

# GOVERNMENT- PRICE QUOTATION

## Granicus at Carahsoft



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190  
PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH  
WWW.CARAHSOFT.COM | GRANICUS@CARAHSOFT.COM



**TO:** Karen Garza  
Executive Assistant  
City of Laredo  
1110 Houston St  
Laredo, TX 78040 USA

**FROM:** Danielle Edwards  
Granicus at Carahsoft  
11493 Sunset Hills Road  
Suite 100  
Reston, Virginia 20190

**EMAIL:** kgarza2@ci.laredo.tx.us

**EMAIL:** Danielle.Edwards@carahsoft.com

**PHONE:** (956) 285-4960

**PHONE:** (571) 591-6925

**TERMS:** DIR Contract No. DIR-TSO-4288  
Expiration Date: February 21, 2025  
FTIN: 52-2189693  
Shipping Point: FOB Destination  
Credit Cards: VISA/MasterCard/AMEX  
Remit To: Same as Above  
Payment Terms: Net 30 (On Approved Credit)  
Texas VID#: 1522189693700  
Sales Tax May Apply

**QUOTE NO:** 39342255  
**QUOTE DATE:** 04/03/2024  
**QUOTE EXPIRES:** 05/13/2024  
**RFQ NO:**  
**SHIPPING:** ESD  
**TOTAL PRICE:** \$128,200.91  
**TOTAL QUOTE:** \$128,200.91

LINE NO.	PART NO.	DESCRIPTION	-	QUOTE PRICE	QTY	EXTENDED PRICE
<b>RENEWING SUBSCRIPTION FEES</b>						
1	MTN-CONTENT-GA-VL-SE-679	govAccess - Maintenance, Hosting, & Licensing Fee - Core (per population of 700k) Each Annual Subscription Granicus - MTN-CONTENT-GA-VL-SE Start Date: 05/15/2024 End Date: 05/14/2025		\$25,804.62	TX DIR	\$25,804.62
2	SAS-CONTENT-GA-WDK-679	govAccess Developer Toolkit (per population of 700k) Each Annual Subscription Granicus - SAS-CONTENT-GA-WDK Start Date: 05/15/2024 End Date: 05/14/2025		\$14,956.14	TX DIR	\$14,956.14
3	SAS-SB-COCC-R-005070-679	Communications Cloud (Potential Users 0-99999) Each - Annual Subscription Granicus - SAS-SB-CO-CC-R-005070 Start Date: 05/15/2024 End Date: 05/14/2025		\$19,631.91	TX DIR	\$19,631.91
4	SAS-SE-MA-LEG-679	Legistar - Annual Subscription Granicus - SAS-SE-MA-LEG Start Date: 05/15/2024 End Date: 05/14/2025		\$17,048.19	TX DIR	\$17,048.19
5	GOVM-LVC-VID-SUB-679	GovMeetings Live Cast each Annual Subscription-Renewable only Granicus - GOVM-LVC-VID-SUB Start Date: 05/15/2024 End Date: 05/14/2025		\$13,207.89	TX DIR	\$13,207.89
6	GOVM-CLR-CAS-ARR-679	Granicus Live Cast Encoding Software each Annual Subscription-Renewable only Granicus - GOVM-CLR-CAS-ARR Start Date: 05/15/2024 End Date: 05/14/2025		\$1,714.42	TX DIR	\$1,714.42
7	SAS-SE-MA-ECOM-679	eComment - Annual Subscription Granicus - SAS-SE-MA-ECOM Start Date: 05/15/2024 End Date: 05/14/2025		\$3,428.84	TX DIR	\$3,428.84
8	SAS-SE-DS-BCCO-679	Boards and Commissions - Annual Subscription Granicus - SAS-SE-DS-BCCO Start Date: 05/15/2024 End Date: 05/14/2025		\$13,715.37	TX DIR	\$13,715.37

