texas, in an amount not less than five percent (5%) of the total bid based on the bid

which check or bond shall be submitted as a guarantee that the bidder will enter into a contract and executed performance and payment bonds within ten (10) days after Notice of Award of contract to him for contracts in excess of \$25,000.00. Bids without the required check or bond will NOT be considered. \*\*\*

### **Contact Information**

Contact: Enrique Aldape III  
Address: Purchasing Division  
Public Works Service Center  
5512 Thomas Avenue  
Laredo, TX 78041  
Phone: 956 (794) 1733  
Fax: 956 (790) 1805  
Email: ealdape@ci.laredo.tx.us

## Soliz Paving Inc. Information

Address: 8114 HWY 359  
Laredo, TX 78043  
Phone: (956) 763-6247

By submitting your response, you certify that you are authorized to represent and bind your company.

Ramon Soliz

Signature

Submitted at 7/17/2025 04:51:09 PM (CT)

Isoliz@solizpaving.com

Email

## Requested Attachments

### Non-Collusive Affidavit

Form of Non-Collusive Affidavit -  
Soliz Paving 07.17.25.pdf

### Form 1295

Form 1295 Certificate - Soliz  
Paving 07.17.25.pdf

Required upon award of bid.

## Response Attachments

### BID BOND - Soliz Paving - Laredo Uniroyal Bid.pdf

Bid Bond - Soliz Paving

### FY25-069 Bidder Qualifications.pdf

Soliz Paving - Bidder Qualifications

### FY25-069 COQ Form - Soliz Paving 07.17.25.pdf

Conflict of Interest Questionnaire - Soliz Paving

### FY25-069 COQ Form REVISED 2021 FORM - Soliz Paving 07.17.25.pdf

COQ Form REVISED 2021 - Soliz Paving

### FY25-069 Bidders Questionnaire and Discretionary Contracts Disclosure 07.17.25.pdf

Bidders Questionnaire and Discretionary Contracts Disclosure

## Bid Attributes

### 1 Award by Total

This contract will be awarded by total to the lowest responsive responsible bidder, in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code

☒ Yes

### 2 Questionnaire Description

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct".

<b>3</b>	<b>Name of Offeror (Business) and Name &amp; Phone Number of Authorized Person to sign bid</b> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Soliz Paving, Inc. - Rogelio Soliz Jr. - (956) 763-4405</div>
<b>4</b>	<b>State how long under has the business been in its present business name</b> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">2015</div>
<b>5</b>	<b>If applicable, list all other names under which the Business identified above operated in the last five years</b> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">N/A</div>
<b>6</b>	<b>State if the Company is a certified minority business enterprise</b> The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company.
<b>7</b>	<b>Questions Part 1</b> 1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default? <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">1. No 2. No 3. No 4. No 5. No</div>
<b>8</b>	<b>Questions Part 2</b> 1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, or otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason? <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">1. No 2. No 3. No</div>
<b>9</b>	<b>State if the Company is a certified minority business enterprise</b> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">This company is not a certified minority business</div>
<b>10</b>	<b>Conflict of Interest Disclosure</b> A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from <a href="http://www.ethics.state.tx.us/whatsnew/conflict forms.htm">http://www.ethics.state.tx.us/whatsnew/conflict forms.htm</a> . The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Leisure Advisory Committee Member, 9. Historic District Land Board Member, 10. Ethics Commission Board Member, 11. The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member If additional information is needed please contact Enrique Aldape III, Interim Purchasing Agent at 956-794-1733.

<b>1</b> <b>1</b>	<b>Conflict of Interest Questionnaire Form CIQ</b> For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.
<b>1</b> <b>2</b>	<b>Conflict of Interest Questionnaire</b> Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response? <div style="border: 1px solid black; padding: 2px; width: 100px;">Yes</div>
<b>1</b> <b>3</b>	<b>Disclosure Form</b> For details on use of this form, see Section 4.01 of the City's Ethics Code.
<b>1</b> <b>4</b>	<b>This is a</b> <div style="border: 1px solid black; padding: 2px; width: 100px;">New Submission</div>
<b>1</b> <b>5</b>	<b>Question 1. Name of person submitting this disclosure form</b> Please include First Name, Middle Initial, Last Name and Suffix (if applicable) <div style="border: 1px solid black; padding: 2px;">Rogelio Soliz Jr.</div>
<b>1</b> <b>6</b>	<b>Question 2. Contract Information</b> Please include the following: a)Contract or Project Name b)Originating Department <div style="border: 1px solid black; padding: 2px;">A.) Laredo Uniroyal Lift Station Elimination B.) Utilities Department</div>
<b>1</b> <b>7</b>	<b>Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)</b> <div style="border: 1px solid black; padding: 2px;">Soliz Paving, Inc. Rogelio Soliz Jr. Ramon Soliz</div>
<b>1</b> <b>8</b>	<b>Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3.</b> <div style="border: 1px solid black; padding: 2px;">Not Applicable</div>
<b>1</b> <b>9</b>	<b>Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3</b> If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section. <div style="border: 1px solid black; padding: 2px;">N/A</div>
<b>2</b> <b>0</b>	<b>Question 5. List any individuals or entities that will be subcontractors on this contract</b> <div style="border: 1px solid black; padding: 2px;">Not Applicable</div>

<b>2</b> <b>1</b>	<b>Question 5. List any individuals or entities that will be subcontractors on this contract</b> If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section. <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>
<b>2</b> <b>2</b>	<b>Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract</b> <div style="border: 1px solid black; padding: 2px; width: 100%; margin-top: 5px;">Not Applicable</div>
<b>2</b> <b>3</b>	<b>Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract</b> If selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract. <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>
<b>2</b> <b>4</b>	<b>Question 7. Disclosure of political contributions</b> List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner or officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6) <div style="border: 1px solid black; padding: 2px; width: 100%; margin-top: 5px;">Not Applicable</div>
<b>2</b> <b>5</b>	<b>Question 7. Disclosure of political contributions</b> If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section. <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>
<b>2</b> <b>6</b>	<b>Updates on contributions required</b> Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.
<b>2</b> <b>7</b>	<b>Question 8. Disclosure of Conflict of Interest</b> Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials? <div style="border: 1px solid black; padding: 2px; width: 100%; margin-top: 5px;">I am not aware of any conflict of interest</div>
<b>2</b> <b>8</b>	<b>8. Disclosure of Conflict of Interest</b> If you selected I am aware of conflict of interest in question 8, please list them in this section. <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>

<b>29</b>	<p><b>Question 9. Updates Required</b></p> <p>I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.</p> <p><input checked="" type="checkbox"/> I have read and understand this section</p>
<b>30</b>	<p><b>Question 10. No Contact with City Officials or Staff during Contract Evaluation</b></p> <p>I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.</p> <p><input checked="" type="checkbox"/> I have read and understand this section</p>
<b>31</b>	<p><b>Question 11. Conflict of Interest Questionnaire (CIQ)</b></p> <p>Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary.</p> <p><input checked="" type="checkbox"/> I have acknowledge that I have been advised</p>
<b>32</b>	<p><b>Question 11. Oath</b></p> <p>Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date</p> <div style="border: 1px solid black; padding: 2px;"> <p>1.) Rogelio Soliz Jr. / Ramon Soliz 2.) Owners 3.) Soliz Paving, Inc. 4.) 07/16/25</p> </div>
<b>33</b>	<p><b>Question 12. Oath</b></p> <p>I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.</p> <p><input checked="" type="checkbox"/> I swear or affirm information is correct</p>
<b>34</b>	<p><b>Company Information Questionnaire</b></p> <p><input checked="" type="checkbox"/> I have completed this section</p>
<b>35</b>	<p><b>Conflict of Interest Questionnaire</b></p> <p><input checked="" type="checkbox"/> I have completed this section</p>
<b>36</b>	<p><b>Non-Collusive Affidavit</b></p> <p><input checked="" type="checkbox"/> I have completed and included this form</p>
<b>37</b>	<p><b>Discretionary Contracts Disclosure</b></p> <p><input checked="" type="checkbox"/> I have completed this section</p>

### 3 8 **Certificate of Interested Parties (Form 1295)**

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided, <https://www.ethics.state.tx.us/tec/1295-info.htm>. Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295): In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295. Filing Process: Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract. The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016. Additional Information: HB 1295 Certificate of Interested Parties (Form 1295) New Chapter 46, Ethics Commission Rules: 46.1. Application 46.3. Definitions 46.5. Disclosure of Interested Parties Form In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

☒ I will comply with this form

### 3 9 **Terms and Conditions for Request for Bids**

**TERMS AND CONDITIONS OF INVITATIONS FOR BIDS GENERAL CONDITIONS** Bidders are required to submit bids upon the following expressed conditions:

- (a) Bidders shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to requests additional compensation.
- (b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of materials and equipment as required by the bid conditions. No pleas of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.

(c) Bidders are advised that City contracts are subject to the all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.

**1.0 PREPARATION OF BIDS** Bids will be prepared in accordance with the following:

- (a) All information required by the bid form shall be furnished. For hand delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on Cit-E-Bid system. If vendor submits both manual and electronic bids, the electronic bid will replace the manual bid and shall be considered the only valid bid.
- (b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (c) Alternate bids will not be considered unless authorized by the invitation for bids or any applicable addendum
- (d) Proposed delivery time must be shown and shall include Sundays and holidays
- (e) Bidders will not include Federal taxes or State of Texas limited sales tax in bid prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.
- (f) The City shall pay no costs or other amounts incurred by any entity in responding to this RFB, or as a result of issuance of this RFB.



**2.0 DESCRIPTION OF SUPPLIES** Any catalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Bidder is required to state exactly what they intend to furnish; otherwise bidder shall be required to furnish the items as specified.

**3.0 SUBMISSION OF BIDS**

(a) Bids and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the bid opening and the material or services bid on shall be typed or written on the face of the envelope. If submitted electronically, this information shall be submitted electronically on Cit-E-Bid system by going to the following link: <https://cityoflaredo.ionwave.net/Login.aspx>

(b) Unless otherwise noted on the Notice to Bidders cover sheet, all hand delivered bids must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street.

(c) Bids forms can be downloaded and printed through Cit-E-Bid. **Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, email or facsimile bids will not be considered.**

(d) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the bidder's expense.

(e) Bids must be valid for a minimum period of sixty (60) days. An extension to hold bid pricing for actual quantity bids may be requested by the City.

**4.0 REJECTION OF BIDS** The City may reject a bid if:

(a) Bidder misstates or conceals any material fact in the bid.

(b) Bid does not strictly conform to the law or the requirements of the bid.

(c) Bidder is in arrears on existing contracts or taxes with the City of Laredo.

(d) If bids are conditional. Bidder may qualify their bid for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis bid must include all items in the specifications.

(e) In the event that a bidder is delinquent in the payment of City taxes on the day the bids are opened, including state and local taxes, such fact shall constitute grounds for rejection of the bid or cancellation of the contract. A bidder is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes.

(f) No bid submitted herein shall be considered unless the bidder warrants that, upon execution of a contract with the City of Laredo, bidder will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Bidder will submit such reports as the City may therefore require assuring compliance with said practices.

(g) The City may reject all bids or any part of a bid whenever it is deemed necessary.

(h) The City may waive any minor informalities or irregularities in any bid.

**5.0 WITHDRAWAL OF BIDS** Bids may not be withdrawn after they have been publicly opened, unless approved by the City Council.

**6.0 LATE BIDS OR MODIFICATIONS** Bids and modifications received after the time set for the bid deadline will not be considered. Late bids will be returned to the bidder unopened.

**7.0 CLARIFICATION OR OBJECTION TO BID SPECIFICATIONS** If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, or other bid documents or any part thereof, they may submit to the City Purchasing Agent on or before seven (7) calendar days prior to the scheduled bid deadline a request for clarification which must be submitted in writing through email seven (7) days prior to the scheduled date for opening to: CITY OF LAREDO PURCHASING AGENT Jaime Zapata 5512, Thomas Ave, Laredo, TX 78041; email: [jezapata@ci.laredo.tx.us](mailto:jezapata@ci.laredo.tx.us) or Questions & Responses section on Cit-E-Bid system. Any vendor submitting questions shall make reference to a specific bid number, section, page and item of this solicitation. In case there are changes, additions, and/or edits to the original scope of work, and addendum will be issued by the purchasing agent to all vendors through Cit-E-Bid system under Questions and Responses section to clarify any inquiries. The City will not be responsible for any other explanations or interpretations of the proposed bid made or given prior to the bid opening or award of contract.

(a) Protest Procedures: The purpose of this procedure is to establish procedures whereby a vendor may protest specific procurement actions by the City of Laredo. The following sequence of activities must take place in filing a protest:

(b) To be performed by protesting vendor: Within ten (10) days prior to the time that the City Council considers the recommendation of the City's Purchasing Officer, the protesting vendor must provide written protest to the City Purchasing Officer. Such protest must include specific reasons for the protest.

(c) To be performed by City's Purchasing Officer: Shall review the records of procurement and determine legitimacy and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide written response to the protesting vendor of the decision.

(d) If the protesting vendor is not satisfied with the decision of the City Purchasing Officer, such protesting vendor may appeal to the City Manager of the City of Laredo. If the protesting vendor cannot resolve the issue with the City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures through the City Manager. All protests must be duly submitted via Certified Mail to: City of Laredo - Purchasing Agent 5512

Thomas Ave. Laredo, Texas 78041.

## **8.0 BIDDER DISCOUNTS**

(a) Percent discounts within a certain period of time will be accepted but cannot be used in the bid evaluation. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.

(b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date the check is mailed.

## **9.0 INTENT OF CONTRACT**

a) **ANNUAL SUPPLY/SERVICE CONTRACTS:** This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased. All annual contracts shall bound by the terms of the bid documents. In the event a new contract cannot be executed on the anniversary date of the original term or renewal term, the contract may be renewed month to month until a new contract is executed. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

## **10.0 AWARD OF CONTRACT**

(a) This contract will be awarded to the **(lowest responsive responsible bidder)**, in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code.

Definition of lowest responsive and responsible bidder as per the Institute for Public Procurement is:

***"Lowest Responsive and Responsible Bidder: The bidder who fully complied with all of the bid requirements and whose past performance, reputation, and financial capability is deemed acceptable, and who has offered the most advantageous pricing or cost benefit, based on the criteria stipulated in the bid documents."***

(b) The City reserves the right to accept any item or group of items in the bid specifications, unless the bidder qualifies its bid by specific limitation. Proof: The bidder shall bear the burden of proof of compliance with the City of Laredo specifications.

(c) A written award of acceptance (a duly approved purchase order or Letter of Award) furnished by the City to the successful bidder results in a binding contract without further action by either party. These Terms and Conditions shall be the basis and governing document of the binding contract.

(d) A duly authorize purchase order number shall reference item/services description, item number, quantity and price. Invoices shall reference the assign purchase order number to avoid any duplication (2 CFR 200.318 (d)).

(e) Prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to bid. The place of delivery shall be that set forth in the bid specifications and/or purchase order.

(f) **Title & Risk of Loss:** The title and risk of loss of goods shall not pass to the City of Laredo until the City actually receives and takes possession of the goods at the point or points of delivery. The terms of this agreement is "no arrival, no sale".

(g) Delivery time and prompt payment discounts will be considered in breaking ties. In the event of a tie bid, the successful bidder will be determined by choosing lots at the City Council meeting chambers.

