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To: [Alejandra Pina](#); [Amanda Pruneda](#); [Andres Jimenez, Jr.](#); [Angelica Arispe](#); [Angelica Flores](#); [Angelica M. Garza](#); [Bishop P. Wagener](#); [Blanca E. Sanchez](#); [Cesar R. Garza \(H.R. Dept.\)](#); [Cynthia L. Ruiz](#); [Danielle M. Burns](#); [Dayra A. Ramos](#); [Deidre Garcia](#); [Erika Alcorta](#); [John Orfila, Jr.](#); [Jose A. Dominguez](#); [Joseph G. Gonzalez](#); [Karen Covarrubias](#); [Krissian I. Calderon](#); [Laura R. Garza](#); [Leticia Benavides](#); [Linda A. Hernandez](#); [Marcela Cervantes](#); [Mario A. Ruiz](#); [Martha A. Navarro](#); [Monica M. Andrade](#); [Priscilla Zamora](#); [Rafael Vidaurri](#); [Rigoberto Rodriguez](#); [Robert F. Peña](#); [Rosalie Castilleja](#); [Ruby Villarreal Miranda](#); [Sylvia L. Melendez](#); [Sylvia Lara](#); [Tareq G. Al-Zabet](#); [Tina O. Rodriguez](#); [Tina Rodriguez](#); [Vanessa C. Filazzola](#); [Vanessa Guerra](#); [Victoria Dominguez](#); [Zulema Ortiz](#)
Cc: [City Secretary](#)
Subject: Videoconference Call under the Texas Open Meetings Act
Date: Tuesday, May 12, 2026 3:10:31 PM
Importance: High

Good Afternoon,

Please note that we have added the following text to the agenda template you're using in order to align our procedures with the Texas Open Meetings Act, specifically Texas Government Section § 551.127:

This governmental body may allow participation in meetings by videoconference in accordance with Texas Government Code § 551.127, provided a quorum is present at the posted location.

The following points reflect key videoconference requirements:

- a. Texas law allows members of a governmental body to participate in meetings by videoconference provided that the public can see and hear the meeting live, where the **presiding officer (chair, president) is physically present, proper notice is given, a quorum is physically present at a public location,** and the meeting can continue only while a **quorum remains connected and present.**
- b. Remote members may count as present for quorum and voting purposes only when a physical quorum is present at the posted meeting location; if a remote member's audio or video connection is lost, that member is considered absent during that portion of the meeting.
- c. The location where the presiding officer (chair/president) is physically present, along with each remote participant location, **shall have two-way audio and video communication with each other** location during the entire meeting. **Each participant's face in the videoconference call, while speaking, must be clearly visible and audible to each other participant and, during the open portion of the meeting, to the members of the public in attendance at the location where the presiding officer is present, and at any other location of the**

meeting that is open to the public. Id. § 551.127(h).

- d. The audio and video quality must be sufficient for the public at each location to observe the demeanor and hear the voice of each participant during the open portion of the meeting.

Id. § 551.127(j).

For your reference here is the link to the full Texas Government Code section outlining the videoconference meeting requirements and the basis for these agenda change:

[Texas Constitution and Statutes](#)

Respectfully,

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