**CONFIDENTIAL**

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LINE NO.	PART NO.	DESCRIPTION	-	QUOTE PRICE		QTY	EXTENDED PRICE
9	SAS-GOVS-FMS-ESS-679	govService Essentials Each Annual Subscription Digital Services (up to): 3 Annual Cases (up to): 100000 Granicus - SAS-GOVS-FMS-ESS Start Date: 05/15/2024 End Date: 05/14/2025		\$18,693.53	TX DIR	1	\$18,693.53
10	SAS-SE-MA-PLF-OP-679	Open Platform Suite Each Annual Subscription Granicus - SAS-SE-MA-PLF-OP Start Date: 05/15/2024 End Date: 05/14/2025		NSP	TX DIR	1	\$0.00
11	GR-MA-LEG-INT-2	Send Agenda (Legistar) Each - Annual Subscription Granicus - SAS-SE-MA-LEG-INT Start Date: 05/15/2024 End Date: 05/14/2025		NSP	OM	1	\$0.00
12	SAS-SE-MA-PLF-OP-679	Open Platform Suite Each Annual Subscription Granicus - SAS-SE-MA-PLF-OP Start Date: 05/15/2024 End Date: 05/14/2025		NSP	TX DIR	1	\$0.00
13	SAS-SE-MA-PLF-OP-679	Open Platform Suite Each Annual Subscription Granicus - SAS-SE-MA-PLF-OP Start Date: 05/15/2024 End Date: 05/14/2025		NSP	TX DIR	1	\$0.00
14	TXN-GOVS-FMS-STRP-SD-679	Payment Connector (Stripe - Standard) Each Annual Subscription Granicus - TXN-GOVS-FMS-STRP-SD Start Date: 05/15/2024 End Date: 05/14/2025		NSP	TX DIR	1	\$0.00
15	GR-B-CO-CC-INT-2	govDelivery for Integrations Each - Annual Subscription Granicus - SAS-SB-CO-CC-INT Start Date: 05/15/2024 End Date: 05/14/2025		NSP	OM	1	\$0.00
RENEWING SUBSCRIPTION FEES SUBTOTAL:							\$128,200.91
SUBTOTAL:							\$128,200.91
TOTAL PRICE:							\$128,200.91
TOTAL QUOTE:							\$128,200.91

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Period of Performance: 05/15/2024 - 05/14/2025

Please add the Contracts # on the PO

Contract Number: TX DIR-TSO-4288

For govDelivery Customers Only:

Potential Users are based on the greater of quarterly website visits to the domains covered by a license or the subscriber base multiplied by 12, less 20% to account for inactive subscribers.

The Granicus Master Subscription Agreement can be found at [www.granicus.com/Master\\_Subscription\\_Agreement](http://www.granicus.com/Master_Subscription_Agreement)

## Granicus Order Form for Laredo, TX

### ORDER DETAILS

**Granicus Contact:** Antonio Magadan  
**Email:** antonio.magadan@granicus.com  
**Order #:** Q-334555  
**Prepared On:** 26 Mar 2024

### ORDER TERMS

**Currency:** USD  
**Payment Terms:** All fees set forth in the Quote from reseller/distributor to Client are due and payable in accordance with those terms. Use of the Products is governed by the terms of the Granicus Master Subscription Agreement or such other Agreement as agreed to by the parties.

#### Current Subscription

**End Date:** 14 May 2024  
**Period of Performance:** 15 May 2024 - 14 May 2025

**The subscription includes the following domain(s) and subdomain(s):**  
www.cityoflaredo.com

## PRODUCT SUMMARY

The specifications and terms within this Order Form are specific to the products and volumes contained herein.

**NOTE: Fees for the below Products will be as set forth in the quote from an authorized reseller.**

Renewing Subscriptions		
Solution	Billing Frequency	Quantity/Unit
govAccess - Maintenance, Hosting, & Licensing Fee - Core	Annual	1 Each
govAccess Developer Toolkit	Annual	1 Each
Communications Cloud	Annual	1 Each
Legistar	Annual	1 Each
GovMeetings Live Cast	Annual	1 Each
Granicus Live Cast Encoding Software	Annual	1 Each
eComment	Annual	1 Each
Boards and Commissions	Annual	1 Each
govService Essentials Digital Services (up to): 3 Annual Cases (up to): 100000	Annual	1 Each
Open Platform Suite	Annual	1 Each
Send Agenda (Legistar)	Annual	1 Each
Open Platform Suite	Annual	1 Each
Open Platform Suite	Annual	1 Each
Payment Connector (Stripe - Standard)	Annual	1 Each
govDelivery for Integrations	Annual	1 Each

Communications Cloud Tier:
for up to 0 potential users.