(h) The City of Laredo shall give written notice to the contractor (supplier) if any of the following conditions exist:

1. Contractor does not provide materials in compliance with specifications and/or within the time schedule specified in bid.

2. Contractor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications.

3. The contractor makes an unauthorized assignment for the benefit of any contractor.

Upon receiving written notification from the City that one of the above conditions has occurred, the contractor must remedy the problem within ten (10) calendar days, to the complete satisfaction of the City, or the contract will be immediately canceled.

4. Contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

## **11.0 ENTIRE AGREEMENT**

(a) All covenants, conditions and agreement contained in the solicitation, are hereby made part of the Agreement to the same extent and with the force as is fully set forth herein. If and to the extent of this Agreement and the terms of this solicitation and supplier response conflict Terms & Conditions of this solicitation shall control.

## **12.0 PAYMENT & INVOICING**

(a) All invoices to the City of Laredo have a 30 day term from receipt of supplies or completion of services.

(b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.

(c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule. All invoices shall be mailed to the Accounts Payable Office, City Hall, and PO. Box 210, Laredo, Texas 78042.

(d) The City of Laredo offers electronic funds transfer (ETF) payments in lieu of check payment when a vendor has filled out an Electronic Funds Transfer Authorization Form issued by the City of Laredo or upon request from the vendor. This ensures prompt payment directly deposited to a bank account. The estimated payment time is up fifteen (15) days from the date payment is processed. (e) For any inquiries on payment status or general billing questions please contact: Jorge J. Jolly, Accounts Payable Manager 956-791-7328 jjolly@ci.laredo.tx.us 1110 Houston St. Laredo, TX 78040.

**13.0 In accordance to State of Texas, the City of Laredo follows State practices when awarding any and all competitive solicitations:**

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE ACTS AND RULES CONCERNING PRACTICE AND LICENSURE

OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS

CHAPTER 137: COMPLIANCE AND PROFESSIONALISM

SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS

§137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT

(a) A licensed engineer shall not submit or request, orally or in writing, a competitive bid to perform professional engineering services for a governmental entity unless specifically authorized by state law and shall report to the board any requests from governmental entities and/or their representatives that request a bid or cost and/or pricing information or any other information from which pricing or cost can be derived prior to selection based on demonstrated competence and qualifications to perform the services. (b) For the purposes of this section, competitive bidding to perform engineering services includes, but is not limited to, the submission of any monetary cost information in the initial step of selecting qualified engineers. Cost information or other information from which cost can be derived must not be submitted until the second step of negotiating a contract at a fair and reasonable cost. (c) This section does not prohibit competitive bidding in the private sector. Source Note: The provisions of this §137.53 adopted to be effective May 20, 2004, 29 TexReg 4878; amended to be effective June 4, 2007, 32 TexReg 2996.

☒ I Agree to the Terms and Conditions

**4 Insurance Terms and Conditions**

**0**

**INSURANCE REQUIREMENTS**

If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.

(a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.

(b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.

(c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.

(d) Professional Liability, Errors & Omissions coverage, with minimum limits of \$1,000,000 per claim/ \$2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.

(e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo

accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.

(f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.

(g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.
2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.

(i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.

(j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.

(k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.

(l) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.

#### **NON-CONSTRUCTION BIDS:**

##### Insurance Requirements

The successful bidder(s) shall furnish the City with a Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

(a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage. Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.

(b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.

(c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.

(d) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.

(e) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement.

(f) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(g) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.

(h) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

#### **CONSTRUCTION BIDS: INSURANCE REQUIREMENTS**

When required and specified in the City of Laredo bid specifications, the successful bidder(s) shall furnish the City with Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

(i) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/ completed operations aggregate), and XCU (Explosion, Collapse, Underground) hazards. Coverage for products/completed operations must be maintained for at least two (2) years after the construction work has been completed. Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.

(j) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.

(k) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for

bodily injury and property damage, including owned, non- owned, and hired car coverage.

(l) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.

(m) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.

(n) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, Builders Risk, and all liability policies. 13. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
4. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
5. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
6. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
7. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
8. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(o) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.

(p) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

☒ I agree my insurance meets minumum requirements

#### 4 Contract Requirements

1

**1.CODE OF ETHICS ORDINANCE** Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics (Ordinance, as amended). Vendors may be required to participate in Code of Ethics trainings.

**1.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD** A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. The City of Laredo reserves the right to contact respondents and may require such contact as part of the evaluation process (for presentation, clarification) of bids and/or negotiation of RFP submittal(s) prior to the award of contract. If contact is required, such contact will be done in accordance with provisions of Chapter 252 and 271 of the Texas Local Government Code and procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

**1.3 NON-COLLUSIVE AFFIDAVIT (Form can be downloaded and submitted through Cit-E-Bid system)** The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

**1.4 CONTRACT DISCLOSURE FORMS (This is submitted through Cit-E-Bid system)** The City of Laredo requires the following forms to be completed as a part of this bid for consideration: 1. Company Information Questionnaire, 2. Signed Price Schedule, 3. Conflict of Interest Questionnaire, 4. Non-Collusive Affidavit 5. Discretionary Contracts Disclosure 6. Certificate of Interested Parties (Form 1295) **\*\*Upon Award of RFP Only\*\***

**1.5 CONFLICT OF INTEREST FORMS (This is submitted through Cit-E-Bid system)** Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

**1.6 TEXAS ETHICS COMMISSION (Form 1295, Form can be downloaded and submitted through Cit-E-Bid system)** Certificate of Interested Parties (Form 1295) Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided, <https://www.ethics.state.tx.us/tec/1295-Info.htm>. In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

Changes to Form 1295:

Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."

☒ I have read and understand this section

**4** **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

**2**

**Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

☒ I have read and understand this section

**4** **Ordinance 2018-O-175**

**3**

The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors.

Acknowledge

**4** **Addendum**

**4**

The City of Laredo reserves the right to issue addenda to solicitations as necessary. Addenda are used to clarify, revise, or otherwise modify solicitation documents. All submitting parties are responsible for acknowledging receipt of each addendum issued. Failure to acknowledge any issued addendum will result in the submission being returned and considered incomplete.

**Important Notice:**

- Addendum notifications will be sent to the email address associated with each submission.
- It is the submitting party's responsibility to monitor the provided email address and ensure that all addenda are received and acknowledged.
- Failure to acknowledge any issued addendum will result in the submission being returned and considered incomplete.

☒ Acknowledge



**Payment & Performance Bonds****Bonds****Bid Bond**

A Bid Bond is required to be submitted with each bid proposal in accordance with the provisions of the Texas Government Code, Chapter 2253. The Bid Bond ensures that the bidder will enter into a contract if awarded and will provide the required performance and payment bonds. The Bid Bond must meet the following conditions:

- The Bid Bond shall be in an amount not less than five percent (5%) of the total bid price.
- The Bid Bond shall be executed by the bidder and a surety company authorized to do business in Texas.
- The Bid Bond shall be submitted with the bid proposal in the form of a surety bond, cashier's check, or certified check.
- The Bid Bond shall be forfeited if the bidder fails to enter into a contract or provide the required performance and payment bonds within the time specified by the municipality.

**Payment Bond**

A Payment Bond is required for projects in excess of \$50,000.00 involving construction, repair, or rehabilitation, in compliance with Texas Government Code, Chapter 2253, Subchapter A. The Payment Bond ensures that all subcontractors, suppliers, and workers will be paid for their labor and materials. The Payment Bond must meet the following conditions:

- The Payment Bond must be in an amount equal to 100% of the contract price.
- The Payment Bond must be provided to the municipality prior to the start of work under the contract.
- The surety on the Payment Bond must be a company authorized to conduct business in Texas.
- The Payment Bond shall protect all claimants who have supplied labor or materials for the project from non-payment.

**Performance Bond**

A Performance Bond is required for projects in excess of \$100,000.00 involving construction or infrastructure improvements, as provided under Texas Government Code, Chapter 2253, Subchapter A. The Performance Bond guarantees the contractor's faithful performance of the contract and the completion of the work in accordance with the contract terms. The Performance Bond must meet the following conditions:

- The Performance Bond must be in an amount equal to 100% of the contract price.
- The Performance Bond shall be executed by the contractor and a surety company authorized to do business in Texas.
- The Performance Bond shall be submitted to the municipality prior to the start of work under the contract.
- The Performance Bond ensures that, in the event of contractor default, the municipality will be indemnified for any damages or expenses incurred to complete the project.

☒ I Agree

**4 Required Submittals (Qualifications)**

**6**

Project: City of Laredo Uniroyal Lift Station Elimination

I. Are you registered to do business with the City of Laredo? Yes No

II. If you are registered to do business with the City of Laredo, have you completed the registration forms and requirements listed on the City of Laredo Contractor Registration webpage?

<https://www.cityoflaredo.com/departments/building-development-services/permit-applications-requirements>  
Yes, (date of completion \_) No

III. Statement of Qualifications & References:

1) Name of Project:

Value of Contract:

Date Completed:

Contact Information:

2) Name of Project:

Value of Contract:

Date Completed:

Contact Information:

3) Name of Project:

Value of Contract:

Date Completed:

Contact Information:

IV: Current Workload: (List Current Projects, Value, and % complete)

1) Name of Project:

Value of Contract:

% Complete:

Project Engineer:

2) Name of Project:

Value of Contract:

% Complete:

Project Engineer:

☒ Vendor has acknowledged questions and answers.

**Bid Lines**

**1 Package Header**

Wastewater Improvements + Street Access Improvements + SW3 Improvements + Site Improvements.

NOTE #1 – PAY ITEMS: All items shall consist of furnishing all materials, labor, equipment, superintendence, and all necessary work to undertake and complete the pay item without any further compensation, adjustment, or consideration.

NOTE #2 – GENERAL NOTE: All bid items will be paid for when complete, in place, tested, and accepted by the City of Laredo. The undersigned bidder certifies that he has currently checked the bid prices contained herein and is entirely satisfied that they are correct and final.

\*\*\*\*\*Bid Price Schedule Section must be completely filled out in order to be considered\*\*\*\*\*

Quantity: 1 UOM: PKG

Total: \$985,421.00

## Package Items

### 1.1 Wastewater Improvements (1.1 to 1.15)

Mobilization & bonding, complete in place per unit.

Quantity: 1 UOM: LS Price: \$85,000.00 Total: \$85,000.00

### 1.2 Removal of existing 8" PVC, complete in place per unit.

Quantity: 423 UOM: LF Price: \$115.00 Total: \$48,645.00

### 1.3 Removal of Single Sewer Service, complete in place per unit.

Quantity: 2 UOM: EA Price: \$4,850.00 Total: \$9,700.00

### 1.4 Fiberglass Sewer Manhole w/Concrete Collar (0' - 12'), complete in place per unit. .

Quantity: 1 UOM: EA Price: \$15,985.00 Total: \$15,985.00

### 1.5 Fiberglass Sewer Manhole w/Concrete Collar (12' - 16'), complete in place per unit.

Quantity: 1 UOM: EA Price: \$23,875.00 Total: \$23,875.00

### 1.6 Fiberglass Sewer Manhole w/Concrete Collar (>16'), complete in place per unit.

Quantity: 3 UOM: EA Price: \$27,850.00 Total: \$83,550.00

### 1.7 8" SDR 26 PVC (0'-8'), complete in place per unit.

Quantity: 232 UOM: LF Price: \$78.00 Total: \$18,096.00

### 1.8 8" SDR 26 PVC (8'-12'), complete in place per unit.

Quantity: 294 UOM: LF Price: \$115.00 Total: \$33,810.00

### 1.9 8" SDR 26 PVC (12'-16'), complete in place per unit.

Quantity: 307 UOM: LF Price: \$155.00 Total: \$47,585.00

### 1.10 8" SDR 26 PVC (>16'), complete in place per unit.

Quantity: 584 UOM: LF Price: \$205.00 Total: \$119,720.00

### 1.11 Single Sewer Service (-30), complete in place per unit..

Quantity: 1 UOM: EA Price: \$17,950.00 Total: \$17,950.00

### 1.12 Single Stack Branch Tee Service, complete in place per unit.

Quantity: 1 UOM: EA Price: \$13,850.00 Total: \$13,850.00

### 1.13 Tie into existing SS MH, complete in place per unit.

Quantity: 1 UOM: EA Price: \$18,985.00 Total: \$18,985.00

### 1.14 Tie into existing SS MH including temporary bypass, complete in place per unit.

Quantity: 1 UOM: EA Price: \$35,900.00 Total: \$35,900.00

### 1.15 Trench Safety, complete in place per unit.

Quantity: 1417 UOM: LF Price: \$65.00 Total: \$92,105.00

### 1.16 Street Access Improvements

Geogrid for reconstruction, complete in place per unit.

Quantity: 1600 UOM: SF Price: \$10.85 Total: \$17,360.00

### 1.17 22" Flexible Base for reconstruction, complete in place per unit..

Quantity: 175 UOM: SY Price: \$95.00 Total: \$16,625.00

1.18 3" Type D HMAc for reconstruction, complete in place per unit..

Quantity: 175 UOM: SY Price: \$125.00 Total: \$21,875.00

1.19 Prime coat MC-30, complete in per unit.

Quantity: 915 UOM: SY Price: \$10.00 Total: \$9,150.00

1.20 8" Subgrade Preparation for reconstruction, complete in place per unit.

Quantity: 175 UOM: SY Price: \$15.00 Total: \$2,625.00

1.21 Import Fill for access road grading (8" max lifts), complete in place per unit.

Quantity: 820 UOM: CY Price: \$28.00 Total: \$22,960.00

1.22 2" Type D HMAc for Access Road, complete in place per unit.

Quantity: 740 UOM: SY Price: \$68.00 Total: \$50,320.00

1.23 10" Flexible Base for Access Road, complete in place per unit.

Quantity: 740 UOM: SY Price: \$35.00 Total: \$25,900.00

1.24 8" Subgrade Preparation for Access Road, complete in place per unit.

Quantity: 740 UOM: SY Price: \$15.00 Total: \$11,100.00

1.25 Type "A" Curb & Gutter, complete in place per unit.

Quantity: 80 UOM: LF Price: \$35.00 Total: \$2,800.00

1.26 7" t 3,000 psi Concrete Driveway for Access Road, complete in place per unit.

Quantity: 850 UOM: SF Price: \$18.75 Total: \$15,937.50

1.27 Traffic Control, complete in place per unit.

Quantity: 1 UOM: LS Price: \$50,500.00 Total: \$50,500.00

**1.28 SW3 Improvements**

Concrete Wash Pit, complete in place per unit.

Quantity: 1 UOM: EA Price: \$10,000.00 Total: \$10,000.00

1.29 Trash Container, complete in place per unit.

Quantity: 1 UOM: EA Price: \$7,500.00 Total: \$7,500.00

1.30 Silt Fence, complete in place per unit.

Quantity: 1405 UOM: LF Price: \$7.50 Total: \$10,537.50

1.31 Gravel Filters for Existing Stormwater Channels, complete in place per unit.

Quantity: 7 UOM: EA Price: \$2,100.00 Total: \$14,700.00

1.32 Erosion Control Blanket, complete in place per unit.

Quantity: 1100 UOM: SY Price: \$4.50 Total: \$4,950.00

1.33 Hydro mulch and vegetative watering, complete in place per unit.

Quantity: 1100 UOM: SY Price: \$7.25 Total: \$7,975.00

1.34 Stabilized Construction Entrance, complete in place per unit.

Quantity: 1 UOM: EA Price: \$2,800.00 Total: \$2,800.00

1.35 10' Concrete Valley Gutter, complete in place per unit.

