
SUBJECT

Consideration to renew a yearly service contract with Avolve Software Corp., Scottsdale, Arizona, in the amount of \$122,642.10 for the annual fee of a full deployment version of electronic building permits plan review process management. Avolve Software Corp. is a sole source provider of this software. Service agreement renewal term June 7, 2026 to June 6, 2027. This agreement is subject to future appropriations and funding is available in the General Fund- Planning Building Inspections.

VIVA LAREDO PLAN ALIGNMENT**Alignment Rating:****Supporting goal(s)/policy(ies):****Summary of alignment:****PREVIOUS COUNCIL ACTION**

None.

BACKGROUND

ProjectDox provides configurable workflows, file and mark-up versioning, digital signature verification, review/comment/response management, drawing change compare verification and all applicant communications. Contract renewals are on a yearly basis. Service agreement renewal term June 7, 2026 to June 6, 2027.

COMMITTEE RECOMMENDATION

None

STAFF RECOMMENDATION

It is recommended that this service agreement be renewed.

Fiscal Impact

Fiscal Year:	Click or tap here to enter text.
Budgeted Y/N?:	Yes
Source of Funds:	Planning & Zoning
Account #:	101-2120-513.55-88
Change Order: Exceeds 25% Y/N:	No

FINANCIAL IMPACT:

Funding has been allocated in the General Fund/Planning & Zoning budget for the renewal.