## PRODUCT DESCRIPTIONS

Solution	Description
govAccess - Maintenance, Hosting, & Licensing Fee - Core	<p>The govAccess Maintenance, Hosting, and Licensing plan is designed to equip the client with the technology, expertise and training to keep the client's website relevant and effective over time.</p> <p>Services include the following:</p> <ul style="list-style-type: none"> <li>• Ongoing software updates</li> <li>• Unlimited technical support (6:00 AM - 6:00 PM PT, Monday - Friday)</li> <li>• Access to training webinars and on-demand video library</li> <li>• Access to best practice webinars and resources</li> <li>• Annual health check with research-based recommendations for website optimization</li> <li>• DDoS mitigation</li> <li>• Disaster recovery with 90-minute failover (RTO) and 15-minute data replication (RPO)</li> </ul>
govAccess Developer Toolkit	<p>The govAccess Developer Toolkit puts control back in the hands of technical staff while providing content contributors the ease of use and speed to adapt. Agencies can quickly and easily create new digital experiences for constituents across any device which can grow with the organization. The Developer Toolkit solution provides agencies with microsite management while maintaining consistent branding within with a single web platform. The Developer Toolkit includes core functionality such as:</p> <ul style="list-style-type: none"> <li>• Microsite Builder</li> <li>• Design Studio</li> <li>• Content SDK</li> </ul>

Solution	Description
Communications Cloud	<p>The Cloud is a Software-as-a-Service (SaaS) solution that enables government organizations to connect with more people. By leveraging the Cloud, the client will be able to utilize a number of different outreach mediums, including email, SMS/text messages, RSS feeds, and social media integration to connect with its target audiences. The Cloud includes:</p> <ul style="list-style-type: none"> <li>• Up to 99,999 Potential Users</li> <li>• Unlimited email sends with industry-leading delivery and management of all bounces</li> <li>• Support to upload and migrate existing email lists</li> <li>• Access to participate in the GovDelivery Network</li> <li>• Ability to send mass notifications to multiple devices</li> <li>• 24/7 system monitoring, email and phone support during business hours, auto-response to inbound messages from end users, and emergency support</li> <li>• Text-to-subscribe functionality</li> <li>• Up to 2 Web-hosted training sessions annually</li> <li>• Up to 50 administrators</li> <li>• Up to 1 GovDelivery account(s)</li> <li>• Access to a complete archive of all data created by the client for 18 months (rolling)</li> <li>• Up to 3 hours of message template and integration development</li> <li>• Up to 100 subscription topics</li> <li>• Up to 100,000 SMS/text messages per year from a shared short code within the United States*</li> </ul> <p>*International numbers are not supported. SMS/text messages not used in the period of performance will not carry over to the following year.</p>

Solution	Description
Legistar	<p>Legistar is a Software-as-a-Service (SaaS) solution that enables government organizations to automate the entire legislative process of the clerk's office. Clerks can leverage Legistar to easily manage the entire legislative process from drafting files, through assignment to various departments, to final approval. Legistar includes:</p> <ul style="list-style-type: none"><li>• Unlimited user accounts</li><li>• Unlimited meeting bodies and meeting types</li><li>• Unlimited data storage and retention</li><li>• Up to one (1) Legistar database</li><li>• Up to one (1) InSite web portal</li></ul>
GovMeetings Live Cast	<p>govMeetings Live Cast provides the ability to manage public meetings from anywhere, on almost any device using cloud based software and a Granicus Live Cast encoder. It will stream public meetings in HD, allow users to live index items, record and publish minutes, and provide archive videos for on-demand viewing.</p>
Granicus Live Cast Encoding Software	<p>Granicus Live Cast Software will convert the video feed for video streaming on the web which will also record video and provides the MP4 file for archive playback.</p> <p><i>Only used with the Live Cast encoder hardware and Live Cast solution.</i></p>
eComment	<p>eComment reduces staff time by providing the ability to effortlessly collect and manage citizen input on agenda items. Citizens are allowed to either submit comments in regards to items or sign up to speak before a scheduled meeting.</p>