Quantity: 150 UOM: SF Price: \$45.00 Total: \$6,750.00

1.36 Remove / Replace Existing Cyclone Fence, complete in place per unit.

Quantity: 40 UOM: LF Price: \$35.00 Total: \$1,400.00

1.37 10' wide Rock Lined Drainage Swale, complete in place per unit. .

Quantity: 30 UOM: LF Price: \$230.00 Total: \$6,900.00

## 2 Package Header

### Option A Access Road (Deduct)

NOTE #1 – PAY ITEMS: All items shall consist of furnishing all materials, labor, equipment, superintendence, and all necessary work to undertake and complete the pay item without any further compensation, adjustment, or consideration.

NOTE #2 – GENERAL NOTE: All bid items will be paid for when complete, in place, tested, and accepted by the City of Laredo. The undersigned bidder certifies that he has currently checked the bid prices contained herein and is entirely satisfied that they are correct and final.

\*\*\*\*\*Bid Price Schedule Section must be completely filled out in order to be considered\*\*\*\*\*

Quantity: 1 UOM: PKG Total: \$-76,220.00

### Package Items

#### 2.1 Access Road (22A) This total will be a negative number.

2" Type D HMAC for Access Road, complete in place per unit.

Quantity: 740 UOM: SY Price: \$-68.00 Total: \$-50,320.00

#### 2.2 Access Road (23A) This total will be a negative number.

10" Flexible Base for Access Road, complete in place per unit.

Quantity: 740 UOM: SY Price: \$-35.00 Total: \$-25,900.00

## 3 Package Header

### Option B Access Road (Add)

NOTE #1 – PAY ITEMS: All items shall consist of furnishing all materials, labor, equipment, superintendence, and all necessary work to undertake and complete the pay item without any further compensation, adjustment, or consideration.

NOTE #2 – GENERAL NOTE: All bid items will be paid for when complete, in place, tested, and accepted by the City of Laredo. The undersigned bidder certifies that he has currently checked the bid prices contained herein and is entirely satisfied that they are correct and final.

\*\*\*\*\*Bid Price Schedule Section must be completely filled out in order to be considered\*\*\*\*\*

Quantity: 1 UOM: PKG Total: \$75,337.50

**Package Items****3.1 Access Road (22B) This total will be a positive number.**

2" Type D HMA for Access Road, complete in place per unit.

Quantity: 735 UOM: SY Price:  Total: **3.2 Access Road (23B) This total will be a positive number.**

6" Flexible Base for Access Road, complete in place per unit..

Quantity: 735 UOM: SY Price:  Total: **4 Package Header****Option C 57 Stone if Groundwater Encountered (Add)**

NOTE #1 – PAY ITEMS: All items shall consist of furnishing all materials, labor, equipment, superintendence, and all necessary work to undertake and complete the pay item without any further compensation, adjustment, or consideration.

NOTE #2 – GENERAL NOTE: All bid items will be paid for when complete, in place, tested, and accepted by the City of Laredo. The undersigned bidder certifies that he has currently checked the bid prices contained herein and is entirely satisfied that they are correct and final.

\*\*\*\*\*Bid Price Schedule Section must be completely filled out in order to be considered\*\*\*\*\*

Quantity: 1 UOM: PKG Total: **Package Items****4.1 57 Stone if Groundwater Encountered (38C) This total will be a positive number.**

6" Minimum Layer of 57 Stone to stabilize Subgrade, complete in place per unit.

Quantity: 70 UOM: CY Price:  Total: **Response Total: \$991,188.50**

CITY OF LAREDO  
PURCHASING DIVISION

38.0 Required Submittals (Bid Bond)

**BID BOND**

Project: City of Laredo Uniroyal Lift Station Elimination

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

Soliz Paving, Inc.

as Principal, and Granite Re, Inc. as  
Surety, are hereby held and firmly bound unto

City of Laredo

as Owner in the penal sum of Five Percent of Bid Amount (5%)  
for payment of which, well and truly to be made, we hereby jointly and severally bid ourselves, our  
heirs, executors, administrations, successors and assigns.

Signed, this 17th day of July, 2025.

City of Laredo

The condition of the above obligation is such that whereas the Principal has submitted to a certain  
Bid, attached hereto and hereby made a part hereof to enter into a Contract in writing for the  
FY25-069 Laredo Uniroyal Lift Station Elimination - Utilities Department

NOW, THEREFORE,

- (a) If said Bid shall be rejected, or in the alternate,
- (b) If said Bid shall be accepted and the Principal shall execute and deliver a Contract in the  
Form of Contract attached hereto (properly completed in accordance with said Bid) and  
shall furnish a bond for his faithful performance of said Contract, and for the payment of  
all persons performing labor or furnishing materials in connection therewith, and shall in  
all other respects perform the Agreement created by the acceptance of said Bid.

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly  
understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event,  
exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety, and its bonds  
shall be in no way impaired or affected by any extension of the time within which the Owner may accept  
such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals and such of  
them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed  
by their proper officers, the day and year first set forth herein. Soliz Paving, Inc.

(L.S.)

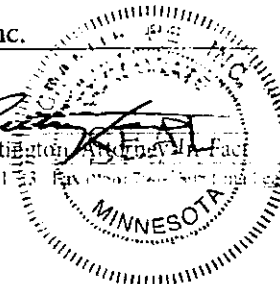
Principal

Granite Re, Inc.

Surety

By:

Kenneth D. Whittington  
Kenneth D. Whittington, Attorney in Fact



**GRANITE RE, INC.  
GENERAL POWER OF ATTORNEY**

**Know all Men by these Presents:**

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

KENNETH D. WHITTINGTON; KYLE MCDONALD its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

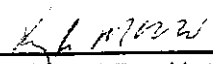
KENNETH D. WHITTINGTON; KYLE MCDONALD may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31<sup>st</sup> day of July, 2023.

STATE OF OKLAHOMA     )  
                                      ) SS:  
COUNTY OF OKLAHOMA   )



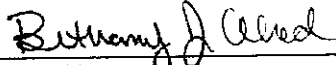
  
Kenneth D. Whittington, President

  
Kyle P. McDonald, Assistant Secretary

On this 31<sup>st</sup> day of July, 2023, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:  
April 21, 2027  
Commission #: 11003620



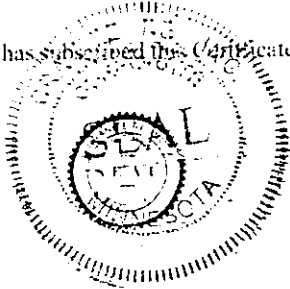
  
Notary Public

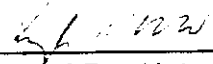
**GRANITE RE, INC.  
Certificate**

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

“RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking.”

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this  
July 17, 2025.



  
Kyle P. McDonald, Assistant Secretary





DO NOT PUT THIS PAGE WITH YOUR BID — COMPLETE AND FAX OR EMAIL BACK TO GRANITE RE, INC.

## Bid Bond Results Form

Soliz Paving, Inc.  
8114 Hwy 359  
Laredo, TX 78043

Project Owner: City of Laredo, TX  
1110 Houston Street  
Laredo, TX 78040

Bid Date: 07/17/2025

Bid Reference: FY25-069 Laredo Uniroyal Lift Station Elimination - Utilities Department

Approximate Bid Amount: \$1,100,000.00

**\*\*\*\* IMPORTANT \*\*\*\*** If your bid is over 10% of your estimate, you **MUST** call us for approval.

PLEASE LIST THE FIRST THREE BIDDERS IF KNOWN

	Contractor's Name	Amount
Low	_____	\$ _____
2 <sup>nd</sup>	_____	\$ _____
3 <sup>rd</sup>	_____	\$ _____
Your Bid if Not Listed Above	\$ _____	

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE RETURN THIS TO GRANITE RE, INC. BY FAX OR EMAIL AS SOON AS POSSIBLE.

14001 Quailbrook Drive | Oklahoma City, Oklahoma | [granitere.com](http://granitere.com)  
405.752.2600 | 800.440.5953 | Fax: 405.749.6800

*Not licensed in all states. | Granite Re, Inc. conducts business in California as Granite Surety Insurance Company | © 2022 Granite Re, Inc.*

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2025-1338149

Date Filed:  
07/17/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Soliz Paving Inc  
Laredo, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Laredo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

FY25-069

Lift Station Elimination, Water Lines, Wastewater Improvmeents, Street Access Improvements, Site Improvements

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Soliz Paving, Inc.	Laredo, TX United States	X	

5 Check only if there is NO Interested Party.

☐

## 6 UNSWORN DECLARATION

My name is \_\_\_\_\_, and my date of birth is \_\_\_\_\_.

My address is \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.  
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(month) (year)

\_\_\_\_\_  
Signature of authorized agent of contracting business entity  
(Declarant)

CITY OF LAREDO  
PURCHASING DIVISION

---

**38.0 Required Submittals (Qualifications)**

**Project: City of Laredo Uniroyal Lift Station Elimination**

- I. Are you registered to do business with the City of Laredo? XX Yes        No
- II. If you are registered to do business with the City of Laredo, have you completed the registration forms and requirements listed on the City of Laredo Contractor Registration webpage?

<https://www.cityoflaredo.com/departments/building-development-services/permit-applications-requirements>

XX Yes. (date of completion May 2015 )        No

III. Statement of Qualifications & References:

- |                      |  |
|----------------------|--|
| 1) Name of Project:  | <u>North Laredo Industrial Park - Phase 5</u>        |
| Value of Contract:   | <u>\$23,000,000</u>                                  |
| Date Completed:      | <u>Ongoing - Finish Date August 2025</u>             |
| Contact Information: | <u>Ernesto Montemayor (404) 690-5780</u>             |
|                      |  |
| 2) Name of Project:  | <u>Catamount Warehouses - Buildings 1, 2 &amp; 3</u> |
| Value of Contract:   | <u>\$6,000,000.00</u>                                |
| Date Completed:      | <u>January 2025</u>                                  |
| Contact Information: | <u>Scott Reynolds</u>                                |
|                      |  |
| 3) Name of Project:  | <u>Santa Elena Subdivision</u>                       |
| Value of Contract:   | <u>\$5,745,094.50</u>                                |
| Date Completed:      | <u>August 2025</u>                                   |
| Contact Information: | <u>Richie Hachar (956) 645-2892</u>                  |

IV: Current Workload: (List Current Projects, Value, and % complete)

- |                     |   |
|---------------------|---|
| 1) Name of Project: | <u>Arco Warehouses - Buildings 1, 2 &amp; 3</u>     |
| Value of Contract:  | <u>\$5,977,709.00</u>                               |
| % Complete:         | <u>85%</u>  |
| Project Engineer:   | <u>TopSite Engineering - Ricardo Villarreal, PE</u> |
|                     |   |
| 2) Name of Project: | <u>Aquero Subdivision</u>                           |
| Value of Contract:  | <u>\$2,469,575.25</u>                               |
| % Complete:         | <u>75%</u>  |
| Project Engineer:   | <u>Porras Engineering</u>                           |

# CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

## OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Soliz Paving, Inc.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

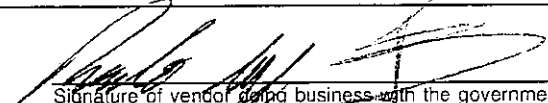
☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7   
Signature of vendor doing business with the governmental entity

07/17/25

Date

CITY OF LAREDO  
PURCHASING DIVISION

AFFIDAVIT

Project:

Form of Non-Collusive Affidavit

AFFIDAVIT

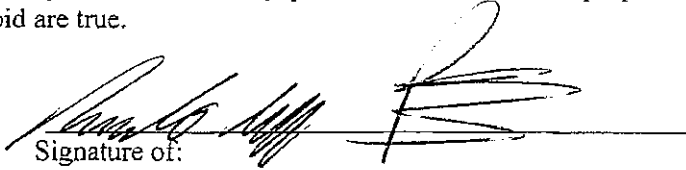
STATE OF TEXAS {}  
COUNTY OF WEBB {}

Rogelio Soliz Jr. / Ramon Soliz

Being first duly sworn, deposes and says:

That he/she is Owners of Soliz Paving, Inc.  
(a Partner or officer of the firm of, etc.)

The party making the foregoing SOQ or bid, that such SOQ or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed Contract; and that all statements in said SOQ or bid are true.

  
Signature of:

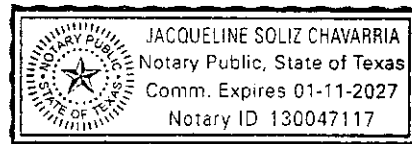
Bidder, if the Bidder is an individual  
Partner, if the Bidder is a Partnership  
Officer, if the Bidder is a Corporation

Subscribed and sworn before me this 17th day of July 2025.

  
Notary Public

My commission expires:

01/11/2027



**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of vendor who has a business relationship with local governmental entity.**

Soliz Paving, Inc.

**2** ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3 Name of local government officer about whom the information is being disclosed.**

N/A

Name of Officer

**4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

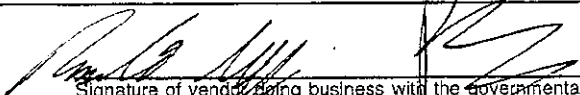
☐ Yes

☐ No

**5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

N/A

**6** ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7**   
Signature of vendor doing business with the governmental entity

07/17/25

Date

CITY OF LAREDO  
PURCHASING DIVISION

**40.0 Bidder Information Questionnaire**

**Bidder Information/Business Questionnaire:**

**Please complete all information requested below and submit with your bid package**

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct".

Name of Offeror (Business) Soliz Paving, Inc.

Signature

of person authorized to sign bid

Date 07/17/25

Print Name Rogelio Soliz Jr. or Ramon Soliz

of person authorized to sign bid

Title: Owners

Business Address: 8114 State Hwy. 359

City, State, Zip Code: Laredo, Texas 78043

Telephone Number: (956) 462-6071

Fax Number: \_\_\_\_\_

Contact Person Email Address: lsoliz@solizpaving.com

Federal Tax ID Number: 47-5105380

Bidders Principal/Corporate Place of Business Address: 8114 State Hwy. 359, Laredo, Texas 78043

Indicated Status of Business:

Corporation XX Partnership \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ Other: \_\_\_\_\_

If other state business status: \_\_\_\_\_

State how long under its present business name: 2015

If applicable, list all other names under which the Business identified above operated in the last five years.

N/A

Will bidder proposer provide a copy of its financial statements for the last two years, if requested by the City of Laredo? Yes ☐ No ☒

CITY OF LAREDO  
PURCHASING DIVISION

Has the business, or any officer or partner thereof, failed to complete a contract? Yes ☒ No

Is any litigation pending against the Business? Yes ☒ No

Is offeror currently for sale or involved in any transaction to expand or to become acquired by another business entity? Yes ☒ No  
If yes, offer need to explain the expected impact both in organizational and directional terms.

Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? Yes ☒ No

Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or otherwise disqualified from bidding, proposing, or contracting? Yes ☒ No

Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? Yes ☒ No

Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business in default? Yes ☒ No

Is the Business in arrears in any contract or debt? Yes ☒ No

Has the Business been a defaulter, as a principal, surety, or otherwise? Yes ☒ No

Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or for any other reason? Yes ☒ No

State if company is a certified minority business enterprise:

Historically Underutilized Business (HUB): Yes ☒ No Disadvantaged Business Enterprise (DBE): Yes ☒ No

Small Disadvantaged Business Enterprise (SDBC) Yes ☒ No Other: Please specify \_\_\_\_\_

This company is not a certified minority business: ☐

*The above minority information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company*



CITY OF LAREDO  
PURCHASING DIVISION

44.0



**City of Laredo**  
**Discretionary Contracts Disclosure**

Please fill out this form online, print completed form  
and submit with proposal to originating department.

All questions must be answered.

For details on use of this form, see Section 4.01 if the City's Ethics Code.

\*This is a ☒ New Submission or ☐ Correction or ☐ Update to previous submission.

**\*1. Name of person submitting this disclosure form.**

Rogelio Soliz Jr.  
First M.I. Last Jr.  
Suffix

**\*2. Contract Information.**

a) Contract or Project name(s): Laredo Uniroyal Lift Station Elimination - FY25-069

b) Originating Department(s): City of Laredo Utilities Department

**\*3 Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)**

Rogelio Soliz Jr. [Signature]  
Name (Print) Signature Name (Print) Signature

Ramon Soliz [Signature]  
Name (Print) Signature Name (Print) Signature

Name (Print) Signature Name (Print) Signature

Name (Print) Signature Name (Print) Signature

**\*4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3**

X Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.

Name of partner, parent, or subsidiary business entity(ies): \_\_\_\_\_

**CITY OF LAREDO  
PURCHASING DIVISION**

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**\*5. List any individuals or entities that will be subcontractors on this contract.**

☒ Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

List of subcontractors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.**

☒ Not applicable. No attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.

List of attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*7. Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections.

- a) Any individual seeking contract with the city (Question 3)
- b) Any owner or officer of entity seeking contract with the city (Question 3)
- c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4)
- d) Any subcontractor or owner/office of subcontracting entity retained for the contract (Question 5)
- e) The spouse of any individual listed in response to (a) through (d) above
- f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

☒ Not applicable. No campaign or officeholder contributions have been made in the preceding 24 months by these individuals.

List of contributors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Updates on Contributions Required**

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

**\*8. Disclosure of conflict of interest**

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

**CITY OF LAREDO  
PURCHASING DIVISION**

☒ I am not aware of any conflict(s) of interest issues under Section 2.01 of the Ethics Code for members of City Council or a city board/commission.

I am aware of the following conflict(s) of interest: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*Acknowledgements**

**☒ Updates Required**

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

**☒ No Contract with City Officials or Staff during Contract Evaluation**

I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contracting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released.

This no-contract provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

**\*Conflict of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office of the City Secretary.

☒ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\*Oath**

☒ I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

Rogelio Soliz Jr. / Ramon Soliz  
Name (Print)

Signature

Owners  
Title

Soliz Paving, Inc.  
Company or DBA

07/17/25  
Date

Please fill this form out online, print and submit completed form with proposal to origination department. All questions must be answered. If necessary to mail, send to:

City of Laredo  
P.O. Box 579  
Laredo, TX 78042-0579









**FY25-069**

**SAL Construction Management LLC  
Supplier Response**

**Event Information**

Number: FY25-069

Title: FY25-069 Laredo Uniroyal Lift Station Elimination – Utilities  
Department

Type: Invitation For Bid

Issue Date: 6/26/2025

Deadline: 7/17/2025 05:00 PM (CT)

Notes: \*\*If the bidder submits both an electronic bid and a properly completed manual bid, the Purchasing Division will use the electronic bid to determine the total bid amount of the bid. If the bidder submits an electronic bid and a manual bid that is not complete, the Purchasing Division will use the electronic bid to determine the total bid amount of the bid. Bid forms can be downloaded and printed through Cit-E-Bid. Mailed Proposals (i.e. USPS, FedEx, UPS), telegraphic, or facsimile proposals will not be considered. \*\*

\*\*\*Bidders for the manhole level 2 inspection must submit a satisfactory cashier's or certified check, or bidder's bond, payable without recourse to the order of the City of Laredo, Texas, in an amount not less than five percent (5%) of the total bid based on the bid

which check or bond shall be submitted as a guarantee that the bidder will enter into a contract and executed performance and payment bonds within ten (10) days after Notice of Award of contract to him for contracts in excess of \$25,000.00. Bids without the required check or bond will NOT be considered. \*\*\*

### **Contact Information**

Contact: Enrique Aldape III  
Address: Purchasing Division  
Public Works Service Center  
5512 Thomas Avenue  
Laredo, TX 78041  
Phone: 956 (794) 1733  
Fax: 956 (790) 1805  
Email: ealdape@ci.laredo.tx.us

## SAL Construction Management LLC Information

Address: P O Box 8185  
Weslaco, TX 78599  
Phone: (956) 202-1452

By submitting your response, you certify that you are authorized to represent and bind your company.

Caroline Romero

Signature

Submitted at 7/17/2025 02:05:03 PM (CT)

anel@sal-construction.com

Email

## Requested Attachments

### Non-Collusive Affidavit

Non Collusive Affidavit Form  
Signed.pdf

### Form 1295

Form 1295 Signed.pdf

Required upon award of bid.

## Response Attachments

### Uniroyal Lift Station Bid Submission.pdf

All bid documents required for the Laredo Uniroyal Lift Station Elimination-Utilities Dept. FY25-069

## Bid Attributes

1	<b>Award by Total</b> This contract will be awarded by total to the lowest responsive responsible bidder, in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code <input checked="" type="checkbox"/> Yes
2	<b>Questionnaire Description</b> "The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct".
3	<b>Name of Offeror (Business) and Name &amp; Phone Number of Authorized Person to sign bid</b> SAL Construction Management LLC; Caroline Romero 956-202-1452
4	<b>State how long under has the business been in its present business name</b> 13 years
5	<b>If applicable, list all other names under which the Business identified above operated in the last five years</b> N/A

**6 State if the Company is a certified minority business enterprise**

The below information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company.

**7 Questions Part 1**

1) Is any litigation pending against the Business? 2) Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? 3) Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or other wise disqualified from bidding, proposing or contracting? 4) Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? 5) Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business at default?

No

**8 Questions Part 2**

1) Is the Business in arrears in any contract or debt? 2) Has the Business been a defaulter, as a principal, surety, or otherwise? 3) Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or any other reason?

No

**9 State if the Company is a certified minority business enterprise**

Historically Underutilized Business (HUB)

**1 Conflict of Interest Disclosure**

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature. Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members. The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor. The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from [http://www.ethics.state.tx.us/whatsnew/conflict forms.htm](http://www.ethics.state.tx.us/whatsnew/conflict%20forms.htm). The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of Conflicts of Interest Questionnaire (Form CIQ) include: 1. Mayor 2. Council Members 3. City Manager 4. Members of the Fire Fighters and Police Officers Civil Service Commission. 5. Members of the Planning and Zoning Commission. 6. Members of the Board of Adjustments 7. Members of the Building Standards Board 8. Parks & Leisure Advisory Committee Member, 9. Historic District Land Board Member, 10. Ethics Commission Board Member, 11. The Board of Commissioners of the Laredo Housing Authority 12. The Executive Director of the Laredo Housing Authority 13. Any other City of Laredo decision making board member If additional information is needed please contact Enrique Aldape III, Interim Purchasing Agent at 956-794-1733.

**1 Conflict of Interest Questionnaire Form CIQ**

For vendor or other person doing business with local governmental entity. This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.



<b>1 2</b>	<b>Conflict of Interest Questionnaire</b> Vendor is required to submit Conflict of Interest Form for bid to be considered complete. Have you submitted your completed Conflict of Interest Form with your response? <input style="width: 100px;" type="text" value="Yes"/>
<b>1 3</b>	<b>Disclosure Form</b> For details on use of this form, see Section 4.01 of the City's Ethics Code.
<b>1 4</b>	<b>This is a</b> <input style="width: 100px;" type="text" value="New Submission"/>
<b>1 5</b>	<b>Question 1. Name of person submitting this disclosure form</b> Please include First Name, Middle Initial, Last Name and Suffix (if applicable) <input style="width: 850px;" type="text" value="Caroline Romero"/>
<b>1 6</b>	<b>Question 2. Contract Information</b> Please include the following: a)Contract or Project Name b)Originating Department <input style="width: 850px;" type="text" value="Laredo Uniroyal Lift Station Elimination-Utilites Department"/>
<b>1 7</b>	<b>Question 3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)</b> <input style="width: 850px;" type="text" value="Caroline Romero"/>
<b>1 8</b>	<b>Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3.</b> <input style="width: 100px;" type="text" value="Not Applicable"/>
<b>1 9</b>	<b>Question 4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3</b> If you selected Not Applicable on Question 4, skip this section. If it applies to you, please list the name of partner, parent, or subsidiary business entity(ies) in this section. <input style="width: 850px;" type="text" value="No response"/>
<b>2 0</b>	<b>Question 5. List any individuals or entities that will be subcontractors on this contract</b> <input style="width: 100px;" type="text" value="Not Applicable"/>
<b>2 1</b>	<b>Question 5. List any individuals or entities that will be subcontractors on this contract</b> If you selected Not Applicable on Question 5, please skip this section. If it applies to you, please list subcontractors in this section. <input style="width: 850px;" type="text" value="No response"/>
<b>2 2</b>	<b>Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract</b> <input style="width: 100px;" type="text" value="Not Applicable"/>

**2  
3** **Question 6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract**

If selected Not Applicable on question 6, please skip this section. If it applies to you, please list attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.

No response

**2  
4** **Question 7. Disclosure of political contributions**

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections. a) Any individual seeking contract with the city (Question 3) b) Any owner of officer of entity seeking contract with the city (Question 3) c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4) d) Any subcontractor or owner/office of subcontracting entity for the contract (Question 5) e) The spouse of any individual listed in response to (a) through (d) above f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not Applicable

**2  
5** **Question 7. Disclosure of political contributions**

If you selected Not Applicable on question 7, please skip this section. If it applies to you, please list all contributors in this section.

No response

**2  
6** **Updates on contributions required**

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contracts identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

**2  
7** **Question 8. Disclosure of Conflict of Interest**

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict of interest

**2  
8** **8. Disclosure of Conflict of Interest**

If you selected I am aware of conflict of interest is question 8, please list them in this section.

No response

**2  
9** **Question 9. Updates Required**

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

☒ I have read and understand this section

30	<b>Question 10. No Contact with City Officials or Staff during Contract Evaluation</b> I understand that a person or entity who seeks or applies for city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released. This no-contact provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact shall take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration. <input checked="" type="checkbox"/> I have read and understand this section
31	<b>Question 11. Conflict of Interest Questionnaire (CIQ)</b> Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office the of City Secretary. <input checked="" type="checkbox"/> I have acknowledge that I have been advised
32	<b>Question 11. Oath</b> Please complete in this section the required information for your company: 1) Name 2) Title 3) Company or DBA 4) Date <div style="border: 1px solid black; padding: 2px;">           Caroline Romero, Managing Member, SAL Construction Management LLC, 7/17/2025         </div>
33	<b>Question 12. Oath</b> I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete. <input checked="" type="checkbox"/> I swear or affirm information is correct
34	<b>Company Information Questionnaire</b> <input checked="" type="checkbox"/> I have completed this section
35	<b>Conflict of Interest Questionnaire</b> <input checked="" type="checkbox"/> I have completed this section
36	<b>Non-Collusive Affidavit</b> <input checked="" type="checkbox"/> I have completed and included this form
37	<b>Discretionary Contracts Disclosure</b> <input checked="" type="checkbox"/> I have completed this section

3  
8**Certificate of Interested Parties (Form 1295)**

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided, <https://www.ethics.state.tx.us/tec/1295-Info.htm>. Implementation of House Bill 1295 Certificate of Interested Parties (Form 1295): In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295. Filing Process: Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract. The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016. Additional Information: HB 1295 Certificate of Interested Parties (Form 1295) New Chapter 46, Ethics Commission Rules: 46.1. Application 46.3. Definitions 46.5. Disclosure of Interested Parties Form In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

☒ I will comply with this form

3  
9**Terms and Conditions for Request for Bids**

**TERMS AND CONDITIONS OF INVITATIONS FOR BIDS GENERAL CONDITIONS** Bidders are required to submit bids upon the following expressed conditions:

- (a) Bidders shall thoroughly examine the specifications, schedule instructions and other contract documents. Once the award has been made, failure to read all specifications, instructions, and the contract documents, of the City shall not be cause to alter the original contract or for a vendor to requests additional compensation.
- (b) Bidders shall make all investigations necessary to thoroughly inform themselves regarding facilities and locations for delivery of materials and equipment as required by the bid conditions. No pleas of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.

- (c) Bidders are advised that City contracts are subject to the all legal requirements provided for in the City Charter and/or applicable City Ordinances, State and Federal Statutes.

**1.0 PREPARATION OF BIDS** Bids will be prepared in accordance with the following:

- (a) All information required by the bid form shall be furnished. For hand delivered submittals only, the vendor shall print or type the business name and manually sign the schedule. For electronic submittals, this information shall be submitted electronically on Cit-E-Bid system. If vendor submits both manual and electronic bids, the electronic bid will replace the manual bid and shall be considered the only valid bid.
- (b) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (c) Alternate bids will not be considered unless authorized by the invitation for bids or any applicable addendum
- (d) Proposed delivery time must be shown and shall include Sundays and holidays
- (e) Bidders will not include Federal taxes or State of Texas limited sales tax in bid prices since the City of Laredo is exempt from payment of such taxes. An exemption certificate will be furnished upon request.
- (f) The City shall pay no costs or other amounts incurred by any entity in responding to this RFB, or as a result of issuance of this RFB.

**2.0 DESCRIPTION OF SUPPLIES** Any catalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Bidder is required to state exactly what they intend to furnish; otherwise bidder shall be required to furnish the items as specified.

**3.0 SUBMISSION OF BIDS**

(a) Bids and changes thereto shall be enclosed in sealed envelopes, properly addressed and to include the date and hour of the bid opening and the material or services bid on shall be typed or written on the face of the envelope. If submitted electronically, this information shall be submitted electronically on Cit-E-Bid system by going to the following link: <https://cityoflaredo.ionwave.net/Login.aspx>

(b) Unless otherwise noted on the Notice to Bidders cover sheet, all hand delivered bids must be submitted to the Office of the City Secretary, City Hall, 1110 Houston Street.

(c) Bids forms can be downloaded and printed through Cit-E-Bid. **Mailed Bids (i.e. USPS, FedEx, UPS), telegraphic, email or facsimile bids will not be considered.**

(d) Samples, when required, must be submitted within the time specified, at no expense to the City of Laredo. If not destroyed or used up during testing, samples will be returned upon request at the bidder's expense.

(e) Bids must be valid for a minimum period of sixty (60) days. An extension to hold bid pricing for actual quantity bids may be requested by the City.

**4.0 REJECTION OF BIDS** The City may reject a bid if:

(a) Bidder misstates or conceals any material fact in the bid.

(b) Bid does not strictly conform to the law or the requirements of the bid.