Solution	Description
Boards and Commissions	<p>Boards and Commissions is a Software-as-a-Service (SaaS) solution that enables government organizations to simplify the citizen application and appointment to boards process of the clerk's office. Boards and Commissions includes:</p> <ul style="list-style-type: none"> <li>• Unlimited user accounts</li> <li>• Unlimited boards, commissions, committees, and subcommittees</li> <li>• Unlimited storage of citizen applications</li> <li>• Access to up to one (1) Boards and Commissions site</li> <li>• Access to customizable, embeddable iFrame websites for displaying information to citizens</li> <li>• Access to a customizable online citizen application form including board-specific questions</li> <li>• Customizable forms for board details, appointment details, and internal tracking details</li> <li>• Pre-designed document PDFs for applications, board details and rosters, and vacancy reports</li> <li>• Downloadable spreadsheets for easy reporting</li> </ul> <p><i>Optional custom templates for document or report generation may also be purchased for an additional fee.</i></p>



Solution	Description
govService Essentials Digital Services (up to): 3 Annual Cases (up to): 100000	govService Essentials includes access to: <ul style="list-style-type: none"> <li>• Access to the selected number of digital services (ie., workflows/business processes) built, activated and live in govService using either Service Designer (includes any services built by Granicus) or prebuilt from the template library.</li> <li>• Annual Case Volume: Limited to the selected number of annual cases submitted for management and resolution in govService.</li> <li>• Template Library: Leverage any number of pre-built templates from an existing library. Agencies may configure settings, permissions, and workflow stages.</li> <li>• Customer Portal: An online self-service portal to provide a common interface where users can access services and personalized information including historical requests.</li> <li>• Back-office Administration: Internal employees processing services are provided a portal to log-in and access assigned tasks, fulfill requests, and complete desired workflow.</li> <li>• Service Designer: Build no-code/low-code digital services using tools such as Form Builder, Integration Manager, and Workflow Designer.</li> <li>• Customer Service Hub: An integrated constituent contact tracking solution for up to three (3) licensed seats; users able to access workspaces such as Inbox, Face-to-Face, Search, Phone Team, and Reception. <i>Note: additional seats will incur additional maintenance costs.</i></li> </ul>
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Send Agenda (Legistar)	Send Agenda is dependent on an active subscription to the relevant govMeetings agenda.
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.

Solution	Description
Payment Connector (Stripe - Standard)	<p>A payment integration with Stripe provides an easy method to collect online payments.</p> <p>(Note: Third-party fees may apply, but remain independent of Granicus fees.)</p>
govDelivery for Integrations	<p>Send notification bulletins directly to constituents who subscribe to receive updates directly through Granicus (powered by govDelivery). Receive a monthly metrics report delivered via email to show subscriber growth and engagement activity for the past month of bulletin sends, and grow subscribers through access to the Granicus Advanced Network.</p> <p>Note: govDelivery integrations is dependent on an active subscription to the relevant govMeetings agenda or govAccess CMS solutions.</p>

## GRANICUS ADVANCED NETWORK AND SUBSCRIBER INFORMATION

- **Granicus Communications Suite Subscriber Information.**
  - Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ('Direct Subscriber'), including any and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.
  - Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use and disclosure of such information).
- **Data obtained through the Granicus Advanced Network.**
  - Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the 'Advanced Network'). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a 'Network Subscriber' to the agency it subscribed to through the Advanced Network.
  - Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.
  - Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to

subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.

## **UPDATES TO SHARED SHORT CODES FOR SMS/TEXT MESSAGING (US CLIENTS ONLY):**

- Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee.
- Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.

## TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-334555 dated 26 Mar 2024 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Laredo, TX to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Terms and Conditions are in accordance with the Granicus Texas Department of Information Resources agreement DIR-TSO-4288 and takes precedence over all other conflicting terms and conditions incorporated herein.
- Client will be invoiced for use of any product or service measured or capped by volume or amount of usage that exceeds the permitted amount set forth in this Quote at the same cost or rate set forth herein.
- **Updates to Shared Short Codes for SMS/Text Messaging:**  
Granicus will be migrating all clients with SMS/Text Messaging Solutions using a shared short code option to a unique standard toll-free number within the United States (International numbers not supported). Short Codes are recommended for Text-to-Subscribe functionalities, if enabled where available, for an additional fee. Client must have explicit opt-in for all destinations sent to and adhere to all CTIA guidelines for the duration of its use.