(c) Bidder is in arrears on existing contracts or taxes with the City of Laredo.

(d) If bids are conditional. Bidder may qualify their bid for acceptance by the City on an "ALL OR NONE" basis. An "ALL OR NONE" basis bid must include all items in the specifications.

(e) In the event that a bidder is delinquent in the payment of City taxes on the day the bids are opened, including state and local taxes, such fact shall constitute grounds for rejection of the bid or cancellation of the contract. A bidder is considered delinquent, regardless of any contract or agreed judgments to pay such delinquent taxes.

(f) No bid submitted herein shall be considered unless the bidder warrants that, upon execution of a contract with the City of Laredo, bidder will not engage in employment practices such as discriminating against employees because of race, color, sex, creed, or national origin. Bidder will submit such reports as the City may therefore require assuring compliance with said practices.

(g) The City may reject all bids or any part of a bid whenever it is deemed necessary.

(h) The City may waive any minor informalities or irregularities in any bid.

**5.0 WITHDRAWAL OF BIDS** Bids may not be withdrawn after they have been publicly opened, unless approved by the City Council.

**6.0 LATE BIDS OR MODIFICATIONS** Bids and modifications received after the time set for the bid deadline will not be considered. Late bids will be returned to the bidder unopened.

**7.0 CLARIFICATION OR OBJECTION TO BID SPECIFICATIONS** If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, or other bid documents or any part thereof, they may submit to the City Purchasing Agent on or before seven (7) calendar days prior to the scheduled bid deadline a request for clarification which must be submitted in writing through email seven (7) days prior to the scheduled date for opening to: CITY OF LAREDO PURCHASING AGENT Jaime Zapata 5512, Thomas Ave, Laredo, TX 78041; email: [jezapata@ci.laredo.tx.us](mailto:jezapata@ci.laredo.tx.us) or Questions & Responses section on Cit-E-Bid system. Any vendor submitting questions shall make reference to a specific bid number, section, page and item of this solicitation. In case there are changes, additions, and/or edits to the original scope of work, and addendum will be issued by the purchasing agent to all vendors through Cit-E-Bid system under Questions and Responses section to clarify any inquiries. The City will not be responsible for any other explanations or interpretations of the proposed bid made or given prior to the bid opening or award of contract.

(a) Protest Procedures: The purpose of this procedure is to establish procedures whereby a vendor may protest specific procurement actions by the City of Laredo. The following sequence of activities must take place in filing a protest:

(b) To be performed by protesting vendor: Within ten (10) days prior to the time that the City Council considers the recommendation of the City's Purchasing Officer, the protesting vendor must provide written protest to the City Purchasing Officer. Such protest must include specific reasons for the protest.

(c) To be performed by City's Purchasing Officer: Shall review the records of procurement and determine legitimacy and procedural correctness. With five (5) working days, the City Purchasing Officer shall provide written response to the protesting vendor of the decision.

(d) If the protesting vendor is not satisfied with the decision of the City Purchasing Officer, such protesting vendor may appeal to the City Manager of the City of Laredo. If the protesting vendor cannot resolve the issue with the City Manager, he shall be entitled to address his concerns when the City Council of the City of Laredo considers the awarding of the contract. Such appeal may be made only after exhausting all administrative procedures through the City Manager. All protests must be duly submitted via Certified Mail to: City of Laredo - Purchasing Agent 5512

Thomas Ave. Laredo, Texas 78041.

## **8.0 BIDDER DISCOUNTS**

(a) Percent discounts within a certain period of time will be accepted but cannot be used in the bid evaluation. The period of the discount offered should be sufficient to permit payments within such period in the regular course of business by the City of Laredo.

(b) In connection with any discounts offered, time will be computed from the date of receipt of supplies or service or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date the check is mailed.

## **9.0 INTENT OF CONTRACT**

a) **ANNUAL SUPPLY/SERVICE CONTRACTS:** This contract does not commit the City to purchase the quantities indicated. The quantities are estimates and are based on the best available information. The purpose of this contract is to establish prices for the commodities or services needed, should the City need to purchase these commodities or services. Since the quantities are estimates, the City may purchase more than the estimated quantities, less than the estimated quantities, or not purchase any quantities at all. The needs of the City shall govern the amount that is purchased. All annual contracts shall bound by the terms of the bid documents. In the event a new contract cannot be executed on the anniversary date of the original term or renewal term, the contract may be renewed month to month until a new contract is executed. The City's obligation for performance of an annual supply contract beyond the current fiscal year is contingent upon the availability of appropriated funds from which payments for the contract purchases can be made. If no funds are appropriated and budgeted during the next fiscal year, this contract becomes null and void.

## **10.0 AWARD OF CONTRACT**

(a) This contract will be awarded to the **(lowest responsive responsible bidder)**, in accordance to the provisions of Chapters 252 and 271 of the State of Texas – Local Government Code.

Definition of lowest responsive and responsible bidder as per the Institute for Public Procurement is:

***"Lowest Responsive and Responsible Bidder: The bidder who fully complied with all of the bid requirements and whose past performance, reputation, and financial capability is deemed acceptable, and who has offered the most advantageous pricing or cost benefit, based on the criteria stipulated in the bid documents."***

(b) The City reserves the right to accept any item or group of items in the bid specifications, unless the bidder qualifies it's bid by specific limitation. Proof: The bidder shall bear the burden of proof of compliance with the City of Laredo specifications.

(c) A written award of acceptance (a duly approved purchase order or Letter of Award) furnished by the City to the successful bidder results in a binding contract without further action by either party. These Terms and Conditions shall be the basis and governing document of the binding contract.

(d) A duly authorize purchase order number shall reference item/services description, item number, quantity and price. Invoices shall reference the assign purchase order number to avoid any duplication (2 CFR 200.318 (d)).

(e) Prices must be quoted F.O.B. Destination, Laredo, Texas, unless otherwise specified in the invitation to bid. The place of delivery shall be that set forth in the bid specifications and/or purchase order.

(f) **Title & Risk of Loss:** The title and risk of loss of goods shall not pass to the City of Laredo until the City actually receives and takes possession of the goods at the point or points of delivery. The terms of this agreement is "no arrival, no sale".

(g) Delivery time and prompt payment discounts will be considered in breaking ties. In the event of a tie bid, the successful bidder will be determined by choosing lots at the City Council meeting chambers.

(h) The City of Laredo shall give written notice to the contractor (supplier) if any of the following conditions exist:

1. Contractor does not provide materials in compliance with specifications and/or within the time schedule specified in bid.
2. Contractor neglects or refuses to remove materials or equipment which have been rejected by the City of Laredo if found not to comply with the specifications.
3. The contractor makes an unauthorized assignment for the benefit of any contractor.

Upon receiving written notification from the City that one of the above conditions has occurred, the contractor must remedy the problem within ten (10) calendar days, to the complete satisfaction of the City, or the contract will be immediately canceled.

4. Contract terms are the responsibility of the awarded vendor(s) and the respective City user department(s).

## **11.0 ENTIRE AGREEMENT**

(a) All covenants, conditions and agreement contained in the solicitation, are hereby made part of the Agreement to the same extent and with the force as is fully set forth herein. If and to the extent of this Agreement and the terms of this solicitation and supplier response conflict Terms & Conditions of this solicitation shall control.

## **12.0 PAYMENT & INVOICING**

(a) All invoices to the City of Laredo have a 30 day term from receipt of supplies or completion of services.

(b) Discount terms will be computed from the date of receipt and acceptance of supplies or services. Payment shall be deemed to be made from that date.

(c) All invoices must show the purchase order number and invoices shall be legible. Items billed on invoices should be specific as to applicable stock, manufacturer catalog or part number. All items must show unit prices. If prices are based on discounts from list, then list prices must appear on bid schedule. All invoices shall be mailed to the Accounts Payable Office, City Hall, and PO. Box 210, Laredo, Texas 78042.

(d) The City of Laredo offers electronic funds transfer (ETF) payments in lieu of check payment when a vendor has filled out an Electronic Funds Transfer Authorization Form issued by the City of Laredo or upon request from the vendor. This ensures prompt payment directly deposited to a bank account. The estimated payment time is up fifteen (15) days from the date payment is processed. (e) For any inquiries on payment status or general billing questions please contact: Jorge J. Jolly, Accounts Payable Manager 956-791-7328 jjolly@ci.laredo.tx.us 1110 Houston St. Laredo, TX 78040.

**13.0 In accordance to State of Texas, the City of Laredo follows State practices when awarding any and all competitive solicitations:**

TEXAS ENGINEERING AND LAND SURVEYING PRACTICE ACTS AND RULES CONCERNING PRACTICE AND LICENSURE

OCCUPATIONS CODE TITLE 6. REGULATION OF ENGINEERING, ARCHITECTURE, LAND SURVEYING, AND RELATED PRACTICES SUBTITLE A. REGULATION OF ENGINEERING AND RELATED PRACTICES CHAPTER 1001. TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS

CHAPTER 137: COMPLIANCE AND PROFESSIONALISM

SUBCHAPTER C: PROFESSIONAL CONDUCT AND ETHICS

§137.53 ENGINEER STANDARDS OF COMPLIANCE WITH PROFESSIONAL SERVICES PROCUREMENT ACT

(a) A licensed engineer shall not submit or request, orally or in writing, a competitive bid to perform professional engineering services for a governmental entity unless specifically authorized by state law and shall report to the board any requests from governmental entities and/or their representatives that request a bid or cost and/or pricing information or any other information from which pricing or cost can be derived prior to selection based on demonstrated competence and qualifications to perform the services. (b) For the purposes of this section, competitive bidding to perform engineering services includes, but is not limited to, the submission of any monetary cost information in the initial step of selecting qualified engineers.

Cost information or other information from which cost can be derived must not be submitted until the second step of negotiating a contract at a fair and reasonable cost. (c) This section does not prohibit competitive bidding in the private sector. Source Note: The provisions of this §137.53 adopted to be effective May 20, 2004, 29 TexReg 4878; amended to be effective June 4, 2007, 32 TexReg 2996.

☒ I Agree to the Terms and Conditions

**4 Insurance Terms and Conditions**

**0**

**INSURANCE REQUIREMENTS**

If and when applicable or required by the contract, the successful bidder(s) shall furnish the City with original copies of valid insurance policies herein required upon execution of the contract and shall maintain said policies in full force and effect at all times throughout the term of this contract.

(a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/completed operations aggregate) and XCU (Explosion, Collapse, Underground) hazards. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractors obligations contained in the contract. The general aggregate limit must be at least two (2) times the each occurrence limit.

(b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.

(c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.

(d) Professional Liability, Errors & Omissions coverage, with minimum limits of \$1,000,000 per claim/ \$2,000,000 annual aggregate. This coverage must be maintained for at least two years after the project is completed. If coverage is written on a claims-made basis, a policy retroactive date equivalent to the inception date of the contract (or earlier) must be maintained during the full term of the contract.

(e) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo

accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor.

(f) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.

(g) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as an additional insured with respect to General Liability and Automobile Liability.
2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(h) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverage's according to requirements and instructions contained herein.
2. Shall specifically set forth the notice-of-cancellation or termination provisions to The City of Laredo.

(i) Upon request, Contractor shall furnish The City of Laredo with certified copies of all insurance policies.

(j) Certificates of insurance are always subject to review and approval from the City of Laredo Risk Management.

(k) Specialty certificates and licenses must be inspected and verified for accuracy and validity before award of contract.

(l) Awarded vendor is required to maintain current and active all: certifications, licenses, permits and/or insurance coverages, required to perform work, throughout the duration of this project/contract.

#### **NON-CONSTRUCTION BIDS:**

##### Insurance Requirements

The successful bidder(s) shall furnish the City with a Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

(a) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.

(b) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.

(c) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for bodily injury and property damage, including owned, non- owned, and hired car coverage.



(d) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.

(e) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement.

(f) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, and all liability policies.
4. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
5. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
6. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
7. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
8. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
9. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(g) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.

(h) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

#### **CONSTRUCTION BIDS: INSURANCE REQUIREMENTS**

When required and specified in the City of Laredo bid specifications, the successful bidder(s) shall furnish the City with Certificate of Insurance herein required upon execution of the contract and shall maintain said policies in full force and effect at all times during the term of this contract.

(i) Commercial General Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations (\$1,000,000 products/ completed operations aggregate), and XCU (Explosion, Collapse, Underground) hazards. Coverage for products/completed operations must be maintained for at least two (2) years after the construction work has been completed. Coverage must be amended to provide for an each-project aggregate limit of insurance. An alternative would be to have separate limits for all lines of General Liability coverage for each project.

(j) Workers Compensation insurance at statutory limits, including Employers Liability coverage a minimum limit of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.

(k) Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000 per-occurrence for

bodily injury and property damage, including owned, non- owned, and hired car coverage.

(l) Any Subcontractor(s) hired by the Contractor shall maintain insurance coverage equal to that required of the Contractor. It is the responsibility of the Contractor to assure compliance with this provision. The City of Laredo accepts no responsibility arising from the conduct, or lack of conduct, of the Subcontractor. The independent subcontractor performing onsite labor will extend completed operations to additional insured parties.

(m) A Comprehensive General Liability insurance form may be used in lieu of a Commercial General Liability insurance form. In this event, coverage must be written on an occurrence basis, at limits of \$1,000,000 each-occurrence, combined single limit, and coverage must include a broad form Comprehensive General Liability Endorsement, products/completed operations, XCU hazards, and contractual liability.

(n) With reference to the foregoing insurance requirement, Contractor shall specifically endorse applicable insurance policies as follows:

1. The City of Laredo shall be named as a primary and non-contributory additional insured with respect to General Liability and Automobile Liability. The additional insured for General Liability shall include operations and completed operations. Completed operation are to be kept in force for a period of 10 years.
2. All liability policies shall contain no cross-liability exclusions or insured versus insured restrictions.
3. A waiver of subrogation in favor of the City of Laredo shall be contained in the Workers compensation, Builders Risk, and all liability policies.
13. All insurance policies shall be endorsed to require the insurer to immediately notify The City of Laredo of any material change in the insurance coverage.
4. All insurance policies shall be endorsed to the effect that The City of Laredo will receive at least sixty- (60) days' notice prior to cancellation or non-renewal of the insurance.
5. All insurance policies, which name The City of Laredo as an additional insured, must be endorsed to read as primary coverage regardless of the application of other insurance.
6. Required limits may be satisfied by any combination of primary and umbrella liability insurances.
7. Contractor may maintain reasonable and customary deductibles, subject to approval by The City of Laredo.
8. Insurance must be purchased from insurers that are financially acceptable to the City of Laredo. Insurer must be rated A- or greater by AM Best Rating with an admitted carrier licensed by the Texas Department of Insurance.

(o) All insurance must be written on forms filed with and approved by the Texas Department of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent and shall contain provisions representing and warranting the following:

1. Sets forth all endorsements and insurance coverages according to requirements and instructions contained herein.
2. Certificates of insurance shall be accompanied by a copy of each required endorsement including the notice of cancellation or termination provisions to the City of Laredo for each required type of insurance.

(p) Upon receipt of a verified claim and at the request of the City of Laredo, Contractor shall furnish The City of Laredo with certified copies of all required insurance policies.

☒ I agree my insurance meets mininum requirements

#### 4 Contract Requirements

1

**1.CODE OF ETHICS ORDINANCE** Vendors doing business with the City of Laredo shall comply with all provisions of the City of Laredo's Code of Ethics (Ordinance, as amended). Vendors may be required to participate in Code of Ethics trainings.

**1.2 PROHIBITED CONTACTS DURING CONTRACT SOLICITATION PERIOD** A person or entity who seeks or applies for a city contract or any other person acting on behalf of such person or entity, is prohibited from contacting city officials and employees regarding such a contract after a Formal Bid, Request for Proposal (RFP), Request for Qualification (RFQ) or other solicitation has been released. This no-contact provision shall conclude when the contract is awarded. The City of Laredo reserves the right to contact respondents and may require such contact as part of the evaluation process (for presentation, clarification) of bids and/or negotiation of RFP submittal(s) prior to the award of contract. If contact is required, such contact will be done in accordance with provisions of Chapter 252 and 271 of the Texas Local Government Code and procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents may lead to disqualification of their offer from consideration.

**1.3 NON-COLLUSIVE AFFIDAVIT (Form can be downloaded and submitted through Cit-E-Bid system)** The City may require that vendors submit a Non-Collusive Affidavit. The vendor will be required to state that the party submitting a proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

**1.4 CONTRACT DISCLOSURE FORMS (This is submitted through Cit-E-Bid system)** The City of Laredo requires the following forms to be completed as a part of this bid for consideration; 1. Company Information Questionnaire, 2. Signed Price Schedule, 3. Conflict of Interest Questionnaire, 4. Non-Collusive Affidavit 5. Discretionary Contracts Disclosure 6. Certificate of Interested Parties (Form 1295) **\*\*Upon Award of RFP Only\*\***

**1.5 CONFLICT OF INTEREST FORMS (This is submitted through Cit-E-Bid system)** Conflict of Interest Disclosure: A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

**1.6 TEXAS ETHICS COMMISSION (Form 1295, Form can be downloaded and submitted through Cit-E-Bid system)** Certificate of Interested Parties (Form 1295) Implementation of House Bill 1295: In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the state of Texas website, please use this link provided,

<https://www.ethics.state.tx.us/fec/1295-Info.htm> In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. In order to comply with state law the Certificate of Interested Parties (Form 1295) must be submitted to the Texas Ethics Commission within 10 days upon receiving notice of award of contract. This form must be submitted within the allotted time otherwise this may result in the cancellation of the contract.

Changes to Form 1295:

Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an "unsworn declaration."

☒ I have read and understand this section

**4** **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

**2** **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

☒ I have read and understand this section

**4** **Ordinance 2018-O-175**

**3**

The City of Laredo has established a local vendor preference ordinance 2018-O-175. All informal and formal Requests for bids for contracts will be evaluated with a 5% preference for local vendors.

No response

**4** **Addendum**

**4**

The City of Laredo reserves the right to issue addenda to solicitations as necessary. Addenda are used to clarify, revise, or otherwise modify solicitation documents. All submitting parties are responsible for acknowledging receipt of each addendum issued. Failure to acknowledge any issued addendum will result in the submission being returned and considered incomplete.

**Important Notice:**

- Addendum notifications will be sent to the email address associated with each submission.
- It is the submitting party's responsibility to monitor the provided email address and ensure that all addenda are received and acknowledged.
- Failure to acknowledge any issued addendum will result in the submission being returned and considered incomplete.

☒ Acknowledge

**Payment & Performance Bonds****Bonds****Bid Bond**

A Bid Bond is required to be submitted with each bid proposal in accordance with the provisions of the Texas Government Code, Chapter 2253. The Bid Bond ensures that the bidder will enter into a contract if awarded and will provide the required performance and payment bonds. The Bid Bond must meet the following conditions:

- The Bid Bond shall be in an amount not less than five percent (5%) of the total bid price.
- The Bid Bond shall be executed by the bidder and a surety company authorized to do business in Texas.
- The Bid Bond shall be submitted with the bid proposal in the form of a surety bond, cashier's check, or certified check.
- The Bid Bond shall be forfeited if the bidder fails to enter into a contract or provide the required performance and payment bonds within the time specified by the municipality.

**Payment Bond**

A Payment Bond is required for projects in excess of \$50,000.00 involving construction, repair, or rehabilitation, in compliance with Texas Government Code, Chapter 2253, Subchapter A. The Payment Bond ensures that all subcontractors, suppliers, and workers will be paid for their labor and materials. The Payment Bond must meet the following conditions:

- The Payment Bond must be in an amount equal to 100% of the contract price.
- The Payment Bond must be provided to the municipality prior to the start of work under the contract.
- The surety on the Payment Bond must be a company authorized to conduct business in Texas.
- The Payment Bond shall protect all claimants who have supplied labor or materials for the project from non-payment.

**Performance Bond**

A Performance Bond is required for projects in excess of \$100,000.00 involving construction or infrastructure improvements, as provided under Texas Government Code, Chapter 2253, Subchapter A. The Performance Bond guarantees the contractor's faithful performance of the contract and the completion of the work in accordance with the contract terms. The Performance Bond must meet the following conditions:

- The Performance Bond must be in an amount equal to 100% of the contract price.
- The Performance Bond shall be executed by the contractor and a surety company authorized to do business in Texas.
- The Performance Bond shall be submitted to the municipality prior to the start of work under the contract.
- The Performance Bond ensures that, in the event of contractor default, the municipality will be indemnified for any damages or expenses incurred to complete the project.

☒ I Agree

**4 Required Submittals (Qualifications)**

**6**

Project: City of Laredo Uniroyal Lift Station Elimination

I. Are you registered to do business with the City of Laredo? Yes No

II. If you are registered to do business with the City of Laredo, have you completed the registration forms and requirements listed on the City of Laredo Contractor Registration webpage?

<https://www.cityoflaredo.com/departments/building-development-services/permit-applications-requirements>

Yes, (date of completion \_\_) No

III. Statement of Qualifications & References:

1) Name of Project:

Value of Contract:

Date Completed:

Contact Information:

2) Name of Project:

Value of Contract:

Date Completed:

Contact Information:

3) Name of Project:

Value of Contract:

Date Completed:

Contact Information:

IV: Current Workload: (List Current Projects, Value, and % complete)

1) Name of Project:

Value of Contract:

% Complete:

Project Engineer:

2) Name of Project:

Value of Contract:

% Complete:

Project Engineer:

☒ Vendor has acknowledged questions and answers.

**Bid Lines**

**1 Package Header**

Wastewater Improvements + Street Access Improvements + SW3 Improvements + Site Improvements.

NOTE #1 – PAY ITEMS: All items shall consist of furnishing all materials, labor, equipment, superintendence, and all necessary work to undertake and complete the pay item without any further compensation, adjustment, or consideration.

NOTE #2 – GENERAL NOTE: All bid items will be paid for when complete, in place, tested, and accepted by the City of Laredo. The undersigned bidder certifies that he has currently checked the bid prices contained herein and is entirely satisfied that they are correct and final.

\*\*\*\*\*Bid Price Schedule Section must be completely filled out in order to be considered\*\*\*\*\*

Quantity:   1   UOM:   PKG  

Total: \$1,110,258.00

## Package Items

### 1.1 Wastewater Improvements (1.1 to 1.15)

Mobilization & bonding, complete in place per unit.

Quantity: 1 UOM: LS Price: \$125,000.00 Total: \$125,000.00

### 1.2 Removal of existing 8" PVC, complete in place per unit.

Quantity: 423 UOM: LF Price: \$25.00 Total: \$10,575.00

### 1.3 Removal of Single Sewer Service, complete in place per unit.

Quantity: 2 UOM: EA Price: \$750.00 Total: \$1,500.00

### 1.4 Fiberglass Sewer Manhole w/Concrete Collar (0' - 12'), complete in place per unit. .

Quantity: 1 UOM: EA Price: \$20,800.00 Total: \$20,800.00

### 1.5 Fiberglass Sewer Manhole w/Concrete Collar (12' - 16'), complete in place per unit.

Quantity: 1 UOM: EA Price: \$25,500.00 Total: \$25,500.00

### 1.6 Fiberglass Sewer Manhole w/Concrete Collar (>16'), complete in place per unit.

Quantity: 3 UOM: EA Price: \$28,500.00 Total: \$85,500.00

### 1.7 8" SDR 26 PVC (0'-8'), complete in place per unit.

Quantity: 232 UOM: LF Price: \$131.50 Total: \$30,508.00

### 1.8 8" SDR 26 PVC (8'-12'), complete in place per unit.

Quantity: 294 UOM: LF Price: \$141.50 Total: \$41,601.00

### 1.9 8" SDR 26 PVC (12'-16'), complete in place per unit.

Quantity: 307 UOM: LF Price: \$181.50 Total: \$55,720.50

### 1.10 8" SDR 26 PVC (>16'), complete in place per unit.

Quantity: 584 UOM: LF Price: \$306.50 Total: \$178,996.00

### 1.11 Single Sewer Service (-30), complete in place per unit..

Quantity: 1 UOM: EA Price: \$4,775.00 Total: \$4,775.00

### 1.12 Single Stack Branch Tee Service, complete in place per unit.

Quantity: 1 UOM: EA Price: \$5,075.00 Total: \$5,075.00

### 1.13 Tie into existing SS MH, complete in place per unit.

Quantity: 1 UOM: EA Price: \$12,500.00 Total: \$12,500.00

### 1.14 Tie into existing SS MH including temporary bypass, complete in place per unit.

Quantity: 1 UOM: EA Price: \$48,000.00 Total: \$48,000.00

### 1.15 Trench Safety, complete in place per unit.

Quantity: 1417 UOM: LF Price: \$85.00 Total: \$120,445.00

### 1.16 Street Access Improvements

Geogrid for reconstruction, complete in place per unit.

Quantity: 1600 UOM: SF Price: \$10.00 Total: \$16,000.00

### 1.17 22" Flexible Base for reconstruction, complete in place per unit..

Quantity: 175 UOM: SY Price: \$80.00 Total: \$14,000.00

1.18 3" Type D HMAc for reconstruction, complete in place per unit..

Quantity: 175 UOM: SY Price: \$65.00 Total: \$11,375.00

1.19 Prime coat MC-30, complete in per unit.

Quantity: 915 UOM: SY Price: \$9.00 Total: \$8,235.00

1.20 8" Subgrade Preparation for reconstruction, complete in place per unit.

Quantity: 175 UOM: SY Price: \$15.00 Total: \$2,625.00

1.21 Import Fill for access road grading (8" max lifts), complete in place per unit.

Quantity: 820 UOM: CY Price: \$52.00 Total: \$42,640.00

1.22 2" Type D HMAc for Access Road, complete in place per unit.

Quantity: 740 UOM: SY Price: \$30.00 Total: \$22,200.00

1.23 10" Flexible Base for Access Road, complete in place per unit.

Quantity: 740 UOM: SY Price: \$38.00 Total: \$28,120.00

1.24 8" Subgrade Preparation for Access Road, complete in place per unit.

Quantity: 740 UOM: SY Price: \$18.00 Total: \$13,320.00

1.25 Type "A" Curb & Gutter, complete in place per unit.

Quantity: 80 UOM: LF Price: \$55.00 Total: \$4,400.00

1.26 7" t 3,000 psi Concrete Driveway for Access Road, complete in place per unit.

Quantity: 850 UOM: SF Price: \$23.00 Total: \$19,550.00

1.27 Traffic Control, complete in place per unit.

Quantity: 1 UOM: LS Price: \$28,500.00 Total: \$28,500.00

### 1.28 SW3 Improvements

Concrete Wash Pit, complete in place per unit.

Quantity: 1 UOM: EA Price: \$4,800.00 Total: \$4,800.00

1.29 Trash Container, complete in place per unit.

Quantity: 1 UOM: EA Price: \$12,000.00 Total: \$12,000.00

1.30 Silt Fence, complete in place per unit.

Quantity: 1405 UOM: LF Price: \$9.50 Total: \$13,347.50

1.31 Gravel Filters for Existing Stormwater Channels, complete in place per unit.

Quantity: 7 UOM: EA Price: \$8,500.00 Total: \$59,500.00

1.32 Erosion Control Blanket, complete in place per unit.

Quantity: 1100 UOM: SY Price: \$10.00 Total: \$11,000.00

1.33 Hydro mulch and vegetative watering, complete in place per unit.

Quantity: 1100 UOM: SY Price: \$11.00 Total: \$12,100.00

1.34 Stabilized Construction Entrance, complete in place per unit.

Quantity: 1 UOM: EA Price: \$3,600.00 Total: \$3,600.00

1.35 10' Concrete Valley Gutter, complete in place per unit.

Quantity: 150 UOM: SF Price: \$28.00 Total: \$4,200.00



1.36 Remove / Replace Existing Cyclone Fence, complete in place per unit.

Quantity: 40 UOM: LF Price: \$70.00 Total: \$2,800.00

1.37 10' wide Rock Lined Drainage Swale, complete in place per unit. .

Quantity: 30 UOM: LF Price: \$315.00 Total: \$9,450.00

## 2 Package Header

### Option A Access Road (Deduct)

NOTE #1 – PAY ITEMS: All items shall consist of furnishing all materials, labor, equipment, superintendence, and all necessary work to undertake and complete the pay item without any further compensation, adjustment, or consideration.

NOTE #2 – GENERAL NOTE: All bid items will be paid for when complete, in place, tested, and accepted by the City of Laredo. The undersigned bidder certifies that he has currently checked the bid prices contained herein and is entirely satisfied that they are correct and final.

\*\*\*\*\*Bid Price Schedule Section must be completely filled out in order to be considered\*\*\*\*\*

Quantity: 1 UOM: PKG Total: \$-63,640.00

### Package Items

#### 2.1 Access Road (22A) This total will be a negative number.

2" Type D HMAC for Access Road, complete in place per unit.

Quantity: 740 UOM: SY Price: \$-38.00 Total: \$-28,120.00

#### 2.2 Access Road (23A) This total will be a negative number.

10" Flexible Base for Access Road, complete in place per unit.

Quantity: 740 UOM: SY Price: \$-48.00 Total: \$-35,520.00

## 3 Package Header

### Option B Access Road (Add)

NOTE #1 – PAY ITEMS: All items shall consist of furnishing all materials, labor, equipment, superintendence, and all necessary work to undertake and complete the pay item without any further compensation, adjustment, or consideration.

NOTE #2 – GENERAL NOTE: All bid items will be paid for when complete, in place, tested, and accepted by the City of Laredo. The undersigned bidder certifies that he has currently checked the bid prices contained herein and is entirely satisfied that they are correct and final.

\*\*\*\*\*Bid Price Schedule Section must be completely filled out in order to be considered\*\*\*\*\*

Quantity: 1 UOM: PKG Total: \$96,285.00

**Package Items****3.1 Access Road (22B) This total will be a positive number.**

2" Type D HMA for Access Road, complete in place per unit.

Quantity: 735 UOM: SY Price: \$95.00 Total: \$69,825.00**3.2 Access Road (23B) This total will be a positive number.**

6" Flexible Base for Access Road, complete in place per unit..

Quantity: 735 UOM: SY Price: \$36.00 Total: \$26,460.00**4 Package Header****Option C 57 Stone if Groundwater Encountered (Add)**

NOTE #1 – PAY ITEMS: All items shall consist of furnishing all materials, labor, equipment, superintendence, and all necessary work to undertake and complete the pay item without any further compensation, adjustment, or consideration.

NOTE #2 – GENERAL NOTE: All bid items will be paid for when complete, in place, tested, and accepted by the City of Laredo. The undersigned bidder certifies that he has currently checked the bid prices contained herein and is entirely satisfied that they are correct and final.

\*\*\*\*\*Bid Price Schedule Section must be completely filled out in order to be considered\*\*\*\*\*

Quantity: 1 UOM: PKG Total: \$6,300.00**Package Items****4.1 57 Stone if Groundwater Encountered (38C) This total will be a positive number.**

6" Minimum Layer of 57 Stone to stabilize Subgrade, complete in place per unit.

Quantity: 70 UOM: CY Price: \$90.00 Total: \$6,300.00**Response Total: \$1,149,203.00**

CITY OF LAREDO  
PURCHASING DIVISION  
AFFIDAVIT

43.0

**Project:**

Form of Non-Collusive Affidavit

AFFIDAVIT

STATE OF TEXAS    }}  
COUNTY OF WEBB   }}

Caroline Romero

Being first duly sworn, deposes and says:

That he/she is a Managing Member of SAL Construction Managment LLC  
(a Partner or officer of the firm of, etc.)

The party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed Contract; and that all statements in said proposal or bid are true.

Signature of: Caroline Romero

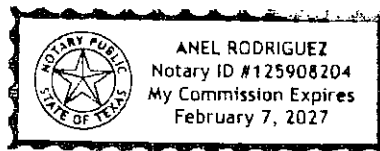
Bidder, if the Bidder is an individual  
Partner, if the Bidder is a Partnership  
Officer, if the Bidder is a Corporation

Subscribed and sworn before me this 17 day of July 20 2025.

Anel Rodriguez  
Notary Public

My commission expires:

February 7, 2027



**CITY OF LAREDO  
PURCHASING DIVISION**

**CERTIFICATE OF INTERESTED PARTIES**

**FORM 1295**

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY**

1 Name of business entity filling form, and the city, state and country of the business entity's place of business.

SAL Construction Management LLC

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Laredo

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

FY25-069

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party.



**6 AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Caroline Romero  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP SEAL ABOVE

Sworn to and subscribed before me, by the said Caroline Romero this the 17 day of July, 20 25 to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath

**ADD ADDITIONAL PAGES AS NECESSARY**

\*\*\*\*\*DOES NOT NEED TO BE NOTARIZED\*\*\*\*\*

CITY OF LAREDO  
PURCHASING DIVISION

38.0 Required Submittals (Bid Bond)

**BID BOND**

Project: City of Laredo Uniroyal Lift Station Elimination

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned  
SAL Construction Management, LLC

as Principal, and Travelers Casualty and Surety Company of America  
Surety, are hereby held and firmly bound unto

City of Laredo Five Percent Greatest Amount Bid  
as Owner in the penal sum of 5% G.A.B.  
for payment of which, well and truly to be made, we hereby jointly and severally bid ourselves, our  
heirs, executors, administrations, successors and assigns.

Signed, this 17th day of July, 2025.

The condition of the above obligation is such that whereas the Principal has submitted to        a certain  
Bid, attached hereto and hereby made a part hereof to enter into a Contract in writing for the  
Uniroyal Lift Station Elimination & Wastewater Line Extension

NOW, THEREFORE,

- (a) If said Bid shall be rejected, or in the alternate,
- (b) If said Bid shall be accepted and the Principal shall execute and deliver a Contract in the  
Form of Contract attached hereto (properly completed in accordance with said Bid) and  
shall furnish a bond for his faithful performance of said Contract, and for the payment of  
all persons performing labor or furnishing materials in connection therewith, and shall in  
all other respects perform the Agreement created by the acceptance of said Bid.

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly  
understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event,  
exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety, and its bonds  
shall be in no way impaired or affected by any extension of the time within which the Owner may accept  
such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals and such of  
them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed  
by their proper officers, the day and year first set forth herein. SAL Construction Management, LLC

Principal

Travelers Casualty and Surety Company of America

Surety

By:

Magda E. Escandón Attorney in Fact

CITY OF LAREDO  
PURCHASING DIVISION

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**38.0 Required Submittals (Qualifications)**

**Project: City of Laredo Uniroyal Lift Station Elimination**

I. Are you registered to do business with the City of Laredo? ☒ Yes ☐ No

II. If you are registered to do business with the City of Laredo, have you completed the registration forms and requirements listed on the City of Laredo Contractor Registration webpage?

<https://www.cityoflaredo.com/departments/building-development-services/permit-applications-requirements>

☒ Yes. (date of completion Renewal 9/26/2024) ☐ No

III. Statement of Qualifications & References:

- |                      |   |
|----------------------|---|
| 1) Name of Project:  | <u>World Logistics Park Drainage</u>                          |
| Value of Contract:   | <u>3.2 million</u>  |
| Date Completed:      | <u>2/2024</u>   |
| Contact Information: | <u>Andrew Brittingham 956-235-2229</u>                        |
| 2) Name of Project:  | <u>Eleden Sub'd Ph 23</u>                                     |
| Value of Contract:   | <u>2.2 million</u>  |
| Date Completed:      | <u>January 2025</u>   |
| Contact Information: | <u>Oscar Santos 956-763-3854</u>                              |
| 3) Name of Project:  | <u>City of Laredo-Santa Rita 36" Sewer Interceptor Repair</u> |
| Value of Contract:   | <u>840,000.00</u>   |
| Date Completed:      | <u>January 2024</u>   |
| Contact Information: | <u>Oscar Martel 956-721-2000</u>                              |

IV: Current Workload: (List Current Projects, Value, and % complete)

- |                     |  |
|---------------------|--|
| 1) Name of Project: | <u>36" Water Transmission Main Jefferson WTP to Zacate Creek</u> |
| Value of Contract:  | <u>23.4 million</u>  |
| % Complete:         | <u>70%</u>   |
| Project Engineer:   | <u>TopSite Civil Group</u>                                       |
| 2) Name of Project: | <u>36" Water Transmission Jefferson WTP Lyon St Booster Pump</u> |
| Value of Contract:  | <u>9.7 million</u>   |
| % Complete:         | <u>50%</u>   |
| Project Engineer:   | <u>TopSite Civil Group</u>                                       |

CITY OF LAREDO  
PURCHASING DIVISION

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**39.0 Required Format and Contents of Bid Submission**

For a bid to be considered it must contain the following information:

**Company Information Questionnaire**

**Signed Price Schedule**

**Conflict of Interest Questionnaire**

**Non-Collusive Affidavit**

**Discretionary Contract Disclosure**

**Certificate of Interested Parties (Form 1295)**

CITY OF LAREDO  
PURCHASING DIVISION

40.0 Bidder Information Questionnaire

**Bidder Information/Business Questionnaire:**

**Please complete all information requested below and submit with your bid package**

"The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this request. By submitting this bid the vendor agrees to the City of Laredo specifications and all terms and conditions stipulated in the proposed document. That I, individually and on behalf of the business named in this Business Questionnaire, do by my signature below, certify that the information provided in the questionnaire is true and correct".

Name of Offeror (Business) SAL Construction Management LLC

Signature

Caroline Romero

Date July 17, 2025

of person authorized to sign bid

Print Name

Caroline Romero

of person authorized to sign bid

Title:

Managing Member

Business Address: P O Box 8185

City, State, Zip Code: Weslaco, TX 78599

Telephone Number: 956-202-1452

Fax Number: \_\_\_\_\_

Contact Person Email Address: anel@sal-construction.com

Federal Tax ID Number: TX 46-0604991

Bidders Principal/Corporate Place of Business Address: 801 S Missouri Ave. Weslaco, TX 78596

Indicated Status of Business:

Corporation \_\_\_\_\_

Partnership \_\_\_\_\_

Sole Proprietorship \_\_\_\_\_

Other: Limited Liability Company

If other state business status: \_\_\_\_\_

State how long under its present business name: 13 years

If applicable, list all other names under which the Business identified above operated in the last five years.

N/A

Will bidder proposer provide a copy of its financial statements for the last two years, if requested by the City of Laredo? Yes No



**CITY OF LAREDO  
PURCHASING DIVISION**

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Has the business, or any officer or partner thereof, failed to complete a contract? Yes ☐ No ☒

Is any litigation pending against the Business? Yes ☐ No ☒

Is offeror currently for sale or involved in any transaction to expand or to become acquired by another business entity? Yes ☐ No ☒  
If yes, offer need to explain the expected impact both in organizational and directional terms.

Has the Business ever been declared "not responsive" for the purpose of any governmental agency contract award? Yes ☐ No ☒

Has the Business been debarred, suspended, proposed for debarment, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or otherwise disqualified from bidding, proposing, or contracting? Yes ☐ No ☒

Are there any proceedings, pending relating to the Business responsibility, debarment, suspension, voluntary exclusion, or qualification to receive a public contract? Yes ☐ No ☒

Has the government or other public entity requested or required enforcement of any of its rights under a surety agreement on the basis of default or in lieu of declaring the Business in default? Yes ☐ No ☒

Is the Business in arrears in any contract or debt? Yes ☐ No ☒

Has the Business been a defaulter, as a principal, surety, or otherwise? Yes ☐ No ☒

Have liquidated damages or penalty provisions been assessed against the Business for failure to complete work on time or for any other reason? Yes ☐ No ☒

State if company is a certified minority business enterprise:

Historically Underutilized Business (HUB): ☒ Yes ☐ No Disadvantaged Business Enterprise (DBE): Yes ☐ No ☒

Small Disadvantaged Business Enterprise (SDBC) Yes ☐ No ☒ Other: Please specify \_\_\_\_\_

This company is not a certified minority business: ☒

*The above minority information is requested for statistical and tracking purposes only and will not influence the amount of expenditure the City will make with any given company*

**CITY OF LAREDO  
PURCHASING DIVISION**

**41.0 Price Schedule**

41.1 Wastewater Improvements – Street Access Improvements + SW3 Improvements + Site Improvements.

Item #	Wastewater Improvements	Est. Quantity	Unit	Unit Price	Extended
1	Mobilization & bonding, complete in place per unit.	1	LS	\$ 125,000.00	\$ 125,000.00
2	Removal of existing 8" PVC, complete in place per unit.	423	LF	\$ 25.00	\$ 10,575.00
3	Removal of Single Sewer Service, complete in place per unit.	2	EA	\$ 750.00	\$ 1,500.00
4	Fiberglass Sewer Manhole w/Concrete Collar (0' - 12'), complete in place per unit.	1	EA	\$ 20,800.00	\$ 20,800.00
5	Fiberglass Sewer Manhole w/Concrete Collar (12' - 16'), complete in place per unit.	1	EA	\$ 25,500.00	\$ 25,500.00
6	Fiberglass Sewer Manhole w/Concrete Collar (>16'), complete in place per unit.	3	EA	\$ 28,500.00	\$ 85,500.00
7	8" SDR 26 PVC (0'-8'), complete in place per unit.	232	LF	\$ 131.50	\$ 30,508.00
8	8" SDR 26 PVC (8'-12'), complete in place per unit.	294	LF	\$ 141.50	\$ 41,601.00
9	8" SDR 26 PVC (12'-16'), complete in place per unit.	307	LF	\$ 181.50	\$ 55,720.50
10	8" SDR 26 PVC (>16'), complete in place per unit.	584	LF	\$ 306.50	\$ 178,996.00
11	Single Sewer Service (-30), complete in place per unit.	1	EA	\$ 4,775.00	\$ 4,775.00
12	Single Stack Branch Tee Service, complete in place per unit.	1	EA	\$ 5,075.00	\$ 5,075.00
13	Tie into existing SS MH, complete in place per unit.	1	EA	\$ 12,500.00	\$ 12,500.00
14	Tie into existing SS MH including temporary bypass, complete in place per unit.	1	EA	\$ 48,000.00	\$ 48,000.00
15	Trench Safety, complete in place per unit.	1,417	LF	\$ 85.00	\$ 120,445.00
<b>Street Access Improvements</b>					
16	Geogrid for reconstruction, complete in place per unit.	1,600	SF	\$ 10.00	\$ 16,000.00
17	22" Flexible Base for reconstruction, complete in place per unit.	175	SY	\$ 80.00	\$ 14,000.00
18	3" Type D HMAc for reconstruction, complete in place per unit.	175	SY	\$ 65.00	\$ 11,375.00
19	Prime coat MC-30, complete in place per unit.	915	SY	\$ 9.00	\$ 8,235.00
20	8" Subgrade Preparation for reconstruction, complete in place per unit.	175	SY	\$ 15.00	\$ 2,625.00
21	Import Fill for access road grading (8" max lifts), complete in place per unit.	820	CY	\$ 52.00	\$ 42,640.00

**CITY OF LAREDO  
PURCHASING DIVISION**

22	2" Type D HMAC for Access Road, complete in place per unit.	740	SY	\$ 30.00	\$ 22,200.00
23	10" Flexible Base for Access Road, complete in place per unit.	740	SY	\$ 38.00	\$ 28,120.00
24	8" Subgrade Preparation for Access Road, complete in place per unit.	740	SY	\$ 18.00	\$ 13,320.00
25	Type "A" Curb & Gutter, complete in place per unit.	80	LF	\$ 55.00	\$ 4,400.00
26	7" x 3,000 psi Concrete Driveway for Access Road, complete in place per unit.	850	SF	\$ 23.00	\$ 19,550.00
27	Traffic Control, complete in place per unit.	1	LS	\$ 28,500.00	\$ 28,500.00
<b>SW3 Improvements</b>					
28	Concrete Wash Pit, complete in place per unit.	1	EA	\$ 4,800.00	\$ 4,800.00
29	Trash Container, complete in place per unit.	1	EA	\$ 12,000.00	\$ 12,000.00
30	Silt Fence, complete in place per unit.	1,405	LF	\$ 9.50	\$ 13,347.50
31	Gravel Filters for Existing Stormwater Channels, complete in place per unit.	7	EA	\$ 8,500.00	\$ 59,500.00
32	Erosion Control Blanket, complete in place per unit.	1,100	SY	\$ 10.00	\$ 11,000.00
33	Hydro mulch and vegetative watering, complete in place per unit.	1,100	SY	\$ 11.00	\$ 12,100.00
34	Stabilized Construction Entrance, complete in place per unit.	1	EA	\$ 3,600.00	\$ 3,600.00
<b>Site Improvements</b>					
35	10' Concrete Valley Gutter, complete in place per unit.	150	SF	\$ 28.00	\$ 4,200.00
36	Remove / Replace Existing Cyclone Fence, complete in place per unit.	40	LF	\$ 70.00	\$ 2,800.00
37	10' wide Rock Lined Drainage Swale, complete in place per unit.	30	LF	\$ 315.00	\$ 9,450.00
				<b>Total</b>	<b>\$ 993,910.50</b>

**41.2 Options A: Access Road (Deduct)**

Item #	Description Access Road	Est. Quantity	Unit	Unit Price	Extended
<b>DEDUCT:</b>					
22A	2" Type D HMAC for Access Road, complete in place per unit.	-740	SY	\$ 38.00	\$ -28,120.00
23A	10" Flexible Base for Access Road, complete in place per unit.	-740	SY	\$ 48.00	\$ -35,520.00
				<b>Total</b>	<b>-63,640.00</b>

**CITY OF LAREDO  
PURCHASING DIVISION**

41.3 **Options B: Access Road (Add)**

1

Item #	Description Access Road	Est. Quantity	Unit	Unit Price	Extended
<b>Add:</b>					
22B	4" Geoweb w/ Pea Gravel for Access Road, complete in place per unit.	735	SY	\$ 95.00	\$ 69,825.00
23B	6" Flexible Base for Access Road, complete in place per unit.	735	SY	\$ 36.00	\$ 26,460.00
				Total	96,285.00

41.4 **Options C: 57 Stone if Groundwater Encountered (Add)**

Item #	Description 57 Stone if Groundwater Encountered	Est. Quantity	Unit	Unit Price	Extended
<b>Add:</b>					
38C	6" Minimum Layer of 57 Stone to stabilize Subgrade, complete in place per unit.	70	CY	\$ 90.00	\$ 6,300.00
				Total	6,300.00

NOTE #1 – PAY ITEMS: All items shall consist of furnishing all materials, labor, equipment, superintendence, and all necessary work to undertake and complete the pay item without any further compensation, adjustment, or consideration.

NOTE #2 – GENERAL NOTE: All bid items will be paid for when complete, in place, tested, and accepted by the City of Laredo. The undersigned bidder certifies that he has currently checked the bid prices contained herein and is entirely satisfied that they are correct and final.

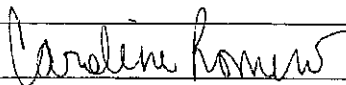
\*\*\*\*\**Bid Price Schedule Section must be completely filled out in order to be considered*\*\*\*\*\*

Company Name: SAL Construction Management LLC

Owner/President Name: Caroline Romero

Company Address: P O Box 8185

City, State, Zip Code: Weslaco, TX 78599

Company Authorized Representative's Signature: 

Company Representative's Name: Caroline Romero

Signature on this form indicates agreement with "Instructions to Bidder – General Terms and Conditions, pricing and all specifications listed on this document."

CITY OF LAREDO  
PURCHASING DIVISION

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**42.0    Conflict of Interest Disclosure**

A form disclosing potential conflicts of interest involving counties, cities, and other local government entities may be required to be filed after January 1, 2006, by vendors or potential vendors to local government entities. The new requirements are set forth in Chapter 176 of the Texas Local Government Code added by H.B. No. 914 of the last Texas Legislature.

Companies and individuals who contract, or seek to contract, with the City of Laredo and its agents may be required to file with the **City Secretary's Office, 1110 Houston Street, Laredo, Texas 78040**, a Conflict of Interest Questionnaire that describes affiliations or business relationships with the City of Laredo officers, or certain family members or business relationships of the City of Laredo officer, with which such persons do business, or any gifts in an amount of \$250.00 or more to the listed City of Laredo officer (s) or certain family members.

The new requirements are in addition to any other disclosures required by law. The dates for filing disclosure statements begin on January 1, 2006. A violation of the filing requirements is a Class C misdemeanor.

The Conflict of Interest Questionnaire (Form CIQ) may be downloaded from  
[http://www.ethics.state.tx.us/whatsnew/conflict\\_forms.htm](http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm).

The City of Laredo officials who come within Chapter 176 of the Local Government Code relating to filing of **Conflicts of Interest Questionnaire (Form CIQ)** include:

1. **Mayor**
2. **Council Members**
3. **City Manager**
4. **Members of the Fire Fighters and Police Officers Civil Service Commission.**
5. **Members of the Planning and Zoning Commission.**
6. **Members of the Board of Adjustments**
7. **Members of the Building Standards Board**
8. **Parks & Leisure Advisory Committee Member,**
9. **Historic District Land Board Member,**
10. **Ethics Commission Board Member,**
11. **The Board of Commissioners of the Laredo Housing Authority**
12. **The Executive Director of the Laredo Housing Authority**
13. **Any other City of Laredo decision making board member**

If additional information is needed please contact the Purchasing Agent at 956-794-1731

CITY OF LAREDO  
PURCHASING DIVISION

☒ HAVE READ THIS FORM AND ATTEST THAT THERE IS NO CONFLICT OF INTEREST THUS NO VIOLATION OF SECTION 176.006, LOCAL GOVERNMENT CODE EXISTS.

SAL Construction Management LLC

Name

Signature

7/17/2025

Date

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor or other person doing business with local governmental entity**

**FORM CIQ**

**This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.**

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of person who has a business relationship with local governmental entity.**

**2** ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

**3 Name of local government officer with whom filer has employment or business relationship.**

\_\_\_\_\_  
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a). Local Government pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, income, other than investment income, from the filer of the questionnaire? ☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity? ☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves an officer or director, or holds an ownership of 10 percent or more? ☐ Yes ☐ No

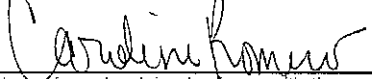
D. Describe each employment or business relationship with the local government officer named in this section.

\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	<p><b>OFFICE USE ONLY</b></p> <p>Date Received</p>
<p>1 Name of vendor who has a business relationship with local governmental entity.</p> <p>SAL Construction Management LLC</p>	
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>	
<p>3 Name of local government officer about whom the information is being disclosed.</p> <p>N/A</p> <p>Name of Officer</p>	
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p>N/A</p> <p>A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p> <p>N/A</p>	
<p>6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>	
<p>7</p> <p> Signature of vendor doing business with the governmental entity</p> <p>7/17/2025 Date</p>	

CITY OF LAREDO  
PURCHASING DIVISION  
AFFIDAVIT

43.0

**Project:**

Form of Non-Collusive Affidavit

AFFIDAVIT

STATE OF TEXAS    ||  
COUNTY OF WEBB   ||

Caroline Romero

Being first duly sworn, deposes and says:

That he/she is a Managing Member of SAL Construction Managment LLC  
(a Partner or officer of the firm of, etc.)

The party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said Bidder has not colluded, conspired, connived or agreed directly or indirectly, with any Bidder or Person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price or affiant or of any other Bidder or to fix any overhead, profit or cost element of said bid price, or of that of any other Bidder, or to secure any advantage against the City of Laredo or any person interested in the proposed Contract; and that all statements in said proposal or bid are true.

Caroline Romero

Signature of:

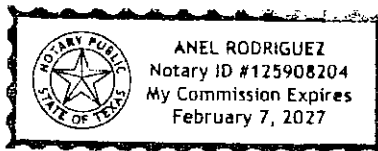
Bidder, if the Bidder is an individual  
Partner, if the Bidder is a Partnership  
Officer, if the Bidder is a Corporation

Subscribed and sworn before me this 17 day of July 20 2025

Anel Rodriguez  
Notary Public

My commission expires:

February 7, 2027





CITY OF LAREDO  
PURCHASING DIVISION

44.0



City of Laredo  
**Discretionary Contracts Disclosure**

Please fill out this form online, print completed form  
and submit with proposal to originating department.

All questions must be answered.

For details on use of this form, see Section 4.01 of the City's Ethics Code.

\*This is a \_\_\_ New Submission or \_\_\_ Correction or \_\_\_ Update to previous submission.

**\*1. Name of person submitting this disclosure form.**

Caroline \_\_\_\_\_ Romero \_\_\_\_\_  
First M.I. Last Suffix

**\*2. Contract Information.**

a) Contract or Project name(s): Laredo UniRoyal Lift Station Elimination Utilities Dept.

b) Originating Department(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*3 Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract)**

Caroline Romero \_\_\_\_\_  
Name (Print) Signature Name (Print) Signature

\_\_\_\_\_  
Name (Print) Signature Name (Print) Signature

\_\_\_\_\_  
Name (Print) Signature Name (Print) Signature

\_\_\_\_\_  
Name (Print) Signature Name (Print) Signature

**\*4. List any business entity(ies) that is a partner, parent, subsidiary business entity(ies) of the individual or entity listed in Question 3**

☒ Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.

Name of partner, parent, or subsidiary business entity(ies): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY OF LAREDO  
PURCHASING DIVISION

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**\*5. List any individuals or entities that will be subcontractors on this contract.**

☒ Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

List of subcontractors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*6. List any attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.**

☒ Not applicable. No attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract.

List of attorneys, lobbyists, or consultants that have been retained to assist in seeking this contract: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*7. Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections.

- a) Any individual seeking contract with the city (Question 3)
- b) Any owner or officer of entity seeking contract with the city (Question 3)
- c) Any individual or owner or officer of any entity listed above as partner, parent, or subsidiary business (Question 4)
- d) Any subcontractor or owner/office of subcontracting entity retained for the contract (Question 5)
- e) The spouse of any individual listed in response to (a) through (d) above
- f) Any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

☒ Not applicable. No campaign or officeholder contributions have been made in the preceding 24 months by these individuals.

List of contributors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Updates on Contributions Required**

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

**\*8. Disclosure of conflict of interest**

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Section 2.01 of the Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

**CITY OF LAREDO  
PURCHASING DIVISION**

☒ I am not aware of any conflict(s) of interest issues under Section 2.01 of the Ethics Code for members of City Council or a city board/commission.

I am aware of the following conflict(s) of interest: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*Acknowledgements**

☒ **Updates Required**

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than five (5) business days after any changes has occurred, whichever comes first. This include information about political contributions made after the initial submission and up until thirty (30) calendar days after the contract has been awarded.

☒ **No Contract with City Officials or Staff during Contract Evaluation**

I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contracting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualifications (RFQ), or other solicitation has been released.

This no-contract provision shall conclude when the contract is posted as a City of Laredo Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2.09 of the Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

**\*Conflict of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires contractor and vendors to submit a Conflict of Interest Form (CIQ) to the Office of the City Secretary.

☒ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\*Oath**

☒ I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

Caroline Romero

Name (Print)

Caroline Romero

Signature

Managing Member

Title

SAL Construction Management LLC

Company or DBA

7/14/2025

Date

Please fill this form out online, print and submit completed form with proposal to origination department. All questions must be answered. If necessary to mail, send to:

City of Laredo  
P.O. Box 579  
Laredo, TX 78042-0579

CITY OF LAREDO  
PURCHASING DIVISION

**45.0 Certificate of Interested Parties (Form 1295)**

In an effort to comply with state law the certificate of interested parties must be filled out once a vendor has been granted a contract. All of this information can be found on the State of Texas website, please use this link provided.

<https://www.ethics.state.tx.us/tcc/1295-Info.htm>.

**Implementation of House Bill 1295**

**45.1 Certificate of Interested Parties (Form 1295):**

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

**45.2 Filing Process:**

Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

**Additional Information:**

**HB 1295**

**Certificate of Interested Parties (Form 1295)**

**New Chapter 46, Ethics Commission Rules:**

**46.1. Application**

**46.3. Definitions**

**46.5. Disclosure of Interested Parties Form**

**CITY OF LAREDO  
PURCHASING DIVISION**

<b>CERTIFICATE OF INTERESTED PARTIES</b>			<b>FORM 1295</b>																			
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.			<b>OFFICE USE ONLY</b>																			
<b>1</b> Name of business entity filing form, and the city, state and country of the business entity's place of business.  <div style="text-align: center;">SAL Construction Management LLC</div>																						
<b>2</b> Name of governmental entity or state agency that is a party to the contract for which the form is being filed.  <div style="text-align: center;">City of Laredo</div>																						
<b>3</b> Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.  <div style="font-size: 1.2em;">FY25-069</div>																						
<b>4</b> Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable) <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Controlling</th> <th style="width: 50%; text-align: center;">Intermediary</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>			Controlling	Intermediary																
Controlling	Intermediary																					
<b>5</b> Check only if there is NO Interested Party. <input checked="" type="checkbox"/>																						
<b>6 AFFIDAVIT</b> <div style="text-align: right; margin-top: 10px;">           I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.  <div style="text-align: center;">             Signature of authorized agent of contracting business entity         </div> </div> <div style="margin-top: 10px;">           AFFIX NOTARY STAMP SEAL ABOVE             Sworn to and subscribed before me, by the said <u>Caroline Romero</u>, this the <u>17</u> day            of <u>July</u>, 20<u>25</u>, to certify which, witness my hand and seal of office.         </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>Signature of officer administering oath</div> <div>Printed name of officer administering oath</div> <div>Title of officer administering oath</div> </div>																						
<b>ADD ADDITIONAL PAGES AS NECESSARY</b>																						

\*\*\*\*\*DOES NOT NEED TO BE NOTARIZED\*\*\*\*\*

CITY OF LAREDO  
PURCHASING DIVISION

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**46.0 Vendors Instructions:**

Hand delivered bids will be received at the City Secretary Office, 1110 Houston St., 3<sup>rd</sup> floor, Laredo, Texas 78040 until **5:00 P.M. on July 17, 2025; and all bids received will be opened and read publicly at 1:00 P.M. at the Office of the City Secretary on July 18, 2025.**

Hand delivered Bids are to be submitted in a sealed envelope clearly marked:

**Bid: Laredo Uniroyal Lift Station Elimination – Utilities Department  
FY25-069**

Bids can be downloaded and submitted through Cit-E-Bid: <https://citvoflaredo.ionwave.net/Login.aspx>

or

Hand Delivered:

City of Laredo - City Secretary  
C/O Mario I. Maldonado Jr.  
City Hall - Third Floor  
1110 Houston Street  
Laredo, Texas 78040



# CERTIFICATE OF LIABILITY INSURANCE

DATE (M/M/DD/YYYY)  
08/08/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> McAfee Insurance Agency P. O. Box 625 321 Second Street Mercedes TX 78570		<b>CONTACT NAME:</b> Mindy Rivera <b>PHONE (A/C, No, Ext):</b> (956) 565-2481 <b>FAX (A/C, No):</b> (956) 565-2733 <b>E-MAIL ADDRESS:</b> mindy@mcafeeagency.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> The Ohio Casualty Ins. Co.	
		<b>INSURER B:</b> Ohio Security Ins. Co.	
		<b>INSURER C:</b> Indian Harbor Ins. Co.	
		<b>INSURER D:</b> Texas Mutual Ins. Co.	
		<b>INSURER E:</b> Hanover Insurance Company	
		<b>INSURER F:</b>	

## COVERAGES

**CERTIFICATE NUMBER:** 2024-2025 Renewal

**REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		BKO(25)56308513	07/25/2024	07/25/2025	EACH OCCURRENCE \$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
		MED EXP (Any one person) \$ 5,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
						Pollution Liability \$ 300,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		BAS(25)56308513	07/25/2024	07/25/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
		BODILY INJURY (Per person) \$				
		BODILY INJURY (Per accident) \$				
		PROPERTY DAMAGE (Per accident) \$				
						Underinsured motorist \$ 85,000
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		SXS0066474	07/25/2024	07/25/2025	COMBINED SINGLE LIMIT \$ 2,000,000
		EACH OCCURRENCE \$ 2,000,000				
		AGGREGATE \$ 2,000,000				
		\$				
	DED RETENTION \$					
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	0001257506	09/02/2023	09/02/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
		E.L. EACH ACCIDENT \$ 1,000,000				
		E.L. DISEASE - EA EMPLOYEE \$ 1,000,000				
		E.L. DISEASE - POLICY LIMIT \$ 1,000,000				
E	Inland Marine		IHD A083417-12	07/25/2024	07/25/2025	Leased/Rented 305,000
		Deductible 1,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

For Insurance Purposes	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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